



Convention on Biological Diversity

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ENGLISH ONLY

MEETING OF THE INFORMAL ADVISORY
COMMITTEE TO THE CLEARING-HOUSE
MECHANISM OF THE CONVENTION ON
BIOLOGICAL DIVERSITY
Nagoya, Japan, 17 October 2010

INFORMATION NOTE FOR PARTICIPANTS

Preliminary remark

This note is voluntarily succinct to highlight information specific to this meeting of the Informal Advisory Committee to the Clearing-House Mechanism. For full details, please also consult the COP 10 information note for participants available at: www.cbd.int/cop10/info.

Venue

1. The meeting of the Informal Advisory Committee to the Clearing-House Mechanism (CHM-IAC) of the Convention on Biological Diversity will be held in Nagoya, Aichi Prefecture, Japan, on Sunday 17 October 2010, the day before the opening of the tenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10).
2. The meetings will take place at:
Nagoya Congress Center (NCC)
1-1 Atsuta-nishimachi, Atsuta-ku
Nagoya, Aichi Prefecture
456-0036, Japan
Tel: +81 52 683 7711
Fax: +81 52 683 7777
Web: <http://www.nagoya-congress-center.jp>
3. The meeting room will be **Room 144**, located at the fourth floor of the first building of the Nagoya Congress Center. It is expected to be the room reserved for Contact Group III.
4. The meeting will be held in English only, with no simultaneous interpretation.

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In order to minimize the environmental impacts of the Secretariat's processes, and to contribute to the Secretary-General's initiative for a carbon-neutral UN, this document is printed in limited numbers. Participants are kindly requested to bring their own copy to the meeting.

Participation

5. The meeting is intended for the members of the Informal Advisory Committee to the Clearing-House Mechanism. Other persons wishing to attend should inform the following contact person at the Secretariat:

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On-site registration

6. Access to the meeting venue is subject to the presentation of a valid conference badge. Conference badges with photographs will be issued at the registration counter located at the Nagoya Congress Center upon the presentation of a valid passport or an identification card with a photograph. Registration will start on 14 October and continue during the following hours:

Thursday 14 and Friday 15 October 2010: 8 a.m. until 6 p.m.

Saturday 16 and Sunday 17 October 2010: 9 a.m. until 6 p.m.

7. For security reasons, the display of conference badges is mandatory at all times to gain access to the meeting venue and meeting rooms. Any loss of a conference badge should be reported immediately to the registration counter.

Documents

8. Pre-session documents are available in English and can be downloaded from the Secretariat's website at: www.cbd.int/doc/?meeting=chmiac-2010-01. In an effort to minimize the environmental impact of the meeting, a set of **pre-session documents will not be systematically provided to the participants** who are kindly requested to bring their own set. Nevertheless, the Secretariat will provide a set to any participant who had requested it prior to the meeting.

Visas

9. **Participants are responsible for checking the visa requirements to enter Japan. Details are available in Section 12 (Visas) and Annex B of the COP 10 information note to participants.**

Disclaimer

10. The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants secure international medical insurance for the period of participation prior to departure.
