

Convention on Biological Diversity

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ENGLISH ONLY

INTERREGIONAL NEGOTIATING GROUP OF THE
AD HOC OPEN-ENDED WORKING GROUP
ON ACCESS AND BENEFIT-SHARING
Montreal, 18-21 September 2010

INFORMATION NOTE FOR PARTICIPANTS

QUICK LINKS (Control + click on icons for web page, click on page number to directly access text in document)


Visa Information (pages 5, 7)

Meeting Documents (page 4)

Hotel Information (pages 5, 8)

Weather Information (page 6)

Currency Information (page 6)

INFORMATION HIGHLIGHTS

1. REGIONAL CONSULTATIONS	2
2. OPENING	2
3. VENUE	2
4. PRE-REGISTRATION	3
5. ACCESS TO THE MEETING VENUE AND NAME BADGES	4
6. DOCUMENTS	4
7. VISA AND HEALTH REQUIREMENTS	5
ANNEX A – COUNTRY LISTING	7
8. HOTEL INFORMATION	5
ANNEX B – HOTEL LISTING	8
9. GENERAL INFORMATION ON ACCESS TO MONTREAL	5
12. WEATHER AND TIME ZONE INFORMATION	6

1. REGIONAL CONSULTATIONS

Regional consultations will be held prior to the meeting of the Interregional Negotiating Group (ING) of the Ad Hoc Open-ended Working Group on Access and Benefit-sharing at the following locations and dates as listed in the table below:

Date	Group	Location	Room number
16-17 September	African Group Preparatory meeting	ICAO Conference Centre (999 University)	Room 5, 3 rd Floor
17 September	GRULAC	ICAO Conference Centre (999 University)	Room 7A, 3 rd Floor
17 September	Asia and the Pacific	ICAO Conference Centre (999 University)	Room 7B, 3 rd Floor
17 September	Indigenous and Local Communities	CBD Secretariat offices (413 St-Jacques St. West, Suite 800)	

Bilateral consultations with the Co-Chairs will be held at the CBD Secretariat Headquarters at 413 St-Jacques, Suite 800 on 17 September 2010. Appointments will be confirmed directly with the delegations concerned.

2. OPENING

The meeting of the Interregional Negotiating Group (ING) of the Ad Hoc Open-ended Working Group on Access and Benefit-sharing will start at 10:00 a.m. on Saturday, 18 September 2010. The sessions of the meeting will be held daily from **10:00 a.m. to 1:00 p.m.** and from **3:00 to 6:00 p.m. or as otherwise decided by the ING.**

3. VENUE

The meeting will be held at:

The Palais des Congrès
301 Saint-Antoine West
Fifth floor, Room 513-ABC
Montreal, Quebec
Metro, line 2 – Orange - station Place D'Armes

ING ABS Room allocations at the Palais des Congres				
Room number	18 September	19 September	20 September	21 September
513 - ABC	PLENARY	PLENARY	PLENARY	PLENARY
516 - A	GRULAC	GRULAC	GRULAC	
516 - B	LMMC	LMMC	LMMC	
516 - C	Contact Group	Contact Group	Contact Group	
516 - D	Africa, G77 and China / Contact Group	Africa, G77 and China / Contact Group	Africa, G77 and China / Contact Group	Africa, G77 and China / Contact Group
516 - E	Asia and the Pacific / Contact Group	Asia and the Pacific / Contact Group	Asia and the Pacific / Contact Group	Asia and the Pacific / Contact Group
513 - D				GRULAC
513 - E				LMMC
720 A	ILC	ILC	ILC	ILC
720 B	NGO	NGO	NGO	NGO
730 - A	Co-Chair/Bilateral	Co-Chair/Bilateral	Co-Chair/Bilateral	Co-Chair/Bilateral
730 - B	Staff / Meeting Room	Staff / Meeting Room Room	Staff / Meeting Room Room	Staff / Meeting Room Room
Open Corridor 7th floor - A	Business	Business	Business	Business
Open Corridor 7th floor - B	CEE	CEE	CEE	CEE
Open Corridor 7th floor - C	ENB	ENB	ENB	ENB

4. PRE-REGISTRATION

4.1 CONTRACTING PARTIES

Pre-registration of representatives from Contracting Parties and governments is subject to the receipt by the Secretariat of an **official nomination letter**. The letter should indicate the names, titles and contacts of delegates attending the ING meeting and should be sent to the attention of the Executive Secretary at the address below, as soon as possible, but **no later than 13 September 2010**. Please note that registration will not be possible in the absence of an official notification from representatives of contracting Parties and governments providing the above-mentioned information

This will facilitate the delivery of conference badges upon arrival on site, and the preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants should inform the registration desk upon their arrival at the venue.

Mr. Ahmed Djoghlaif
Executive Secretary
Secretariat of the Convention on Biological Diversity
413 St. Jacques Street, Suite 800
Montreal, Quebec
H2Y 1N9 Canada
Fax: + 1-514-288-6588
E-mail: secretariat@cbd.int

4.2 OBSERVERS

4.2.1 STATES NOT PARTY TO THE CONVENTION

The pre-registration of states not Party to the Convention is subject to the same procedure as outlined in paragraph 3.1 above.

4.2.2 THE UNITED NATIONS AND ITS SPECIALIZED AGENCIES

The pre-registration of representatives of the UN and its specialized agencies and the International Atomic Energy Agency is subject to the same procedure as outlined in paragraph 3.1 above.

4.2.3 GOVERNMENTAL AND NON-GOVERNMENTAL BODIES OR AGENCIES QUALIFIED IN THE FIELDS OF BIODIVERSITY CONSERVATION AND SUSTAINABLE USE

Rule 7.1 of the rules of procedure applies to bodies or agencies qualified in the fields of biodiversity conservation and sustainable use wishing to be represented as observers in the meeting. These observers may, upon invitation of the President of the meeting, participate without the right to vote in the proceedings of any meeting in matters of direct concern to the body or agency they represent unless at least one third of the Parties present at the meeting object (rule 7.2). Pursuant to COP decision IX/29 (Annex) if a body or agency was not represented at the Ninth Meeting of the Conference of the Parties (Bonn, 2008) the organization's statutes/rules or terms of reference, membership, as well as any other relevant information about the

organization, must also be included with the request to be represented as an observer at the meeting.

The pre-registration of these representatives is subject to the receipt by the Secretariat of **an official letter and relevant documentation**. The letter must be on the organization's letterhead and signed by the organization's Chief Executive or President and not by the nominee. The letter should indicate the names, titles and contacts of delegates attending the ING ABS-9 meeting. The letter should be sent to the attention of the Executive Secretary at the address indicated in item 3.1 above. This information provided will facilitate the delivery of conference badges upon arrival on site, and preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants should inform the registration desk upon their arrival at the venue.

5. ACCESS TO THE MEETING VENUE AND NAME BADGES

Access to the meeting venue is subject to the presentation of a valid conference badge. Conference badges will be issued at the registration counter located as follows:

Thursday and Friday, 16-17 September, from 8:30 a.m. to 9:30 a.m. at the International Civil Aviation Organization (ICAO), 999 University, Montreal

Saturday, 18 September from 8:00 a.m. to 12:00 p.m. onwards upon request to the Secretariat at the Palais des Congrès, 301 Saint-Antoine West, Fifth floor, Room 513-ABC, Montreal

Badges will be issued at the registration counter upon presentation of a valid passport or an identification card with a photograph, along with a copy of the nomination letters referred to under heading 3 above.

For security reasons and to gain access to both meeting venue and meeting rooms, the display of conference badges is mandatory at all times. Any loss of a badge should be reported immediately to the registration counter.

6. DOCUMENTS



The discussions in the ING will be based on the Annex to the report of the resumed ninth meeting of the Ad Hoc Open-ended Working Group on Access and Benefit-sharing, held in Montreal, Canada, from 10 to 16 July 2010 entitled: Draft Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization to the Convention on Biological Diversity. The report of the resumed WGABS-9 is available on the Secretariat's web site as document UNEP/CBD/COP/10/5/Add.4. A scenario note to be prepared by the Co-Chairs will also be made available prior to the meeting and will be made available on the Secretariat's web site as soon as practicable. Delegates are kindly requested to bring their own copies of the documents to the meeting.

7. VISA AND HEALTH REQUIREMENTS

7.1 VISA REQUIREMENTS

Participants from countries listed in **annex A** below require an entry visa for Canada and are strongly advised to contact the nearest Canadian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **Please note that airline companies will not allow boarding in the absence of a valid visa.**

Information on visa procedures, including a list of relevant Canadian diplomatic/consular missions abroad, is available on the website of Canadian Citizenship and Immigration at: <http://www.cic.gc.ca/english/information/offices/index.asp#international>.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7.2 HEALTH REQUIREMENTS

There are no vaccination requirements for any international traveller.

8. HOTEL INFORMATION

Participants are kindly reminded that **they have to make their own hotel reservations as soon as possible**. To benefit from the special room rates some hotels are offering, please indicate that you will be attending a CBD meeting.

Below is an indicative list of hotels (**Annex B**) located in the vicinity of the CBD Secretariat or close to a Metro (subway) station. Further information on hotels in Montreal is available at the following web site:

<http://www.tourisme-montreal.org/Accommodations>



9. GENERAL INFORMATION ON ACCESS TO MONTREAL



Montreal is serviced by Montreal-Trudeau International Airport (15 km from downtown). Taxis are available at the airport and there is a shuttle bus service every 30 minutes.

Bus / Shuttles:

Montreal-Trudeau /Downtown STM bus
No. 747

One way trip

CDN \$7

Taxis:

Montreal-Trudeau /Downtown

CDN \$38 Fixed rate
Plus tip

The STM (city buses) operate a bus line between the airport and downtown. The line, No. 747, uses dedicated low-floor buses and operates 24 hours a day, 7 days a week. The 747 is free for holders of CAM and TRAM monthly passes, and for those with 1-day or 3-day tourist cards. Individual tickets valid for 24 hours across the entire STM network are also available, priced at CDN \$7.00 for a one-way trip. At the airport, tickets are sold at the currency exchange (ICE) location on the international arrivals level.

The trip between Montréal-Trudeau and the Gare d'autocars de Montréal above Berri-UQAM metro station takes approximately 35 minutes in off-peak periods.

10. PAYMENT OF THE DAILY SUBSISTENCE ALLOWANCES (DSA)

The DSA will be paid to the sponsored participants starting on the first day of the meeting.

11. OFFICIAL LANGUAGE

There are two official languages in Canada: English and French. French is the official language of Quebec; however English is widely spoken in Montreal.

12. WEATHER AND TIME ZONE INFORMATION



In September, temperatures in Montreal usually range between a maximum of +19°C in the daytime and a minimum of +7°C at night. Current weather conditions in the area can be found at: <http://www.worldweather.org/056/c00634.htm>.

The standard time zone will be GMT/UTC -5 hours.

13. ELECTRICITY

The electrical currents are 120 volts, 60 Hertz a (two-pin flat and vertical with a ground connection).



14. CURRENCY



The currency in Canada is the Canadian Dollar (CDN \$). The current exchange rate as at 8 September 2010 is US \$1 = CDN \$1.04 and (Euro) € 1 = CDN \$1.32.

15. DISCLAIMER

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

Annex A – Country Listing

COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER CANADA AS VISITORS (AS LISTED ON THE WEBSITE OF CITIZENSHIP AND IMMIGRATION CANADA)

Citizens of the following countries and territories require a visa to **visit** or **transit** Canada:

A	E (cont'd)	M	S (Cont'd)
Afghanistan	Eritrea	Macao	Sierra Leone
Albania	Ethiopia	Madagascar	Somalia
Algeria		Malawi	South Africa
Angola	F	Malaysia	Sri Lanka
Argentina	Fiji	Maldives	Sudan
Armenia		Mali	Suriname
Azerbaijan	G	Marshall Islands	Syrian Arab Republic
	Gabon	Mauritania	
B	Gambia	Mauritius	T
Bahrain	Georgia	Mexico	Tajikistan
Bangladesh	Ghana	Micronesia, Fed. States of	Tanzania, United Republic of
Belarus	Grenada	Moldova	Thailand
Belize	Guatemala	Mongolia	The former Yugoslav Republic of Macedonia
Benin	Guinea	Montenegro	Togo
Bhutan	Guinea-Bissau	Morocco	Tonga
Bolivia	Guyana	Mozambique	Trinidad and Tobago
Bosnia and Herzegovina		Myanmar	Tunisia
Brazil	H		Turkey
Bulgaria	Haiti	N	Turkmenistan
Burkina Faso	Honduras	Nauru	Tuvalu
Burundi		Nepal	
	I	Nicaragua	
C	India	Niger	U
Cambodia	Indonesia	Nigeria	Uganda
Cameroon	Iran, Islamic Republic of		Ukraine
Cape Verde	Iraq	O	United Arab Emirates
Central African Republic	Israel	Oman	Uruguay
Chad	Ivory Coast		Uzbekistan
Chile		P	
China	J	Pakistan	V
Colombia	Jamaica	Palau	Vanuatu
Comoros	Jordan	Palestinian Authority	Venezuela
Congo, Democratic Republic of the		Panama	Viet Nam
Congo, Republic of the	K	Paraguay	
Costa Rica	Kazakhstan	Peru	Y
Cuba	Kenya	Philippines	Yemen
Czech Republic	Kiribati	Poland	
	Korea, Democratic People's Republic of	Q	Z
D	Kuwait	Qatar	Zambia
Djibouti	Kyrgyzstan		Zimbabwe
Dominica		R	
Dominican Republic	L	Romania	
	Lao, People's Democratic Republic of	Russian Federation	
E	Lebanon	Rwanda	
East Timor	Lesotho		
Ecuador	Liberia	S	
Egypt	Libyan Arab Jamahiriya	Sao Tomé e Príncipe	
El Salvador	Lithuania	Saudi Arabia	
Equatorial Guinea		Senegal	
		Serbia	
		Seychelles	

Rate of exchange: US \$1 = CDN \$1.04 and
€1 = CDN \$1.32

Annex B – Hotel listing

LIST OF HOTELS WITH INDICATIVE ROOM RATES IN CANADIAN DOLLARS

PRICES DO NOT INCLUDE THE APPLICABLE TAXES: GST 5% + QST 7.5%

RATES ARE INDICATIVE AND SUBJECT TO CHANGE

A. FIVE STAR HOTELS	Approximate room rates	Distance to the meeting venue	Remarks
1. Hotel Inter-Continental Montreal 360 St. Antoine Street West, Montreal Tel.: +1-514-847-8525, option #3 America toll free: +1-800 361 3600 Fax: +1-514-847-8730 E-mail: montreal@interconti.com ; yulhb-reservations@ihg.com Reservations: http://www.ichotelsgroup.com/intercontinental/en/gb/reservations/dates-preferences/montreal	<ul style="list-style-type: none"> Superior room KB: \$179 Deluxe room: \$189 Business and Club rooms: \$279 	About 2 minutes' walk	Including free internet access (For on-line booking use Group & Corporate rate of ICAO ID No: 956110420, by phone please request ICAO corporate rate)
2. Fairmont the Queen Elizabeth 900 Rene Levesque Blvd. West Montreal, Quebec Tel: +1-514-861-3511 (ask for reservations) Global reservation Centre: 1-800-441-1414 Fax: +1-514-954-2258 E-mail: queenelizabethhotel@fairmont.com Web site: www.fairmont.com	<ul style="list-style-type: none"> Fairmont: \$239 	About 15 minutes' walk	
B. FOUR-STAR HOTELS			
3. Delta Centre Ville 777 University Street Montreal, Quebec Tel.: +1-514-879-1370 Fax: +1-514-879-1761 Web site: http://pages.deltahotels.com/en/promotions/websaver/?page=montreal&gclid=CPTpzvvpKCECFd1n5QodbAysvg Reservations: http://www.deltacentreville.com/000706b	<ul style="list-style-type: none"> Single: \$165 Signature Club: \$199 	About 10 minutes' walk	
4. Hôtel de la Montagne 1430 de la Montagne Street Montreal, Quebec Tel.: +1-514-288-5656 Toll free in North America: + 1-800-361-6262 Fax: +1-514-288-9658 Web site: www.hoteldelamontagne.com	<ul style="list-style-type: none"> Deluxe KB: \$159 Deluxe 2 QB: \$189 Contemporary King: \$179 Contemporary 2QB: \$209 	About 20 minutes' walk	Free internet
5. Square Phillips (Hotel & Suites) 1193 Place Phillips Montreal, Quebec H3B 3C9 Tel. + 1-514-393-1193 Fax: + 1-514-393-1192 Web site: www.squarephillips.com	<ul style="list-style-type: none"> Studios: \$144 Junior suite 1 DB: \$155 Junior suite 1 KB: \$164 1 Bedroom suite: \$173 2 Bedroom suite: \$221 	About 15 minutes' walk	Including breakfast and free internet access

C. THREE-STAR HOTELS	Approximate room rates	Distance to the meeting venue	Remarks
6. Best Western 3407 Peel Street (corner of Peel and Sherbrooke Street) Montreal Tel: +1-514-288-4141 or Toll-free: +1-800-361-7791(Canada &U.S.A.) Fax: +1-514-288-3021 Reservations: sam@hotelvillemarie.com Web site: www.hotelvillemarie.com	<ul style="list-style-type: none"> Single or Double Deluxe QB or KB: \$150 	About 20 minutes' walk	Including continental breakfast and free internet access
7. Hotel Le Dauphin 1025, De Bleury Montreal Tel: +1-514-788-3888 Fax: + 1-514-788-3889 E-mail: mtl_centre@hoteldauphin.ca Web site: www.hoteldauphin.ca	<ul style="list-style-type: none"> Single 1KB: \$140 Single 2QB: \$149 	About 3 minutes' walk	Including continental breakfast and free internet access
8. Hôtel Manoir des Alpes 1245 St. André Street Montreal Tel.: +1-514-845-9803 Fax : +1-514845-9886 Web site: www.hotelmanoirdesalpes.qc.ca	<ul style="list-style-type: none"> Single QB: \$99 	About 15 minutes' walk	Including breakfast
9. L'Appartement-in-Montréal 455 Sherbrooke Street West Montreal Tel.: +1-514-284-3634 Fax: +1-514-287-1431 Web site: www.appartementhotel.com	<ul style="list-style-type: none"> Studio: \$123 1 Bedroom suite: \$137 2 Bedroom suite: \$192 	About 20 minutes' walk	
10. La Tour Centre-Ville 400 René-Lévesque Blvd. W. Montreal Tel.: + 1-514-866-8861 Fax: + 1-514-866-7257 Web site: www.hotelcentreville.com	<ul style="list-style-type: none"> Studios single: \$79 Small suites single: \$89 Large suite, single: \$99 	About 5 minutes' walk	
11. Travelodge 50, René-Lévesque Blvd. West Montreal Tel.: +1-514-874-9090 Fax: +1-514-874-0907 E-mail: reserve@travellodgemontreal.ca Web site: www.travelodge.com	<ul style="list-style-type: none"> Single: \$110 	About 15 minutes' walk	Including continental breakfast
