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PROPOSED BUDGET FOR THE PROGRAMME OF WORK OF THE CONVENTION ON BIOLOGICAL DIVERSITY AND THE CARTAGENA PROTOCOL ON BIOSAFETY FOR THE BIENNIUM 2007-2008

Note by the Executive Secretary

Addendum

PROGRAMME AND SUBPROGRAMME ACTIVITIES AND RESOURCES REQUIRED

INTRODUCTION

1. This document describes the resource needs for the Secretariat to undertake the programme of work for the biennium 2007-2008. It provides further details on the proposed budget in document UNEP/CBD/COP/8/28. The information it contains represents the Secretariat's best estimates as regards work priorities in the coming biennium; it remains a "work in progress", and will continue to evolve in the light of the expected decisions to be adopted by the eighth conference of the Parties as well as future developments in the Convention process.
2. The document is organized into sections that correspond to the various programmes under the Secretariat. Additionally, the costs shared between the Convention and the Protocol are shown under the appropriate Divisions of the Convention, and also highlighted in order to be easily identifiable. The information on programme activities is presented using a standard template. The table below provides an explanation of the template. An explanation of the abbreviations used in this document is contained in the annex.
3. The activities carried out will respond to demands and priorities. Further information concerning the components of the table can be provided, upon request. Detailed descriptions will be made available upon request to interested Parties or Governments as well as during the planned meetings with donors aimed at encouraging multi-years programmatic support for the implementation phase of the Convention.
4. The overall management section of each programme includes the resources, other than staffing, allocated from the core budget for the programme as a whole. This includes items such as consultants, travel, expert meetings and equipment. This reflects the fact that the responsibility for these decisions resides with the director of the programme and the Management Committee of the Secretariat. The

* UNEP/CBD/COP/8/1.

Secretariat has been organized along these lines in order to retain the necessary degree of flexibility to respond effectively to the needs of the process. The overall management section also includes a description of the key external links that the programme will have substantial contact with in order to carry out the described activities. As the mandate for all of these management activities is Article 24 of the Convention, in the interests of brevity the section on “mandate” has not been included in the overall management section of each programme.

EXPLANATION OF THE TEMPLATE USED IN THE PROPOSED PROGRAMME BUDGET

<i>Overview of responsibilities</i>	A brief description of the main responsibilities assigned to the programme/subprogramme.
<i>Expected results</i>	<p>Outcome: The expected situation after the activities have been effectively undertaken . To be achieved within the biennium. Outcomes contribute, in whole or in part, towards the achievement of the goals of the strategic plan of the Convention. Outcomes are identified and prioritised through a mandate, achieved through means which produce deliverables.</p> <p>Mandate: Articles of the Convention, decisions of the Conference of the Parties and recommendations of SBSTTA that either provide instructions to produce, or imply the need for, each outcome.</p> <p>Means: The activities that will be undertaken to deliver the outcome.</p> <p>Deliverables: Tangible, verifiable and time-bound products or outputs that the activities will generate which will contribute towards the outcome.</p>
<i>Approved posts</i>	Posts already approved by the Conference of the Parties.
<i>New posts required</i>	New posts required in the core budget to ensure delivery of the expected results.
<i>Resources from outside the core budget</i>	Resources which are required from supplementary funding sources to achieve the desired outcome effectively.

SUMMARY TABLES BY PROGRAMMES OF WORK

A. Office of the Executive Secretary (OES)

<i>Overview of responsibilities</i>	Overall responsibility for the management of the Secretariat by ensuring the delivery of the Secretariat programme of work; responding to the requests of Parties to the Convention and Protocol as well as subsidiary bodies; coordinating the Secretariat's representation in international fora and other international organizations and processes. Ensure the active engagement of all stakeholders and promote outreach activities.
<i>Expected results</i>	<p><i>1. The Convention and Protocol bodies are provided with the services and support necessary for the convening of official meetings.</i></p> <p>Means: Oversight of preparation of conference facilities, accreditation and registration systems; distribution of documentation; negotiation of Host Government Agreements; mobilization of human and financial resources.</p> <p>Deliverables: Well-organized and serviced Convention and Protocol meetings; accredited, registered and, as appropriate, funded delegates; timely submission of documents.</p>
	<p><i>2. The Secretariat's programme is implemented and the Secretariat is represented at other relevant UN bodies and organizations.</i></p> <p>Means: Development of the Secretariat's long-term programme of work (with an emphasis on issues requiring cross-programme coordination and cooperative arrangements within the Secretariat and with relevant bodies and organizations, including by concluding MOUs or MOCs).</p> <p>Deliverables: Policy for strategic planning; Convention and Protocol programmes of work integrated into that of relevant international bodies and agencies; effective cooperation with</p>

	these agencies and bodies.
	<p><i>3. The decisions of the Parties are effectively communicated to relevant international organizations, conferences and other events and the outcomes of the latter are fed into the Convention and Protocol processes, as appropriate.</i></p> <p>Means: Correspondence; consultations with heads of programmes and organizations (including other conventions); participation in relevant meetings; written statements.</p> <p>Deliverables: Informed Convention and Protocol bodies and related processes; enhanced cooperation with other conventions and international organisations and initiatives.</p>
	<p><i>4. The Secretariat is managed efficiently and effectively, in a way which responds to the needs of the Convention and Protocol bodies and related processes.</i></p> <p>Means: Recruitment and deployment of staff to meet evolving needs and priorities; financial oversight; organisation and chairing of Management Committee of Secretariat; programme coordination; oversight of implementation of Secretariat's financial and personnel policies and procedures (within the framework of the United Nations rules and regulations); identification of tasks and assignment of responsibilities within the Secretariat to issues that emerge during the intersessional period from subsidiary bodies.</p> <p>Deliverables: Efficient use of Secretariat resources; motivated and capable staff.</p>
	<p><i>5. Information flows into the Secretariat are adequately managed.</i></p> <p>Means: Recording, tracking and following-up on all correspondence; maintenance of correspondence filing system, records management system, notification system and electronic fora on substantive issues.</p> <p>Deliverables: Timely replies to correspondence and dissemination of information to relevant audience.</p>
	<p><i>6. The work of the Secretariat is adequately funded.</i></p> <p>Means: Preparation of a budget that anticipates the needs of the Convention and Protocol bodies; seeking contributions to the trust funds of the Convention and the Protocol for additional approved activities (BE and BH), and participation of developing country Parties (BZ and BI); oversight of the preparation of projects for supplementary activities.</p> <p>Deliverables: Secured voluntary funding for approved activities of the Convention and Protocol.</p>
<i>External linkages</i>	Executive Director of the United Nations Environment Programme and senior United Nations officials; ministers and other heads of delegations; government representatives; other convention secretariats; key academic and key non-governmental actors.
<i>Approved posts</i>	Executive Secretary (ASG); G-7 Secretary; G-7 Information Assistant; G-7 Research Assistant;

<i>New posts requested</i>	1 P-2 – Personal Assistant to the ES (The staff complement of the OES is being reduced as one P and one GS staff are transferred to the Technical Assistance Division.)
<i>Resources required</i>	<p>1. Staff costs: 2007: \$461,100 2008: \$474,900</p> <p>2. COP Bureau meetings: 2007: \$ 60,000 2008: \$ 120,000</p> <p>3. Consultants: 2007: \$ 20,000 2008: \$20,000</p> <p>4. Travel on official business: 2007: \$120,000 2008: \$120,000</p> <p>5. Temporary assistance and overtime: 2007: \$ 15,000 2008: \$ 15,000</p>
<i>Resources from outside the core budget</i>	<p>BE Trust Fund Regional meetings (4) for COP-9 – conference servicing 2008: \$40,000</p> <p>BZ Trust Fund Regional meetings (4) for COP-9 – developing country participation 2008: \$300,000</p>

B. Outreach and Major Groups Unit

(a) Outreach and CEPA

<i>Overview of responsibilities</i>	Management of outreach activities and corporate communications, including contacts with the media. Promote and coordinate the implementation of the programme of work for the global initiative on Communication, Education and Public Awareness (CEPA).
	<p><i>(1) The visibility of the Convention and Secretariat is enhanced</i></p> <p>Means: Promotion of activities aimed at achieving the 2010 target and the MDGs; implementation of a corporate communication strategy for the Secretariat; coordination of International Biodiversity Day activities; issuing of media advisories and acting as spokesperson; building of media contacts and relations with other major groups; dissemination of promotional materials; photo opportunities.</p> <p>Mandate: Decision VI/19 § 4(e)</p> <p>Deliverables: Corporate communications strategy.</p>
	<p><i>(2) A Communication, Education and Public Awareness (CEPA) network is operational and effective</i></p> <p>Mandate: Article 13 of the Convention and decisions VI/19 and VII/24, Goal 4 of Strategic Plan.</p> <p>Means: Development of a network through the implementation of CEPA dimensions of existing and new cross-cutting issues and thematic areas (specifically those priorities identified in the Strategic Plan); the promotion of demonstration projects; the enhancement of the electronic portal; the identification of potential partners and stakeholders.</p>
<i>Approved posts</i>	<p>P-5 Senior Programme Officer (CEPA)</p> <p>P-4 Information Officer (shared)</p>

<i>Resources from outside the core budget</i>	BE Trust Fund Regional Workshops (4) on CEPA 2007: \$180,000 2008: \$60,000
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(b) Major Groups

<i>Overview of responsibilities</i>	Promote the engagement of major groups in the work of the Convention and the achievement of the 2010 biodiversity target.
<i>Expected results</i>	<p><i>Major Groups, as recognised by UNCED, are engaged in the work of the Convention and the achievement of the 2010 biodiversity target.</i></p> <p>Mandate: Goal 4 of Strategic Plan</p> <p>Means: Develop a network of partners among the major groups to support implementation of the Convention, including indigenous and local communities, women, children and youth, non-governmental organizations, the scientific community, the private sector, parliamentarians and local authorities.</p> <p>Deliverables: Active engagement of major groups in the implementation of the threefold objectives of the Convention and its relevant decisions.</p>
<i>External linkages</i>	Representative organizations of Major Groups.
<i>Approved posts</i>	None
<i>New posts requested</i>	Programme Officer (P4), Three Programme Assistants (GS)
<i>Resources required</i>	<p>1. Staff costs: 2007: \$1,388,400 2008: \$1,430,000</p> <p>2. Consultants: 2007: \$ 20,000 2008: \$20,000</p> <p>3. Travel on official business: 2007: \$ 60,000 2008: \$ 60,000</p> <p>4. Outreach activities 2007: \$250,000 2008: \$250,000</p> <p>5. Public Awareness materials 2007: \$150,000 2008: \$90,000</p> <p>6. Temporary assistance and overtime: 2007: \$ 20,000 2008: \$ 20,000</p>

(c) Information services

<i>Overview of responsibilities</i>	Management of all information systems.
<i>Expected results</i>	<p><i>Efficient and secure information services are provided to staff, meeting delegates and online visitors.</i></p> <p>Means: Information systems management (including the implementation of the information systems strategy for the Secretariat; management of equipment); maintenance of network infrastructure and provision of PC support to staff; maintenance of internal information systems, design and implementation of specialized databases, analytical tools, and CHM and</p>

	<p>BCH services; development and maintenance of websites, portals and related information services (including CBD and BCH websites); design and implementation of interoperability mechanisms; provision of required IT services for Convention and Protocol meetings.</p> <p>Deliverables: Efficient and secure SCBD networks; specialized information systems; high-quality IT services.</p>
<i>Approved posts</i>	P-3 Programme Officer, Internet & Electronic Communications (shared) Computer Information Systems Officer (P-3) shared; P-3 Computer Systems Officer (shared); P-3 Programme Officer, Website Officer (shared); Website Assistant (G-7); PC Support Assistant (G-7) shared; G-7 Computer Operations Assistant (shared).
<i>New posts requested</i>	Graphical designer (G-7) (shared with outreach/publications)
<i>Resources from outside the core budget</i>	<p>BE Trust Fund</p> <p>Regional Workshops (4) on the CHM</p> <p>2007: \$180,000 2008: \$60,000</p>

(d) Documentation services

<i>Overview of responsibilities</i>	Provide a repository of relevant information on biological diversity and issues related to the Convention.
<i>Expected results</i>	<p><i>Staff, Parties and other stakeholders have access to information on biological diversity and Convention related issues.</i></p> <p>Mandate: Articles 13 and 17 of the Convention and decision VI/19, paragraphs 11-13, article 24</p> <p>Means: Development and management of library collection; development of web-based information centre; maintenance of a records and archives management system (covering draft policies, procedures, objectives and guidelines affecting the development and maintenance of SCBD's records and archives); coordination of publication services (including design, printing and distribution, maintenance of website).</p>
<i>Approved post:</i>	P-3 Documentation Officer; G-5 Information Assistant (50%)
<i>Resources from outside the core budget</i>	None

C. Scientific Technical and Technological Matters (STTM)*(a) Overall management*

<i>Overview of responsibilities</i>	Supervision of activities under the STTM programmes of work (see below). Ensuring the production of successful, timely and cost-effective deliverables from the division. Effective liaison with other divisions.
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<i>Expected results²</i>	<p><i>The scientific and technical underpinning of the Convention is enhanced.</i></p> <p>Means: liaison with the Bureau of SBSTTA and Bureau of COP for Working Groups.</p>
<i>Approved posts</i>	Principal Officer -D-1; G-6 Secretary
<i>Resources required</i>	<p>1. Staff costs: (includes the above and all core-budget staff costs under the programmes of work): 2007: \$1,594,900 2008: \$1,642,700</p> <p>2. SBSTTA Meetings (2): 2007: \$ 525,000 2008: \$ 525,000</p> <p>3. SBSTTA Bureau meetings: 2007: \$30,000 2008: \$ 30,000</p> <p>4. Consultants 2007: \$20,000 2008: \$20,000</p> <p>5. Ad hoc technical expert meetings (2)³: 2007: \$60,000 2008: \$60,000</p> <p>6. Travel on official business: 2007: \$60,000 2008: \$ 60,000</p> <p>1. Technical Support/Training 2007: \$100,000 2008: \$100,000</p> <p>8. Temporary assistance and overtime 2007: \$20,000 2008: \$20,000</p>
<i>Resources from outside the core budget</i>	<p>BZ Trust Fund</p> <p>SBSTTA 12 and SBSTTA 13 – (participation of developing countries and economies in transition)</p> <p>2007: \$650,000 2008: \$650,000</p>

(b) Overview of STTM Programmes of work

<i>Overview of responsibilities</i>	<p>Provision of scientific and technical support and advice to the Convention processes and coordination of support to SBSTTA and COP on relevant matters; facilitation of the flow of technical and scientific information in the Convention processes.</p> <p>Respond to relevant requests from COP and SBSTTA, partners, organisations and the public. Provide technical assistance for the implementation of the programmes of work.</p> <p>Development of joint activities in the framework of Memorandum of Cooperation with: UNCCD, FAO including its LADA and IPPC Secretariat and CGRFA/IT-PGRFA Secretariat; Botanic Gardens; Conservation International; Ramsar Secretariat; IAIA; IUCN. Development of new or revised working arrangements with additional stakeholders in order to extend the impact of the Convention.</p>
<i>External linkages</i>	Bureau of SBSTTA; Bureau of COP for Working Groups, Parties; UNEP; STAP; Secretariat

² Note – Heads of Division responsibilities include the provision of corporate management; advice to the Executive Secretary; deputation as required; management of human and financial resources; guidance of activities under the programmes of work; supervision of staff activities in accordance with agreed targets and deadlines; quality control of deliverables; supervision of effective liaison with key stakeholders; participation in Secretariat Management Committee. Only additional, Division specific, means are reported in the tables throughout the document.

³ (i) Inland water biological resources (in 2007); ii) island biodiversity (1) in 2008

	and STRP of the Ramsar Convention; UNFCCC Secretariat, UNFCCC SBSTA, UNCCD Secretariat, UNCCD CRIC, CITES Secretariat and its Plants Committee, UNDP Dryland Development Centre (DDC), UNFF, FAO and other United Nations bodies, other intergovernmental organizations, the IUCN World Commission on Protected Areas, the World Heritage Convention, UNESCO-MAB, Biosphere Reserves, Convention on Migratory Species, regional ecological networks, and local and indigenous communities, international conservation non-governmental organizations such as The Nature Conservancy, Conservation International, Flora and Fauna International, BirdLife International, WWF, WRI Wetlands International and other organizations competent in science and technology, including, in particular, IPCC.
<i>Expected results⁴ (for STTM as a whole)</i>	<ul style="list-style-type: none"> • <i>Increased capacity on scientific and technical issues to implement the programmes of work – within Parties, international organisations and other relevant stakeholders.</i> • <i>Improved monitoring and reporting processes, using appropriate indicators, for assessing progress towards the 2010 biodiversity target.</i> • <i>Effective review of implementation and revision of the programmes of work.</i> • <i>Improved awareness of the programmes of work amongst relevant stakeholders.</i> • <i>Improved integration of the programmes of work across thematic areas and cross-cutting issues.</i> • <i>Identification and analysis of emerging biodiversity issues related to scientific and technological matters.</i> • <i>Contributions towards effective communication, education and public awareness activities of the Secretariat in relevant scientific and technical areas.</i> • <i>Enhanced knowledge of interactions between ecological, physical and social dimensions of biodiversity and relationships between biodiversity and human development.</i> <p>Means:</p> <ul style="list-style-type: none"> (a) Information gathering (including through the review of national reports); compilation of case-studies; streamlining and improving effectiveness of national reporting; compilation and synthesis of information from Parties and relevant international and regional organizations; dissemination through the Clearing House Mechanism (CHM); (b) Liaison with other conventions, processes and organisations, regarding technical requirements for the implementation of the programmes of work and development of synergies; (c) Liaison across programmes of work and co-ordination of the integration of relevant considerations into other programme areas; (d) Provision of technical assistance to Parties (including working through other mechanisms and international and regional organisations); (e) Contribution to the communication, education and public awareness (CEPA) outputs of the Secretariat, and relevant partners, in relevant technical areas; (f) Organization, servicing of meetings and dissemination of results; (g) In partnership with other programmes and initiatives, contribution to the generation, analysis and dissemination of information regarding indicators of progress towards relevant sub-targets of the 2010 target; (h) Development of databases, in collaboration with relevant partners; (i) Capacity building on the establishment of national programmes of work with targeted goals, objectives, and actions, with specific actors, timeframes, inputs, and expected measurable outputs.

⁴ Note -- Where relevant, additional, Programme of work specific, outcomes and deliverables are highlighted in section (c) and (d) below. The latter also recall thematic and cross-cutting mandates.

	<p>Deliverables:</p> <ul style="list-style-type: none"> • Information delivery through the clearing house mechanism and other relevant means. • Technical and scientific reports in support of the convention process, in particular relating to technical assistance to Parties (including through international organisations and other stakeholders) for effective implementation of the programmes of work. • Data and information, using indicators, for tracking progress towards the 2010 target. • Incorporation of the programmes of work, where relevant, into the programmes and activities of other Conventions, international organisations and other stakeholders. • Assessments of status and trends of biological diversity. • National programmes of work with targeted goals, objectives, and actions, with specific actors, timeframes, inputs, and expected measurable outputs. • Communication, education and public awareness materials (reports, articles, newsletters, videos and other media) relating to scientific and technical matters. • Efficient and cost effective conclusions to scientific and technical meetings (meeting reports and recommendations). • Efficient and effective operations of SBSTTA, and its Bureau, and technical sessions of the COP and its working groups, expert and other meetings.
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(c) *Thematic areas programme (mandates and additional, specific, deliverables)*

	<p>1. Inland water biological diversity</p> <p>Mandate: Decision VII/4 (in its entirety); associated decisions - VI/2, V/2, V/21, IV/4, III/11, para. 15(h), III/21, para. 7, IV/5, para. 4; and IV/15, para. 2; and SBSTTA recommendations XI/9, X/4, VIII/2, VI/3 and VI/5; and expected recommendations of SBSTTA 12 and 13 and decisions of COP 8.</p> <p>2. Marine and coastal biological diversity</p> <p>Mandate: Decision VII/5 in its entirety, including appendix 1 on coral bleaching and appendix 2 on physical degradation and destruction of coral reefs. Also of relevance are decisions VI/3 and V/3, and SBSTTA recommendations XI/8, X/4, VIII/2, VI/3 and VI/5; and expected recommendations of SBSTTA 12 and 13 and decisions of COP 8. See also Jakarta Ministerial Statement on the Implementation of the Convention on Biological Diversity, para. 14</p> <p>Deliverables: technical advice on MCPA network design and in particular ecological coherence of networks; technical advice to support the implementation of the programme elements related to sustainable use</p> <p>3. Agricultural biological diversity</p> <p>Mandate: Decisions VII/3, VII/32 para. 7, VI/5 (and annexes I and II); annex to recommendation 3 of the Open-ended intersessional meeting of the MYPOW; SBSTTA recommendations VII/7, X9, X10 and X11; and expected recommendations of SBSTTA 12 and 13 and decisions by COP 8.</p> <p>Deliverables: draft revised programme of work (for COP9).</p> <p>4. Forest Biological diversity</p>
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	<p>Mandate: Decision VI/22 and annex; decision VII/1; decision VII/30; decision VII/28 and annex</p> <p>Deliverables: in-depth review of implementation by COP9.</p> <p>5. Biological diversity of dry and sub-humid lands</p> <p>Mandate: Article 24 of the Convention; decision VI/4; decision V/23; decision III/13; decisions VII/2 and VII/31, including MYPOW recommendation to review in-depth ongoing work of the programme of work on biological diversity of dry and sub-humid lands at COP 8 in 2006 (see UNEP/CBD/COP/7/5). Additionally, joint work programmes with the UNCCD and additional guidance from CMS, RAMSAR, CITES, WHC and UNFCCC.</p> <p>Deliverable: In-depth review of the programme of work,</p> <p>6. Biological diversity of mountain ecosystems</p> <p>Mandate: Article 24 of the Convention; decision VI/30; decision IV/16, annex II; decision VII/27, annex on mountain biological diversity and programme of work and all the other thematic programmes of work.</p> <p>7. Island Biological diversity</p> <p>Mandate: Preamble and para 6 of Art. 20 of the CBD; SBSTTA recommendations X/1 and decisions VII/31, and all the programme of work</p>
Approved posts	<p>P-4 Inland Waters (and migratory species); P-4 Terrestrial Ecosystems/Forest biodiversity (and climate change); P-4 Dry and sub-humid lands Ecologist; P-4 Jakarta Mandate/Marine and coastal biodiversity and Ecosystem Approach;</p> <p>2 G-7 Programme Assistants</p>
Resources from outside the core budget	<p><u>BE Trust Fund:</u></p> <p><u>Consultants:</u> 2007: \$30,000 2008: \$30,000 Agricultural biodiversity (\$20K) & inland waters biodiversity (\$10K) in 2007; forest biological diversity (\$20K) & island biodiversity (\$10K) in 2008.</p> <p><u>Meetings</u> Joint Liaison Group on forest target indicators 2007: \$40,000</p> <p><u>Workshops:</u> Two regional workshops on Marine and Coastal biodiversity (in collaboration with Regional Seas Programmes and Action Plans) 2007: \$60,000 2008: \$60,000 International workshops on inland waters biodiversity (2) 2007: \$100,000 2008: \$100,000</p> <p><u>JPOs (P2):</u> 3 to assist with preparation of in-depth reviews and new programme, one for the work on island biodiversity, one for agricultural biodiversity, and one for forest biodiversity</p>

(d) Cross-cutting issues (mandates and additional, specific, deliverables)

	<p>1. Invasive alien species (IAS)</p> <p><i>The prevention and mitigation of the effects of alien species on biodiversity are improved.</i></p> <p>Mandate: Article 8(h); decisions VII/13, VI/23, V8, and the expected decision of COP-8; preparation for the in-depth review at COP-9 (decision VII/31); relevant decisions of COP on thematic work programmes and other cross-cutting issues.</p> <p>Means: Liaise with IPPC, FAO, OIE, IMO, WHO and other relevant bodies and organizations to incorporate IAS in their work; work with Parties to implement guiding principles (decision VI/23, paragraph 5) at national level; assist Parties in to improve national coordination among agencies responsible for issues related to IAS; assist governments to develop capacity and expertise to address threats of IAS.</p> <p>Deliverables: Revised web-based portal on IAS; in-depth review for alien species.</p> <p>2. Ecosystem approach</p> <p><i>The Ecosystem Approach is integrated into national biodiversity strategies and action plans, and similar plans and strategies across sectors.</i></p> <p>Mandate: decision VII/II; decision VI/12 Decision IV/1 B; decision II/8, para. 1; decision II/9; decision III/12, para. 6(b); decision III/19, annex, para 3; decision IV/1 B; and decision IV/1 A, para. 4;and anticipated decisions of COP 7.</p> <p>Deliverables: in-depth review of the ecosystem approach (SBSTTA 12)</p> <p>3. Impact assessment</p> <p><i>Impact assessment at project and strategic levels effectively contribute to the reduction of biodiversity loss.</i></p> <p>Mandate: Article 14.1; decision IV/10 C; decision V/13 and decision V/6; SBSTTA recommendation VII/10; decision VI/7 A; SBSTTA recommendation IX/1, and anticipated decision of COP 8 and SBSTTA 12 and 13.</p> <p>Deliverables: Guidelines on biodiversity-inclusive impact assessment implemented.</p> <p>4. Indicators, targets and baselines</p> <p><i>Targets and indicators are applied at national, regional and global levels and support decision making and communication of biodiversity-related information.</i></p> <p>Mandate: Articles 7 and 14 of the Convention, decisions II/8, III/10; and decision IV/1 A, paras. 3 and 4; decision II/9, annex para. 15; decision III/11, para. 15(m) (agriculture); decision III/12, para. 10(a), annex, first para. (c), second para. (a) (forests); decision IV/4, annex para. 15(c) (inland waters); decision IV/5, annex, op. obj. 1.3 (marine); decision IV/6, para. 6 (agriculture); decision IV/7, annex II, part 3 (paras. 40-49) (forests); decision II/17,</p>
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	<p>annex, para. (j) (guidelines for national reports); SBSTTA recommendation VII/11, decision VI/7 B; decisions VII/8, VII/1 (forests), VII/2 (drylands), VII/4 (inland waters), VII/5 (marine and coastal), VII/27 (mountains), VII/28 (protected areas), and VII/30 Strategic Plan, SBSTTA recommendations VII/12 (sustainable use), X/1 (island biodiversity), X/4 (global targets), X/5 (2010 indicators), X/6 (GBO); WGRI recommendations 1/6. (framework for monitoring implementation) and 1/7 (national reporting); anticipated recommendations of SBSTTA 12 and 13; and anticipated decisions of COP 8.</p> <p>Deliverables: Indicators implemented and communicated, <i>inter alia</i>, through the Global Biodiversity Outlook.</p> <p>5. Global Taxonomy Initiative</p> <p><i>The implementation of the Convention is improved through the removal of the taxonomic impediment.</i></p> <p>Mandate: Article 7; decisions VII/9, VI/8, V9, and the expected decision of COP-8; relevant decisions of COP on thematic work programmes and other cross-cutting issues.</p> <p>Deliverables: Revised web-based portal on GTI; GTI guide.</p> <p>6. Global Strategy for Plant Conservation</p> <p>Mandate: Decision VI/9 (paras. 1, 4, 8, 10) including the Annex on the strategy and its targets, with particular attention to paragraphs 14(b) and 16 to 20; decision VI/29, para. 30, Decision VII/10 (para 4, 7, 10) on the development of toolkit for national implementation and Decision VII/31 (para 1, and Annex) on the in depth review of the GSPC, see also decision 12.11(n) and 12.12 of the 12th session of the COP to CITES.</p> <p>7. Protected areas</p> <p><i>Comprehensive, effectively managed and ecologically representative national and regional systems of protected areas (including community conserved areas) are established and maintained by 2010 (for terrestrial) and by 2012 (for marine areas).</i></p> <p>Mandate: Article 8 of the Convention, decision VI/ ; decision IV/15, para. 6; decision IV/16; decision II/9, annex, para. 13, decision III/12; annex; paras. (a) and para. (f), decision IV/4, annex I, para. 8(c); decision IV/5, annex, para. 1 and part C, programme element 3; and decision IV/7, annex, paras. 3(h), 17 and 52; decision VII/28, annex.</p> <p>Deliverables: Framework for monitoring, evaluating and reporting protected areas management effectiveness at sites, national system, and transboundary protected area levels</p> <p>8. Scientific assessment</p> <p>Mandate: Articles 7, 25, para. 2, and Annex 1 of the Convention; all decisions on thematic programmes of work and protected areas; decision III/10; recommendation 1 of ISOC; SBSTTA recommendations IV/1 and VI/5; decision VI/7-C; decision VII/6; SBSTTA recommendation X/2, WGRI recommendation 1/2 and 1/6; anticipated recommendations of SBSTTA 12 and 13; and anticipated decisions of COP 8.</p> <p>Deliverables: Scientific assessments of biodiversity status and trends related to the Convention's thematic programmes of work carried out in connection with their in-depth and</p>
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	assessment of progress towards the 2010 target.
<i>Approved posts</i>	<p>P-4 GTI/Invasive Alien Species Conservation; P-4 In-situ/Ex-situ Conservation/ Protected Areas/Mountains biodiversity;</p> <p>“Migratory species” is under the Programme Officer for dry and sub-humid lands.</p> <p>Ecosystem Approach is under P-4 Marine & Coastal Biodiversity and Biodiversity and Climate Change is under P-4 Forest Biodiversity; P-4 Scientific and Technical Assessments (shared)</p> <p>P-3 Scientific Assessments (shared)</p> <p>G-7 Programme Assistant</p>
<i>New posts required</i>	<p>G-7 Programme Assistant – Agrobiodiversity</p> <p><u>In kind contribution:</u></p> <p>It is hoped that Botanic Gardens will renew its offer or work on this item could be under the PO on Agricultural Biodiversity.</p>
<i>Resources from outside the core budget</i>	<p><u>BE Trust Fund</u></p> <p>Ad Hoc Open-ended Working Group on Protected Areas</p> <p>2007: \$400,000 2008: \$400,000</p> <p>Workshop on Agricultural Biodiversity</p> <p>2007: \$60,000</p> <p>Workshop on Global Strategy for Plant Conservation</p> <p>2008: \$60,000</p> <p><u>JPOs (P2):</u> 1 for GTI; 1 for Biodiversity and Climate Change</p> <p>Associate Programme Officer, GSPC (Botanic Gardens Conservation International)</p> <p><u>BZ Trust Fund</u></p> <p>Ad Hoc Open-ended Working Group on Protected Areas- participation of developing countries</p> <p>2007: \$650,000 2008: \$650,000</p>

D. Social, Economic and Legal Matters (SEL)

(a) Overall management

<i>Overview of responsibilities</i>	<p>Management of the SEL work programmes and unit; coordinate support for relevant Convention bodies; act as Secretary of COP, as well as meetings of the Working Groups on Access and Benefit-sharing and Article 8(j); external representation; cooperate with relevant UN and other international organizations; identify emerging issues within the remit of the programme; implementation of the Host Government Agreement between the Convention and the Government of Canada.</p>
<i>Expected results⁵</i>	<p><i>(1) Meetings of the Conference of the Parties, Ad Hoc Working Group on Article 8(j), the Ad Hoc Working Group on Access and Benefit-sharing, as well as workshops and expert meetings on incentives, technology transfer, tourism, sustainable use, ABS, article 8 (j), as well as liability and redress, are provided the support and documentation necessary for their effective and smooth functioning.</i></p> <p>Means: Act as Secretary for the meetings; Supervise the preparation of documentation;</p>

⁵ See footnote 2 for an overview of Heads of Division responsibilities.

	<p>participation in sessional planning; coordination of inputs from other programmes; assisting with the servicing of meetings; provision of advice on specific topics to the chairs and mobilization of teams to provide the chairs and other elected officers with substantive support and secretarial assistance particularly during sessions and consultations.</p> <p><i>(2) Legal matters relating to the host country arrangements and other matters as required.</i></p> <p>Means: Implementation of the Host Government Agreement between the Convention and the Government of Canada; managing day-to-day relations with the Government of Quebec; and undertaking reviews of pertinent legal issues, preparing legal briefs and opinions, and providing legal advice and support as required to the Executive Secretary, Convention bodies and other divisions of the Secretariat.</p>
<i>Approved posts</i>	Principal Officer (D-1); G-6 Secretary
<i>Resources required</i>	<p>1. Staff Costs: 2007: \$1,305,600 2008: \$1,344,800</p> <p>2. Consultants: 2007: \$ 20,000 2008: \$ 20,000</p> <p>3. Article 8(j) meeting 2007: \$400,000</p> <p>4. Ad Hoc Working Group on ABS 2007: \$250,000</p> <p>5. Travel on official business: 2007: \$ 60,000 2008: \$60,000</p> <p>6. Temporary assistance and overtime 2007: \$ 20,000 2008: \$20,000</p>
<i>Resources from outside the core budget</i>	<p>BZ Trust Fund</p> <p>Ad Hoc Interessional meeting on Article 8(j) (participation of developing countries and economies in transition) 2007: \$650,000</p> <p>Ad Hoc Open-ended Working Group on ABS (participation of developing countries and economies in transition) 2007: \$300,000 2008: \$650,000</p>

(b) Overview of SEL Programmes of work (generic means and deliverables)

<i>Overview of responsibilities</i>	
<i>Expected results⁶ (for SEL as a whole)</i>	<p>Means:</p> <ul style="list-style-type: none"> • Information gathering and dissemination, <i>inter alia</i>, through the clearing-house mechanism; • Review of national reports for relevant information; • Compilation and synthesis of information from Parties, Governments, relevant international and regional organizations; • Collecting information on issues related to access and benefit-sharing; preparing relevant background documentation for meetings;

⁶ Note -- Where relevant, additional, Programme of work specific, outcomes and deliverables are highlighted in sections (c)-(j) below. The latter also recall mandates.

	<ul style="list-style-type: none"> • Liaising with relevant inter-governmental and non-governmental organizations, governments and others regarding relevant developments and provision of relevant input to other fora; • Maintaining roster of experts; • Compilation of case studies, best practices and other relevant information; • Management of consultants for preparation of studies, as required; • Advice to relevant staff; input into relevant documentation. <p>Deliverables:</p> <ul style="list-style-type: none"> • Synthesis reports and analyses; • Reports and analytical papers; information compiled and disseminated through the clearing house mechanism and other means.
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(c) Legal Advice and Support

<i>Overview of responsibilities</i>	Assist in the development of legal regimes under the Convention the Protocol; monitor and undertake legal analysis of emerging issues of relevance to the Convention and the Protocol; and provide legal advice to the Secretariat and other Convention and Protocol bodies.
<i>Expected results</i>	<p><i>Legal advice and support is provided.</i></p> <p>Mandate: Articles 8, 14, 15, 23 and 24 of the Convention and Articles 27 and 34 of the Protocol; COP decisions V/16, VI/11, VI/27B, VII/5, VII/16, VII/17, VII/19 and VII/33 and COP-MOP decisions BS-I/7 and BS-I/8.</p> <p>Means: Legal advice and support to the work of the Convention and the Protocol in the development of legal regimes in the areas of access to genetic resources and benefit-sharing, alien invasive species, Article 8j and related provisions of the Convention; marine and coastal biological diversity, protected areas; liability and redress for damage to biological diversity; liability and redress for damage arising from the transboundary movements of living modified organisms; and compliance procedures and mechanisms under the Protocol; Legal advice to the Office of the Executive Secretary, Convention and Protocol bodies, and other Divisions of the Secretariat; Legal research and analyses on key issues and topics under consideration by COP and COP-MOP; Legal regimes, including guidelines, in the areas specified in (a) above; Organization and support to meetings under the Convention and the Protocol.</p>
<i>Approved posts</i>	<p>P-5, Senior Legal Advisor (shared)</p> <p>G-7 – Programme Assistant Legal Affairs</p>

(d) *Liability and redress*

Overview of responsibilities	Assist in the implementation of COP and COP-MOP decisions relating to liability and redress.
Expected results	<p><i>COP and COP-MOP decisions relating to liability and redress are implemented</i></p> <p>Mandate: Article 14 (2) of the Convention; decision IV/10 C; decision V/18; VI/11 and VII/17 as well as Article 27 of the Protocol and decision BS-I/8 of COP-MOP.</p> <p>Means: Support to the work of the group of legal and technical experts on liability and redress in the context of paragraph 2 of Article 14 of the Convention as well as the work of the Open-ended Ad Hoc Working Group of Legal and Technical Experts on Liability and Redress under Article 27 of the Protocol.</p>
Resources from outside the core budget	None

(e) *Review and consolidation of COP decisions*

<i>Overview of responsibilities</i>	Implementation of COP decisions relating to the review and consolidation of its decisions.
<i>Expected results</i>	<p><i>A consolidated and up-to-date body of decisions is adopted for each subject area.</i></p> <p>Mandate: COP decisions V/20, VI/27B and VII/33</p> <p>Means: Review of implementation of COP decisions; proposals to the Conference of the Parties regarding the retirement of (elements of) decisions and the consolidation of decisions in specific subject areas.</p>
<i>Resources from outside the core budget</i>	None

(f) *Access and benefit-sharing*

<i>Overview of responsibilities</i>	Implementation of the programme of work on access and benefit-sharing.
<i>Expected results</i>	<p><i>Progress in the negotiation of the international regime and in the implementation of the Action Plan on Capacity-building is made</i></p> <p>Mandate: Articles 1, 15, 16 and 19 of the Convention; decisions II/4, II/11, III/15, III/16, III/17, IV/8, V/26, VI/24, VII/19 and anticipated decision from COP-8</p> <p>Means: Support to the work of the Ad hoc Open-ended Working Group on Access and Benefit Sharing, including the negotiation of an international regime on ABS and in the implementation of the Action Plan on capacity-building for ABS, as appropriate.</p>
<i>Approved posts:</i>	<p>P-4 Programme Officer (Access and Benefit-Sharing).</p> <p>GS Programme Assistant ABS (50%)</p>

<i>Resources from outside the core budget</i>	<p><u>BE Trust Fund</u> 6th meeting of the Ad Hoc Open-ended Working Group on Access and Benefit Sharing 2008: 400,000</p> <p>Consultants: ABS 2007: \$30 000,00</p>
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(g) Economics, trade and incentive measures

<i>Overview of responsibilities</i>	Assist in implementation of relevant COP decisions on incentive measures, trade and other economic aspects relevant for the implementation of the objectives of the Convention.
<i>Expected results</i>	<p><i>(1) Enhanced implementation of incentive measures at the national level, including through the use of economic valuation tools.</i></p> <p>Mandate: Article 11 of the Convention; decisions V/15; VI/15; VII/18; anticipated decision of COP 8.</p> <p>Means: Support to the work of anticipated ad hoc technical expert groups, for the further implementation of the programme of work and the preparatory work for the in-depth review of the work on incentive measures, scheduled to take place at COP-9.</p> <p>Deliverables: Reports and analyses on issues relating to incentive measures; in particular revised programme of work on incentives; technical guidance on economic valuation tools; enhanced systems of exchange for incentives measures; elements of a revised programme of work.</p>
	<p><i>(2) Work on incentive measures is integrated into thematic programmes and programmes on other cross-cutting issues.</i></p> <p>Mandate: Articles 7, 10 and 14 of the Convention; VI/5 annex 1; VI/22 annex 1; VI/24 A; VII/2; VII/4; VII/5; VII/12; VII/14; VII/28; anticipated decisions from COP 8.</p> <p>Means: Advice to the Executive Secretary and staff on the applicability of different incentive measures; input into relevant documentation (with an emphasis on, inter alia, the linkages between biodiversity conservation and sustainable use and poverty alleviation, the use of incentive measures as a mechanism for cross-sectoral integration of biodiversity concern).</p>
	<p><i>(3) The linkages between the conservation and sustainable use of biodiversity, and international trade and finance are explored; synergies with international organizations/agreements focused on economic policies (in particular trade policies) are realised; the potential synergies pertaining to economic aspects of implementation of other Multilateral Environmental Agreements are exploited.</i></p> <p>Mandate: Articles 8(j), 11, 15, 22 and 24; decisions III/17, paragraphs 4; IV/6, paragraph 10 IV/15, paragraphs 7-9, 17; VI/5, paragraph 17; VI/20; VII/3, paragraph 6; anticipated decisions of COP 8.</p> <p>Means: Compilation of information on the relationship between trade liberalization, biological diversity and biosafety as well as on the relationship between the provisions of the multilateral trading system and the objectives of and the mechanisms envisaged under the Convention; exploration of possible synergies and mutual supportiveness between the objectives of the Convention and trade policies; exploration of the interaction and possible</p>

	synergies between the objectives of the Convention (and in particular its provision on incentive measures) and the implementation of other MEAs; liaison with relevant organizations (including OECD, UNCTAD, UNEP-ETB, WTO) and MEAs (including CITES, Ramsar, UNFCCC); promotion of possible synergies in relevant fora; dissemination of relevant information and provision of relevant expertise to other work programmes.
<i>Approved posts</i>	P-4 Programme Officer (Economist); G-7 Programme Assistant (25 %).
<i>Resources from outside the core budget</i>	BE Trust Fund Ad hoc Technical Expert Group on the review and refinement of the programme of work on incentive measures (2) 2007: \$ 60,000 2008: \$60,000 Consultancies: Incentive measures 2007: \$ 10,000.

(h) Liaison office Geneva

<i>Overview of responsibilities</i>	Represent the Secretariat in relevant Geneva-based and, as appropriate, Europe-based partner organizations
<i>Expected results</i>	<p><i>Cooperation with partner organizations is strengthened, including through enhanced flow of information, synergies between programmes and activities.</i></p> <p>Mandate: Articles 24 (d), 5, 22 in conjunction with Articles 11, 14, 15, 16, 18, 19 of the Convention, Article 31 of the Protocol; decisions VI/20, VII/26, VII/2 Annex paragraph 9(d), VII/3, paragraph 6; VII/13 paragraph 5(a) – 5(c); VII/16H, paragraphs 8,11; VII/18E, paragraph 8; VII/18H Annex, paragraph 10, and anticipated decisions from COP-8, decision MOP-BS II/6.</p> <p>Means: Liaison with relevant inter-governmental and non-governmental organizations through (i) formal representation in official meetings and workshops; (ii) close monitoring of deliberations in official meetings of bodies where CBD observer status is pending; and (iii) through establishment or strengthening of informal network with organizations' secretariats and key actors.</p>
<i>External linkages</i>	<p>On Trade, economics, incentive measures and technology transfer: WTO (CTE), UNCTAD, UNEP, OECD, CITES, ICTSD.</p> <p>On Access and Benefit Sharing, & Intellectual property rights: FAO (including the International Treaty on PGRFA and the Commission on PGRFA), WIPO(including the WIPO Intergovernmental Committee on Intellectual Property, Genetic Resources, Traditional Knowledge and Folklore) WTO (including the WTO TRIPs Council), UNCTAD, ICTSD, UPOV.</p> <p>On Traditional Knowledge and Article 8(j) and related provisions: the OHCHR (Office of the High Commissioner for Human Rights) ILO; UNCTED; WHO; UNAIDS; UNFPA, UNITAR, WIPO, and close proximity to UNESCO and UNFCCC.</p> <p>On Biosafety and alien invasive species: WTO (SPS, TBT), UNEP, OECD.</p> <p>Other multilateral environmental agreements and organisations include: FAO, UNESCO. CITES, Ramsar, IUCN, UNFCCC, CCD, CMS, World Heritage Convention.</p>
<i>New posts requested:</i>	P-4 Programme Officer. Liaising with the referenced organization has so far been undertaken by programme officers working on substantive matters and with the Senior Programme Officer, Interagency and Programme Coordination. Increasing workload of these officers, in

	conjunction with a substantial number of requests expressed by the Conference of the Parties to enhance cooperation with relevant organizations, requires establishment of this post. As the post will be located in Geneva, substantial savings in travel costs and DSA are anticipated.
<i>Resources from outside the core budget</i>	---

(i) *Island biodiversity, sustainable use and tourism*

<i>Overview of responsibilities</i>	Development and implementation of the island biodiversity thematic programme of work and implementation of decisions on sustainable use, including tourism, taking into account relevant developments in other forums.
<i>Expected results</i>	<p>(1) <i>The specific situation of small island states is considered in the implementation of the thematic programmes of work and work on cross-cutting issues</i></p> <p>Mandate: Preamble and para 6 of Art. 20 of the CBD; Decision VII/31, anticipated decision by COP-8.</p>
	<p>(2) <i>The Addis Ababa Principles and Guidelines for the sustainable use of biodiversity are implemented.</i></p> <p>Mandate: Article 1 and 10 of the Convention, decisions V/24, VI/13, VII/12.</p> <p>Means: Development of ways and means to further integrate sustainable use into NBSAPs and sectoral and cross-sectoral plans, programmes and policies (taking into account the need for poverty alleviation, linkages with programmes on indicators, incentives and the ecosystem approach); dissemination of the Principles and Guidelines; compilation of case studies on the implementation of the Principles and Guidelines and gathering of relevant information on experiences and lessons learned for their further improvement.</p> <p>Deliverables: integration of principles and guidelines into CBD programmes.</p>
	<p>(3) <i>The ways to ensure sustainable use as contribution to the achievement of the biodiversity target are fully understood.</i></p> <p>Mandate: Article 1 and 10 of the Convention, decision V/24, VI/13, VII/12.</p> <p>Means: Gathering and dissemination of information, including case studies, on appropriate technologies for sustainable use and on how sustainable use can contribute to the achievement of the 2010 biodiversity target.</p>
	<p>(4) <i>The CBD guidelines on biodiversity and tourism are implemented.</i></p> <p>Mandate: Articles 10 and 11 of the Convention, decision V/25, VI/14, VII/14 and anticipated decision of COP-8.</p> <p>Means: Promotion of the guidelines, user's manual and glossary of terms; compilation of case studies on the implementation of the guidelines; compilation of best practices and lessons learned on the involvement of indigenous and local communities in sustainable tourism and eco-tourism projects; compilation of information on the implementation of pilot projects.</p>
	<p>(5) <i>Implementation and follow-up to the World Ecotourism Summit and WSSD decisions on sustainable tourism fully incorporate the guidelines developed by the Convention and relevant decisions of the COP.</i></p>

	<p>Mandate: Articles 10 and 11 of the Convention, decisions IV/15, IV/16, V/25, VI/14, VII/14 and anticipated decision of COP-8.</p> <p>Means: Liaison with DESA, the World Tourism Organization and UNEP/DTIE; representation at relevant meetings and workshops for the dissemination of the CBD guidelines and the handbook; promotion of the work under the CBD and the guidelines within the CSD.</p>
<i>Approved posts:</i>	P-4 Programme Officer (shared with STTM); GS – Programme Assistant Sustainable Use and Tourism (50%)
<i>Resources from outside the core budget</i>	BE Trust Fund Regional Workshop on sustainable use (2) 2007: \$60,000 2008: \$60,000

(j) Traditional knowledge (Article 8(j) and related provisions)

<i>Overview of responsibilities</i>	Implementation of the programme of work on traditional knowledge, innovations and practices. (Article 8 (j) and related provisions).
<i>Expected results</i>	<p><i>(1) Indigenous and local community are able to communicate and participate in Convention related discussions</i></p> <p>Mandate: Articles 8(j), and related provisions and in particular 10(c), 17.2 and 18.4 of the Convention; decisions III/14, IV/9, second phase of the programme of work of decision V/16, decision VI/10B and decision VII/16E.</p> <p>Means: Coordination and liaison with relevant indigenous and local communities, their organizations, other non-governmental and relevant international organizations, including WIPO and the UNPFII, and other members of the Inter-Agency Support Group on Indigenous Issues; as well as Parties and relevant funding institutions; consultations with the advisory group on Phase Two of the Composite Report; administration of the voluntary fund established to facilitate indigenous and local community participation in the work of the Convention to promote effective participation; research and implementation of mechanisms and measures to address the underlying causes of the decline of traditional knowledge, innovations and practices and strategies to protect TK; further development of the Traditional Knowledge Information Portal.</p>
	<p><i>(2) The relevant tasks of the programme of work are integrated into other relevant thematic programmes of work of the CBD.</i></p> <p>Mandate: Articles 8(j), 10(c), 17.2 and 18.4 of the Convention; decisions III/14, IV/9, the programme of work of decision V/16, and decisions VI/10A, VI/5 and VII/16.</p> <p>Means: Consultation with relevant staff as well as advisory group on Phase two of the Composite Report analysis of relevant national reports and document progress made by Parties in each of the thematic areas; advice on indigenous and local community (I/LC) participation in the meetings of the AHTEGs.</p>
<i>Approved posts:</i>	P-4 Programme Officer (Traditional knowledge); G-7-Programme Assistant
<i>Resources from outside the core budget</i>	<p><u>BE Trust Fund</u></p> <p><u>Meetings</u></p> <p>Advisory Group meeting (sui generis systems) to meet once before COP 9</p>

	<p>2007: \$40,000; Capacity-building workshops for indigenous women 2007: \$60,000 2008: \$60,000</p> <p><u>Other costs</u> Translation into the six official languages of the United Nations as appropriate, of SCBD notifications and other information resources for indigenous and local communities 2007: \$10,000</p> <p><u>BZ Trust Fund</u> Participation of indigenous and local communities in meetings held under the Convention 2007-2008 2007: \$100,000 2008: \$150,000</p>
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E. Technical Assistance

(a) Overall management

<i>Overview of responsibilities⁷</i>	Facilitate the provision of technical support to eligible parties and promote exchange of experience and lessons learned, including South South cooperation, provide assistance to parties for the implementation of the 2010 biodiversity target as well as preparation of national reports and preparation/update of national strategies and action plans.
<i>Approved posts:</i>	D-1 –Principal Officer; G-6-Secretary.
<i>Resources required</i>	<p>1. Staff Costs: 2007: \$1,354,500 2008:\$1,395,200</p> <p>2. Consultants: 2007: \$ 20,000 2008:\$ 20,000</p> <p>3. Travel on official business: 2007: \$60,000 2008: \$60,000</p> <p>4. Technical Support/Training funds 2007: \$150,000 2008: \$150,000</p> <p>5. Temporary assistance and overtime 2007: \$20,000 2008: \$20,000</p>
<i>Resources from outside the core budget</i>	<p>BE Trust Fund</p> <p>Meeting of the Ad Hoc open-ended Working Group for Review of Implementation of the Convention (AHWG-RIC) 2007: \$400,000</p> <p>BZ Trust Fund</p> <p>Meeting of the Ad Hoc open-ended Working Group for Review of Implementation of the Convention (AHWG-RIC) Developing Country participation 2007: \$650,000</p>

(b) 2010 target, mainstreaming, NBSAPs and inter-agency cooperation

<i>Overview of responsibilities</i>	Promote and Support implementation of the Convention's 2010 target, including the mainstreaming of biodiversity, interagency cooperation, and support to the development, updating and implementation of National Biodiversity Strategies and Action Plans.
<i>Expected results</i>	<p><i>(1) The Convention's Strategic Plan is implemented and the 2010 target of reducing the current rate of biodiversity loss is achieved.</i></p> <p>Means: Organization of meetings; synthesis of submission from Parties to develop methods to evaluate the progress in the implementation of the strategic plan; integration of the achievement of the 2010 biodiversity target with millennium Development Goals and other related targets emanating from the World Summit on Sustainable Development Plan of Implementation; liaison with</p>

⁷ See footnote 2 for an overview of Heads of Division responsibilities.

	<p>relevant stakeholders, biodiversity related agreements and processes; liaison across the Secretariat.</p> <p>Deliverables: The strategic goals and objectives of the Strategic Plan and the 2010 biodiversity target are integrated into the national biodiversity strategies and action plans, and national biosafety frameworks; increased collaboration and stronger synergies are developed with related conventions and agreements; the work programme of the Convention and the Protocol, a mechanism for the evaluation and periodic progress assessment for the implementation of the Strategic Plan and the 2010 biodiversity target is put in place.</p>
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	<p><i>(2) National Biodiversity Strategies and Action Plans are developed, updated and implemented.</i></p> <p>Means: Review of the obstacles to NBSAP development and implementation; update of guidelines for NBSAP preparation and re-establish the Biodiversity Planning Support Programme, or similar initiative; update of NBSAP guidelines to include technical advice on integrating the 2010 target across sectors, provision of guidance and technical support to Parties for integrating biodiversity into PRSPs, CAS, national strategies for the MDGs, and other strategies; development and implementation, with partners, regional and sub-regional training programmes that will facilitate the achievement of the 2010 target and its sub-targets, and the assessment and reporting on progress; assistance to Parties for implementation of guidelines and tools developed under the Convention (for instance, through the development of toolkits, regional workshops, cooperation with existing training programmes); establishment of an expert group to provide assistance to Parties; promotion of regional workshops/dialogues or other mechanisms for the exchange of experiences and lessons learned; mainstreaming of relevant CBD targets and priority activities into regional strategies and work plans (with regional organizations); increase of communication and coordination, at regional and national levels, among the focal points of multilateral environmental agreements.</p>
	<p><i>(3) Interagency coordination enables bilateral cooperation, including south-south collaboration.</i></p> <p>Means: Provision of links between Parties in need of technical assistance and the donors and organizations that can fund and deliver technical assistance; promotion of coordination at the highest policy-levels (through liaison groups of the Rio Conventions and the biodiversity-related conventions, and possibly a Task Force of heads of agencies); establishment of a global partnership, or alliance, for biodiversity, in line with COP decision VII/26; promotion of engagement with the private sector; promotion of a more systematic approach to cooperation; promotion of south-south cooperation (including through UNEP's programme in line with the Bali Plan of Action and UNDP's TCDC programme).</p>
	<p><i>(4) The Global Biodiversity Outlook series provides a periodic report on biological diversity and implementation of the Convention</i></p> <p>Mandate: Decision II/1, VI/25 paragraph 6, VII/30 paragraph 8 (a)</p> <p>Means: Planning and coordination of the preparation of material for the Global Biodiversity Outlook, including through analysis of national reports and other relevant information and in collaboration with specialist institutions and with the assistance of expert consultants.</p> <p>Deliverables: Publication that provides a comprehensive status of the implementation of Convention, the Strategic Plan, progress towards the achievement of the 2010 target and the Millennium Development Goals.</p>
<i>External linkages</i>	Parties and Governments, UN bodies, other intergovernmental organizations, bilateral and multilateral funding institutions, GEF and its implementing agencies, relevant non-governmental organizations, academic and research institutes, other convention secretariats, educational and curriculum development institutions.
<i>Approved posts:</i>	P5 – Senior Programme Officer, Interagency and 2010 Coordination

	P-4 Environmental Affairs Officer (shared) Two Programme Assistants (G7)
<i>Resources from outside the core budget</i>	P-5 Senior Liaison Officer, FAO 2007: \$178,100 2008: \$183,400 Regional workshops on National Biodiversity Strategies and Action Plans (4) back-to-back with Regional Workshops to prepare for in-depth review of financial resources and mechanism 2007: \$150,000 <u>JPOs (2) Mainstreaming; NBSAPs</u>

(c) *Reporting*

Overview of responsibilities	Support the preparation of National Reports by Parties, and their analysis to facilitate the review of implementation of the Convention by the Conference of the Parties, and the identification of needs of Parties for the effective implementation of the Convention
Expected results	<p><i>1. Preparation of national reports and thematic reports on issues for in-depth consideration.</i></p> <p>Mandate: Article 26 of the Convention; and decisions of the COP.</p> <p>Means: Preparation of guidelines for the national and thematic reports; establishment of on-line tools to assist Parties in reporting; development of model national report; assistance to Parties on request, and subject to availability of resources.</p> <p><i>2. Analyses of national reports with status updates on the NBSAPs, implementation of the Strategic Plan and progress towards the achievement of the 2010 target and the Millennium Development Goals for consideration of COP-8.</i></p> <p>Mandate: Article 26 of the Convention; decisions V/19 and VI/25 and expected decisions from COP-8.</p> <p>Means: Analysis of the national reports focusing on the strategic goals and objectives established under the Strategic Plan, the measures taken to achieve the 2010 target and Millennium Development Goals (MDGs) as well as the provisions of decision VI/25 paragraph 3(d) for the consideration of COP-8</p> <p>Deliverables: Timely and appropriate analyses and recommendations prepared for COP-8, in particular on the implementation of the Strategic Plan and the achievement of progress towards the 2010 target and the MDGs.</p> <p><i>3. Identification and application of synergies and opportunities for streamlining reporting requirements by Parties, reporting on the 2010 target and the Millennium Development Goals.</i></p> <p>Mandate: Decision V/19 and expected decision from COP-7; follow-up to the outcomes of WSSD and other relevant meetings on 2010 target and MDGs.</p> <p>Means: Collaboration with other convention secretariats, UN/DESA, UNEP and</p>

	<p>other relevant bodies; analysis of outcome of pilot projects; joint reporting activities on the 2010 target and MDGs, incorporation of recommendations of the World Summit on Sustainable Development and related meetings on the 2010 target and MDGs regarding harmonization of reporting.</p> <p>Deliverables: Implementation and consolidation of means to harmonize reporting under related treaties and initiatives (MDGs) that maximize availability of information contained in reports and reduce demands on Parties, leading to greater availability of relevant information and increased support to decision-making and policy formulation.</p>
	<p><i>4. Dissemination of reports and other material relevant to assessment of implementation of the Convention, achievement of the 2010 target and MDGs.</i></p> <p>Mandate: Decisions II/17, IV/14, V/19 and expected decision from COP-6. Follow-up to the outcomes of WSSD and other relevant meetings on 2010 target and MDGs.</p> <p>Means: Dissemination through the clearing-house mechanism of national reports, national biodiversity strategies and action plans, biodiversity country studies and other national, regional and global information on the status and trends of biodiversity and the state of implementation of the Convention, progress towards the achievement of the 2010 target and the MDGs.</p> <p>Deliverables: Facilitation of access by Parties and other users to information on implementation of the Convention.</p>
	<p><i>5. Further development of methodologies for assessing the state of implementation of the Convention, and identification of ways and means to further facilitate national implementation.</i></p> <p>Mandate: Article 26 of the Convention; decisions IV/14(4), V/19, V/20, VI/26.</p> <p>Means: In the context of monitoring and evaluation of the implementation of the Strategic Plan, liaison with specialist institutions and experts, with implementing agencies and other organizations supporting national and regional capacity development in biodiversity planning, and with national focal points and biodiversity managers.</p> <p>Deliverables: Provision of timely and relevant advice to the COP on the status and evaluation of progress of the implementation of the Convention; increased synergies among mechanisms for implementation at national, regional and global levels; improved identification of priority needs for capacity development and financial support.</p>
	<p><i>6. Develop a mechanism for country needs assessment to facilitate the provision of timely support to Parties</i></p> <p>Means: Develop a mechanism for country needs assessment to facilitate the provision of timely support to Parties</p> <p>Deliverables: Identification of support needed by Parties for implementation of the Convention to inform the technical assistance required from the Convention or partner organizations.</p>

Approved posts	P-3 Environmental Affairs Officer (shared) G-7 Programme Assistant (shared)
Resources from outside the core budget	None

(d) *Technology transfer*

<i>Overview of responsibilities</i>	Assist in implementation of relevant COP decisions on technology transfer and cooperation.
<i>Expected results</i>	<p><i>1. Further implementation of the COP programme of work on technology transfer and cooperation.</i></p> <p>Mandate: Articles 16 to 19 of the Convention; Decision VII/29; anticipated decision of COP 8.</p> <p>Means:</p> <ul style="list-style-type: none"> • Liaising and coordination of work with relevant organizations and experts, including the expert group on technology transfer, compilation of country-driven case studies, best practices and other relevant information; collection and dissemination of relevant information (including through the clearing-house mechanism); • Cooperation with responsible Secretariat staff, national focal points to the clearing house mechanism, the informal advisory committee as well as relevant organizations and initiatives at national and international levels with a view to exploit potential synergy in implementing options and mechanisms for establishing the Clearing House Mechanism as an international gateway for information of relevant technologies; • Compilation of information of relevant technologies, both proprietary and in the public domain (including information on traditional technologies and information on relevant technology databases at national and international levels); development of a system for assessing the effectiveness of mechanisms under the clearing house mechanism; analysis of progress made and identification of opportunities for further improvement. <p>Results:</p> <ul style="list-style-type: none"> • Reports and analyses on technology transfer and cooperation. Portal under the Clearing House Mechanism established as a central gateway for information on technology transfer and cooperation, including information on relevant technologies • Experiences analyzed, based on assessment of the effectiveness of the clearing house mechanism; opportunities for further improvement identified and made available for consideration by Parties.
	<p><i>2. Implementation of provisions on technology transfer and cooperation in relevant thematic programmes and programmes on other cross-cutting issues.</i></p> <p>Mandate: Articles 16 to 19; decisions VI/22 paragraphs 16, 19, annex; VI/23, annex; VI/24 A; VI/25, annex 2; VII/2; VII/5; VII/12, Annex; VII/19; VII/28; VII/29.</p> <p>Means: Advice to Secretariat staff responsible for thematic programmes and programmes on other cross-cutting themes and input into relevant documentation; liaison with relevant organizations and experts; gathering of</p>

	<p>information on technologies, technology databases and other relevant information (e.g. on policy measures for enabling environments for technology transfer as applicable in specific thematic and/or cross-cutting areas); dissemination of information (including through clearing-house mechanism).</p> <p>Results: Strengthened focus on technology transfer and cooperation in thematic work programmes and to work programmes on other cross-cutting issues.</p>
<i>Approved posts</i>	None. The programme area falls currently under the responsibility of the Economist.
<i>Resources from outside the core budget</i>	<p>BE Trust Fund</p> <p>Meeting of the Expert Group on Technology transfer and scientific and technological cooperation</p> <p>2007: \$ 60,000</p> <p>Consultancies- Technology transfer</p> <p>2008: \$ 15,000</p>

(e) *Financial Matters*

(i) *Financial resources*

<i>Overview of responsibilities</i>	Provide essential service to intergovernmental processes as related to Article 20 of the Convention in respect of financial resources, by monitoring funding status, identifying gaps and developing options at national, regional and international levels
<i>Expected results</i>	<p>1. In-depth review of financial resources and the financial mechanism by COP9</p> <p>Mandate: Article 20 of the Convention and anticipated decision from COP8</p> <p>Means: Implementation of a work plan including provisions for an analysis of the relevant information in the third national reports and other submissions by Parties and organizations</p> <p>Deliverables Requisite documentation prepared; requested meetings organized; service to the second meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention</p>

2. Monitoring of financial resources in support of the Convention

Mandate: Article 20 of the Convention and decisions I/2, II/6, III/6, IV/12, V/11, VI/16 and VII/21

Means: Collaboration with the OECD in the collection and analysis of financial data targeted at biological diversity; development of reporting formats on financial resources for developed countries; analysis of submissions by developed countries; workshops/seminars to promote sharing of experience and information among developed countries and between developed and developing countries

Deliverables: Documentation prepared for intergovernmental meetings including the second meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention and COP9; workshops/seminars organized and external publications to share experience and raise awareness

3. Identification of gaps in financial support to the implementation of the Convention

Mandate: Article 20 of the Convention and decisions I/2, II/6, III/6, IV/12, V/11, VI/16 and VII/21

Means: Assessment of funding needs in particular in developing countries and countries with economies in transition; development of reporting formats on financial resources for developing countries and countries with economies in transition; analysis of submissions by developing countries and countries with economies in transition; workshops/seminars to promote sharing of experience and information among developing countries and between developed and developing countries

Deliverables: Documentation prepared for intergovernmental meetings including the second meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention and the ninth meeting of the Conference of the Parties; workshops/seminars organized and external publications to share experience and raise awareness

4. Exploration of financial measures or instruments in support of the implementation of the Convention

Mandate: Article 20, paragraph 1; decisions IV/12, V/11, VI/16 and VII/21.

Means: Synthesis and dissemination of national experience on financing for biological diversity; exploration of innovative financial instruments for implementation of the Convention; promotion of sharing of experience and knowledge on financial measures between Parties; advancement of the global initiative on banking, business and biodiversity; collaboration with competent organizations on development of funding instruments.

Deliverables: Documentation prepared for intergovernmental meetings including the second meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention and COP9; workshops/seminars organized and external publications to share experience and raise awareness

	<p>5. <i>Support to in-depth review of subject issues by the ninth meeting of the Conference of the Parties</i></p> <p>Mandate: Article 20 of the Convention and decision VII/31</p> <p>Means: Collection and analysis of funding information related to agricultural biodiversity, Global Strategy for Plant Conservation, invasive alien species, forest biodiversity, incentives, and ecosystem approach; participation in, and contribution to, elaboration and review of inter-sessional work on subject issues</p> <p>Results: Input to review of subject issues by the Subsidiary Body on Scientific, Technical and Technological Advice; workshops/seminars organized and external publications to share experience and raise awareness</p>
<i>Approved post</i>	<p>P-4 Programme Officer (Financial resources and mechanism);</p> <p>G-7 Programme Assistant (Financial resources and mechanism)</p>
<i>Resources from outside the core budget</i>	<p>BE Trust Fund</p> <p>Regional workshops to prepare for in-depth review of financial resources and mechanism (4) back-to-back with Regional Workshops on National Biodiversity Strategies and Action Plans</p> <p>2007: \$150,000</p>

(ii) Financial mechanism

<i>Overview of responsibilities</i>	Support implementation of the Convention in respect to resource mobilisation for eligible parties including through the financial mechanism as well as engaging the effective contribution of private institutions, foundations and other innovative sources of financing in support to the implementation phase of the Convention.
<i>Expected results</i>	<p>Mandate: Article 20 of the Convention and Decisions III/8, IV/11, V/13, VI/17, and VII/20</p> <p>Means: Support to the dialogue on ways to more effectively formulate and implement the guidance to the financial mechanism and explore opportunities for streamlining such guidance (taking into account the framework for goals and targets included in decision VII/30 as well as indicators for assessing progress toward the achievement of the 2010 target); consultation with the designated financial mechanism on its policy and project documents; participation in the meetings organized by the designated financial mechanism.</p> <p>Deliverables: Documentation prepared for dialogue; dialogue meetings organized; comments on project proposals and draft policy documents; contributions to meetings of the designated financial mechanism; documentation for COP9; publication Guidance Provided to the Financial Mechanism by the Conference of the Parties to the Convention on Biological Diversity</p>
	<p>2. <i>Financial institutions are encouraged to support biological diversity</i></p> <p>Mandate: Article 21, paragraph 4, of the Convention and decisions II/6, III/6, IV/12, V/11, VI/16 and VII/21.</p> <p>Means: Exploration of possible ways of collaborating with funding institutions;</p>

	<p>establishment of focal points system for financial resources; promotion of efforts of funding institutions to make their activities more supportive of the Convention; study on characteristics specific to biodiversity activities and their implications to funding decisions; establishment of reporting relationship between the Convention and funding institutions and relevant international organizations; promotion of coordination in financing for biological diversity; sharing of information including success stories and best practices; centralization of information on biodiversity related activities of funding institutions and other donors; support to the global initiative on banking, business and biodiversity.</p> <p>Deliverables: data base on financial institutions of relevance to the convention; Donor Guide to the Convention; Guide to Sources of International Assistance for Biological Diversity.</p>
<i>Resources from outside the core budget</i>	<p>BE Trust Fund:</p> <p><u>Meetings</u></p> <p>Biodiversity Finance Study Group to assist in-depth review of the financial mechanism and resources</p> <p>2007: \$60,000</p> <p>Expert meeting on integrating biodiversity in business and industry</p> <p>2007: \$60,000</p>

(f) Information exchange – the Clearing-house mechanism (CHM)

<i>Overview of responsibilities</i>	<p>Promote and facilitate technical and scientific cooperation, within and between countries and regions. Develop a global mechanism for exchanging and integrating information on biodiversity. Develop the necessary human and technological network. Assist in the technical development of the Biosafety Clearing-House.</p>
<i>Expected results</i>	<p>1) <i>Governments and other interested parties have access to required expertise and information to assist decision and policy making, and initiate new projects based on technical and scientific cooperation;</i></p> <p>Mandate: Articles 18.3, 17 of the Convention, the CHM Strategic Plan Informal Advisory Committee recommendations, COP V/14, VI/18, VII/23 decisions.</p> <p>Means: Creation of new information and database systems to share and exchange information; creation of interoperable systems of information for data mining and less duplication of work; development of new communication channels to search, locate and retrieve expertise, development of collaborative initiatives with the Rio and other environmental conventions</p> <p>Deliverables: Updated, dynamic, database-driven and interactive website with relevant information on CBD thematic areas of work, experts, and Convention and Protocol information and other relevant areas (national reports, financial resources, etc.).</p>

2. *The CHM synergizes existing expertise and initiatives to foster greater cooperative work*

Mandate: Articles 18.3, 17 of the Convention, the CHM Strategic Plan
Informal Advisory Committee recommendations, COP V/14, VI/18 and VII/23 decisions.

Means: Participation in existing and new bioinformatics initiatives; sharing of CHM expertise and experience; promotion of the sharing of expertise among Parties, other Governments and stakeholders.

Deliverables: Development of new systems and networks to foster and promote technical and scientific cooperation; CHM input in new projects and initiatives.

3. *The CHM makes available information interoperability guidelines for greater information sharing and integration*

Mandate: Articles 18.3, 17 of the Convention, the CHM Strategic Plan
Informal Advisory Committee recommendations, COP V/14, VI/18 and VII/23 decisions.

Means: Dissemination of interoperability guidelines, particularly to make information interoperable among the Rio and other environmental conventions, and toolkit. Dissemination of a schema guideline to assist in the development of the Global Invasive Species Information Network.

4. *The CHM assists in the development of the Biosafety Clearing-House*

Mandate: Article 20.1 of the Cartagena Protocol.

Means: Development and implement an interactive web-based and non-web, non-electronic mechanism to assist countries to register information as required under the Cartagena Protocol.

5. *The CHM organises capacity building regional workshops*

Mandate: Articles 18.3, 17 of the Convention, the CHM Strategic Plan
Informal Advisory Committee recommendations, COP V/14, VI/18 and VII/23 decisions.

Means: Regional and sub-regional workshops, including technical/hands-on workshops, to introduce CHM initiatives and technologies and to enhance national technical capacities with regard to new web-based and information technologies.

6. *CHM pilot initiatives to assist work on the thematic issues within the work programme of the SBSTTA*

Mandate: Articles 18.3, 17 of the Convention, the CHM Strategic Plan
Informal Advisory Committee recommendations, COP V/14, VII/23 decisions.

Means: Development of pilot initiatives within the 5 thematic areas and the 14 cross-cutting issues of the CBD.

<i>Approved posts:</i>	P-4 Programme Officer, Clearing-house Mechanism (shared) P-4 Programme Officer – Biosafety Clearing House (shared) G-7 Programme Assistant, Biosafety Clearing House (shared)
<i>New posts required:</i>	G-7 Computer Operations Assistant
<i>Resources from outside the core budget</i>	<u>BE Trust Fund</u> 3 CHM Regional Workshops (LAC; Africa; EEC) 2007: \$180,000 1 CHM Regional Workshop (Asia) 2008: \$60,000

F. The Biosafety Protocol *

(a) Overall management

<i>Overview of responsibilities</i>	Overall coordination and management of the programme of work under the Biosafety Protocol; preparation and servicing of the meetings of the COP/MOP and of other subsidiary bodies established under the processes of the Protocol; coordination of support to COP/MOP and COP on relevant matters; external representation; identify and guide development of work on emerging issues within the remit of the programme.
<i>Expected results⁸</i>	
<i>External linkages</i>	Parties and Governments, United Nations bodies, other intergovernmental organizations, bilateral and multilateral funding institutions, GEF and its implementing agencies, relevant NGOs, academic and research institutes, press and media, other conventions secretariats, electronic communications networks, major groups, including the private sector and general public.
<i>Approved posts</i>	P-5- Senior Programme Officer; GS- Secretary (G-6)

⁸ See footnote 2 for an overview of Heads of Division responsibilities.

<i>Resources required</i>	<p>1. Staff costs: 2007: \$962,500 2008: \$991,300</p> <p>2. MOP Bureau meetings 2007: \$ 50,000 2008: \$60,000</p> <p>3. Consultants/Sub-contracts 2007: \$ 25,000 2008: \$25,000</p> <p>4. Travel on official business: 2007: \$ 60,000 2008: \$60,000</p> <p>5. Biosafety Interim Advisory Committee meetings 2007: \$ 40,000 2008: \$ 40,000</p> <p>6. Liaison group meetings (1/year) 2007: \$35,000 2007 \$ 35,000</p> <p>7. Meeting of the COP-MOP 2007: \$0 2008: \$350,000</p> <p>1. Compliance Committee meetings (2/year) 2007: \$95,000 2008: \$95,000</p> <p>9. Open-ended Ad hoc Liability & Redress WG Meetings (2) 2007: \$ 800,000 2008: \$0</p> <p>1. Translation of the BCH website 2007: \$20,000 2008: \$20,000</p> <p>2. Training/Fellowships 2007: \$20,000 2008: \$20,000</p> <p>12. Temporary assistance/overtime 2007: \$10,000 2008: \$ 10,000</p> <p>3. General Operating Expenses 2007: \$192,800 2008: \$192,800</p>
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<i>Resources from outside the core budget</i>	<p>BH Trust Fund</p> <ol style="list-style-type: none"> 1. Regional capacity-building meetings on the Biosafety Protocol (1/year) 2007: \$60,000 2008: \$60,000 2. Regional Workshops on capacity-building/risk assessment on LMOs (4) 2007: \$100,000 2008: \$ 100,000 3. Open-ended AHWG on Risk Assessment and Risk Management 2007: \$0 2008: \$300,000 4. Consultants 2007: \$ 90,000 2008: \$60,000 5. Equipment 2007: \$ 5,000 2008: \$5,000 <p>BI Trust Fund</p> <ol style="list-style-type: none"> 1. Meetings of the COP/MOP – developing country participation 2007: \$0 2008: \$450,000 2. Open-ended Ad Hoc meeting of Technical and Legal Experts on Liability and Redress – developing country participation 2007: \$900,000 2008: \$0 3. Open-ended AHWG on Risk Assessment and Risk Management - developing country participation 2007: \$0 2008: \$450,000
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(b) Enabling programme for the Implementation of the Biosafety Protocol

<i>Overview of responsibilities</i>	Promoting and facilitating the effective implementation of the Protocol
<i>Expected results⁹ (for Protocol as a whole)</i>	<p>Means:</p> <ul style="list-style-type: none"> • Servicing of COP-MOP or inter-sessional meetings that would possibly be convened to address matters relating to Article 18; • Contribute to relevant CBD work programmes on related scientific issues such as implementation of Article 8h of the Convention (alien species); • Recommendations on international rules and procedures regarding liability and redress for the COP/MOP; • Preparing documents required for meetings; • Identification and dissemination of relevant information, best practices and lessons learned in biosafety capacity-building initiatives i.e. Act as a central contact point (clearinghouse) for existing biosafety capacity-building initiatives, to facilitate information sharing and cooperation at the international and regional levels; • Preparation and dissemination of synthesis reports on the progress in implementing the capacity-building Action Plan, on the basis of the submissions by Governments and relevant organizations; • Identification of areas of cooperation between the CBD and the relevant bodies with regard to issues pertinent to the Protocol; • Organisation, subject to availability of funding, of periodic coordination

⁹ Note -- Where relevant, additional, Programme of work specific, outcomes and deliverables are highlighted in the sections below. The latter also recall mandates .

	<p>meetings for governments, relevant organizations and donors involved in biosafety; capacity-building in order to promote collaboration, coordination and synergies between different capacity-building initiatives in order to avoid duplication and inefficient use of limited resources Preparation of progress reports on the implementation of the capacity-building Action Plan, on the basis of the submissions from Governments and relevant organizations;</p> <ul style="list-style-type: none"> • Analysis and synthesis of the capacity-building needs and priorities of different countries for the effective implementation of the Protocol; • Identification of existing bilateral and multilateral funding and other opportunities for biosafety capacity-building and advise countries accordingly; • Keeping countries abreast of important developments with respect to capacity-building for biosafety; • Implementation of any other requests by the COP-MOP regarding capacity-building; • Contribution to the development and implementation of the CBD and Protocol outreach capacity-building efforts; • Cooperation with other relevant bodies and organizations; • Development of the roster of experts and the Biosafety Clearing-House; • Administration of the roster of biosafety experts according to the interim guidelines; • Roster of experts developed to assist Parties with risk assessment and capacity building for decision-making; • Relevant information to assist Parties in decision-making available on the Biosafety Clearing-House; • Liaising with and seeking inputs from relevant organizations and experts.
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<p><i>Expected results</i></p>	<p>1. Procedures and mechanisms to facilitate decision-making by Parties of import</p> <p><i>Eligible Parties that need to undertake risk assessment, review risk assessment reports; and design or review risk management measures with a view to decision taking on imports of living modified organisms get the necessary support.</i></p> <p>Mandate: Article 10, paragraph 7 of the Protocol.</p> <p>Means: Development of demand-driven procedures and mechanisms to facilitate decision-making; Gathering of information on needs of Parties in risk assessment and risk management compiled</p>
	<p>2. Liability and redress</p> <p>Mandate: Article 27 of the Protocol, COP-MOP decision BS-I/8</p> <p>Means: Facilitating the work of the Open-ended Ad Hoc Working Group of Legal and Technical Experts on Liability and Redress as stipulated in its terms of reference through information gathering, preparation of analysis on general issues that are relevant to liability and redress, and compiling of options; Contribution to the Convention's work on liability and redress issues in the context of paragraph 2 of Article 14 of the Convention.</p> <p>Deliverables: Identification of elements, which could be included in a liability and redress regime for the Protocol.</p>
	<p>3. Monitoring and Reporting</p> <p><i>Improved implementation of the provisions of the Protocol on the basis of the analyses of submitted reports</i></p> <p>Mandate: Article 33 of the Protocol</p> <p>Means: Compilation and analysis the first regular national reports submitted by Parties on the implementation of the Protocol</p>

	<p>4. Handling, transport, packaging and identification</p> <p>Mandate: Article 18 of the Protocol.</p> <p>Means: Gathering of information and consulting with other relevant international bodies with a view to facilitate COP-MOP's consideration of the need for and modalities of developing standards with regard to identification, handling, packaging and transport practices.</p>
	<p>5. Compliance</p> <p>Mandate: Article 34 of the Protocol, COP-MOP decision BS-I/7.</p> <p>Means: Receiving any submissions relating to compliance from any Party with respect to itself or any Party with respect to another Party; making submissions available to the Party concerned; transmitting submissions to the Compliance Committee along with the response and information that may be received from the Party concerned; Gathering information on the experience of compliance mechanisms under other multilateral environmental agreements and making it available to the Compliance Committee under the Protocol</p>
	<p>6. Cooperation with relevant organizations, arrangements and processes</p> <p><i>Implementation of the Protocol benefits from, and builds on, relevant ongoing processes and takes into account relevant international rules and standards</i></p> <p>Mandate: Paragraph 4(c), Article 29, and other provisions of the Protocol; Paragraph 1(g), annex, decision BS-I/12, decision BS-II/6 and other pertinent decisions.</p> <p>Means: Application or following up of previous application for observer status at relevant bodies and committees (e.g. the SPS/TBT Committees of the WTO)</p>
<i>Approved posts:</i>	P-4-Legal and Policy Affairs Officer; P-3 Legal Affairs Officer; G-7 Programme Assistant .
<i>New posts required:</i>	None
<i>Resources from outside the core budget</i>	None

	<p>7a. Risk Assessment</p> <p><i>Common understanding and effective implementation of risk assessment provisions of the Protocol by governments, including review and analysis of risk assessments submitted by exporters under Article 15(2).</i></p> <p>Means: Facilitation of implementation of any decision of the COP/MOP regarding clarification of the issues involved in risk assessment; Facilitation of implementation of any decision of the COP/MOP regarding the development of guidance and a framework for a common approach in risk assessment</p>
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	<p>7b. Risk Management</p> <p><i>Effective management of LMOs resulting from common understanding and agreement among governments and relevant bodies and organizations regarding approaches to risk management and priorities for management actions.</i></p> <p>Means: Facilitate implementation of any decision of the COP/MOP regarding Article 16 paragraph 5 ; Cooperation with relevant bodies with regard to scientific aspects of the Protocol (e.g., risk assessment and management), including with IPPC (COP Decision 6/20 paras 31-34) and others (e.g., Codex, OIE, OECD, WTO).</p>
<i>Approved posts:</i>	<p>P-4 Scientific Assessment (shared).</p> <p>P-3 Scientific/Risk Assessment (shared)</p>
<i>Resources from outside the core budget</i>	<p>None</p>

	<p>8. Outreach and Capacity-building</p> <p><i>Consolidation, strengthening and/or development of Capacity building for communication, education and public awareness.</i></p> <p>Mandate: Article 13 of the Convention, decision VI/19 and MOP decision BS-II/13.</p> <p>Means: Promotion of public awareness and education of the Protocol through publications, press releases, the website and other means; development and implementation of the outreach strategy for the Cartagena Protocol on Biosafety; Responding to public requests for information and documents about the Protocol; Strengthening and/or development of capacity of the Parties in CEPA in order to market and promote the mainstreaming of biodiversity and biosafety into the work of other sectors; Further development of professional capacity of educators and communicators; and enhancement of stakeholder participation and community development though communication, education and public awareness.</p> <p>Deliverables: Biodiversity and biosafety awareness materials (press releases, newsletters and brochures).</p>
	<p>9. Mechanisms to promote capacity-building for the effective implementation of the Protocol</p> <p>Mandate: Article 22 and Article 28, paragraph 3 of the Protocol and decisions II/4, III/6 and EM-I/3, paragraph 14, of the Conference of the Parties; COP-MOP decisions BS-I/4, BS-I/5, BS-II/3.</p> <p>Means: (1) Administration of the Coordination Mechanism (including maintenance of the BCH databases and Biosafety Information Resource Centre in the BCH, servicing the Biosafety Capacity-Building Network, administration of the voluntary fund for roster of biosafety experts); (2) supporting governments and relevant organizations to implement the Action Plan for Building Capacities for the Effective Implementation of the Biosfety Protocol and other COP-MOP decisions on capacity-building.</p>
Approved posts:	P-3 Environmental Affairs Officer/Capacity Building (shared) to be upgraded to P-4; P-4 Information Officer (shared); GS Programme Assistant (G-7)
New posts required:	P-2 Programme Officer – Outreach and major groups
	<p>10. Information-sharing and the Biosafety Clearing-House</p> <p>Mandate: Article 20 of the Protocol; Decision BS-I/3; Decision BS-II/3</p>

	<p><i>(a). The BCH facilitates the exchange of information on living modified organisms and assists Parties to implement the Protocol.</i></p> <p>Means: Implement the BCH multi-year programme of work, including: manage and improve structure and design of the BCH central portal; design, review and implement common formats for reporting information; continue to develop and expand the Biosafety Information Resource Centre; assist in capacity-building activities for information exchange and knowledge management; support the work of the BCH Informal Advisory Committee; Conduct a second review of the Biosafety Clearing-House, and compare improvements against existing baseline data.</p> <p>Results: Increased amount of information available through the BCH; all Parties able to access information through the BCH in a timely manner; improved ease of reporting and accessing information in the BCH; strategic planning for implementation of BCH; development and implementation of longer-term programme of work.</p>
	<p><i>(b) International cooperation in exchange of biosafety information is fostered</i></p> <p>Means: Collaborate with relevant organizations in the development of relevant information-exchange protocols; facilitate the development of consistent standards in sharing biosafety information; establish memoranda of understanding with relevant organizations.</p> <p>Results: Contributions to the development of consistent standards for sharing biosafety information; increased use of the Biosafety Clearing-House as a source of biosafety information; improved inter-agency cooperation.</p>
	<p><i>(c) Capacity-building for effective participation in the BCH is strengthened</i></p> <p>Means: Collaborate with capacity-building organizations; conduct technical assistance workshops with available resources.</p> <p>Results: All Parties able to access information through the BCH in a timely manner; increased amount of information available through the BCH; BCH information being used to assist in decision-making under the Protocol.</p>
External linkages	Government representatives and national nodes of the Biosafety Clearing-House; international organisations active in information-sharing, including academic, industry and governmental actors
Approved posts	P-4 Programme Officer – Biosafety Clearing House (shared) G-7 Programme Assistant, Bioafety Clearing House (shared)
New posts requested	None

Resource Management and Conference Services (RMCS)

(a) *Overall management*

<i>Overview of responsibilities</i>	Management of the programme, facilitating the administration of the Secretariat, ensuring that conference facilities, personnel and financial resources are in place to enable the smooth functioning of the Secretariat.
<i>Expected results¹⁰</i>	
<i>External linkages</i>	UNEP, UNON other United Nations agencies at the duty station; the host Government; diplomatic missions and delegations; other convention secretariats
<i>Approved Posts:</i>	
<i>Resources required</i>	<p>1. Staff costs: 2007: \$755,300 2008: \$778,000</p> <p>2. COP meetings: 2007: \$ 0 2008: \$1,000,000</p> <p>3. Travel on official business: 2007: \$ 50,000 2008: \$ 50,000</p> <p>4. General Operating expenses 2007: \$1,100,800 2008: \$1,100,800</p> <p>5. Temporary assistance and overtime 2007: \$ 10,000 2008: \$10,000</p>
<i>Resources from outside the core budget</i>	P-5-Chief, Fund Management /Administration (UNEP) funded by UNEP.
<i>New post required:</i>	None

(b) *Financial resource management*

<i>Overview of responsibilities</i>	In cooperation with UNEP and UNON, RMCS provides the Secretariat with fund management and financial accounting.
<i>Expected results</i>	<p><i>The Convention finances are efficiently managed</i></p> <p>Mandate: Article 24 of the Convention.</p> <p>Means: Preparation of budgets and related reports; monitoring and certification of expenditures; procurement of goods and services and timely payment of bills; reports of payments of indicative contributions and voluntary fund-raising; management of common-service arrangements in Montreal.</p> <p>Deliverables: Proposed biennial programme budgets; financial reports to COP; records for audit; notice of indicative contributions sent to each Party annually, payments recorded accurately.</p>
<i>Approved posts:</i>	

¹⁰ See footnote 2 for an overview of Heads of Division responsibilities.

<i>Resources from outside the core budget</i>	P-2-Finance Officer (UNEP); GS Finance Assistant (UNEP) (G-8); GS Fund Management Assistant (UNEP) (G-6); All staff funded by UNEP
<i>New post required</i>	None

(c) *Conference planning and management*

<i>Overview of responsibilities</i>	In cooperation with UNEP and UNON, RMCS provides the Secretariat with conference services for all meetings convened by SCBD
<i>Expected results</i>	<p><i>Meetings of COP and its subsidiary bodies and workshops are successfully managed</i></p> <p>Mandate: Article 24 of the Convention.</p> <p>Means: Provision of meeting logistics and services, entailing liaison with commercial conference facilities; creation of temporary infrastructure at conference facilities; hiring and training of temporary staff; ensuring simultaneous interpretation; security; editing of documents (liaison with translators and documents service providers).</p> <p>Results: Suitable conference facilities for each session; teams of temporary staff to perform various functions before and during each session; delegates receive documentation on time and travel arrangements to attend the meetings are facilitated.</p>
<i>Approved Posts:</i>	P5- Chief conference Services/Editor; P-4 Programme Officer; P-3 Conference Officer; Conference Services Assistant (G-7) Editorial Assistant (G-7) Information Assistant (G-5) 50%
<i>New Posts required:</i>	None
<i>Resources from outside the core budget</i>	G-5-Conference Services Assistant funded by UNEP

(d) *Administrative and personnel services*

<i>Overview of responsibilities</i>	In cooperation with UNEP and UNON, RMCS provides the Secretariat with personnel and administrative services.
<i>Expected results</i>	<p><i>Human resources of the Secretariat are efficiently managed</i></p> <p>Mandate: Article 24 of the Convention.</p> <p>Means: Provision of administration and personnel services (through follow-up with UNEP/UNON on recruitment, appointment and promotion processes; maintenance of personnel records and candidate rosters; implementation of performance appraisal system; liaison with the Staff Association; oversight of payroll and entitlements/benefits for GS staff; leave monitoring) and provision of travel services to staff and delegates.</p>

<i>Approved posts:</i>	G-7- Travel Assistant ; G-6-Travel Assistant; G-5 Receptionist; G-4 Messenger;
<i>New posts required:</i>	None
<i>Resources from outside the core budget</i>	None

Annex – Abbreviations and acronyms

ABS	Access and Benefit Sharing
AHTEG	Ad Hoc Technical Expert Group
BCH	Biosafety Clearing-House
CEPA	Communication, Education, and Public Awareness
CGRFA	Commission on Genetic Resources for Food and Agriculture (FAO)
CHM	Clearing-House Mechanism
CITES	Convention on International Trade in Endangered Species of Wild Flora and Fauna
CMS	Convention on the Conservation of Migratory Species of Wild Animals
CRIC	Committee to Review Implementation of the Convention (UNCCD)
FAO	Food and Agriculture Organization
GEF	Global Environmental Facility
GTI	Global Taxonomy Initiative
I/LC	Indigenous and local community
IAIA	International Association for Impact Assessment
IAS	Invasive Alien Species
ICTSD	International Centre for Trade and Sustainable Development
IMO	International Maritime Organisation
IPCC	Intergovernmental Panel on Climate Change
IT-PGRFA	International Treaty on Plant Genetic Resources for Food and Agriculture
IUCN	The World Conservation Union
LADA	Land Degradation Assessment in Drylands
MDG	Millennium Development Goals
MEA	Multilateral Environmental Agreement
MOC	Memorandum of Cooperation
MOP	Meeting of the Parties
MOU	Memorandum of Understanding
MYPOW	Multi-Year Programme of Work
NBSAP	National Biodiversity Strategy and Action Plan
OECD	Organisation for Economic Co-operation and Development (OECD)
OES	Office of the Executive Secretary
OIE	World organisation for animal health
PRSP	Poverty Reduction Strategy Papers
RMCS	Resource Management and Conference Services
SBSTTA	Subsidiary Body on Scientific, Technical, and Technological Advice
SEL	Social, Economic and Legal Matters
SPS	Sanitary and Phytosanitary Measures
STAP	Scientific and Technical Advisory Panel (GEF)
STTM	Scientific, Technical and Technological Matters
TBT	Technical Barriers to Trade

TK	Traditional Knowledge
TRIPs	Trade-Related Intellectual Property Rights
UN/DESA	United Nations Department of Economic and Social Affairs
UNAIDS	The Joint United Nations Programme on HIV/AIDS
UNCCD	United Nations Convention to Combat Desertification
UNCED	United Nations Conference on Environment and Development
UNCTAD	United Nations Conference on Trade and Development
UNCTED	United Nations Conference on Environment and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO-MAB	Man and Biosphere Programme of the United Nations Educational, Scientific and Cultural Organization
UNFCCC	United Nations Framework Convention on Climate Change
UNFF	United Nations Forum on Forests
UNFPA	United Nations Population Fund
UNITAR	United Nations Institute for Training and Research
UNON	United Nations Office in Nairobi
UNPFII	United Nations Permanent Forum on Indigenous Issues
UPOV	Union for the Protection of New Varieties of Plants
WHO	World Health Organization
WIPO	World Intellectual Property Organization
WRI	World Resources Institute
WTO	World Trade Organization