



## Convention on Biological Diversity

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ENGLISH ONLY

REGIONAL CAPACITY-BUILDING WORKSHOP TO  
ADDRESS INVASIVE ALIEN SPECIES AND TO  
ACHIEVE AICHI BIODIVERSITY TARGET 9 IN  
THE CENTRAL AND EASTERN EUROPE AND  
CENTRAL ASIA

Sarajevo, Bosnia & Herzegovina, 9-12 December 2013

### Information Note for Participants

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## 1. Opening and registration

Regional Capacity-building Workshop to Address Invasive Alien Species and to Achieve Aichi Biodiversity Target 9 in the Central and Eastern Europe and Central Asia will be held in Sarajevo, Bosnia and Herzegovina from 9 to 12 December 2013.

The meeting will start at 9:00 a.m. on Monday, 9 December 2013, and registration will take place at the venue of the meeting from 8:30 a.m. the same day at the venue.

## 2. Venue

The meeting will be held at:

### **Hotel Europe**

Vladislava Skarića 5

71000 Sarajevo, BiH

Tel: +387 (0)33 580 400, 580 500

Fax: +387 (0)33 580 580

Web site: <http://www.hoteleurope.ba/>

## 3. Working language of the meeting

The meeting will be held in English with Russian interpretation.

## 4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the meeting as there will be no extra copies made available on site during the meeting. Pre-session documents will be available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=CBWIAS-CEECAIS-01>

## 5. General information on access to Sarajevo, Bosnia and Herzegovina



Sarajevo is serviced by the Sarajevo International Airport which is about 8 kms from the city centre and should take about 20-25 minutes. Taxis are available at the arrivals hall and cost about US 10 – 15.

## 6. Visa information



Participants entering Bosnia and Herzegovina will need to have a valid passport and required visas. Further information on visa requirements is available on the web site of the Ministry of Foreign Affairs at: [http://www.mfa.ba/konzularne\\_informacije/vize/Default.aspx](http://www.mfa.ba/konzularne_informacije/vize/Default.aspx).

Participants from countries listed below **do not** require an entry visa for Bosnia and Herzegovina. All other participants are strongly advised to contact the nearest diplomatic or consular mission of Bosnia and Herzegovina as soon as possible in order to secure the required entry visa in a timely manner, prior to departure. Please note that airline companies will not allow boarding in the absence of a valid visa

Nationals of the following countries are exempted from the obligation to obtain a visa to enter and stay on the territory of Bosnia and Herzegovina up to 90 days in the period of six months from the first date of entry:

- |                      |                       |  |
|----------------------|-----------------------|--|
| 1. Albania           | 24. Holy See          | 47. Norway   |
| 2. Andorra           | 25. Honduras          | 48. Panama   |
| 3. Argentina         | 26. Hungary           | 49. Paraguay   |
| 4. Australia         | 27. Iceland           | 50. Poland   |
| 5. Austria           | 28. Ireland           | 51. Portugal   |
| 6. Belgium           | 29. Israel            | 52. Qatar  |
| 7. Brazil            | 30. Italy             | 53. Romania  |
| 8. Brunei Darussalam | 31. Japan             | 54. San Marino   |
| 9. Bulgaria          | 32. Republic of Korea | 55. Serbia   |
| 10. Canada           | 33. Kuwait            | 56. Singapore  |
| 11. Chile            | 34. Latvia            | 57. Slovakia   |
| 12. Costa Rica       | 35. Liechtenstein     | 58. Slovenia   |
| 13. Croatia          | 36. Lithuania         | 59. Spain  |
| 14. Cyprus           | 37. Luxembourg        | 60. Sweden   |
| 15. Czech Republic   | 38. Macedonia         | 61. Switzerland  |
| 16. Denmark          | 39. Malaysia          | 62. Turkey   |
| 17. El Salvador      | 40. Malta             | 63. United Kingdom of Great Britain and Northern Ireland |
| 18. Estonia          | 41. Mexico            | 64. United States of America                             |
| 19. Finland          | 42. Monaco            | 65. Uruguay  |
| 20. France           | 43. Montenegro        | 66. Venezuela  |
| 21. Germany          | 44. Netherlands       |  |
| 22. Greece           | 45. New Zealand       |  |
| 23. Guatemala        | 46. Nicaragua         |  |

The minimum amount of financial resources required for the stay of foreigners on the territory of Bosnia and Herzegovina is KM 150.00 (or equivalent in freely convertible foreign currency) - for each day of the intended stay.

The location of the Bosnia and Herzegovina embassies and missions abroad can be found on the web site of the Ministry of Foreign Affairs of Bosnia and Herzegovina at: [http://www.mfa.ba/ambasade\\_konzulati\\_misije/ambasade\\_konzulati\\_i\\_stalne\\_misije\\_bih/Default.aspx](http://www.mfa.ba/ambasade_konzulati_misije/ambasade_konzulati_i_stalne_misije_bih/Default.aspx)

## 7. Hotel information



A block booking has been made at the Hotel Europe (meeting venue) on behalf of all sponsored participants according to your flight arrangements. All personal expenses including laundry, phone calls, room services, etc., will be paid by participants themselves when checking out.

**Non-sponsored participants** may avail themselves of the block booking by contacting the Hotel Europe directly. A special rate, which includes breakfast and applicable taxes, is offered for non-sponsored participants at rate of approximately €75. The hotel details are listed below.

### **Hotel Europe**

Vladislava Skarića 5

71000 Sarajevo, BiH

Tel: +387 (0)33 580 400, 580 500

Fax: +387 (0)33 580 580

Reservations: Tel: +387 (0)33 580 570, 580 444

E-mail: [reservation@hoteleurope.ba](mailto:reservation@hoteleurope.ba)

Web site: <http://www.hoteleurope.ba/>

Single room rate: €75

Further information on hotels and tourism can be found at the following web site:  
<http://www.bhtourism.ba/eng/>

### **8. Payment of the Daily Subsistence Allowance (DSA)**

The relevant DSA will be paid to sponsored participants by the Secretariat on the first day of the meeting.

### **9. Official languages in Bosnia and Herzegovina**

There are three official languages in Bosnia and Herzegovina: Bosnian, Serbian and Croatian.

### **10. Weather and Time Zone information**



In December, temperatures range between a maximum of 4°C and minimum of -3 C. Please bring appropriate clothing for cold weather conditions. Current weather conditions can be found at: <http://www.worldweather.org/005/c00013.htm>.

The standard time zone is GMT/UTC + 2 hours

### **11. Electricity**

The electrical currents in Bosnia and Herzegovina are 230 volts, 50 Hertz. The power plugs used in are shown below.



### **12. Currency**



The currency in Bosnia and Herzegovina is the Bosnian Convertible Marka (BAM) (KM). The current exchange rate as at 30 October 2013 is US \$1.00 = BAM 1.43 and (Euro) € 1 = BAM \$1.96.

### **13. Disclaimer**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this

context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

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