



Convention on Biological Diversity

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ENGLISH ONLY

REGIONAL WORKSHOP FOR THE PACIFIC ON
THE CLEARING-HOUSE MECHANISM
Nadi, Fiji, 13-17 June 2016

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

The Regional workshop for the Pacific on the Clearing-House Mechanism will be held in Nadi, Fiji from Monday, 13 to Friday, 17 June 2016.

The workshops will start at 9:00 a.m. on Monday, 13 June, and registration will take place at the venue of the workshops at 8:30 a.m. the same day.

2. Venue

The workshop will be held at:

The Hotel Novotel Nadi

Namaka Hill

0 Nadi, Fiji Islands

Tel.: (+679) 6/722000

Fax: (+679) 6/720590

E-mail: reservations@novotelnadi.com.fj

Web site: <http://www.novotel.com/gb/hotel-6287-novotel-nadi/index.shtml>

3. Working language of the workshop

The workshop will be held in English.

4. Documents

Participants are kindly reminded to bring their own copies of the documents for the workshops as there will be no extra copies made available on site during the workshops. Documents will be made available on the Secretariat's web site at:



<https://www.cbd.int/doc/?meeting=CHMWS-2016-01>

5. Portable computer needed

A portable computer with Wi-Fi is needed to fully benefit from the hands-on training session of this workshop. **Therefore, participants are kindly requested to bring their own portable computer.**

6. General information on access to Nadi, Fiji



The city of Nadi is serviced by the Nadi International Airport in Nadi, Fiji (about 8 km from Nadi Town). It is located on the West of Viti Levu and the capital Suva is located to the East. Participants will be staying at the Hotel Novotel Nadi which is located close to the airport. Taxis are available at the airport for approximately F\$9.00 (cash is required) for a one way transfer to Novotel Nadi from the airport. Alternatively, if a participant does not have cash available upon arrival, the hotel can pay the taxi and charge the fees to the participant's hotel bill.



7. Visa information

Participants from countries listed below do not require an entry visa for Fiji all others are strongly advised to contact the nearest Fijian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure.

Citizens of the following countries can obtain a visa upon arrival for Fiji for a stay of up to 4 months:

Antigua and Barbuda, Argentina, Australia, Austria, Bahamas, Bangladesh, Barbados, Belgium, Belize, Bermuda, Botswana, Brazil, Brunei Darussalam, Bulgaria, Cameroon, Canada, Chile, China, Colombia, Cyprus, Czech Republic, Denmark, Dominica, Estonia, Finland, France, The Gambia, Germany, Ghana, Greece, Grenada, Guyana, Holy See, Hungary, Iceland, India, Indonesia, Ireland, Israel, Italy, Jamaica, Japan, Kenya, Kiribati, Latvia, Liechtenstein, Lesotho, Luxembourg, Malawi, Malaysia, Maldives, Malta, Marshall Islands, Mauritius, Mexico, Micronesia (Federated States of), Moldova, Monaco, Nauru, Netherlands, New Zealand, Nigeria, Norway, Papua New Guinea, Paraguay, Peru, Philippines, Poland, Portugal, Republic of Korea, Romania, Russian Federation, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Samoa, Seychelles, Sierra Leone, Singapore, Slovak Republic, Slovenia, Solomon Islands, South Africa, Spain, Swaziland, Sweden, Switzerland, Tanzania (United Republic of), Thailand, Tonga, Trinidad and Tobago, Tunisia, Turkey, Tuvalu, Uganda, Ukraine, United Kingdom Great Britain and Northern Ireland, United States of America, Uruguay, Vanuatu, Venezuela, Zambia, Zimbabwe.

Information on visa procedures is available on the web site of Tourism Fiji which provides a listing of visa countries at: <http://www.fiji.travel/information/getting-fiji/passports-and-visas>. A list of relevant Fijian diplomatic/consular missions abroad and countries with visa exemption arrangements can be found on the web site of the Fijian Government at the following link: <http://www.fiji.gov.fj/Government-Directory/Fiji-Overseas-Missions.aspx>.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

8. Health Requirements

A yellow fever vaccination certificate is required from travellers entering Fiji from countries with risk of yellow fever transmission and from travellers having transited more than 12 hours in an airport of a country with risk of yellow fever transmission.

Information on requirements can be found on the web site of the Centre for Disease control at the following link. <http://wwwnc.cdc.gov/travel/destinations/traveler/none/fiji>

For more information, please consult a medical professional with regard to the vaccination requirements for your travel.

9. Hotel information

Rooms have been reserved and are pre-paid for financially sponsored participants on a bed and breakfast basis. Participants will only be responsible for paying for any incidentals charged to their hotel room such as meals, taxi, long-distance calls, etc.

Non-funded participants may wish to avail themselves of the special negotiated rate for a single room with breakfast at F\$155 by contacting the person below:

Ms. Swastika RAJ
Conference and Sales Co-ordinator
Tel: +67 9 673 6168
E-mail: swastika@novotelnadi.com.fj;

More information on Fiji can be found at the following link: <http://www.fiji.travel/>

10. Payment of the Daily Subsistence Allowances (DSA)

Sponsored participants will receive the relevant DSA on the first day of the workshop.

11. Official languages in Fiji

The official language in Fiji is English, however, Bau Fijian, and Hindustani are also spoken.

12. Weather and time zone information



In June, temperatures in Nadi usually range between a maximum of 30°C in the daytime and a minimum of 20°C at night. Current weather conditions can be found at: <http://worldweather.wmo.int/en/city.html?cityId=94>.

The standard time zone will be GMT/UTC + 12 hours.

13. Electricity

The electrical currents are 240 volts, 50 Hertz and the plug type and is shown below.



14. Currency



The currency in Fiji is the Fijian Dollar (FJD \$) (F\$). The current exchange rate as at 18 May 2016 is US \$1.00 = FJD \$2.13 and = €1.00 = FJD \$2.38.

15. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.
