



CBD



CONVENTION ON BIOLOGICAL DIVERSITY

Distr.
GENERAL
23 July 2003
Rev.2
ENGLISH ONLY

CONVENTION ON BIOLOGICAL DIVERSITY CLEARING-HOUSE
MECHANISM AND EUROPEAN COMMUNITY CLEARING-HOUSE
MECHANISM JOINT REGIONAL MEETING FOR CENTRAL AND
EASTERN EUROPE

Prague, 9 - 11 September 2003

INFORMATION FOR PARTICIPANTS

1. Opening and registration

The Central and Eastern Europe Meeting on the Clearing-House Mechanism and the European Community Clearing-House Mechanism will be held in Prague from Tuesday, 9 to Thursday, 11 September 2003.

The meeting will start at 9:30 a.m. on Tuesday, 9 September, and registration will commence at the venue of the meeting at 9 a.m. the same day.

2. Venue

The meeting will be held at the:

Congress Centre FLORET
Kvetnove namesti 391, 252 43 Pruhonice,
Telephone.: + 420 2 965 284 01,02,
Fax: +420 2 965 284 03
e-mail: kcp@vukoz.cz

3. Working languages of the meeting

The meeting will be held in English and Russian.

4. Access to Prague - Pruhonice

Prague is serviced by the Ruzyně airport (10 km from downtown). The Government of the Czech Republic will provide, *free of charge*, a shuttle service from the airport to Pruhonice based on arrival details provided by the participants on their registration forms. **Upon arrival** at the Ruzyně airport, **please look for a «CHM meeting» sign**.

European Environment Agency



Participants wishing to make their own transportation arrangements may use:

- (a) Taxis readily available for hire (1500 CZK) from Ruzyne to Pruhonice;
- (b) Bus service, operating every 15 minutes to the city centre (12 CZK for a single ticket). The journey is about 1½ hour. Either:

- (i) Take bus **No.100 to Zlicin**, the end of the metro line “B” (metro costs 12 CZK for a single ticket). **From Zlicin** proceed to **Florenc station** (about 25 minutes); then change to line “C” **direction “Haje”** about 20 minutes to Opatov station. Once **in Opatov station**, take bus No. 325, 363 or 385 (departures every 15 minutes) to Prunonice-square (journey takes about 9 minutes); **or**,
- (ii) Bus No. **119 to Dejvicka** – metro line “A. **From Dejvicka** proceed to Muzeum (10 minutes), change to line “C” **direction “Haje”** (20 minutes to **Opatov station** from where same buses to Prunonice-square operate as indicated above).

Participants travelling by train will be arriving in Prague at the Main Station or Holesivice Station; both are on the Metro **line C**. For direction (namely “**Haje**”) and bus to take, please refer to (b) (i) above.

5. Accommodation in Prague-Pruhonice

Hotel Floret located in the Congress Centre, the venue for the meeting and hotel Tulipan, which is about 5 minutes walk from the Congress Centre, are offering participants the following special rates (per night):

- * Single room: 1 550 CZK;
- * Double room: 1 950 CZK).

The rooms are all equipped with bathrooms, satellite TV, fridges and safes. Breakfast and access to the swimming pool are included in the price. Sauna, solarium, laundry, and public Internet workstation situated in the lobby of the hotel are available on commercial basis.

The host country made a bulk pre-booking for 47 rooms on behalf of the participants in Hotel Floret and Hotel Tulipan. As a contingency measure, another pre-booking for 20 single rooms has also been made in Hotel Eurohotel .

Eurohotel, about 7 km away from the meeting venue, is offering the same room rates. It should be noted that the host country will only provide transportation from Eurohotel to the venue of the meeting and back in the event that hotels Floret and Tulipan have insufficient capacity to accommodate all participants.

Participants should ensure that the attached registration form (annex II) is duly completed and sent **no later than 21 August 2003 to:**

Ms. Jindriska Stankova
e-mail: stankova@nature.cz
Telephone, fax.: + 420 2 22 58 24 23
Fax: + 420 2 22 58 0012
Agency for Nature Conservation and Landscape
Protection of the Czech Republic
Kalisnicka 4-6
130 23 Prague 3 – Zizkov
Czech Republic

With a copy (cc) to:

Ms. Barbora Houdkova
e-mail: houdkova@nature.cz

Telephone, fax.: + 420 2 22 58 24 23
Fax: + 420 2 22 58 0012
Agency for Nature Conservation and Landscape
Protection of the Czech Republic
Kalisnicka 4-6
130 23 Prague 3 – Zizkov
Czech Republic

6. Time Zone

Prague is 2 hours ahead of GMT.

7. Weather

During the month of September in Prague, the daytime temperature ranges between 10°C - 18°C and may drop to 5°C at night. It is recommended that participants bring an umbrella, as rain is frequent at this time of the year. For daily weather forecasts, use the link below:

<http://www.czech.cz/index.php?section=1&menu=6>

8. Voltage

230 volts, 50 Hertz. Adapters can be purchased at the hotel reception.

9. Visas / customs

Attached as annex I is a list of countries whose citizens **do not require** an entry visa to visit the Czech Republic. Participants requiring an entry visa to the Czech Republic are requested to secure one prior to departure.

Participants experiencing difficulties in obtaining their visas or requiring any other clarifications of logistical nature may contact **Ms. Jindriska Stankova** with a «cc» to **Ms. Barbora Houdkova** using the coordinates provided under heading 5 above.

10. Services to Participants

Participants will be able to access their e-mails, *free of charge*, at workstations provided within the meeting venue.

11. Credit cards

Major credit cards are accepted in hotels and restaurants in Prague.

12. Rate of exchange

1 US\$ = 28,70 CZK (approx.)

Attached: Annex I: List of countries whose citizens **do not require** an entry visa.
 Annex II: Hotel Registration Form

Annex I

VISA REGULATIONS

Citizens of the following countries and territories **do not require** an entry visa to visit or transit the Czech Republic (*in accordance with the list provided by the Government of the Czech Republic*).

More information on visas available at: www.mzv.cz

A, B & C

For periods of up to 90 days:

Andorra
Argentina
Austria
Belgium
Costa Rica
Chile
Croatia

B

For periods of up to 30 days:

Bulgaria

C

For periods of up to 30 days:

Cyprus

D

For periods of up to 90 days:

Denmark

E

For periods of up to 90 days:

Estonia

F

For periods of up to 90 days:

Finland
France 1

G

For periods of up to 90 days:

Germany
Greece

H

For periods of up to 90 days:

Hungary

I

For periods of up to 90 days:

Iceland
Ireland
Israel
Italy

J

For periods of up to 90 days:

Japan

K

For periods of up to 90 days:

Korea

L

For periods of up to 90 days:

Latvia
Liechtenstein
Lithuania
Luxembourg

M

For periods of up to 90 days:

Malaysia
Malta
Mexico
Monaco

1 Including Martinique, New Caledonia, Reunion, Guadeloupe, French Guyana &, for periods of up to 30 days, Wallis, Futuna, French Polynesia

N

For periods of up to 90 days:

Netherlands (Incl. Curacao)
New Zealand
Norway

P

For periods of up to 90 days:

Poland
Portugal

R

For periods of up to 30 days:

Romania

S

For periods of up to 30 days:

Singapore

For periods of up to 90 days:

San Marino
Slovakia
Slovenia
Spain
Sweden
Switzerland

U

For periods of up to 90 days:

United States of America
Uruguay

For periods of up to 180 days:

United Kingdom

V

For periods of up to 90 days:

Vatican

NB.

1. For periods of up to 90 days

Holders of refugee travel documents (Convention of 28 July 1951) issued by:
Belgium, Denmark, Finland, Germany, Ireland, Iceland, Italy, Liechtenstein, Luxembourg, Malta, Netherlands, Norway, Portugal, Spain, Sweden, Switzerland, United Kingdom.

2. For periods of up to 180 days:

Holders of UN Laissez-Passer;
Holders of EU Laissez-Passer

Annex II

**REGISTRATION FORM FOR THE CLEARING-HOUSE MECHANISM
MEETING**

Prague – Pruhonice, 9-11 September 2003

Duly completed registration forms to be sent, **no later than 21 August 2003**, to e-mail: stankova@nature.cz with a copy to: houdkova@nature.cz ; Or by fax to: + 420 2 22 58 00 12, + 420 2 22 58 24 23 **(participants requiring an entry visa are kindly requested to register before the end of July)**

First name: _____

Surname: _____

Country: _____

Full address of the organization:

Tel: _____

Fax: _____

e-mail: _____

Day of arrival: _____ **Time of arrival:** _____

Transport means:

plane train car bus

Final stop (flight number, train number): _____

Day of departure: _____ **Time of departure:** _____

Transport means:

plane train car bus

Please tick off as appropriate:

Single room

Double room

Double room (shared with Mr./Ms.: _____)