

**CONVENTION ON
BIOLOGICAL
DIVERSITY**

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**BUREAU OF THE CONFERENCE OF THE PARTIES
TO THE CONVENTION ON BIOLOGICAL
DIVERSITY**

Montreal, 30 October 2011

**MINUTES OF THE THIRD MEETING OF THE COP-10 BUREAU HELD IN MONTREAL ON
30 OCTOBER 2011****INTRODUCTION**

1. The third meeting of the Bureau elected at the tenth meeting of the Conference of the Parties was held on Sunday, 30 October 2011 from 3:00 p.m. to 5:30 p.m. at the headquarters of the Secretariat. The meeting was chaired by Mr. Kazuaki Hoshino, Adviser to Minister of the Environment of Japan, representing the President of the tenth meeting of the Conference of the Parties.
2. The following Bureau members attended the meeting: Ms. Snezana Prokic (Serbia); Mr. Ioseb Kartsivadze (Georgia); Ms. Kauna Betty Schroder (Namibia); Ms. Latifa Lakfifi (Morocco); Ms. Ines Verleye (Belgium); Mr. Andrew Bignell (New Zealand); Mr. Spencer Thomas (Grenada); Mr. Jose Luis Sutura (Argentina), and Mr. Belal Alhayek representing Mr. Akram Eissa Darwich (Syria).
3. The meeting was also attended by the following representatives of the presidency: Mr. Masaru Aniya of the Ministry of Foreign Affairs of Japan; Mr. Masamichi Saigo and Mr. Hiroki Sasaki of the Ministry of Agriculture, Forestry and Fisheries; and Ms. Noriko Moriwake of the Ministry of the Environment of Japan.
4. The meeting was also attended by Mr. M. F. Farooqui (India) representing the host country for COP-11; Mr. Carlos Novella, representing the Executive Director of UNEP; Mr. Ahmed Djoghlafl, Executive Secretary of the Convention; Mr. Atsuhiko Yoshinaka (Global Coordinator, SCBD), Mr. Olivier Jalbert (Principal Officer, SCBD), Mr. Ravi Sharma (Principal Officer, SCBD), Mr. John Scott (Programme Officer, SCBD) and Ms. Kyoko Noda (Liaison Officer).

ITEM 1. OPENING OF THE MEETING

5. The meeting was opened by Mr. Hoshino, the representative of the President of the tenth meeting of the Conference of the Parties. He pointed out the fact that more than one year had passed since the COP10, and emphasized the necessity to further enhance our efforts to implement the Nagoya Outcomes.
6. Mr. Djoghlafl expressed his gratitude to Japan for their continued support to the Convention and underscored the urgency of the issue on implementation of the Nagoya Outcomes as COP11 is less than a year away, in India.

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ITEM 2. ADOPTION OF THE AGENDA

7. The Bureau reviewed and adopted the provisional agenda as contained in document UNEP/CBD/COP10/Bur/2011/2/1 as it is.

ITEM 3. DISCUSSION ON THE PREPARATION OF THE SEVENTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP ON ARTICLE 8(j) AND RELATED PROVISIONS

8. Mr. Hoshino introduced the provisional agenda of the Ad Hoc Meeting and the Bureau took note of it.

9. Mr. Hoshino noted that COP President would chair the Meeting and the COP Bureau is expected to serve as the Bureau of the Meeting. Through the suggestion by Mr. Hoshino, it was decided by consensus that Ms. Snezana Prokic (Serbia) will serve as the rapporteur and Ms. Ines Verleye (Belgium), Mr. Spencer Thomas (Grenada) and Mr. Jose Luis Sutera (Argentina) will chair contact groups if established.

10. Mr. Olivier Jalbert proposed that six ILC representatives would be nominated as Friends of the Bureau following past practice. The Bureau agreed on the proposal and will be informed of the nominees once decided. Mr. Jalbert, responding to the request by the President, explained that several contact groups may be established at the plenary of the Meeting.

11. Mr. Andrew Bignell (New Zealand) raised a question on legal status/protocol on representation of ILC at official Convention meetings. Mr. Jalbert explained that ILCs may propose decisions but it will need support by at least one Party.

12. Mr. Hoshino proposed to convene the next Bureau Meeting of the Ad Hoc Meeting at 6:00 p.m. on Tuesday.

ITEM 4. WORK PROGRAMME FOR THE IMPLEMENTATION OF COP-10 DECISIONS

13. The Executive Secretary introduced a note on the Japan Biodiversity Fund activities for the implementation of the COP-10 and MOP-5 decisions. Mr. Djoghlafl once again thanked Japan for its outstanding contributions through the Japan Fund.

14. The Global Coordinator for the Japan Fund of the CBD Secretariat, Mr. Yoshinaka, described the activities financed in whole or in part by the Japan Fund. He reported on the twelve sub-regional workshops held to date and drew attention to the list of additional activities and explained about the follow up activities the Secretariat is planning to conduct in the coming months.

15. In addition, Mr. Djoghlafl noted that the GEF Medium-Sized Project has been carried out in order to facilitate early ratification of ABS. He also highlighted planned briefings in cooperation with GLOBE and IPU, and informed that a countdown 2020 campaign will be launched next week on the CBD website.

16. Ms. Kauna Betty Schroder (Namibia), having appreciated the Secretariat's effort to organize very useful workshops, raised concern of the delay of delivery of GEF NBSAP enabling activities. Mr. Spencer Thomas (Grenada) echoed the concern and suggested that the President write a letter to the CEO of GEF to convey the concern, on behalf of the Bureau. On request by a Bureau member, the representative of UNEP replied that he will inform current status of the funding through UNEP once he receives such information from the headquarters.

17. The Bureau took note of the report made by the Secretariat with satisfaction and Mr. Hoshino promised to send a letter to GEF, in his capacity as the President, to convey the concern expressed in this meeting and to request the GEF Secretariat to deliver funding sooner.

ITEM 5. CELEBRATION OF THE UNITED NATIONS DECADE ON BIODIVERSITY

18. The Executive Secretary presented the activities of UNDB conducted by the Secretariat and planned activities, including the global launching in Kanazawa, Japan this December and at the Yeosu EXPO in Korea next year. He also reported that the Secretariat organized, with support from Switzerland, the past, present and incoming Presidents of the CBD COP meetings at the Château de Bossey in Geneva, and informed that the three Rio Conventions would also convene the meetings on 3 September next year at the same venue.

19. The Bureau members welcomed the initiative by the Executive Secretary and commended the Executive Secretary's tireless efforts for having successfully raised public awareness on biodiversity and emphasized the necessity of continuous efforts in the coming decade.

ITEM 6. PREPARATION OF COP-11 AND MOP-6

20. Mr. Farooqui, the representative of India, briefed the Bureau and delivered a presentation on the preparations for the eleventh meeting of the Conference of the Parties, the sixth meeting of the Conference of the Parties serving as the Meeting of the Parties to the Cartagena Protocol on Biosafety and High Level Segment.

21. The Bureau congratulated India on its preparations.

22. The Executive Secretary requested the Bureau members to send comments on the provisional agenda of the COP11 as soon as possible, preferably by the joint COP-SBSTTA Bureau meeting next Saturday, so that the Secretariat can send it officially to Parties. He also informed the Bureau that the Secretariat team will visit the venue in mid-November to start making the logistical arrangements including accommodation.

23. Mr. Spencer Thomas stated that IPBES, coastal and marine issues, and island biodiversity can be important issues on the agenda of COP11.

ITEM 7. OTHER MATTERS

24. Mr. Spencer Thomas raised a question on legal status of Bureau meetings conducted via teleconference. The Executive Secretary confirmed that official meetings of COP Bureau including by teleconference are convened by the Secretariat based on an agenda agreed with the COP President and distributed in advance. The meetings including through teleconferences requires the participation of all members or their designated representatives. It was agreed that the *modus operandi* of the COP Bureau will be amended to include rules guiding the convening of meetings of the Bureau through teleconferences.

25. Ms. Ines Verleye underscored the important role of the Bureau for the preparation of the next meeting of WGRI and the necessity of more frequent consultation among the Bureau members. The Executive Secretary suggested the convening of a teleconference of the Bureau in early 2012, which will be followed by a face-to-face Bureau meeting, at the margins of the ICNP2 in New Delhi, India in April 2012.

ITEM 8. CLOSURE OF MEETING

26. The meeting closed at 5.30 p.m. and was followed by a closed meeting of the COP10 Bureau.
