



**CONVENTION ON
BIOLOGICAL DIVERSITY**

SER/# ---

Deadline : 16 December 2005

SIDE-EVENTS REQUEST FORM

FOURTH MEETING OF THE AD HOC OPEN ENDED WORKING GROUP ON
ACCESS AND BENEFIT SHARING, 30 JANUARY- 3 FEBRUARY 2006

Side- event requests are processed on a *first-come, first-served basis*

Please ensure that the information below (1 to 6) is provided

For on-line requests, please click here: <http://www.biodiv.org/register/>

1. Event title: _____

2. Full name + acronym of organizer(s): _____

3. Expected number of Participants: _____

4. Preferred date and time:

- | | | |
|-----------------------------|------------------------|----------------|
| ➤ First Choice: DD/01/2006 | time: 13:15- 14:45 () | 18.30 – 20 () |
| ➤ Second choice: DD/01/2006 | time: 13:15- 14:45 () | 18.30 – 20 () |
| ➤ Third choice: DD/01/2006 | time: 13:15- 14:45 () | 18.30 – 20 () |

5. Requirements * (Please check the boxes as appropriate)

- LCD Projector (for PowerPoint presentations)
- PC
- Overhead Projector (for transparencies)
- Other * (please specify):

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

6. Date of submission: DD/MM/YY

7. Message (optional):

*** For additional technical equipment and catering requirements, please refer to pages 9 under heading 12 "Side- events" of the "Information Note for Participants".**