



## Convention on Biological Diversity

Distr.  
GENERAL

UNEP/CBD/COP/13/23/Add.1  
UNEP/CBD/BS/COP-MOP/8/16/Add.1  
UNEP/CBD/NP/COP-MOP/2/12/Add.1  
11 November 2016

ORIGINAL: ENGLISH

CONFERENCE OF THE  
PARTIES TO THE  
CONVENTION ON  
BIOLOGICAL  
DIVERSITY  
Thirteenth meeting  
Item 8 of the provisional  
agenda\*

CONFERENCE OF THE  
PARTIES SERVING AS THE  
MEETING OF THE  
PARTIES TO THE  
CARTAGENA PROTOCOL  
ON BIOSAFETY  
Eighth meeting  
Item 10 of the provisional  
agenda\*\*

CONFERENCE OF THE PARTIES  
SERVING AS THE MEETING  
OF THE PARTIES TO THE  
NAGOYA PROTOCOL ON  
ACCESS TO GENETIC  
RESOURCES AND FAIR AND  
EQUITABLE SHARING OF  
BENEFITS ARISING FROM  
THEIR UTILIZATION  
Second meeting  
Item 9 of the provisional agenda\*\*\*

### **PROPOSED BUDGET FOR THE PROGRAMME OF WORK OF THE CONVENTION ON BIOLOGICAL DIVERSITY, THE CARTAGENA PROTOCOL ON BIOSAFETY AND THE NAGOYA PROTOCOL ON ACCESS AND BENEFIT-SHARING FOR THE PERIOD 2017-2020**

*Note by the Executive Secretary*

*Addendum*

### **PROGRAMME AND SUBPROGRAMME ACTIVITIES AND RESOURCES REQUIRED**

#### **I. INTRODUCTION**

1. The present document describes the resource needs for the Secretariat to undertake the programme of work for the period 2017-2020. It provides further details on the proposed budget of the Secretariat in document UNEP/CBD/COP/13/23 based on the assessment of the required rate of growth for the Secretariat for the biennium 2017-2018. The information it contains represents the Secretariat's best estimates as regards work priorities in the next four years from 2017-2020; it remains a "work in progress", and will continue to evolve in the light of the expected decisions to be adopted by the Conference of the Parties at its thirteenth meeting, the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol at its eighth meeting, and the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol at its second meeting, as well as future developments in the Convention process.

2. The document is organized into sections that correspond to the various Divisions and Units under the Secretariat. The information on programme activities is presented using a standard template. An explanation of the abbreviations used in this document is contained in the annex.

\* UNEP/CBD/COP/13/1.

\*\* UNEP/CBD/BS/COP-MOP/8/1.

\*\*\* UNEP/CBD/NP/COP-MOP/2/1/Rev.1.

3. The activities carried out will respond to demands and priorities as established under the Strategic Plan for Biodiversity 2011-2020, the 20 Aichi Targets and the Strategic Plan for Biosafety 2011-2020. Further information concerning the components of the table can be found in document UNEP/CBD/COP/13/23/Add.2 which provides detailed costings of the draft decisions emanating from the intersessional meetings held in 2015-2016, as well as the cost estimates of previous decisions of the Conference of the Parties and the Conference of the Parties serving as the meeting of the Parties to the Protocol to be implemented from voluntary funds in the period 2017-2020.

4. The overall management section of each programme includes the resources, other than staffing, allocated from the core budget for the programme as a whole. This includes items such as consultants, travel, expert meetings and equipment. This reflects the fact that the responsibility for these decisions resides with the director of the programme and the Management Committee of the Secretariat. The Secretariat has been organized along these lines in order to retain the necessary degree of flexibility to respond effectively to the needs of the process. The overall management section also includes a description of the key external links with which the programme will have substantial contact in order to carry out the described activities. The mandate for all of these management activities is Article 24 of the Convention, as well as the Strategic Plan for Biodiversity 2011-2020, the Aichi Targets and the Strategic Plan for Biosafety 2011-2020. These targets are included under the Divisions where appropriate.

## II. SUMMARY TABLES BY PROGRAMME OF WORK

### A. Office of the Executive Secretary (OES)

#### (a) Overall management

<i>Overview of responsibilities</i>	<p><i>The Executive Secretary, assisted by the Deputy Executive Secretary and the Management Committee provides strategic planning and management of the Secretariat to ensure its effectiveness in support of the Parties. The Office of the Executive Secretary ensures effective coordination of the Secretariat's activities and monitors progress in the implementation of the Secretariat's work programme, in line with the Medium-term Operational Framework and decisions of the Conference of the Parties and meetings of the Parties. The Office of the Executive Secretary also houses the corporate legal services and ensures the coherence of the concurrent meetings, organization of work and consistency of procedures with the aim of improving the efficiency and the effectiveness of processes and structures under the Convention and the Protocols. It also houses a unit to help integrate reporting across the Convention and the Protocols and focus on improving the monitoring and review of implementation of the Convention. The Secretariat Support Unit also falls under the Office of the Executive Secretary.</i></p> <p><b>Management Committee:</b> The committee, chaired by the Executive Secretary, and made up of the Heads Divisions and any co-opted members advises the Executive Secretary through a collective decision making process on strategic planning, operational issues and sets priorities for the effective management and execution of the work at the Secretariat.</p> <p>The Administration, Finance and Conference Services Division, the Legal and the Intergovernmental Unit, the Monitoring, Review and Reporting Unit and the Secretariat Support Unit function directly under the Office of the Executive Secretary.</p>
<i>Mandate</i>	<p><i>Article 24 of the Convention; Article 31 of the Cartagena Protocol; Article 28 of the Nagoya Protocol and decisions of the Conference of the Parties and the Conference of the Parties serving as the meeting of the Parties to the Protocols, and recommendations of SBSTTA and SBI as appropriate.</i></p>
<i>Functional Objectives</i>	<p>1.1 Facilitate the convening of the meetings of the Convention and the Protocols for</p>

	<p>review of implementation and decision-making.</p> <p>1.2 Improve the efficiency and effectiveness of processes and structures under the Convention and the Protocols.</p> <p>5.1 Facilitate the review and evaluation of national, regional and other actions, in particular targets and indicators established in accordance with the Strategic Plans, in achieving the Aichi Biodiversity Targets and compliance with its Protocols.</p> <p>5.2 Monitoring and assessment of biodiversity.</p> <p>6.1 Provide management and strategic planning to maximize the effectiveness of the Secretariat.</p>
<i>Expected results</i>	<p>1. <i>The Convention, its Protocol and subsidiary bodies are provided with the services and support necessary for the convening of official meetings.</i></p> <p><b>Means:</b> Oversight of preparation of both substantive and logistics for conference/meetings, accreditation and registration systems; distribution of documentation; negotiation of Host Government Agreements; mobilization of human and financial resources.</p> <p><b>Deliverables:</b> Well-organized and serviced Convention and Protocol meetings; accredited, registered and, as appropriate, funded delegates; timely submission of documents.</p>
	<p>2. <i>The Secretariat's programme is implemented and the Secretariat is represented at other relevant United Nations bodies and organizations.</i></p> <p><b>Means:</b> Development of the Secretariat's long-term programme of work (with an emphasis on issues requiring cross-programme coordination and cooperative arrangements within the Secretariat and with relevant bodies and organizations, including by concluding MOUs or MOCs).</p> <p><b>Deliverables:</b> Policy for strategic planning; Convention and Protocol programmes of work integrated into that of relevant international bodies and agencies; effective cooperation with these agencies and bodies.</p>
	<p>3. <i>The decisions of the Parties are effectively communicated to relevant international organizations, conferences and other events and the outcomes of the latter are fed into the Convention and Protocol processes, as appropriate.</i></p> <p><b>Means:</b> Correspondence; consultations with heads of programmes and organizations (including other conventions); participation in relevant meetings; written statements.</p> <p><b>Deliverables:</b> Informed Convention and Protocol bodies and related processes; enhanced cooperation with other conventions and international organizations and initiatives.</p>
	<p>4. <i>The Secretariat is managed efficiently and effectively, to respond to the needs of the Convention, its Protocols and subsidiary bodies and related processes.</i></p> <p><b>Means:</b> Recruitment and deployment of staff to meet evolving needs and priorities; financial oversight; organization and chairing of Management Committee of Secretariat; programme coordination; oversight of implementation of Secretariat's financial and personnel policies and procedures (within the framework of the United Nations rules and regulations); identification of tasks and assignment of responsibilities within the Secretariat to issues that emerge during the intersessional period from subsidiary bodies.</p> <p><b>Deliverables:</b> Efficient use of Secretariat resources; motivated and capable staff.</p>
	<p>5. <i>Information flows into the Secretariat are properly managed.</i></p> <p><b>Means:</b> Recording, tracking and following-up on all correspondence; maintenance of correspondence filing system, records management system, notification system and</p>

	<p>electronic forums on substantive issues.</p> <p><b>Deliverables:</b> Timely replies to correspondence and dissemination of information to relevant audience.</p>
	<p>6. <i>The work of the Secretariat is adequately funded.</i></p> <p><b>Means:</b> Preparation of a budget that anticipates the needs of the Convention and Protocol bodies; seeking contributions to the trust funds of the Convention and the Protocols for additional approved activities (BE, BH and BX), and participation of developing country Parties and indigenous and local communities (BZ; and VB); oversight of the preparation of projects for supplementary activities.</p> <p><b>Deliverables:</b> Secured voluntary funding for approved activities of the Convention and its Protocols.</p>

*(b) Coordination of Operations- Secretariat support*

<i>Overview of responsibilities</i>	<p>Deputizes for the Executive Secretary and coordinates day-to-day operations and administration of the Secretariat including coordination of intergovernmental processes and activities under the Convention, acting as Secretary of the Conference of the Parties, liaising with and advising delegations and officers of intergovernmental organizations on intergovernmental processes; mobilizing staff support for the preparation of Secretariat documentation and providing guidance and direction to staff on document content . Coordination of briefings, schedules etc. Represents the Executive Secretary at meetings, workshops and conferences relevant to the Secretariat's work programme including provision of policy advice to the Executive Secretary and coordinating strategic and planning activities among the various units of the Secretariat on the relationship between work plans on emerging issues.</p>
<i>Expected results</i>	<p>Effective coordination of the work at the Secretariat and efficient /successful organization of all meetings of the Convention and its Protocols including other intergovernmental / inter-sessional meetings and workshops.</p>

<i>External linkages/Partnerships</i>	<p>Executive Director of the United Nations Environment Programme and senior United Nations officials; ministers and other heads of delegations; government representatives; other convention secretariats; key academic and key non-governmental actors.</p>
<i>Approved posts</i>	<p>Executive Secretary (ASG); Deputy Executive Secretary (D-1); Special Assistant to the Executive Secretary (P-3); G-6 – Senior Staff Assistant; G-6 Information Assistant; G-6 Research Assistant.</p>
<i>Resources required</i>	<p>1. Staff costs:          2017: \$1,859,200      2018: \$1,905,100</p> <p>2. COP Bureau meetings:          2017: \$ 115,000      2018: \$ 180,000</p> <p>3. Consultants:          2017: \$ 20,000      2018: \$ 20,000</p> <p>4. Travel on official business:          2017: \$ 120,000      2018: \$ 120,000</p> <p>5. Temporary assistance and overtime:          2017: \$ 10,000      2018: \$ 10,000</p>

(c) *Legal Advice and Support*

<i>Overview of responsibilities</i>	<p>Legal and Intergovernmental Unit, in agreement with Heads of Divisions is responsible for the coordination of agenda of the COP, COP-MOPs and the subsidiary bodies. The Unit ensures the coherence of the concurrent meetings, organization of work and consistency of procedures with the aim of improving the efficiency and the effectiveness of processes and structures under the Convention and the Protocols in achieving full integration. The Unit also ensures legal consistency across the Secretariat and provides legal advice to all staff in their work.</p>
<i>Expected results</i>	<p>(2) <i>Provide Legal advice and support to the Secretariat, Convention and its Protocols.</i></p> <p><b>Means:</b> Oversee the provision of legal advice and support on issues relating to the activities of the Secretariat and the operation/implementation of the Convention and its Protocols. Supervise the review of pertinent legal issues, the preparation of legal briefs and opinions, and the provision of other legal advice and support as required.</p> <p><b>Mandate:</b> Articles 1-42 (and annexes) of the Convention, Article 31 of the Cartagena Protocol; Article 28 of the Nagoya Protocol; COP decisions X/1, X/2, X/5, X/9, X/11, X/14, X/29, X/45</p> <p><b>Means:</b></p> <ul style="list-style-type: none"> <li>• Provide legal advice and support to the bodies of the Convention and its Protocols</li> <li>• Organize and support meetings convened under the Convention and its Protocols</li> <li>• Provide legal advice and support to the Secretariat</li> <li>• Undertake legal research and analyses</li> <li>• Review and propose retirement of COP decisions and elements of decisions</li> <li>• Catalyse capacity-building initiatives with partners on legal preparedness to achieve the Aichi Biodiversity Targets</li> </ul> <p><b>Deliverables:</b></p> <ul style="list-style-type: none"> <li>• Legal advice and support provided to the Convention and Protocol bodies</li> <li>• Meetings organized and supported under the Convention and its Protocols</li> <li>• Legal advice and support provided to the Secretariat</li> <li>• Legal research and analyses undertaken</li> <li>• COP decisions and elements of decisions reviewed and retired</li> <li>• Capacity-building initiatives with partners catalysed resulting in tools and guidelines to support legal preparedness to achieve the Aichi Biodiversity Targets</li> </ul>
<i>Activities: Legal and Intergovernmental Unit</i>	<p><b>Modus operandi of the Subsidiary Body on Implementation and mechanisms to support review of implementation</b></p> <p><b>SBI 1/9, recommendation to COP, para. 5</b></p> <p><i>Further develop the decision-tracking tool, taking into account any views or comments provided by Parties and other Governments, and to continue reviewing</i></p>

	<p><i>the decisions of the Conference of the Parties taken from the first to the seventh meetings, as well as the decisions of the tenth and eleventh meetings, and to provide the Subsidiary Body on Implementation with an update at its second meeting by:</i></p> <p>(i) Revising and checking the quality of the review of decisions of COP 8 and COP 9 and making the necessary adjustments to the data entry in the decision-tracking-tool; (ii) Reviewing the decisions of the COP from its first to the seventh meetings, as well as the decisions taken at the tenth and eleventh meetings using the agreed criteria, and lessons learned in the review of COP 8 and 9 decisions; (iii) Verifying the accuracy of the review through consultations with the relevant programme officers; (iv) Incorporating the outcomes of the review into the decision-tracking tool in consultation with and the guidance of the IT staff of the Secretariat.</p> <p><b>Enhancing integration among the Convention and its Protocols and the organization of meetings</b></p> <p><b>SBI 1/11, recommendation to COP, para. 1</b></p> <p><i>Prepare a note on possible ways and means to promote integrated approaches to issues at the interface between the biosafety-related provisions of the Convention and the provisions of the Cartagena Protocol, taking into account Article 8(g) and Article 19, paragraph 4, of the Convention, and other issues of relevance to both the Convention and the Cartagena Protocol, for consideration by the Subsidiary Body on Implementation at its second meeting and the Conference of the Parties at its fourteenth meeting;</i></p> <p><b>SBI 1/11, recommendation to COP, para. 2</b></p> <p><i>Continue using, where appropriate, integrated approaches in proposing agenda items and organizations of work, in the preparation of documents, and in planning and implementation of intersessional activities, and especially in addressing common cross-cutting areas, such as capacity-building, national reporting, the administration of clearing-house mechanisms, communication, education and public awareness, resource mobilization and financial mechanisms, with a view to achieving synergies in the consideration of issues and efficiency in processes related to these areas under the Convention and the Protocols;</i></p> <p><b>SBI 1/11, recommendation to COP, para. 4</b></p> <p><i>Prepare a preliminary review of the experience in concurrent meetings, using the criteria referred to above, for consideration by the Subsidiary Body on Implementation at its second meeting;</i></p> <p><b>SBI 1/11, recommendation to COP, para. 5</b></p> <p><i>Enhance the collaboration between the Secretariat of the Convention on Biological Diversity with others in organizing regional meetings to prepare for the meetings of the Conference of the Parties, and invites donors to make a further financial contribution to enable the organization of such regional preparatory meetings;</i></p> <p><b>SBI 1/11, recommendation to COP, para. 12</b></p> <p><i>Make, in consultation with the Bureau, recommendations to the Conference of the</i></p>
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	<i>Parties at its fourteenth meeting with regard to offers made to host the sixteenth meeting of the Conference of the Parties and at its fifteenth meeting with regard to offers made to host the seventeenth meeting of the Conference of the Parties;</i>
<i>Approved posts</i>	P-5, Senior Legal Advisor; P-3 – Legal Officer (vacant) G-6 – Senior Staff Assistant (OES shared post)
<i>Resources from outside the core budget</i>	<b>BE Trust Fund</b> COP and COP-MOP preparatory meetings <b>2017-2020: US\$ 100,000</b>  <b>BZ Trust Fund</b> COP and COP-MOP preparatory meetings – (participation of developing countries and economies in transition) <b>2017-2020: US\$ 452,000</b>

(d) *The Monitoring, Review and Reporting Unit*

<i>Overview of responsibilities</i>	The Monitoring, Review and Reporting Unit is responsible for all work that has been formulated under functional objective 5.1 and 5.2, inter alia, the organization, management, analysis and communication of information from National Biodiversity Strategies and Action Plans (NBSAP) and national reports and the review of scientific information and indicators to review progress made in the implementation of the Strategic Plan for Biodiversity 2011-2020. The responsibilities of the Unit include (i) Facilitate the work of Parties on planning, monitoring and reporting; (ii) Facilitate the scientific review of progress in implementing the Strategic Plan for Biodiversity 2011-2020; (iii) Organize and manage information provided by Parties through official submissions; (iv) Analyse the information provided by Parties; (v) Communicate the information and analyses of information provided by Parties; and (vi) Engage with other processes and partners on monitoring and assessment.
<i>Activities: Monitoring, Review and Reporting Unit</i>	<b>Strategic actions to enhance implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 including the mainstreaming of biodiversity within and across sectors SBI 1/4, recommendation to COP, para. 85 (b)</b> <i>Identify best practices and successful models of institutional mechanisms in place at the national level, drawing from information available in the fifth national reports, the clearing-house mechanism, and other existing sources of information, to support implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020, and to report to the Subsidiary Body on Implementation at its second meeting;</i> <b>SBI 1/5, recommendation to COP, para. 11(f)</b> <i>Commission, before the end of the year 2020, an independent evaluation of the impacts, outcomes and effectiveness of the action plan in facilitating and supporting the implementation of the Strategic Plan for Biodiversity 2011-2020, including recommendations for improvement, to be submitted to the Subsidiary Body on Implementation for its consideration;</i>  <b>National reporting</b> <b>SBI 1/10, recommendation to COP, para. 2(a)</b> <i>Make the guidelines, including the reporting templates, for the sixth national report available to Parties in the six official languages of the United Nations no</i>

	<p><i>later than 31 March 2017, including through the clearing-house mechanism of the Convention and the voluntary online reporting tool;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 2(b)</b></p> <p><i>Further develop the voluntary online reporting tool with a view to fully aligning it with the reporting templates for the sixth national report, by 31 March 2017 at the latest.</i></p> <p><b>SBI 1/10, recommendation to COP, para. 2(c)</b></p> <p><i>Finalize the resource manual for the sixth national report, taking into account, among other relevant elements, guidance on common data sources, indicators and other relevant information provided by the secretariats of other biodiversity-related conventions and to the Liaison Group of biodiversity-related conventions, and to make it available through the clearing-house mechanism of the Convention and other means;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 6</b></p> <p><i>In collaboration with relevant partners and related processes, to organize capacity-building activities to support developing countries, in particular the least developed countries and small island developing States as well as Parties with economies in transition, in the preparation of their sixth national reports, including the use of the voluntary online reporting tool;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 8(a)</b></p> <p><i>Develop proposals for the alignment of national reporting under the Convention and its Protocols, and to report on progress to the Subsidiary Body on Implementation at its second meeting, taking into account synchronized reporting cycles for the Convention, the Cartagena Protocol and the Nagoya Protocol, with common deadlines for submission of the reports after the fifteenth meeting of the Conference of the Parties to the Convention, the tenth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety and the fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization, in 2020;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 8(b)</b></p> <p><i>Develop proposals for the alignment of national reporting under the Convention and its Protocols, and to report on progress to the Subsidiary Body on Implementation at its second meeting, taking into account a common approach to the format of the national reports under the Convention and its Protocols;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 8(c)</b></p> <p><i>Develop proposals for the alignment of national reporting under the Convention and its Protocols, and to report on progress to the Subsidiary Body on Implementation at its second meeting, taking into account gradual integration of the reporting facilities available in the clearing-house mechanism, the Biosafety Clearing-House and the Access and Benefit-Sharing Clearing-House, including unified user accounts, a single portal to access the reports for each of the three instruments, a common branding and design for all national reports, and a common system to analyse and display national report submissions;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 8(d)</b></p> <p><i>Develop proposals for the alignment of national reporting under the Convention and its Protocols, and to report on progress to the Subsidiary Body on Implementation at its second meeting, taking into account appropriate cross-</i></p>
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	<p><i>linkages between future strategic plans of the Convention and its Protocols with a view to facilitating alignment in reporting to the Convention and its Protocols;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 9</b></p> <p><i>Explore options in collaboration with the secretariats of the biodiversity-related conventions and Rio conventions, and the United Nations Environment Programme's World Conservation Monitoring Centre, for enhancing synergy on national reporting among these conventions, including consideration of the following possibilities: (a) Common sets of indicators, where appropriate; (b) Common reporting modules on shared issues; (c) Interoperability of information management and reporting systems; (d) Harmonization of tools for national reporting;</i></p> <p><b>SBI 1/10, recommendation to COP, para. 10</b></p> <p><i>Submit a report on the progress of the activity referred to in paragraph 9 above to the Subsidiary Body on Implementation at its second meeting;</i></p> <p><b>Implications of the findings of the fourth edition of the Global Biodiversity Outlook and related reports, including with respect to mainstreaming of biodiversity across sectors</b></p> <p><b>SBSTTA XIX/1, para 9(d)(i)</b></p> <p><i>In collaboration with the Food and Agriculture Organization of the United Nations, the World Tourism Organization, and other relevant organizations, support Parties in sharing experiences, best practices and case studies on mainstreaming biodiversity into sectors and in developing comprehensive policy guidance;</i></p> <p><b>SBSTTA XIX/1, para 9(d)(ii)</b></p> <p><i>Engage in relevant dialogues under the United Nations High-level Political Forum on Sustainable Development under the auspices of the United Nations Economic and Social Council;</i></p> <p><b>SBSTTA XIX/1, para 9(d)(iii)</b></p> <p><i>Continue to engage with indigenous peoples and local communities in the preparation of any communication products related to the Global Biodiversity Outlook which aim to demonstrate the contribution of indigenous peoples and local communities to the achievement of the Aichi Biodiversity Targets with a view to ensuring that the visions, practices and knowledge of indigenous peoples and local communities are fully taken into account;</i></p> <p><b>Key scientific and technical needs related to the implementation of the Strategic Plan for Biodiversity 2011-2020 and related research</b></p> <p><b>SBSTTA XIX/2, para. 3</b></p> <p><i>Collaborate with the Future Earth Secretariat, as appropriate, and taking into account the principles and provisions of the Convention;</i></p> <p><b>SBSTTA XIX/2, para. 4(d)(i)</b></p> <p><i>Continue collaboration with the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services, the United Nations Environment Programme and other partners to promote the coordinated development of existing portals to facilitate access to policy support tools and methodologies, as well as to related case studies and evaluations of the use and effectiveness of such tools, taking into account the different capacities and capabilities of countries;</i></p> <p><b>SBSTTA XIX/2, para. 4(d)(ii)</b></p> <p><i>Collaborate with relevant organizations for compiling information on tools to</i></p>
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	<p><i>support the implementation of the Strategic Plan for Biodiversity 2011-2020, including those areas in which gaps have been identified, in particular methods to assess motives for and barriers to behavioural change, social marketing strategies, engagement techniques and participatory processes and mechanisms to promote the development of social, moral and economic incentives, taking into account cultural and socioeconomic differences among countries and regions, for people to sustainably manage biodiversity and ecosystem services;</i></p> <p><b>SBSTTA XIX/2, para. 4(d)(iii)</b></p> <p><i>Invite Parties, especially developing countries, to provide information on their priorities and needs related to the implementation of Article 12 of the Convention and to compile this information to inform future work under the Convention;</i></p> <p><b>SBSTTA XIX/2, para. 4(d)(iv)</b></p> <p><i>Develop, through the Liaison Group of Biodiversity-related Conventions and in collaboration with other relevant organizations, actions for an enhanced collaborative framework to guide the work of the conventions and their partners and to assist Parties in meeting Aichi Biodiversity Target 12, and to submit the actions to the Subsidiary Body at a meeting prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XIX/2, para. 4(d)(v)</b></p> <p><i>Report on the above to the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting prior to the fourteenth meeting of the Conference of the Parties to the Convention on Biological Diversity;</i></p> <p><b>Tools to evaluate the effectiveness of policy instruments for the implementation of the Strategic Plan for Biodiversity 2011-2020</b></p> <p><b>SBSTTA XIX/3, recommendation to COP, operative subparagraph (b)</b></p> <p><i>Compile and analyse this information provided by Parties and make it available for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice and the Subsidiary Body on Implementation as appropriate;</i></p> <p><b>Indicators for the Strategic Plan for Biodiversity 2011-2020</b></p> <p><b>SBSTTA XIX/4, para. 10(a)</b></p> <p><i>Continue to collaborate with (i) the Inter-agency and Expert Group on the Sustainable Development Goals indicators under the United Nations Statistical Commission, in order to reflect the multiple links between the Strategic Plan for Biodiversity 2011-2020 and its Aichi Targets, and the Sustainable Development Goals; (ii) the United Nations Convention to Combat Desertification (UNCCD) on the further operationalization of the three land-based progress indicators (trends in land cover, trends in land productivity or functioning of the land, and trends in carbon stock above and below ground) set out in UNCCD decision XX/COP.12; (iii) the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES); (iv) the other biodiversity-related conventions and the United Nations Framework Convention on Climate Change; and (v) the International Indigenous Forum on Biodiversity Working Group on Indicators, in order to promote synergies regarding assessments of the Aichi Biodiversity Targets;</i></p> <p><b>SBSTTA XIX/4, para. 10(d)</b></p> <p><i>Develop guidance on the use of national indicators and approaches to monitor</i></p>
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	<p><i>progress towards the Aichi Biodiversity Targets, in collaboration with the Biodiversity Indicators Partnership, drawing upon, as appropriate, the report of the Ad Hoc Technical Expert Group and the documentation prepared for it, and to make this information available through the clearing house-mechanism;</i></p> <p><b>Work of SBSTTA in the light of the 2014-2018 Work Programme of IPBES and relationship with the SBI</b></p> <p><b>SBSTTA XIX/5, para. 4</b>  <i>Facilitate the review and testing by Parties of the voluntary online tool that is being developed by the Executive Secretary for the sixth national reporting process, including by facilitating interoperability with national clearing-house mechanisms and report on progress to the Subsidiary Body on Implementation;</i></p> <p><b>SBSTTA XIX/5, para. 5(c)(i)</b>  <i>Prepare a work plan and proposed budget for the preparation of the fifth edition of the Global Biodiversity Outlook;</i></p> <p><b>SBSTTA XIX/5, para. 5(c)(ii)</b>  <i>Prepare a joint communication strategy with the secretariats of the Platform and biodiversity related conventions on the fifth edition of the Global Biodiversity Outlook and relevant deliverables of the Platform;</i></p> <p><b>Biodiversity and human health</b></p> <p><b>SBSTTA XIX/6, para. 9(a)</b>  <i>Collaborate with the World Health Organization and other relevant organizations, to promote and facilitate implementation of the present decision, including through wide dissemination of the State of Knowledge Review in the official languages of the United Nations, the development of toolkits and good practice guides (including on One Health) and support to capacity-building, as well as of the tasks set out in paragraph 9 of decision XII/21;</i></p> <p><b>SBSTTA XIX/6, para. 9(b)</b>  <i>Compile and analyse information received in the implementation of the present decision, including information provided by Parties, other Governments and relevant organizations;</i></p> <p><b>SBSTTA XIX/6, para. 9(c)</b>  <i>Submit a report to the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>COP XII/21; COP XI/II (Target 14); COP X/20, para 17; COP X/32 para 29</b>  <i>Continue efforts under the joint work programme between the Secretariat and the World Health Organization, by extending the series of regional capacity-building workshops on the interlinkages between biodiversity and human health, held in The Americas and Africa: Notably including: regional and/or subregional capacity-building workshops for the following WHO regional subdivisions:</i></p> <ol style="list-style-type: none"> <li><i>1) Southeast Asia</i></li> <li><i>2) Western Pacific</i></li> <li><i>3) Eastern Mediterranean</i></li> <li><i>4) Europe (including countries with economies in transition).</i></li> </ol> <p><i>In kind funding from the WHO, UNU and other partners of CBD-WHO joint work programme secured (125K). Contractor or consultant hired to assist with the development of policy support tools and methodologies and capacity-building needs.</i></p>
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	<p><b>Scientific assessment of progress towards selected Aichi Biodiversity Targets</b>  <b>SBSTTA XX/2</b>  <i>Prepare, in collaboration with members of the Biodiversity Indicators Partnership and other relevant partners, for the consideration of the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties, updated scientific assessments of progress towards Aichi Biodiversity Targets, focusing in particular on those targets on which the least progress has been made and making use of available data and the indicators listed in SBSTTA recommendation XX/13, as appropriate, as well as other information sources used for the fourth edition of the Global Biodiversity Outlook, and also requests the Executive Secretary to develop options to accelerate progress towards the achievement of those targets which have been identified as the least advanced;</i></p> <p><b>Implications of the IPBES assessment on pollinators, pollination and food production for the work of the Convention</b>  <b>SBSTTA XX/9, para. 7</b>  <i>Compile information on relevant national initiatives and activities to promote the conservation and sustainable use of pollinators, including information in the national reports, for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/9, para. 9</b>  <i>Review, together with the Food and Agriculture Organization of the United Nations, and in collaboration with other partners, the implementation of the International Initiative on the Conservation and Sustainable Use of Pollinators and prepare a draft updated and streamlined plan of action, including capacity-building, based on the Assessment and including the most recent knowledge, for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/9, para. 10</b>  <i>Compile in partnership with relevant organizations and indigenous peoples and local communities, and summarize information on pollinators and pollination relevant to the conservation and sustainable use of biodiversity in all ecosystems, beyond their role in agriculture and food production for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/9, para. 11</b>  <i>Bring the present decision to the attention of the Food and Agriculture Organization of the United Nations and its Commission on Genetic Resources for Food and Agriculture;</i></p> <p><b>SBSTTA XX/9, para. 12(a)</b>  <i>Promote, as a priority, in cooperation with the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services, the Food and Agriculture Organization of the United Nations, and other relevant organizations, efforts to address data gaps and capacity for monitoring the status and trends of</i></p>
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	<p><i>pollinators and pollination in developing countries, in particular Africa;</i></p> <p><b>SBSTTA XX/9, para. 12(b)</b></p> <p><i>Identify and develop proposals for strengthening capacity related to pollinators and pollination, and supplementary regional assessments, in particular for Africa, to be integrated into the updated and streamlined plan of action of the International Initiative on the Conservation and Sustainable Use of Pollinators referred to in paragraph (9) above;</i></p> <p><b>SBSTTA XX/9, para. 15</b></p> <p><i>Compile information on best practices, tools and lessons learned related to the monitoring and management of pollinators and pollination and make them available through the clearing house mechanism and other means;</i></p> <p><b>Fifth edition of the Global Biodiversity Outlook, national reporting and indicators for assessing progress towards the Aichi Biodiversity Targets</b></p> <p><b>SBSTTA XX/13, para. 2</b></p> <p><i>Continue to engage with the process under the United Nations Statistical Commission to develop indicators for the Sustainable Development Goals and to seek to align the proposed indicators with the work of the Convention;</i></p> <p><b>SBSTTA XX/13, para. 7</b></p> <p><i>Foster further enhanced collaboration between the scientific communities related to the Intergovernmental Science Policy Platform on Biodiversity and Ecosystem Services and the Intergovernmental Panel on Climate Change working on scenarios and models, as well as collaboration with communities working on biodiversity monitoring and data, and the policy community;</i></p>
<i>Approved posts</i>	<p>P-5 Scientific and Technical Assessments; P-4 Programme Officer – National Reports; 2 G-7 Programme Assistants;</p>
<i>Resources from outside the core</i>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: \$1,790,200</b></p> <p>Consultants  <b>2017-2020: \$423,000</b></p> <p>Staff Travel  <b>2017-2020: \$260,000</b></p> <p>Expert Meetings  <b>2017-2020: \$80,000</b></p> <p>Capacity –building Workshops  <b>2017-2020: \$450,000</b></p> <p>Other Workshops  <b>2017-2020: \$480,200</b></p> <p>Report Prepn./Printing  <b>2017-2020: \$67,000</b></p> <p>Publications  <b>2017-2020: \$30,000</b></p>

## **B. Scientific and Policy Support Division**

### *(a) Overall management*

<i>Overview of responsibilities</i>	Supervision of activities of the Scientific and Policy Support Division carried out through its programmes of work, including ensuring the production of successful, timely and cost-effective deliverables from the division and effective liaison with other divisions.
<i>Mandate</i>	<b>Mandate:</b> Provide support for the Convention and its Protocols through (a) provision of scientific and technical analyses to facilitate decision-making and implementation; (b) provision of support for the implementation of the Protocols; (c) integrating ABS, biosafety, traditional knowledge and customary sustainable use in the work of the Convention; and (d) provision of inputs to Secretariat-wide integrated processes.
<i>Functional Objectives</i>	1.3 Provide neutral, balanced and evidence-based reports and technical and scientific analysis to facilitate decision making 3.4 Provide information, tools and technical guidelines in support of national implementation of the Conventions and Protocols. <b>Indicative activities</b> 1.2.3 Identify agenda items that may benefit from discussions of issues in close-proximity by the meetings of the COP and the COP-MOPs and the subsidiary bodies 2.1.2 Enhance the integration of biodiversity into key sector-specific processes
<i>External linkages/Partnerships</i>	Bureau of SBSTTA; Bureau of COP for Working Groups, Parties; UNEP; STAP; Secretariat and STRP of the Ramsar Convention; UNFCCC Secretariat, UNFCCC SBSTA, UNCCD Secretariat, UNCCD CRIC and CST, CITES Secretariat and its Plants Committee, UNDP Dryland Development Centre (DDC), UNFF, FAO, IPPC, OIE, WHO, the Intergovernmental Platform for Biodiversity and Ecosystem Services (IPBES) and other United Nations bodies, other intergovernmental organizations, the IUCN World Commission on Protected Areas, IUCN Species Survival Commission Invasive Species Specialists Group, the Global Biodiversity Information Facility, CABI, World Trade Organization, Standard Trade Development Facility, Island Conservation, Natural History Collections and Botanical Gardens, the World Heritage Convention, UNESCO-MAB, Biosphere Reserves, Convention on Migratory Species, regional ecological networks, and local and indigenous communities, international conservation non-governmental organizations such as The Nature Conservancy, Conservation International, Flora and Fauna International, BirdLife International, WWF, WRI, Wetlands International and other organizations competent in science and technology, including, in particular, IPCC.
<i>Approved posts</i>	Principal Officer -D-1; G-5 Staff Assistant
<i>Resources required</i>	1. Staff costs: (includes the above and all core-budget staff costs under the programmes of work): 2017: \$ 4,266,900      2018: \$ 4,362,600 2. SBSTTA Meetings (2): 2017: \$ 310,000      2018: \$ 500,000 3. Working Group on Article 8(j) meeting 2017: \$ 250,000 4. SBSTTA Bureau meetings:

	2017: \$ 35,000      2018: \$ 35,000 5. Compliance Committee meetings (BS (2) and NP (1)) 2017: \$ 45,000      2018: \$ 75,000 6. Consultants (includes translators for the BCH and ABS-CH) 2017: \$ 70,000      2018: \$ 70,000 6. Travel on official business: 2017: \$ 165,000      2018: \$ 165,000 7. Temporary assistance and overtime 2017: \$ 50,000      2018: \$ 50,000
<i>Resources from outside the core budget</i>	<b>BZ Trust Fund</b> SBSTTA meetings – (participation of developing countries and economies in transition) <b>2017-2020: US\$5,424,000</b>

*(b) Overview of SPS programmes of work*

<i>Overview of responsibilities</i>	(a) Facilitate policy development by the Parties, taking into account the objectives of the Convention and its implementing Protocols; (b) Provide substantive scientific and technical inputs into the concurrent meetings of COP and COP-MOP; and Secretariat-wide processes, (c) Facilitate the review and evaluation of national, regional and other actions, in particular targets and indicators established in accordance with the Strategic Plans, in achieving the Aichi Biodiversity Targets; including biosafety; (d) Provide substantive inputs on issues regarding SBSTTA, capacity building, information sharing, scientific and technical issues, outreach and public participation, compliance committees; (e) Organize and service SBSTTA, the Working Group on Article 8(j) and related provisions, and the meetings of the Conference of the Parties and Conference of the Parties serving as the meeting of the Parties to the Protocols;
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*(c) Conservation and Sustainable Use Unit:*

	<p><b>Mandate:</b>  <i>Develop and coordinate scientific and technical inputs and analyses to support Parties, stakeholders, relevant inter-governmental processes and partner organizations for decision-making and implementation of the Convention on Biological Diversity through its Strategic Plan for Biodiversity</i></p> <p><b>Responsibilities of the Unit:</b>                  (a) Coordinate scientific and technical work relating to the Strategic Plan for Biodiversity, its targets with specific reference to the following thematic programmes and cross-cutting issues: marine and coastal biodiversity, forest biodiversity, dry and sub-humid lands biodiversity, mountain biodiversity, agricultural biodiversity (including biofuels), inland waters biodiversity, island biodiversity, ecosystem restoration; climate change and biological diversity, ecosystem approach, protected areas, impact assessment, sustainable use, technical and scientific cooperation, new and emerging issues, Global Strategy for Plant Conservation; among others, in line with Articles 7, 8, 9, 10, 12, 14, 18 and 25 of the Convention and mandates from the Parties;                  (b) Coordinate and facilitate SBSTTA including documentation, servicing, liaising             </p>
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	<p>with Parties and relevant organizations;</p> <p>(c) Organize, service and provide inputs to expert and/or technical meetings and workshops;</p> <p>(d) Engage with other intergovernmental processes and forums by providing scientific and technical input to advance the policy discourse on biodiversity;</p> <p>(e) Liaise with relevant organizations, stakeholders, expert groups in order to enhance scientific and technical partnerships and inter-agency coordination within the areas listed in (a)</p> <p>(f) Provide scientific and technical inputs in support of Secretariat-wide strategies and activities to ensure effective synergies, coordination and collaboration;</p> <p>(g) Provide scientific and technical support to Parties through capacity-building activities, facilitating scientific and technical partnerships, and information-sharing mechanisms.</p>
<i>Functional Objectives:</i>	<p>1.3 Provide neutral, balanced and evidence-based reports and technical and scientific analysis to facilitate decision making.</p> <p>3.4 Provide information, tools and technical guidelines in support of national implementation of the Conventions and Protocols.</p> <p><i>Indicative activities</i></p> <p>1.2.3 Identify agenda items that may benefit from discussions of issues in close-proximity by the meetings of COP and COP-MOPs and the subsidiary bodies;</p> <p>2.1.2 Enhance the integration of biodiversity into key sector-specific processes</p>
<i>Activities: Conservation and Sustainable Use Unit</i>	<p><b>Strategic actions to enhance implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 including the mainstreaming of biodiversity within and across sectors</b></p> <p><b>SBI 1/4, para. 88 (a)</b></p> <p><i>Strengthen collaboration with the Food and Agriculture Organization of the United Nations and other relevant partners in all areas relevant to the implementation of the present decision;</i></p> <p><b>SBI 1/4, para. 88 (b)</b></p> <p><i>Transmit the present decision for the attention of the Conference and Committees on Agriculture, Fisheries and Forestry and the Commission on Genetic Resources for Food and Agriculture of the Food and Agriculture Organization of the United Nations, the Committee on World Food Security, the United Nations Forum on Forests and other relevant bodies;</i></p> <p><b>SBI 1/4, para. 88 (c)</b></p> <p><i>Prepare and disseminate to Parties, in collaboration with the Food and Agriculture Organization of the United Nations and other relevant partners, further guidance on the concept of “sustainability” in food and agriculture with regard to biodiversity, and to promote and strengthen support for relevant information-sharing and technology transfer among Parties, in particular for developing countries, building on existing initiatives, where feasible, such as the Satoyama Initiative, consistent with decisions X/32 and XI/25, and consistent with international obligations;</i></p> <p><b>SBI 1/4, para. 88 (d)</b></p> <p><i>Make existing guidance and tools relevant to addressing biodiversity considerations in relevant sectors, including agriculture, forestry, fisheries and aquaculture available through the clearing house mechanism of the Convention;</i></p> <p><b>Implications of the findings of the fourth edition of the Global Biodiversity Outlook and related</b></p>



	<p><b>reports, including with respect to mainstreaming of biodiversity across sectors</b></p> <p><b>SBSTTA XIX/1, para 9(d)(iv)</b>  <i>Present options to the Subsidiary Body at a meeting prior to the fourteenth meeting of the Conference of the Parties on how to make the best use of existing programmes of work to further enhance the implementation of the Convention in the light of mainstreaming needs and the Strategic Plan for Biodiversity 2011-2020;</i></p> <p><b>Forest biodiversity: role of international organizations in supporting the achievement of the Aichi Biodiversity Targets</b></p> <p><b>SBSTTA XIX/8, recommendation to COP, para. (g)</b>  <i>Strengthen collaboration with the members of the Collaborative Partnership on Forests, including the Secretariat of the United Nations Forum on Forests, as well as other relevant organizations and initiatives, to fully respond to the requests of the Conference of the Parties in paragraph 21 of decision XII/6, to support the implementation of the present decision, and to report on progress to the Subsidiary Body on Scientific, Technical and Technological Advice or the Subsidiary Body on Implementation, as appropriate, at a meeting prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>Progress towards the achievement of Aichi Biodiversity Targets 11 and 12</b></p> <p><b>SBSTTA XX/1, para. 7(a)</b>  <i>Develop voluntary guidance on the elements listed below:</i></p> <ul style="list-style-type: none"> <li><i>(i) Protected areas and other effective area-based conservation measures, taking into account the work of the International Union for Conservation of Nature and other appropriate expert bodies;</i></li> <li><i>(ii) Additional measures to enhance integration of protected areas and other effective area based conservation measures into the wider land- and seascapes,</i></li> <li><i>(iii) Mainstreaming of protected areas and other effective area-based conservation measures across sectors;</i></li> <li><i>(iv) Effective governance models for management of protected areas, including equity, taking into account work being undertaken under Article 8(j);</i></li> </ul> <p><b>SBSTTA XX/1, para. 7(b)</b>  <i>Organize, a technical expert workshop to provide scientific and technical advice on definition, management approaches and identification of other effective area-based conservation measures and their role in achieving Aichi Biodiversity Target 11;</i></p> <p><b>SBSTTA XX/1, para. 7(c)</b>  <i>Report on progress on the above to the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>Marine and coastal biodiversity: ecologically or biologically significant marine areas</b></p> <p><b>SBSTTA XX/3, para. 2</b>  <i>Submit the summary reports prepared by the Subsidiary Body on Scientific, Technical and Technological Advice at its twentieth meeting to the United Nations General Assembly, in particular its Preparatory Committee established by General Assembly</i></p>
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<p><i>resolution 69/292: the Development of an international legally binding instrument under the United Nations Convention on the Law of the Sea on the conservation and sustainable use of marine biological diversity of areas beyond national jurisdiction, as well as Parties, other Governments and relevant international organizations in line with the purpose and procedures set out in decisions X/29, XI/17 and XII/22, and to submit the reports to the Ad Hoc Working Group of the Whole on the Regular Process for Global Reporting and Assessment of the State of the Marine Environment, including Socioeconomic Aspects;</i></p> <p><b>SBSTTA XX/3, para. 6</b></p> <p><i>Continue to facilitate the description of areas meeting the criteria for ecologically or biologically significant marine areas through the organization of additional regional or subregional workshops where Parties wish workshops to be held;</i></p> <p><b>SBSTTA XX/3, para. 8</b></p> <p><i>[Facilitate the implementation of the practical options, referred to in the above paragraph, and establish, following the guidance on the expert groups contained in the consolidated modus operandi of SBSTTA (decision VIII/10, annex III (h)), an informal advisory group for ecologically or biologically significant marine areas, in accordance with the terms of reference provided in annex II to the present draft decision, subject to available financial resources, and report on its progress and submit the outputs of its work after peer-review, for consideration to a meeting of the Subsidiary Body of Scientific, Technical and Technological Advice, prior to the fourteenth meeting of the Conference of the Parties];</i></p> <p><b>SBSTTA XX/3, para. 9</b></p> <p><i>In collaboration with Parties, other Governments, donors, relevant organizations, and indigenous peoples and local communities to use the training manual on the use of traditional knowledge in the application of the criteria for ecologically or biologically significant marine areas in organizing training activities, as appropriate and subject to the availability of financial resources;</i></p> <p><b>SBSTTA XX/3, para. 10</b></p> <p><i>Make information on experiences in undertaking scientific and technical analysis of the status of marine and coastal biodiversity in areas within jurisdictions or mandates, described as meeting the criteria for ecologically or biologically significant marine areas and contained in the repository of ecologically or biologically marine significant areas, through national reports and/or voluntary reports, available through the clearing-house mechanism</i></p> <p><b>SBSTTA XX/3, para. 11</b></p> <p><i>Make information on measures to ensure conservation and sustainable use by implementing relevant tools, including area-based management tools such MPAs, environmental impact assessments and strategic environmental assessments, and the experience in taking these measures, through national reports and/or voluntary reports, available through the clearing-house mechanism;</i></p> <p><b>Voluntary specific work plan on biodiversity in cold water areas within the jurisdictional scope of the Convention</b></p> <p><b>SBSTTA XX/4, para. 6</b></p> <p><i>Facilitate, promote and support, in collaboration with Parties, other Governments and relevant organizations, the implementation of the work plan contained in annex II to the present decision by, among other things, facilitating capacity-building activities, subject</i></p>
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*to available financial resources, and the sharing of information on experiences and lessons learned from the implementation of the work plan, including through collaboration with the Food and Agriculture Organization of the United Nations, the International Maritime Organization, the International Seabed Authority, regional seas organizations, regional fisheries management bodies and other relevant organizations*

**Addressing impacts of marine debris and anthropogenic underwater noise on marine and coastal biodiversity**

**SBSTTA XX/5, para. 2**

*Continue work on the compilation, synthesis and dissemination of experiences, including scientific research on the adverse impacts of underwater noise on marine and coastal biodiversity, and, based on scientifically identified needs, develop and share, in collaboration with Parties, other Governments and relevant organizations, practical guidance and toolkits on measures to avoid, minimize and mitigate these impacts, and to make this compilation, as well as the guidance and toolkits referred to above, available for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a future meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/5, para. 9(a)**

*Facilitate collaboration among Parties, other Governments and relevant organizations, including the International Maritime Organization, the Food and Agriculture Organization of the United Nations, the United Nations Environment Programme, the United Nations Division on Ocean Affairs and the Law of the Sea, regional seas organizations and other competent bodies, including in the framework of regional action plans on marine litter, on the application of measures within the respective jurisdictions of Parties and other Governments and the mandates of intergovernmental organizations, to prevent and mitigate the impacts of marine debris on marine and coastal biodiversity and habitats, including those in the voluntary practical guidance contained in the annex to the present draft decision, by facilitating the sharing of experiences, information, toolkits and best practices;*

**SBSTTA XX/5, para. 9(b)**

*Facilitate the provision of capacity-building opportunities to developing countries, in particular the least developed countries and small island developing States, as well as countries with economies in transition, for the implementation, in areas within national jurisdiction, of measures to prevent and mitigate the impacts of marine debris on marine and coastal biodiversity and habitats, including those in the voluntary practical guidance contained in the annex to the present draft decision;*

**Marine spatial planning and training initiatives**

**SBSTTA XX/6, para. 4**

*(a) Further consolidate and complement existing guidance on marine and spatial planning, building upon the results of the workshop referred to in paragraph 1 above, through online communication, expert workshops, compilation of case studies, informal interaction among experts and/or expert peer review; (b) Develop linkages with other work under the Convention or other relevant international/regional agreements and programmes; (c) Explore opportunities to test guidance and best practices and to facilitate capacity development opportunities, including through capacity development workshops as well as through on-the-ground implementation; (d) Compile national, subregional or regional experiences in the implementation of marine spatial planning,*

*in collaboration with Parties and other Governments, and disseminate them through the clearing-house mechanism of the Convention and relevant online information-sharing mechanisms;*

**SBSTTA XX/6, para. 5**

*Report on progress in the collaboration referred to in paragraph 4 above to the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/6, para. 6(a)**

*Invite Parties, other Governments and relevant organizations, initiatives and stakeholders including the Food and Agriculture Organization of the United Nations, the Intergovernmental Oceanographic Commission, the International Maritime Organization, the International Seabed Authority, the United Nations Environment Programme, regional seas conventions and action plans, regional fisheries bodies, indigenous peoples and local communities, to submit, as appropriate, information on national, regional and subregional experiences and lessons learned in the application of marine spatial planning or other measures for enhanced conservation and management, in support of achieving Aichi Biodiversity Targets, in particular Targets 6, 10, 11, and 12, in marine and coastal areas;*

**SBSTTA XX/6, para. 6(b)**

*Compile and synthesize submissions by Parties, other Governments and relevant organizations and stakeholders, along with additional scientific and technical information;*

**SBSTTA XX/6, para. 6(c)**

*Submit the compilation/synthesis referred to in subparagraph 6(b) above, for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a future meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/6, para. 7(a)**

*Compile national experiences and lessons learned on the development, and effective and equitable management, of ecologically representative and well connected systems of marine protected areas and other effective area based conservation measures, and their integration into the wider landscapes and seascapes, as an input to an expert workshop;*

**SBSTTA XX/6, para. 7(b)**

*Organize an expert workshop to consolidate scientific and technical information on various approaches for, and their effectiveness in, assessing the contribution to the achievement of Target 11 of marine protected areas and other effective area-based conservation measures as well as their integration into the wider landscapes and seascapes, also considering the implementation of target 5 of Sustainable Development Goal 14;*

**SBSTTA XX/6, para. 7(c)**

*Submit the compilation of information referred to in subparagraph 6(a) and the report of the expert workshop referred to in subparagraph 6(b) above for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a future meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/6, para. 8**

*Compile information and experiences regarding criteria for socially or culturally significant marine areas and for their conservation and sustainable use both in their*

*own right, and, in particular, where they coincide with areas meeting the criteria for ecologically or biologically significant areas or other similar criteria, and make it available through the clearing-house mechanism;*

**Biodiversity and climate change**

**SBSTTA XX/10, para. 10**

*Prepare, in collaboration with relevant organizations, voluntary guidelines for the design and effective implementation of ecosystem-based approaches to climate change adaptation and disaster risk reduction, for consideration by the Subsidiary Body on Scientific Technical and Technological Advice prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/10, para. 11**

*Ensure that the voluntary guidelines consider existing guidance, including that developed under the Convention on Biological Diversity, the United Nations Convention to Combat Desertification and the United Nations Framework Convention on Climate Change, and include information on: (a) Tools for assessing the effectiveness of ecosystem-based approaches to climate change adaptation and disaster risk reduction at various scales; (b) The design and implementation of ecosystem-based approaches to climate change adaptation and disaster risk reduction at different scales, including at the subnational and local levels; (c) Trade-offs in the provision of various ecosystem services and limits to ecosystem-based approaches for climate change adaptation and disaster risk reduction; (d) Tools and indicators for monitoring the effectiveness of ecosystem-based approaches to climate change adaptation and disaster risk reduction; (e) Options for integrating alternative policy approaches into ecosystem-based approaches to climate change adaptation, mitigation and disaster risk reduction; (f) Integrating knowledge, technologies, practices and efforts of indigenous peoples and local communities related to addressing and responding to climate change and impacts on the biodiversity; (g) Information on methods making use of ecosystem-based approaches to climate change adaptation and disaster risk reduction in combination with hard infrastructure;*

**SBSTTA XX/10, para. 12**

*Further promote synergies with the Secretariat of the United Nations Framework Convention on Climate Change, ensuring that this includes increasing knowledge and sharing of information, guidance and tools developed under the Convention on Biological Diversity relating to the impacts of climate change on biological diversity and the role of ecosystems for climate change adaptation, mitigation and disaster risk reduction, with a view to identifying possible solutions;*

**SBSTTA XX/10, para. 13**

*Further enhance synergies between the work of the Convention on ecosystem restoration, ecosystem-based approaches to climate change adaptation and mitigation and the work on land degradation neutrality and sustainable land management under the United Nations Convention to Combat Desertification and ensure coherence with relevant approaches under other United Nations bodies;*

**Decision XII/20, para 7(a)**

*Promote ecosystem-based approaches to climate change adaptation and disaster risk reduction, taking advantage of opportunities presented by relevant processes and forums, in cooperation with relevant international organizations, including the United Nations Framework Convention on Climate Change*

	<p><b>Decision X/33, para 9(e)</b>  <i>Design and implement ecosystem-based approaches for mitigation and adaptation as they relate to biodiversity;</i></p> <p><b>Sustainable use of biodiversity: bushmeat and sustainable wildlife management: information in response to decision XII/18, paragraph 13</b></p> <p><b>SBSTTA XX/11, para. 5(a)</b>  <i>Further elaborate technical guidance for better governance towards a more sustainable bushmeat sector, with a view to supporting Parties' implementation of the Strategic Plan for Biodiversity 2011-2020, building on the road map on the role of bushmeat in food security and nutrition and the results of the Symposium on "Beyond enforcement: Communities, governance, incentives, and sustainable use in combating illegal wildlife trade", held in South Africa in February 2015, as well as the workshop on "Sustainable use and bushmeat trade in Colombia: operationalizing the legal framework in Colombia", held in Leticia, Colombia, in October 2015, taking into account the perspective and knowledge of indigenous peoples and local communities in customary sustainable use of biodiversity;</i></p> <p><b>SBSTTA XX/11, para. 5(b)</b>  <i>Jointly scope and organize, with other members of the Collaborative Partnership on Sustainable Wildlife Management, a Wildlife Forum event, facilitating the involvement of Parties, other Governments and relevant stakeholders, including indigenous peoples and local communities, to consider and define the priorities for work with respect to sustainable wildlife use and management, taking into account previous work on this matter, including the Addis Ababa Principles and Guidelines for the Sustainable Use of Biodiversity;</i></p> <p><b>SBSTTA XX/11, para. 5(c)</b>  <i>Enhance, together with other members of the Collaborative Partnership on Sustainable Wildlife Management, synergies with the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services with regard to the re-scoping of the assessment on sustainable use of biodiversity;</i></p> <p><b>SBSTTA XX/11, para. 5(d)</b>  <i>Continue to support efforts by Parties to combat illicit trafficking in wildlife, in line with United Nations General Assembly resolution 69/314, adopted in July 2015, and to enhance institutional capacities on wildlife conservation and law enforcement, with relevant law enforcement bodies such as the members of the International Consortium on Combating Wildlife Crime;</i></p> <p><b>SBSTTA XX/11, para. 5(e)</b>  <i>Report on progress to the Subsidiary Body on Scientific, Technical and Technological Advice and the Working Group on Article 8(j) and related provisions at a meeting held prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>Ecosystem restoration</b></p> <p><b>SBSTTA XX/12, para. 6</b>  <i>Compile the submissions from Parties on information on their activities and results from the implementation of the short-term action plan on ecosystem restoration and make them available through the clearing house mechanism;</i></p>
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	<p><b>SBSTTA XX/12, para. 9</b>  <i>Communicate the present decision to the Secretariat of the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services so that it can be taken into account in the preparation of the deliverable 3(b)(i): thematic assessment on Land Degradation and Restoration;</i></p> <p><b>SBSTTA XX/12, para. 10(a)</b>  <i>Support the efforts of Parties in making use of the short-term action plan on ecosystem restoration by enabling capacity-building and supporting the use of tools in collaboration with relevant partners and initiatives, including by implementing the Forest Ecosystem Restoration Initiative in collaboration with the Forest and Landscape Restoration Mechanism of the Food and Agriculture Organization of the United Nations and other initiatives covering other non-forest ecosystems;</i></p> <p><b>SBSTTA XX/12, para. 10(a)</b>  <i>Support the efforts of Parties in making use of the short-term action plan on ecosystem restoration by updating the information on guidance, tools and initiatives relating to ecosystem restoration and making it available through the clearing-house mechanism;</i></p> <p><b>Mainstreaming of biodiversity across sectors including agriculture, forests, fisheries and aquaculture</b></p> <p><b>SBSTTA XX/15, para. 58</b>  <i>Compile, in collaboration with the Food and Agriculture Organization of the United Nations, the experiences in mainstreaming biodiversity in fisheries, including through the ecosystem approach to fisheries, and make this compilation available prior to the Conference of the Parties at its fourteenth meeting;</i></p> <p><b>SBSTTA XX/15, para. 59(a)</b>  <i>Strengthen collaboration with the Food and Agriculture Organization of the United Nations and other relevant partners in all areas relevant to the implementation of the present decision;</i></p> <p><b>SBSTTA XX/15, para. 59(b)</b>  <i>Transmit the present decision for the attention of the Conference and Committees on Agriculture, Fisheries and Forestry and the Commission on Genetic Resources for Food and Agriculture of the Food and Agriculture Organization of the United Nations, the Committee on World Food Security, the United Nations Forum on Forests and other relevant bodies;</i></p> <p><b>SBSTTA XX/15, para. 59(c)</b>  <i>Prepare and disseminate to Parties, in collaboration with the Food and Agriculture Organization of the United Nations and other relevant partners, further guidance on the concept of “sustainability” in food and agriculture with regard to biodiversity, and to promote and strengthen support for relevant information-sharing and technology transfer among Parties, in particular for developing countries, building on existing initiatives, where feasible, such as the Satoyama Initiative, consistent with decisions X/32 and XI/25, and consistent with international obligations;</i></p> <p><b>SBSTTA XX/15, para. 59(d)</b>  <i>Make existing guidance and tools relevant to addressing biodiversity considerations in relevant sectors, including agriculture, forestry, fisheries and aquaculture available through the clearing house mechanism of the Convention;</i></p> <p><b>SBSTTA XX/15, para. 59(e)</b></p>
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	<p><i>Develop, as appropriate, messaging approaches on biodiversity mainstreaming for specific target groups related to these sectors, as part of the delivery on the global communication strategy and messaging approaches as set out in decision XII/2;</i></p> <p><b>Dry and sub-humid lands biodiversity</b></p> <p><b>Decision X/35. Para 8(a)</b>  <i>Explore and as appropriate, develop and implement preferably through the means and procedures already established within each of the relevant conventions (for example, the programmes of work under the Convention on Biological Diversity) joint actions to increase cooperation between the natural and social science communities to increase the integration of biodiversity and sustainable land management and ecological restoration considerations in disaster reduction and risk management;</i></p> <p><b>Decision X/35. Para 8(c)</b>  <i>Develop guidance on: the use of water and land-use management, including adapted agricultural practices and the control of soil erosion, and on identifying threats that have the greatest impacts on the biodiversity of dry and sub-humid lands;</i></p> <p><b>Decision X/35. Para 8(g)</b>  <i>Take into consideration the crucial role of civil society and the need for building and developing their capacities in implementing measures for the sustainable management of dry and sub-humid lands and for identifying best practices in particular in Africa;</i></p> <p><b>Decision X/35. Para 10(a)</b>  <i>Identify in collaboration with the Food and Agriculture Organization of the United Nations and the United Nations Convention to Combat Desertification, best practices to address conflicts between biodiversity conservation and sustainable use and pastoralism and agriculture in dry and sub-humid lands, including conflicts related to integrated water management and water shortages specifically where those conflicts impact on the water needs of biodiversity, in order to fill identified gaps in information with the full and effective participation of indigenous and local communities and subject to the availability of financial resources;</i></p> <p><b>Decision X/35. Para 10(b)</b>  <i>Identify good-practice examples of the involvement of marginalized groups, defined based on national circumstances, in the implementation of the programme of work on the biodiversity of dry and sub-humid lands, especially nomadic pastoralists and transhumant indigenous peoples.</i></p>
<i>Approved posts</i>	<p>P-4 Programme Officer Protected Areas; P-4 Dry and sub-humid lands Ecologist; P-4 Terrestrial Ecosystems/Forest biodiversity; P-4 Jakarta Mandate/Marine and coastal biodiversity and Ecosystem Approach; P-3 Inland Waters and Agriculture; P-2 Associate Programme Officer-Marine and coastal biodiversity (new)</p> <p>4 G-6 Programme Assistants; 1 G-5 Staff Assistant</p>
<i>Resources from outside the core</i>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: \$2,308,000</b></p> <p>Consultants  <b>2017-2020: \$305,000</b></p> <p>Staff Travel  <b>2017-2020: \$145,000</b></p> <p>Expert Meetings</p>



	<b>2017-2020: \$575,000</b> Capacity –building Workshops <b>2017-2020: \$900,000</b> Other Workshops <b>2017-2020: \$300,000</b> Publications <b>2017-2020: \$83,000</b>
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(d) *Access and Benefit-sharing and Traditional Knowledge Unit:*

	<p><b>Mandate:</b></p> <p><i>Promote and support ratification of the Nagoya Protocol by all CBD Parties and provide support to Parties, indigenous peoples and local communities, and relevant stakeholders in implementing access and benefit-sharing and the Nagoya Protocol, as well as Article 8 (j) and related provisions of the Convention.</i></p> <p><b>Responsibilities of the Unit:</b></p> <p>(a) Promote and support the ratifications of the Nagoya Protocol by all CBD Parties;</p> <p>(b) Facilitate the administration and implementation of the ABS Clearing-House in accordance its functions as mandated by the COP-MOP in the modalities of operation;</p> <p>(c) Provide support for capacity-building for the Nagoya Protocol, and Article 8(j) and related provisions of the Convention;</p> <p>(d) Provide support and develop awareness-raising mechanisms for the Nagoya Protocol;</p> <p>(e) Facilitate the process of monitoring and reporting under the Nagoya Protocol;</p> <p>(f) Provide support for intersessional processes and activities as mandated by COP-MOP on issues such as the need for and modalities of a global multilateral benefit-sharing mechanism (Article 10); model contractual clauses, codes of conduct, guidelines, best practices and standards (Articles 19 and 20); guidance to the financial mechanisms and resource mobilization (Article 25); procedures and mechanisms to promote compliance with the Protocol (Article 30); and assessment and review of the effectiveness of the Protocol (Article 31);</p> <p>(g) Provide support for the implementation of the work programme on Article 8(j) and related provisions of the Convention, as well as the provisions of the Nagoya Protocol relevant for indigenous peoples and local communities, including by building the capacity of Parties and indigenous peoples and local communities;</p> <p>(h) Support effective participation and representation of indigenous peoples and local communities in CBD meetings, processes and activities;</p> <p>(i) Collaborate with partners on initiatives and following developments in other international organizations related to ABS, traditional knowledge and the customary sustainable use of biodiversity;</p> <p>(j) Provide support and facilitate the meetings of the governing bodies and subsidiary bodies;</p> <p>(k) Promote regular, adequate and appropriate linkages and communication with other activities and processes under the Convention and its Protocols.</p>
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<p><i>Functional Objectives:</i></p>	<p>1.3 Provide neutral, balanced and evidence-based reports and technical and scientific analysis to facilitate decision making</p> <p>3.4 Provide information, tools and technical guidelines in support of national implementation of the Conventions and Protocols.</p> <p><i>Indicative activities</i></p> <p>1.2.4 Facilitate appropriate, effective and timely participation and engagement of indigenous peoples and local communities and stakeholders in meetings and processes</p> <p>5.1.3 Facilitate and support the compliance mechanisms under the Protocols</p> <p>5.1.4 Facilitate the evaluation of the effectiveness of the Protocols</p>
<p><i>Activities: Access and Benefit Sharing and Traditional Knowledge Unit</i></p>	<p><b>Progress in the implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 and towards the achievement of the Aichi Biodiversity Targets</b></p> <p><b>SBI 1/1, para. 21</b></p> <p><i>Continue to report on: (a) progress in mainstreaming Article 8(j) and related provisions across the areas of work of the Convention; (b) the participation of indigenous peoples and local communities in the work of the Secretariat; and on (c) strengthening the work on Article 8(j) and related provisions through ongoing capacity-building efforts, in partnership with indigenous peoples and local communities</i></p> <p><b>Review of progress towards Aichi Biodiversity Target 16 on the Nagoya Protocol</b></p> <p><b>SBI 1/2, para. 5</b></p> <p><i>Continue providing technical assistance for Parties to the Convention on Biological Diversity, subject to the availability of financial resources, with a view to supporting ratification and implementation of the Nagoya Protocol, in accordance with decision X/1, and to making relevant information available to the Access and Benefit-sharing Clearing-House;</i></p> <p><b>SBI 1/6, para. 15</b></p> <p><i>Compile and analyse the information on collective action received by Parties through the financial reporting framework and other relevant sources, and, taking into account the guiding principles in annex I to the present decision as well as the report of the Guatemala workshop, to develop elements of methodological guidance for identifying, monitoring, and assessing the contribution of indigenous peoples and local communities to the achievement of the Strategic Plan and the Aichi Biodiversity Targets, for consideration by the Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions at its tenth meeting, and with a view to finalizing the methodological guidance at the second meeting of the Subsidiary Body on Implementation and adopting it at the Conference of the Parties at its fourteenth meeting;</i></p> <p><b>SBI 1/9, para. 7</b></p> <p><i>Identify options to strengthen processes for integrating matters related to indigenous peoples and local communities into the work of the Subsidiary Body on Implementation;</i></p> <p><b>Recommendations adopted by the Ad Hoc Open-ended Inter-Sessional Working Group on Article 8(j) and Related Provisions of the Convention on Biological Diversity</b></p> <p><b>Art. 8(j) 9/1, para. 1</b></p>

	<p><i>Adopts the Voluntary Guidelines as contained in the annex to the present decision;</i></p> <p><b>A glossary of relevant key terms and concepts to be used within the context of Article 8(j) and related provisions</b></p> <p><b>Art. 8(j) 9/3, para. 1</b>  <i>Publish the glossary of key terms and concepts to be used as working definitions within the context of Article 8(j) and related provisions as contained in the note by the Executive Secretary;</i></p> <p><b>The Access and Benefit-sharing Clearing-House and information-sharing (Article 14)</b></p> <p><b>UNEP/CBD/NP/COP-MOP/2/3, para 103(k)</b>  <i>Continue to support capacity-building for the ABS Clearing-House by organizing trainings and events, participating in meetings organized by partners, and translating and updating materials for the ABS Clearing-House;</i></p> <p><b>UNEP/CBD/NP/COP-MOP/2/3, para 103(l)</b>  <i>Encourage the publication of information and use of the ABS Clearing-House by providing technical support to Parties and non-Parties, as well as indigenous and local communities and relevant stakeholders, as appropriate;</i></p> <p><b>Measures to assist in capacity-building and capacity development (Article 22)</b></p> <p><b>UNEP/CBD/NP/COP-MOP/2/8; SBI 1/2, para 5/3; UNEP/CBD/COP/13/13</b>  <i>Extend the training workshops organized jointly with IDLO on establishing legal frameworks to implement the Nagoya Protocol to more Parties (6 workshops)</i></p> <p><i>Continue to support the online Global Network on Biodiversity Law where participants in the trainings on establishing legal frameworks to implement the Nagoya Protocol can access updated resources, latest news and continue peer-to-peer learning.</i></p> <p><i>Continue to contribute to capacity-building activities for implementing the Nagoya Protocol in a mutually supportive manner with the ITPGRFA, e.g. by supporting participation of ABS NFP in workshops.</i></p> <p><b>Measures to raise awareness of the importance of genetic resources and associated traditional knowledge</b></p> <p><b>UNEP/CBD/NP/COP-MOP/2/9</b>  <i>Train communicators and disseminate the ABS awareness-raising toolkit developed during 2015-2016, including by participating in ABS awareness-raising activities at subregional and regional levels;</i></p> <p><b>The need for and modalities of a global multilateral benefit-sharing mechanism (Article 10)</b></p> <p><b>UNEP/CBD/NP/COP-MOP/2/10, para 41(h)</b>  <i>Commission a study on ABS practices and experiences in different ex situ collections (e.g. national and international, public and private), located in different regions and for various types of genetic resources (e.g. plant, animal, microorganisms). The study could also examine the demand for genetic resources held by ex situ collections for which it may not be possible to grant or obtain PIC;</i></p> <p><b>Assessment and review of the effectiveness of the Protocol (Article 31)</b></p>
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	<b>UNEP/CBD/NP/COP-MOP/2/11, para 37 and 38(b)</b> <i>Prepare an analysis and synthesis of relevant information as the basis for the first assessment and review of the Protocol</i>	
<i>Approved posts</i>	P-5 Senior Programme Officer (Access and Benefit-Sharing); P-5 Programme Officer-Traditional Knowledge; P-3 Programme Officer-ABS Capacity building; P-3 Programme Officer- ABS Monitoring; P-2 Associate Programme Officer – Traditional Knowledge 2 G-6 Programme Assistants ABS; 1 G-7 Programme Assistant Traditional Knowledge; 1 G-6 Programme Assistant (ABS-CH)(new);	
<i>Resources from outside the core budget</i>	<b>BX Trust Fund (Nagoya Protocol)</b> <b>Total: 2017-2020: \$1,300,000</b> Consultants <b>2017-2020: \$180,000</b> Staff Travel <b>2017-2020: \$60,000</b> Capacity-building Workshops <b>2017-2020: \$1,038,000</b> Publications <b>2017-2020: \$22,000</b>  <b>BZ Trust Fund</b> Article 8(j) meetings – (participation of developing countries and economies in transition) <b>2017-2020: US\$678,000</b>  <b>VB Trust Fund</b> Voluntary Fund for IPLC Participation in Meetings held under the Convention <b>2017 - 2020: \$1,130,000</b>	<b>BE Trust Fund</b> <b>Total: 2017-2020: \$10,000</b> Publications <b>2017-2020: \$10,000</b>

(e) *Biosafety and Biosecurity Unit*

	<b>Mandate:</b>  <i>Promote and provide support for the implementation of the Cartagena Protocol on Biosafety, the Nagoya-Kuala Lumpur Supplementary Protocol on Liability and Redress, and articles 8(g) and (h) of the Convention.</i>
	<b>Responsibilities of the Unit:</b> (a) Provide support for the implementation of the Cartagena Protocol on Biosafety and article 8(g) of the Convention, including core programme areas on policy and legal development, and scientific and technical issues to assist Parties in ensuring the safe transfer, handling and use of living modified organism resulting from modern biotechnology that may have adverse effects on the conservation and sustainable use of biological diversity, taking also into account risks to human health, as well as in establishing or maintaining means to regulate, manage or control their risks; (b) Provide support for the implementation of Article 8(h) of the Convention and carry out related work on invasive alien species (IAS); (c) Provide support for the promotion and implementation of the Nagoya-Kuala

	<p>Lumpur Supplementary Protocol on Liability and Redress.</p> <p>(d) Facilitate and support the work and meetings of the governing bodies of the Convention and Cartagena Protocol and their relevant bodies;</p> <p>(e) Promote knowledge and information sharing on biosafety related issues through the Biosafety Clearing-House</p> <p>(f) Develop and facilitate capacity-building activities on biosafety and Invasive Alien Species programmes of work</p> <p>(g) Coordinate with the Monitoring Review and Reporting Unit on a harmonized approach to national reporting;</p> <p>(h) Coordinate the work related to the Global Taxonomy Initiative with relevant units in the Secretariat, including the provision of substantive input;</p> <p>(i) Provide support on substantive issues related to biosafety and Invasive Alien Species to the Capacity Development, Economic Policy and Resource Mobilization, Partnerships and Cooperation, and Communications and Outreach units of the Secretariat;</p> <p>(j) Collaborate with relevant international organizations and partners with a view to facilitate the implementation of biosafety, Invasive Alien Species and taxonomy.</p>
<i>Functional Objectives:</i>	<p>1.3 Provide neutral, balanced and evidence-based reports and technical and scientific analysis to facilitate decision making</p> <p>3.1 Facilitate capacity building, and promote technical and scientific cooperation among Parties, to collectively achieve the goals of the Strategic Plans for Biodiversity and Biosafety; and the Aichi Targets</p> <p>3.2 Manage and facilitate access to, and sharing of knowledge and information relevant to biodiversity, biosafety and access and benefit sharing</p> <p>3.4 Provide information, tools and technical guidelines in support of national implementation of the Conventions and Protocols.</p> <p>4.3 Promote universal membership of the Convention and its Protocols</p> <p>5.1 Facilitate the review and evaluation of national, regional and other actions, in particular targets and indicators established in accordance with the Strategic Plans, in achieving the Aichi Biodiversity Targets and compliance with its Protocols</p>
<i>Activities: Biosafety and Biosecurity Unit</i>	<p><b>Assessment and review of the effectiveness of the Cartagena Protocol on Biosafety and mid-term evaluation of the Strategic Plan for the Protocol</b></p> <p><b>SBI 1/3, para 15 (a)</b></p> <p><i>Undertake regional and subregional workshops and other relevant activities, subject to the availability of resources, in order to enhance the capacity of Parties to promote the integration of biosafety considerations into national biodiversity strategies and action plans, national development plans and national strategies to achieve the Sustainable Development Goals;</i></p> <p><b>SBI 1/3, para 15 (b)</b></p> <p><i>Carry out further capacity-building activities, subject to the availability of resources, on risk assessment, risk management, detection and identification of living modified organisms, liability and redress, and, as appropriate, socioeconomic, cultural and related health considerations, including the possible impact of living modified organisms on indigenous and local communities;</i></p>

<p><b>SBI 1/3, para 15 (c)</b>  <i>Propose questions for the fourth national reporting format that provide further clarity or explanation and eliminate redundancy observed in the questions used for the third national report with a view to ensuring that complete and accurate information is captured while striving to maintain continuity with past reporting formats;</i></p> <p><b>SBI 1/3, para 15 (d)</b>  <i>Further enhance cooperation and collaboration in biosafety with relevant organizations;</i></p> <p><b>SBI 1/3, para 15 (e)</b>  <i>Take into account items (a) and (b) above in implementing the short-term action plan (2017-2020) to enhance and support capacity-building for the implementation of the Strategic Plan for Biodiversity 2011-2020 and its Aichi Biodiversity Targets</i></p> <p><b>Invasive alien species</b></p> <p><b>SBSTTA XX/7, para 5,</b>  <i>Prepare draft supplemental guidance to incorporate unintentional introductions as mentioned in the fourth preambular paragraph above, to the existing Guidance on Devising and Implementing Measures to Address the Risks Associated with the Introduction of Alien Species as Pets, Aquarium and Terrarium Species, and as Live Bait and Live Food, for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/7, para 8(a),</b>  <i>Explore with the World Customs Organization, as well as member organizations of the inter-agency liaison group on invasive alien species, the need for tools or guidance for Parties that may assist national customs authorities in facilitating the necessary control of live alien species via e-commerce, building on the national experience of legislation related to the Convention on International Trade in Endangered Species of Wild Fauna and Flora and its enforcement, and to develop such tools or guidance, where appropriate;</i></p> <p><b>SBSTTA XX/7, para 8(b),</b>  <i>Report on progress in the development of any such tools or guidance to the Subsidiary Body on Technical, Technological and Scientific Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/7, para 14</b>  <i>Further collaborate with the International Plant Protection Convention, the World Organisation for Animal Health, the Food and Agriculture Organization of the United Nations, other members of the inter-agency liaison group on invasive alien species and other relevant organizations, such as the International Organization for Biological Control, to identify options for supplementing risk assessment and risk management standards for the use of biological control agents against invasive alien species, including in aquatic environments, and to report on progress to the Subsidiary Body on Technical, Technological and Scientific Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;</i></p> <p><b>SBSTTA XX/7, para 15(a)</b>  <i>Continue to compile or develop and maintain decision support tools in a coordinated manner with the Intergovernmental Science-Policy Platform on Biodiversity and</i></p>
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*Ecosystem Services, making use of the scoping report for a thematic assessment on invasive alien species to facilitate implementation and make those tools available through the clearing-house mechanism of the Convention;*

**SBSTTA XX/7, para 15(b)**

*Develop technical guidance for conducting cost-benefit and cost-effectiveness analysis for the management of invasive alien species for consideration by the Subsidiary Body on Technical, Technological and Scientific Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/7, para 15(c)**

*Develop guidance on invasive alien species management that takes into consideration the impacts of climate change, natural disasters and land-use change on the management of biological invasions;*

**SBSTTA XX/7, para 20**

*Make the information requested on:*

- (a) Experiences, best practices and lessons learned in their work, including information on progress in implementation;*
- (b) Gaps in achieving Aichi Biodiversity Target 9, especially on the application of methods for pathway analysis and prioritization of invasive alien species; available through the clearing-house mechanism and other means and to report on progress to the Subsidiary Body on Technical, Technological and Scientific Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**Synthetic biology**

**SBSTTA XX/8, para. (m)(i)**

*Continue to facilitate moderated discussions under the open-ended online forum on synthetic biology through the Biosafety Clearing-House, and to continue to invite Parties, other Governments, indigenous peoples and local communities and relevant organizations to nominate experts to take part in the forum;*

**SBSTTA XX/8, para. (m)(ii)**

*Make the information received through paragraph (i) above available online;*

**SBSTTA XX/8, para. (m)(iii)**

*Compile and synthesize the results of the work referred to in the paragraphs above and make them available for further discussion through the online forum and the Ad Hoc Technical Expert Group;*

**SBSTTA XX/8, para. (m)(iv)**

*Convene moderated online discussions under the open-ended online forum and, subject to the availability of funds, a face-to-face meeting of the AHTEG on Synthetic Biology with the terms of reference annexed to the present decision, and submit the report of the AHTEG to peer review by Parties for consideration by the Subsidiary Body on Scientific, Technical and Technological Advice at a meeting held prior to the fourteenth meeting of the Conference of the Parties;*

**SBSTTA XX/8, para. (m)(v)**

*Cooperate and establish synergies with other United Nations and international organizations whose mandates are relevant to synthetic biology;*

	<p><b>SBSTTA XX/8, para. (m)(vi)</b>  <i>Promote the full and effective engagement of indigenous peoples and local communities in future activities relating to synthetic biology under the Convention;</i></p> <p><b>Cartagena Protocol on Biosafety</b></p> <p><b>Item 11- Risk assessment and risk management</b>  <i>Extend the Open-ended Online Expert Forum and the Ad hoc Technical Expert Group (AHTEG) to develop guidance on the topics listed under paragraph (e) above, and to take into account additional topics, including those identified by Parties in their submissions and by the AHTEG</i></p> <p><b>Item 12: Unintentional transboundary movements and emergency measures</b>  <i>Convene Regional and subregional capacity-building activities, such as online training and face-to-face meeting/workshops in the fields of sampling, detection and identification of LMOs with specific emphasis on the topics of (i) sampling at the border; (ii) establishment and maintenance of quality assurance and quality control systems; (iii) interpretation of the results of LMO analysis reports; (iv) environmental sampling; (v) developing reference materials; and (vi) validation procedures; and (iv) measurement of uncertainty;</i>  <i>Commission a study to analyse possible gaps in existing standards, methods and guidance including assessing the possible need for the elaboration of standards on mechanisms for emergency measures in case of unintentional transboundary movements, and to make the study available for consideration by the ninth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol;</i></p> <p><b>Item 15: Socio-economic considerations</b>  <i>Request the Executive Secretary, subject to the availability of funds, to convene a face-to-face meeting of the AHTEG on socio-economic considerations.</i></p> <p><b>Item 16: Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress</b>  <i>Develop capacity building materials and convene further awareness-raising activities in order to expedite the entry into force and implementation of the Supplementary Protocol;</i></p> <p><b>Item 17: Public awareness, education and participation</b>  <i>Hold online discussions, develop training materials and convene regional training workshops to facilitate the implementation of the programme of work;</i></p> <p><b>Strategic Plan for the Cartagena Protocol on Biosafety: Focal Area 1</b></p> <p><b>BS-VII/5, para. 10; BS-VII/1, para 5</b>  <i>Further develop the capacity-building materials on mainstreaming biosafety into NBSAPs and national development plans;</i></p> <p><b>XII/29, para 9-11, BS-VII/5 para 12, 18; BS-VI/3 para 9</b>  <i>Support small-scale projects to enable selected countries to develop practical measures and approaches for integrated implementation of the Cartagena Protocol and the Convention at the national level;</i></p>
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	<p><b>BS-VII/5 para. 10; BS-VII/1, para. 5</b>  <i>Organize subregional trainings on mainstreaming biosafety into NBSAP and development plans, making use of the above e-learning module and toolkit in collaboration with partners</i></p> <p><b>BS-III/10</b>  <i>Organize (sub) regional capacity-building activities to enable Parties to implement the LMO identification requirements of paragraph 2 (a) of Article 18 and related decisions;</i></p> <p><b>Strategic Plan for the Cartagena Protocol on Biosafety: Focal Area 2</b></p> <p><b>BS-VII/12, paras. 11-14</b>  <i>Organize training courses in risk assessment using the latest version of the manual on risk assessment of LMOs</i></p> <p><b>BS-V/12, para. 9 (d)</b>  <i>Develop e-learning modules based on the latest version of the manual on risk assessment of LMOs;</i></p> <p><b>BS-VII/10, para. 5 (d)</b>  <i>Organize capacity-building workshops on sampling, detection and identification of LMOs -(see "Item 12: Unintentional transboundary movements and emergency measures" above)</i>  <i>Develop, in collaboration with relevant organizations, training materials on sampling, detection and identification of LMOs</i></p> <p><b>BS-V/13, para 7</b>  <i>Organize subregional workshops on public awareness, education, and public participation (PAEP) concerning LMOs</i></p> <p><b>BS-V/12, para 9(d), BS-V/13, para 3</b>  <i>Develop learning materials on public awareness concerning LMOs;</i></p>	
<i>Approved posts</i>	<p>P-5 Programme Officer – Scientific and Technical Information; P-4 Legal and Policy Affairs Officer; P-4 Programme Officer – Invasive Alien Species; P-3 Legal Affairs Officer; P-3 Risk Assessment; P-2 Associate Information Officer; P-2 Associate Programme Officer -Risk Assessment (reclassified from G-6);          2 G-6 Programme Assistants</p>	
<i>Resources from outside the core budget</i>	<p><b>BH Trust Fund (Cartagena Protocol)</b></p> <p><b>Total: 2017-2020: \$2,995,000</b></p> <p>Consultants  <b>2017-2020: \$285,000</b></p> <p>Expert Meetings  <b>2017-2020: \$150,000</b></p> <p>Staff Travel  <b>2017-2020: \$30,000</b></p> <p>Capacity-building Workshops  <b>2017-2020: \$2,530,000</b></p>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: \$140,000</b></p> <p>Consultants  <b>2017-2020: \$ 40,000</b></p> <p>Expert Meetings  <b>2017-2020: \$ 100,000</b></p>

## C. Mainstreaming, Cooperation and Outreach Support Division

### (a) Overall management

<i>Overview of responsibilities</i>	Management of the MCOS Division and work programmes related to mainstreaming, partnerships and outreach to support achievement of Aichi Biodiversity Targets 1, 2, 3, 4, 16, 17, 18, and 19. Coordinate support for relevant Convention bodies; act as Secretary of the meetings of Working Groups and expert groups; external representation; cooperate with relevant United Nations and other international organizations; identify emerging issues within the remit of the programme; establish and nurture effective partnerships on behalf of the Convention and its Protocols and towards achievement of the Aichi Biodiversity Targets.
<i>Mandate</i>	<p><b>Mandate:</b></p> <p><i>Provide support for the Convention and its Protocols by (a) coordinating the Secretariat's work on mainstreaming of biodiversity, (b) providing policy and technical expertise on cross-cutting mainstreaming issues, (c) coordinating the collaboration of the Secretariat with partners in support of the Convention and its Protocols, and (d) carrying out and coordinating the Secretariat's communications and outreach activities. It includes the Secretariat's work related to economics and resource mobilization as well as the financial mechanism for the Convention.</i></p>
<i>Functional Objectives:</i>	<p>1.3 Provide neutral, balanced and evidence-based reports and technical and scientific analysis to facilitate decision making;</p> <p>2.1 Facilitate the integration of the biodiversity agenda into all relevant international intergovernmental processes, under the United Nations and others;</p> <p>2.2 Support efforts to include biodiversity in other relevant global initiatives of non-governmental stakeholders;</p> <p>3.3 Facilitate resource mobilization for the implementation of the Convention and its Protocols;</p> <p>4.1 Increase awareness and understanding of the importance of biodiversity, biosafety and access and benefit sharing related issues among decision-makers, civil society, business, sectoral actors and the public at large;</p> <p>4.2 Facilitate and enhance political support for implementation of the Convention and its Protocols;</p> <p><i>Indicative activities</i></p> <p>3.1.5 Promote integration of gender considerations into planning, policy and implementation processes;</p> <p>5.1.7 Provide global monitoring report on resource mobilization;</p>
<i>External linkages/Partnerships</i>	Bureau of COP; Parties; Funds, programmes and specialized agencies of the United Nations; Other international and intergovernmental organizations; Secretariats of the biodiversity-related conventions and the Rio conventions; Secretariats of other intergovernmental instruments and conventions; Secretariats of regional bodies and instruments; non-governmental organizations and networks; sectoral bodies and networks including those related to business and economic development; representative groups and networks of indigenous and

	local communities; academia.
<i>Approved posts</i>	Principal Officer (D-1); G-5 Staff Assistant
<i>Resources required</i>	<p>1. Staff Costs:</p> <p>2017: \$2,204,200                      2018: \$2,256,300</p> <p>2. Consultants:</p> <p>2017: \$ 20,000                      2018: \$ 20,000</p> <p>3. Public Awareness materials</p> <p>2017: \$ 90,000                      2018: \$ 90,000</p> <p>4. Travel on official business:</p> <p>2017: \$ 55,000                      2018: \$ 55,000</p> <p>5. Temporary assistance and overtime</p> <p>2017: \$ 20,000                      2018: \$ 20,000</p>

*(b) Overview of MCOS Programmes of work (generic means and deliverables)*

<i>Overview of responsibilities</i>	<p>Responsibilities of the Division:</p> <p>(a) Provide support to Parties in their implementation of Goal A of the Strategic Plan for Biodiversity 2011-2020, and other Aichi Targets including Aichi Target 20;</p> <p>(b) Develop and coordinate implementation of a Secretariat-wide strategy on mainstreaming of biodiversity;</p> <p>(c) Facilitate the development of cross-cutting policies by Parties including development policies and processes, economics and finance issues, as well as engagement with the business sector;</p> <p>(d) Facilitate resource mobilization efforts by Parties including access to the financial mechanism (the Global Environment Facility) of the Convention;</p> <p>(e) Coordinate the Secretariat's engagement in international processes, and the development and implementation of strategic partnerships, including through the elaboration of a Secretariat-wide strategy;</p> <p>(f) Coordinate the Secretariat's engagement with key actors and a broad range of stakeholders, including engagement with subnational and local governments; and in ensuring the mainstreaming of gender;</p> <p>(g) Implement and coordinate the Secretariat's communications and outreach work;</p> <p>(h) Contribute to the provision of neutral, balanced and evidence-based reports and analysis to facilitate decision-making, including through intersessional processes, and the preparation of documents and support to Parties at meetings of the Conference of Parties of the Convention and COP-MOPs of the Protocols, and meetings of subsidiary bodies.</p>
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*(c) Cooperation and Partnerships Unit*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b></p> <p><i>Facilitate coordination and cooperation with all relevant international intergovernmental processes and bodies, key actors and partners, and stakeholders organizations to support implementation of the Convention and its Protocols.</i></p>
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	<p><b>Responsibilities of the Unit:</b></p> <ul style="list-style-type: none"> <li>(a) Facilitate engagement, cooperation and coordination with international processes, conventions, organizations and initiatives relevant to the Convention to seek the mainstreaming and integration of biodiversity into their processes and to support implementation of the Convention and its Protocols;</li> <li>(b) Facilitate engagement of and strategic partnerships with key entities to support implementation of the Convention and its Protocols;</li> <li>(c) Develop, coordinate and implement Secretariat-wide strategy for strategic partnerships;</li> <li>(d) Contribute to facilitating the development of relevant scientific and technical as well as cultural, social and gender sensitive input into policy development;</li> <li>(e) Facilitate and enhance political support for implementation of the Convention and its Protocols;</li> <li>(f) Facilitate the organization of high-level segments of CBD meetings, and high-level events in other forums; and engage in relevant summits of regional bodies and ministerial meetings, and engagement with subnational and local governments;</li> <li>(g) Facilitate effective engagement of stakeholders in the work of the Convention and its Protocols, and ensure the inclusion of gender considerations in the work of the Secretariat;</li> <li>(h) Ensure the inclusion of gender considerations in the work of the Secretariat including in its development and review of policy and its support to Parties in the implementation of the Convention and its Protocols and facilitate the implementation of the 2015-2020 Gender Plan of Action of the Convention.</li> </ul>
<i>Functional Objectives:</i>	<p>2.1 Facilitate the integration of the biodiversity agenda into all relevant international intergovernmental processes, under the United Nations and others;</p> <p>2.2 Support efforts to include biodiversity in other relevant global initiatives of non-governmental stakeholders;</p> <p>4.2 Facilitate and enhance political support for implementation of the Convention and its Protocols;</p> <p><i>Indicative activities</i></p> <p>6.1.6 Ensure the inclusion of gender considerations in the work of the Secretariat;</p>
<i>Activities: Cooperation and Partnerships Unit</i>	<p><b>Strategic actions to enhance implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 including the mainstreaming of biodiversity within and across sectors</b></p> <p><b>SBI 1/4, para. 83</b></p> <p><i>Continue the work with respect to gender mainstreaming to support the implementation of the 2015-2020 Gender Plan of Action, taking into account the vision and perspective of indigenous women, including by support to Parties in integrating gender considerations into their revised national biodiversity strategies and actions plans, as well as in integrating biodiversity in national gender policies and actions plans.</i></p> <ul style="list-style-type: none"> <li>- <i>collect and disseminate information on gender and biodiversity; to build awareness of biodiversity issues among organizations working on gender issues, including women's organizations; to promote implementation tools and</i></li> </ul>

*methodologies to mainstream gender into biodiversity-related activities; and to facilitate capacity-building of women, particularly indigenous women, to participate in processes and decision-making under the Convention. Compilation of case studies and best practices highlighting issues specific to different world regions. Synthesis of existing research to draw out the linkages between gender and biodiversity, to better inform policy and practice. Dissemination through the delivery of online discussion and training tools, in collaboration with international, regional and national partners. Regional workshops to bring together key regional and national stakeholders to undertake in person training; to share and provide input into appropriate guidance material, methodologies, tools and indicators of relevance for the CBD; and to share experience to inform gender-responsive policy and practice among the Parties to the Convention.*

**SBI 1/4, para. 84**

*Continue to engage in the following international processes:*

- *the Paris Agreement by the Conference of the Parties to the United Nations Framework Convention on Climate Change, the outcomes of the twelfth session of the Conference of the Parties to the United Nations Convention to Combat Desertification, and the adoption of the 2030 Agenda for Sustainable Development and its Sustainable Development Goals, the Sendai Framework for Disaster Risk Reduction 2015 2030, and relevant policy frameworks, guidance, and tools on agriculture, fisheries, and forestry developed by the Food and Agriculture Organization of the United Nations,*

*and other relevant international processes, particularly as these proceed into the implementation phase, and to support Parties in their efforts pursuant to paragraphs 3 and 8 to 11 of recommendation SBI 1/4;*

**SBI 1/4, para. 85(a)**

*Enhance multi-stakeholder partnerships, in cooperation with relevant international organizations and initiatives, to provide support for the implementation of Goal A of the Strategic Plan for Biodiversity 2011-2020 and the 2030 Agenda for Sustainable Development;*

**SBI 1/4, para. 90(a)**

*Analyse the information provided by Parties in their sixth national reports related to tourism activities, complemented by information provided by relevant international organizations and initiatives;*

**SBI 1/4, para. 90(b)**

*Provide Parties, prior to the fourteenth meeting of the Conference of the Parties, with information compiled through the following activities of Parties and other Governments taken in accordance with national legislation:*

- (a) *develop and adopt coherent policies, programmes and frameworks for sustainable tourism, or strengthen such frameworks, engaging all relevant institutions and stakeholders including indigenous peoples and local communities, subnational and local governments, and the private sector;*
- (b) *generate, integrate and use information on the benefits and values of sustainable tourism in decision-making on the planning, operation and expansion of the tourism sector, including with respect to tourism investments, development of infrastructure, job creation, and in considering mechanisms for the reinvestment of parts of tourism revenues on biodiversity conservation and ecosystem restoration at the local or community level;*
- (c) *promote capacity-building, in particular for national and subnational park agencies, including those working with coastal and marine ecosystems, and involving, as appropriate and in accordance to national legislation, the private sector, on development and implementation of financial instruments, such as entrance and service fees, concessions and licences, as appropriate, to complement and support*

	<p><i>public/private investment in the establishment and maintenance of protected area systems and support sustainable tourism;</i></p> <p><i>(d) take measures to further develop and use various communication, education and public awareness tools for the general public, and particularly tourists, on sustainable tourism programmes and practices, including sustainable travel and voluntary standards and certification systems;</i></p> <p><i>(e) promote rural community tourism as an activity that can influence the sustainable use of biological diversity and diversification of livelihoods of indigenous peoples and local communities, promoting the creation of capacity and the transfer of technology;</i></p> <p><i>(f) include information on pertinent activities undertaken, and measures adopted, in the voluntary online reporting system on the Aichi Biodiversity Targets and sixth national reports;</i></p> <p><i>to support Parties in decision-making for sustainable tourism development;</i></p> <p><b>Options to enhance synergies among the biodiversity-related conventions</b></p> <p><b>SBI 1/8, para. 10</b>  <i>[Implement the relevant actions of the road map resulting from the consultative process referred to in paragraph 6 of the present decision];</i></p> <p><b>SBI 1/8, para. 11</b>  <i>Provide information on progress made to the Subsidiary Body on Implementation at its second meeting and the Conference of the Parties at its fourteenth meeting, including any proposals to further advance the work to enhance coherence and cooperation among the biodiversity-related conventions, including in implementing the Strategic Plan for Biodiversity 2011-2020 and any follow-up to this strategic plan;</i></p>
<i>Approved posts:</i>	P-5 Senior Programme Officer; P-4 Programme Officer (technical and scientific cooperation, island biodiversity, and biodiversity and tourism development); P-3 Programme Officer- Gender (new); P-2 Associate Programme Officer- Outreach (reclassified from G-6). G-6 Programme Assistant.
<i>Resources from outside the core budget</i>	<p><b>BE Trust Fund</b>  <b>2017-2020: \$ 691,000</b></p> <p><b>Consultants:</b> \$128,000  <b>Staff travel:</b> \$73,000  <b>Expert Meetings:</b> \$460,000  <b>Publications:</b> \$30,000</p>

*(d) Communications and Awareness Unit:*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b>  <i>Coordinate the work of the Secretariat with respect to all communications and outreach activities, including support of Parties in their efforts to implement Aichi Biodiversity Target 1 and the Convention and its Protocols</i></p> <p><b>Responsibilities of the Unit:</b></p> <p>(a) Develop and coordinate the implementation of a communications strategy to guide Secretariat corporate communications, as well as a global communications, and facilitate the development of a strategy for the United Nations Decade on Biodiversity;</p> <p>(b) Foster increased recognition of the importance of biodiversity, biosafety and access and benefit sharing, focused on key target audiences;</p> <p>(c) Prepare, promote and disseminate communications products to raise awareness</p>
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	<p>among target audiences;</p> <p>(d) Network with, mobilize and contribute to efforts by partners to raise awareness of the importance of biodiversity, biosafety and access and benefit sharing;</p> <p>(e) Foster awareness and coverage of biodiversity issues in the media with a focus on the work under the Convention and its Protocols;</p>
<i>Functional Objectives:</i>	<p>4.1 Increase awareness and understanding of the importance of biodiversity, biosafety and access and benefit sharing related issues among decision-makers, civil society, business, sectoral actors and the public at large.</p> <p>4.2 Facilitate and enhance political support for implementation of the Convention and its Protocols</p>
<i>Activities: Communications and Awareness Unit</i>	<p><b>Strategic actions to enhance implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 including the mainstreaming of biodiversity within and across sectors</b></p> <p><b>SBI 1/4, para. 88(e)</b></p> <p><i>Develop, as appropriate messaging approaches on biodiversity mainstreaming for specific target groups related to these sectors, as part of the delivery on the global communication strategy and messaging approaches as set out in decision XII/2;</i></p> <p><b>Communication, education and public awareness and the United Nations Decade on Biodiversity</b></p> <p><b>Decision XII/2 C 2(a)</b></p> <p><i>Facilitate the development of a global communication strategy, to be implemented over the second half of the United Nations Decade, incorporating messaging approaches to be used as a flexible framework for Parties and relevant organizations;</i></p> <p><b>Decision XII/2 C 2(b)</b></p> <p><i>Develop, improve and update toolkits for communication, education and public awareness, based on identified user needs, and making them available through the clearing-house mechanism, ensuring that the tools and approaches listed therein are relevant for the Strategic Plan for Biodiversity 2011-2020 and taking into account new research on communication, marketing and social marketing perspectives;</i></p>
<i>Approved posts:</i>	P-4 Information Officer; P-3 Communications Officer (New); P-2 Associate Programme Officer; 2 G-6 Programme Assistants
<i>Resources from outside the core budget</i>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: \$ 200,000</b></p> <p><b>Consultants:</b> \$20,000</p> <p><b>Staff travel:</b> \$50,000</p> <p><b>Expert Meetings:</b> \$70,000</p> <p><b>Report Prepn./Printing:</b> \$20,000</p> <p><b>Publication:</b> \$40,000</p>

(e) *Economic Policy and Resource Mobilization Unit:*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b></p> <p><i>Provide implementation support on the financial, economic, business engagement, and trade-related aspects under the Convention and its Protocols</i></p> <p><b>Responsibilities of the Unit:</b></p> <p>(a) Promote, in cooperation with partners, the development, implementation, and</p>
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	<p>assessment of tools, measures, and mechanisms for integrating the value of biodiversity into public and private sector policies and programmes, including national development plans, economic policies, national resource mobilization strategies; corporate strategies, decision-making, policies and reporting; national reporting systems, including national accounting; and environmental safeguards;</p> <p>(b) Support Parties and coordinate the work of the Secretariat on the implementation of the 2030 Agenda for Sustainable Development and its sustainable development goals, and the Secretariat's work on biodiversity for poverty eradication and sustainable development;</p> <p>(c) Undertake and/or disseminate research and analytical work on relevant issues to support the implementation of the Convention and its Strategic Plan 2011-2020, including on incentive measures and biodiversity finance mechanisms;</p> <p>(d) Support mainstreaming of biodiversity by the business sector, including through the Global Partnership for Business and Biodiversity;</p> <p>(e) Monitor implementation progress against the strategy and the globally agreed targets for resource mobilization, including by providing support to the reporting of Parties against the financial reporting framework, and by preparing input into relevant reports;</p> <p>(f) Monitor and evaluate the operations of the financial mechanism of the Convention, and service the review of its effectiveness and the preparation of guidance;</p>
<i>Functional Objectives:</i>	<p>2.1 Facilitate the integration of the biodiversity agenda into all relevant international intergovernmental processes, under the United Nations and others</p> <p>3.3 Facilitate resource mobilisation for the implementation of the Convention and its Protocols</p> <p>5.1 Facilitate the review and evaluation of national, regional and other actions, in particular targets and indicators established in accordance with the Strategic Plans, in achieving the Aichi Biodiversity Targets and compliance with its Protocols</p>
<i>Activities: Economic Policy and Resource Mobilization Unit</i>	<p><b>Strategic actions to enhance implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020 including the mainstreaming of biodiversity within and across sectors</b></p> <p><b>SBI 1/4, para. 67</b></p> <p><i>Compile, in collaboration with the Food and Agriculture Organization of the United Nations, the experiences in mainstreaming biodiversity in fisheries, including through the ecosystem approach to fisheries, and make this compilation available prior to the Conference of the Parties at its fourteenth meeting;</i></p> <p><b>SBI 1/4, para. 78</b></p> <p><i>Make submissions on information on existing frameworks for implementing biodiversity-related valuation and accounting schemes in businesses, such as natural capital valuation, as well as on programmes that seek to encourage, promote and/or support the application of such frameworks by the business sector, available via the clearing -house mechanism;</i></p> <p><b>SBI 1/4, para. 86</b></p> <p><i>Seek views through the Global Business and Biodiversity Partnership as well as relevant partners on how the provision of data and information on biodiversity-related issues could be harmonized with a view to increasing the consistency of data and information across and within various business sectors;</i></p>



**SBI 1/4, para. 87**

*Further work, in collaboration with Parties, on the typology of actions for reporting on business-related actions, with a view to providing draft guidance, for consideration by the Subsidiary Body on Implementation at its second meeting;*

**Resource mobilization**

**SBI 1/6, para. 5**

*Make the financial reporting framework for the second round of reporting available online by 1 July 2017, and invites Parties to report, using the online financial reporting framework, on their further contribution to the collective efforts to reach the global targets for resource mobilization, against the established baseline, in conjunction with their sixth national reports, by 31 December 2018;*

**SBI 1/6, para. 12(a)**

*Explore, through the Inter-agency Task Force on Financing for Development, the feasibility of linking financial reporting under the Convention with the emerging monitoring process for the follow-up and review of the commitments of the Addis Ababa Action Agenda, with a view to reduce the overall reporting burden for Parties;*

**SBI 1/6, para. 12(b)**

*Update, as appropriate, the guidance provided in the report of the Mexico workshop with any new methodological information received pursuant to paragraph 11 above and other relevant sources, with a view to providing Parties with up-to-date voluntary guidance in order to facilitating financial reporting, as foreseen in paragraph 32(c) of decision XII/3;*

**SBI 1/6, para. 19**

*Compile and analyse relevant information, including the information submitted pursuant to paragraph 17 of recommendation SBI 1/6 as well as relevant studies from international organizations and initiatives, including an analysis of how the implementation of Aichi Biodiversity Target 3 also contributes to the implementation of Target 20, and to submit the compilation and analysis to the Subsidiary Body on Implementation for consideration at its second meeting;*

**SBI 1/6, para. 20**

*Compile and analyse information, including good practices or lessons learned, on how, in accordance with paragraph 16 in decision XII/3, Parties, other Governments, international organizations, business organizations and other stakeholders take the voluntary guidelines on safeguards in biodiversity financing mechanisms into account when selecting, designing and implementing biodiversity financing mechanisms, and when developing instrument-specific safeguards for them;*

**SBI 1/6, para. 21**

*Make the information requested in paragraph 20 above available to the Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions at its tenth meeting, with a view to developing recommendations, for consideration by the Subsidiary Body on Implementation at its second meeting, on how the application of safeguards can ensure that the potential effects of biodiversity financing mechanisms on the social and economic rights and livelihoods of indigenous*

	<p><i>peoples and local communities are addressed effectively;</i></p> <p><b>The Financial Mechanism</b></p> <p><b>SBI 1/7, recommendation to COP, para. 5(d)</b></p> <p><i>Terms of reference for the fifth review of the effectiveness of the financial mechanism</i></p> <p><b>Decision XII/30, para 9</b></p> <p><i>Continue to strengthen inter-secretariat cooperation and collaborate with the Independent Evaluation Office of the Global Environment Facility and the Global Environment Facility agencies;</i></p>
<i>Approved posts</i>	<p>P-5 Economist; P-4 Programme Officer – Financial Mechanism; Programme Assistant (G-6).</p>
<i>Resources from outside the core budget</i>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: \$ 1,300,500</b></p> <p><b>Staff costs:</b> \$342,500 (P3- Business Engagement)</p> <p><b>Consultants:</b> \$320,000</p> <p><b>Staff Travel:</b> \$35,000</p> <p><b>Workshops:</b> \$600,000</p> <p><b>Report preparation:</b> \$3,000</p>

## D. Implementation Support Division

### (a) Overall management

<i>Overview of responsibilities</i>	<p><b>Mandate:</b></p> <p><i>Provide support to Parties in the implementation and review of the Convention and its Protocols by (i) facilitating the design, implementation, monitoring, evaluation and follow-up of the Secretariat's capacity-building activities (ii) catalysing and supporting technical and scientific cooperation among Parties (iii) supporting the clearing-house mechanisms to advance knowledge management for the implementation of the Convention and its Protocols (iv) facilitating and servicing meetings of the Subsidiary Body on Implementation and other relevant intergovernmental processes; (v) managing the ICT services in the secretariat and (vi) providing inputs to Secretariat-wide integrated processes to support the implementation of the Convention and its Protocols.</i></p> <p><b>Responsibilities of the Division:</b></p> <p>(a) Provide support for national planning and implementation processes to achieve the objectives of the Convention and its Protocols and their respective strategic plans;</p> <p>(b) Facilitate the review and evaluation of national, regional and international actions, including their relevant targets and indicators, established in accordance with the Strategic Plans, and the Aichi Biodiversity Targets;</p> <p>(c) Coordinate and organize the meetings of the Subsidiary Body on Implementation;</p> <p>(d) Provide substantive inputs into Secretariat-wide processes.</p>
<i>Functional Objectives</i>	1.1 Facilitate the convening of the meetings of the Convention and the Protocols for review of implementation and decision-making
<i>External linkages/Partnerships</i>	Parties to the Convention. Secretariats of the biodiversity-related conventions (the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES), the Convention on the Conservation of Migratory Species of Wild Animals (CMS), the International Treaty on Plant Genetic Resources for Food and Agriculture (ITPGRFA), the Convention on Wetlands of International Importance, Especially as Waterfowl Habitat (the Ramsar Convention), and the Convention Concerning the Protection of the World Cultural and Natural Heritage (the World Heritage Convention, WHC)) and the Rio conventions (UNFCCC and UNCCD). Other relevant international organizations including UNEP and UNEP-WCMC. Other funds, programmes and specialized agencies of the United Nations, including through participation in the Environment Management Group (EMG), the Aichi Biodiversity Targets Task Force.
<i>Approved posts:</i>	D-1 –Principal Officer; G-5-Staff Assistant
<i>Resources required</i>	<p><b>Technical Support and Implementation</b></p> <p>1. Staff Costs:</p> <p>2017: \$ 2,520,300      2018: \$ 2,577,200</p> <p>2. Consultants:</p> <p>2017: \$ 20,000      2018: \$ 20,000</p>

	<p>3. Travel on official business:                  2017: \$ 55,000    2018: \$ 55,000</p> <p>4. Subsidiary Body on Implementation of the Convention                  2017: \$ 0    2018: \$ 610,000</p> <p>5. Informal Advisory Committee meetings (CHM/BCH/NP)                  2017: \$ 125,000    2018: \$ 30,000</p> <p>6. Biosafety Expert meeting                  2017: \$ 80,000    2018: \$ 0</p> <p>7. Liaison Group meeting on capacity building                  2017: \$ 30,000    2018: \$ 30,000</p> <p>8. Biosafety Clearing house equipment                  2017: \$ 5,000    2018: \$ 5,000</p> <p>9. Temporary assistance and overtime                  2017: \$ 20,000    2018: \$ 20,000</p>
<i>Resources from outside the core budget</i>	<p><b>BZ Trust Fund</b></p> <p>Meetings of the Subsidiary Body on Implementation of the Convention</p> <p>Developing Country participation</p> <p><b>2017-2020: \$ 678,000</b></p>

(b) *Capacity Development Unit:*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b>  <i>Coordinate, facilitate and support the planning, delivery, monitoring, evaluation, and follow-up of the Secretariat's capacity-building support and catalyse technical and scientific cooperation (TSC) among Parties for the effective implementation of the Convention and its Protocols, in accordance with relevant decisions of the COP and COP-MOPs.</i></p> <p><b>Responsibilities of the Unit:</b></p> <p>(a) Coordinate the development and implementation of the short-term action plan (2017-2020) to enhance and support capacity-building for the implementation of the Strategic Plan for Biodiversity 2011-2020 and its Aichi Biodiversity Targets and the Secretariat's biennial work plans on capacity-building after the COP and COP-MOP meetings;</p> <p>(b) Catalyse and support technical and scientific cooperation among Parties;</p> <p>(c) Coordinate the development of Secretariat-wide Standard Operating Procedures and Quality Assurance Standards for capacity-building and technical and scientific cooperation and provide support to staff in the implementation of mandated capacity-building and technical and scientific cooperation activities, including identification of opportunities for partnerships and outsourcing of the delivery of those activities, mobilization of funding and other resources for capacity development and enhancement of donor relations;</p> <p>(d) Coordinate, in collaboration with the relevant Units and Divisions, the servicing of Informal Advisory Committees and Liaison Groups on Capacity-Building (or similar bodies) to promote synergies among them and foster coherent approaches to capacity-development across the Secretariat;</p> <p>(e) Coordinate the development and maintenance of the capacity-building web portal to serve as a one-stop-shop for information on capacity-building and technical</p>
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	<p>and scientific cooperation initiatives, resources (including e-learning modules/courses), country needs and available technical assistance; as well as links to the match-making facility, interactive discussion forums, and other tools;</p> <p>(f) Monitor and assess the effectiveness of capacity-building and technical and scientific cooperation activities supported and facilitated by the Secretariat as well as those delivered on its behalf by partner organizations in accordance with the COP and COP-MOP decisions; and</p> <p>(g) Coordinate the preparation of bi-annual progress reports as well as COP and SBI pre-session documents on capacity-building and technical and scientific cooperation, and service the agenda items on those topics at relevant meetings.</p>
<i>Functional Objectives</i>	<p>3.1 Facilitate capacity-building, and promote technical and scientific cooperation among Parties, to collectively achieve the goals of the Strategic Plans for Biodiversity and Biosafety; and the Aichi Targets</p> <p><i>Indicative activities</i></p> <p>5.1.5 Develop methodology for voluntary peer-review process for the national biodiversity strategies and action plans among Parties</p>
<i>Activities: Capacity Development Unit<sup>1</sup></i>	<p><b>Capacity-building, technical and scientific cooperation, technology transfer and the clearing-house mechanism</b></p> <p><b>SBI 1/5, para. 11 (a)</b></p> <p><i>Continue work to promote a more integrated and coordinated approach to capacity-building and technical and scientific cooperation, through multiple partnerships, including with biodiversity-related multilateral environmental agreements and other relevant conventions;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11 (c)</b></p> <p><i>Continue efforts to take a more strategic approach in identifying and establishing partnerships with organizations and other entities that have comparative advantages in terms of expertise, resources and networks and ability to add considerable value to capacity-building efforts;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11 (d)</b></p> <p><i>Catalyse and facilitate implementation, in collaboration with Parties, indigenous peoples and local communities, other relevant conventions, international organizations, universities and other relevant organizations, the implementation of the short-term action plan referred to in paragraph 1 above and to report on progress at the second meeting of the Subsidiary Body on Implementation;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11 (e)</b></p> <p><i>Undertake monitoring and evaluation of the outcomes and effectiveness of ongoing capacity-building activities supported and facilitated by the Secretariat, with a view to better targeting and improving future capacity-building activities, and to report on the results to the Subsidiary Body on Implementation for consideration at its second meeting;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11 (g)</b></p> <p><i>Continue efforts to facilitate capacity development activities for indigenous peoples and local communities</i></p>

<sup>1</sup> Some of the individual activities listed under the Capacity Development Unit will be facilitated and supported by the Units dealing with the substantive issues.

**Modus operandi of the Subsidiary Body on Implementation and mechanisms to support review of implementation**

**SBI 1/9, para. 2**

*Facilitate the further testing, and development of the methodology, including applying it through a pilot phase and report on progress to the Subsidiary Body on Implementation at its second meeting;*

**SBI 1/9, para. 4**

*Prepare, in consultation with Parties and relevant stakeholders, information on the obstacles identified in paragraph 3 above, as well as to identify effective practices related to the implementation of national and global targets, based on national reports, including consideration of possible elements of mechanisms for review of implementation, such as the voluntary peer review mechanism for national biodiversity strategies and action;*

**COP 12 Capacity Building activities**

**XII/2 B, XI/2**

*Develop online tools to enable Parties and IPLCs to assess and register their capacity-building (CB) and technical and scientific cooperation (TSC) needs in the clearing-house mechanism (CHM) (This includes the Bio-Bridge Initiative (BBI) personnel – BBI Programme Manager (at P-4 level), a BBI Programme Assistant (at G6 level) and BBI consultants – funded by the Government of the Republic of Korea.);*

*Develop and maintain a capacity development web portal and online searchable databases for Capacity-building and TSC initiatives, resources and opportunities (including Capacity-building and TS providers) in the CHM;*

*Further develop and maintain the SCBD e-learning platform (LMS) to facilitate the hosting, administration and delivery of e-learning courses and modules with input from Parties and indigenous peoples and local communities. (The Japan Biodiversity Fund (JBF) has provided \$62,290 for the establishment and maintenance of a SCBD Learning Management System (LMS) to host the e-learning courses/modules until 2020. This was part of a larger project, which also supported the development of two e-learning modules on biosafety and three e-learning modules on access and benefit-sharing);*

*Establish a help desk to support Parties in articulating their CB/TSC needs and elaborating their requests for assistance and coordinate the matching of requests for assistance with available TSC support (resources, expertise and support tools). (The Government of the Republic of Korea, through the Bio-Bridge Initiative (BBI), has pledged to support the operations of a help desk to assist Parties to articulate their needs and requests for assistance and match them with available technical support, as appropriate);*

*Develop and maintain a follow-up support mechanism for beneficiaries (alumni) of CB and TSC activities supported or facilitated by the Secretariat in collaboration with partners to foster peer-to-peer learning and experience-sharing among practitioners from Parties.*

**Article 18; XI/2, XII/2 B**

*Conduct matchmaking roundtables and workshops to link Parties that have technical and scientific needs with Parties or institutions that are able to provide assistance to meet those needs through mutual partnerships;*

*Establish monitoring and evaluation (M&E) mechanisms for CB and TSC activities, materials and tools supported and facilitated by the Secretariat in collaboration with partner organizations;*

**Aichi Biodiversity Target 1**

**XII/2 C; XII/10; VIII/6; IX/32, para. 12; VII/24; IX/32, para. 10; XII/2 C; para. 3; NP-1/9**

*Organize workshops on messaging within the framework of CEPA and the UNDB;*

**XII/5, paras. 1 and 3 of annex; XII/9, paras. 3 and 5; XI/6, para. 26**

*Building on the outputs of activities that took place in 2015-2016, support the Global Youth Biodiversity Network in organizing and delivering three follow-up regional capacity-building workshops for youth (including preparatory webinars); in preparing a supportive capacity-building toolkit on the basis of guidelines prepared in 2016, in facilitating the participation of youths in relevant CBD meetings, and organizing a global youth and biodiversity summit;*

**Aichi Biodiversity Target 2**

**XII/23; XI/15; XII/1; XII/2; XII/5; XI/30; XII/9; XI/6**

*Develop a toolkit to guide the integration of biodiversity and ecosystem services into public urban infrastructure development;*

**XII/23; XI/15; XII/1; XII/2; XII/5; XI/30; XII/9; XI/6**

*Compile and make available examples (success stories) of mainstreaming biodiversity across subnational and local governments;*

**XII/4**

*Develop e-learning material on ecosystem accounting;*

*Organize introductory capacity-building workshops ecosystem accounting on the margins of CBD meetings;*

**XII/4 para 3, XII/5 para 15**

*Support capacity - building for mainstreaming biodiversity into development processes, poverty eradication and the implementation of the 2030 Agenda;*

**Aichi Biodiversity Target 3**

**XI/30, anticipated COP 13 decision on resource mobilization**

*Develop guidance on the full implementation of Aichi Target 3 on incentive measures and the milestones for its adoption, including a set of good practice cases and lessons learned;*

*Based on the above, develop an e-learning tool on the full implementation of Aichi Target 3 on incentive measures and the milestones for its adoption, including a set of good practice cases and lessons learned;*

**Aichi Biodiversity Target 4**

**XII/10, para. 3 (d) 3 (f). XI/7 para 5 (a)**

*Develop guidance and learning materials for business options to contribute to the implementation of the Aichi Biodiversity Target;*

*Organize technical workshops on business and biodiversity reporting;*

	<p><i>Develop a good practice guide on identifying and assessing biodiversity ecosystem services values for business;</i></p> <p><b>Aichi Biodiversity Target 4 and others (1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 14, 15, 18 and 20)</b></p> <p><b>XII/11</b></p> <p><i>Organize sustainable tourism training activities with partners;</i></p> <p><i>Promote technical and scientific cooperation on tourism development in sensitive coastal and marine ecosystems;</i></p> <p><i>Review, publish and disseminate the new “User’s Guidelines on Biodiversity and Tourism Development”;</i></p> <p><b>Aichi Biodiversity Targets 5, 14 and 15 (and indirectly Targets 7, 11, 12 and 13)</b></p> <p><b>XII/19, para. 5; XI/16, para. 2; XII/1, paras. 13, 18 and 20 (c)</b></p> <p><i>Organize and facilitate regional capacity-building workshops on the design of national restoration assessments and plans to achieve Targets 5, 14 and 15. (Partial funding (200K) secured from FERI).</i></p> <p><i>Conduct/compile and disseminate case studies showcasing how countries are practically working toward reaching targets 5, 11, 14 and 15 in a coordinated manner;</i></p> <p><b>Aichi Biodiversity Target 5 and other forest-related targets (1, 2, 3, 4, 5, 7, 9, 10, 11, 12, 13, 14, 15, 18, 19, 20)</b></p> <p><b>XII/6, XI/6, IX/5, X/36, XII/31</b></p> <p><i>Develop and implement targeted capacity-building activities to support the implementation of forest related Aichi Biodiversity Targets and streamline forest-related reporting and linkages to SDGs;</i></p> <p><b>Aichi Biodiversity Targets 6, 10, 11</b></p> <p><b>X/29; XI/17; XI/18; XII/22; XII/23</b></p> <p><i>Conduct regional capacity building workshops on marine issues through the SOI;</i></p> <p><i>Conduct national level training and learning exchange workshops through the SOI. (secured from Republic of Korea)</i></p> <p><i>Conduct global training of trainers workshops through SOI. (secured from Republic of Korea).</i></p> <p><i>Refine and enhance the SOI knowledge-sharing mechanism;</i></p> <p><b>Aichi Biodiversity Target 7 (also Targets 8, 13, 14, 15)</b></p> <p><b>X/35</b></p> <p><i>Support countries to integrate dry and sub-humid lands concerns into NBSAPs and national development planning.</i></p> <p><b>XII/6, XII/20, XI/23, X/34</b></p> <p><i>Conduct joint training and capacity-building workshops on integrating biodiversity and ecosystem services into sustainable food and agricultural production.</i></p> <p><i>Develop joint training materials and guidelines, including e-learning modules, on integrating biodiversity and ecosystem services into sustainable food and</i></p>
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*agricultural production;*

**Aichi Biodiversity Target 9**

**XII/16**

*Organize capacity-building workshops on management of invasive alien species (IAS), including pests and diseases.*

**XII/11 paras. 2, 4 (a) and 4 (c); XI/15, paras. 5 and 8**

*Organize, in collaboration with regional partners, training workshops to build capacity of key actors in SIDS to design and submit good quality project proposals on IAS;*

**XII/16 and all BS COP-MOP 7 decisions**

*Organize workshops in SIDS to support implementation of Aichi Target 9 and operational objective 2.3 of the Strategic Plan for the Cartagena Protocol on Biosafety 2011-2020;*

**XII/17 para 9 (c)**

*Develop decision-support tools for assessing and evaluating the social, economic and ecological consequences of invasive alien species; cost-benefit analyses for eradication, management and control measures; and tools for examining the impacts of climate change and land-use change on biological invasions;*

**XI/28 para 22**

*Facilitate the implementation of the plan of work of the Global Invasive Alien Species Information Partnership;*

**Aichi Biodiversity Targets 14, 8**

**X/28, XI/23**

*Develop training materials and guidelines to improve the contribution of inland water biodiversity and ecosystem services to natural disaster risk reduction (DRR).*

**Aichi Biodiversity Target 17**

**X/2**

*Implement pilot project and develop capacity-building materials/ tools (including guidelines and good practice toolkits) on incorporation of spatial biodiversity data, and socioeconomic data, into the biodiversity planning process and NBSAPs implementation, drawing on results from the pilot project.*

*Provide technical support to a second group of 5 to 10 pilot national projects to enable Parties to document and share experiences and lessons learned in their NBSAP development and revision processes.*

**X/2, XII/9 and SBI-1/4**

*Enhance the capacity of local governments to adopt and implement NBSAPs.*

**Aichi Biodiversity Targets 18 and 16**

**XII/12 A, paras. 7, 11 and 13; NP-1/8**

*Organize training of trainers' programmes on traditional knowledge (TK), including ABS mechanisms for the utilization of traditional knowledge associated with genetic resources, for Indigenous Peoples and Local Communities (IPLCs)*

	<p><i>and NFPs for TK;</i></p> <p><i>Provide training grants to the trained trainers to organize subnational workshops and continue to support them in these workshops;</i></p> <p><b>Aichi Biodiversity Target 19</b></p> <p><b>X/15; XII/2 B para. 18</b></p> <p><i>Provide support to Parties in the establishment and maintenance of national CHMs through capacity-building workshops and other means.</i></p> <p><b>XII/2 B para 9</b></p> <p><i>Organize “biodiversity knowledge fairs/Expos” to introduce relevant latest scientific and technological developments to biodiversity policy-makers and practitioners.</i></p> <p><b>XII/2</b></p> <p><i>Develop guidebooks on technical and scientific cooperation and pilot online courses based on the countries’ priority needs;</i></p> <p><i>Offer training to Parties on technical and scientific cooperation issues, using the online sourcebooks;</i></p> <p><b>Aichi Biodiversity Target 20</b></p> <p><b>XII/3; anticipated decision by COP 13 on resource mobilization</b></p> <p><i>Cooperate with UNDP-BIOFIN to leverage BIOFIN technical support and capacity -building to non-BIOFIN core countries;</i></p> <p><i>Cooperate with GEF Secretariat to leverage capacity -building and synergy among conventions through the GEF expanded constituency workshops;</i></p> <p><b>XII/3, XII/30, anticipated COP 13 decisions on financial mechanism</b></p> <p><i>Cooperate with GEF Secretariat to leverage capacity -building and synergy among conventions through the GEF expanded constituency workshops;</i></p> <p><b>Cross-cutting activities (all Aichi Biodiversity Targets) - Global Taxonomic Initiative</b></p> <p><b>XII/16, XI/28</b></p> <p><i>Organize training of trainers courses on the application of molecular technology for species identification;</i></p> <p><b>Cross-cutting activities (all Aichi Biodiversity Targets) - Gender mainstreaming</b></p> <p><b>XII/7 paras.7 and 23</b></p> <p><i>Collect and disseminate relevant information on gender and biodiversity, with a view to establishing a knowledge base to inform Parties’ actions;</i></p> <p><b>XII/7 para. 14</b></p> <p><i>Collaborate with the Biodiversity Indicators Partnership to develop and finalize a set of indicators on gender and biodiversity preliminarily identified by the Partnership.</i></p> <p><b>XII/7 para.32</b></p>
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	<p><i>Establish partnerships and networks to promote the mainstreaming of gender under the Convention;</i></p> <p><b>XII/7 para. 45</b></p> <p><i>Conduct a capacity needs assessment in collaboration with gender experts and women, particularly indigenous women;</i></p> <p><b>XI/9 para 8</b></p> <p><i>Organize further global, regional and subregional capacity-building activities for the exchange of experiences on issues relevant to the Gender Plan of Action;</i></p>														
<i>Approved posts:</i>	P-5 Senior Programme Officer; G-6 Programme Assistant (funded from Programme support costs)														
<i>Resources from outside the core budget</i>	<p><b>BE Trust Fund</b></p> <p><b>Total: 2017-2020: US\$8,928,500 *</b></p> <table> <tr> <td><b>Consultants:</b></td><td>\$2,800,000</td></tr> <tr> <td><b>Staff Travel:</b></td><td>\$ 173,000</td></tr> <tr> <td><b>Expert Meetings:</b></td><td>\$ 165,000</td></tr> <tr> <td><b>Capacity-building Workshops:</b></td><td>\$5,573,000</td></tr> <tr> <td><b>Other Workshops:</b></td><td>\$ 100,000</td></tr> <tr> <td><b>Report Prepn./Printing:</b></td><td>\$ 7,500</td></tr> <tr> <td><b>Publications:</b></td><td>\$ 110,000</td></tr> </table>	<b>Consultants:</b>	\$2,800,000	<b>Staff Travel:</b>	\$ 173,000	<b>Expert Meetings:</b>	\$ 165,000	<b>Capacity-building Workshops:</b>	\$5,573,000	<b>Other Workshops:</b>	\$ 100,000	<b>Report Prepn./Printing:</b>	\$ 7,500	<b>Publications:</b>	\$ 110,000
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<b>Report Prepn./Printing:</b>	\$ 7,500														
<b>Publications:</b>	\$ 110,000														
	<i>Japan Biodiversity Fund Team: D1- Global Coordinator; 2 P4 Programme Officers; 2 GS Programme Assistants; – all funded from the Japan Biodiversity Fund.</i>														

\* Most of these activities are to support the Capacity-Building Short-term Action Plan

(c) *Clearing-House Mechanism Unit*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b></p> <p><i>Provide support to achieve the mission, goals and objectives of the Clearing-House Mechanism for the period 2011-2020, as adopted by decision X/15.</i></p> <p>Article 11 of the Convention; Aichi targets 2, 3 and 4; decisions XI/4 and XI/30; WGRI recommendation 5/10; anticipated decision of COP-13.</p> <p><b>Responsibilities of the Unit:</b></p> <ul style="list-style-type: none"> <li>(a) Coordinate the implementation of the CHM work programme;</li> <li>(b) Prepare progress reports and other documents related to the CHM;</li> <li>(c) Service the meetings of the Informal Advisory Committees of the CHM and the components of major CBD meetings related to the CHM;</li> <li>(d) Coordinate, with the Biosafety and ABS units, on common approaches to development of tools to the CHM, BCH and ABS Clearing-House.</li> <li>(e) Provide support to Parties on matters related to the CHM including the further development of national CHMs.</li> <li>(f) Collaborate with Parties and partners to promote further exchange of relevant biodiversity-related information and knowledge.</li> </ul>
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	Support implementation of Aichi Targets 3 as well as relevant elements of Aichi Targets 2 and 4, COP decisions on incentive measures, trade and other economic aspects relevant for the implementation of the objectives of the Convention.
<i>Functional Objectives</i>	3.2 Manage and facilitate access to, and sharing of knowledge and information relevant to biodiversity, biosafety and access and benefit sharing;
<i>Activities: Clearing House Mechanism Unit</i>	<p><b>Capacity-building, technical and scientific cooperation, technology transfer and the clearing-house mechanism</b></p> <p><b>SBI 1/5, recommendation to COP, para. 7</b>  <i>Extend the mandate of the informal advisory committee to the clearing-house mechanism, as defined by its operational guidelines, and to undertake a further review of that mandate at the fifteenth meeting of the Conference of the Parties;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11(b)</b>  <i>Invite relevant international organizations, including United Nations bodies, to strengthen coherent action on capacity-building and through an integrated support platform of the clearing-houses of the Convention for identifying the needs of Parties and of indigenous peoples and local communities and linking them with available expertise and knowledge, using the clearing-house mechanism;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11(h)</b>  <i>Implement the web strategy for the Convention and its Protocols, in line with the communication strategy;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11(i)</b>  <i>Further develop the clearing-house mechanism, in line with the web strategy and with the work programme for the clearing-house mechanism in support of the Strategic Plan for Biodiversity 2011-2020;</i></p> <p><b>SBI 1/5, recommendation to COP, para. 11(j)</b>  <i>Submit a progress report for consideration by the Subsidiary Body on Implementation at its second meeting on the above elements, taking into account information provided through the national reports, the clearing-house mechanism and the Traditional Knowledge Portal;</i></p>
<i>Approved posts</i>	P-4 Programme Officer, CHM; P-3 Documentation Officer; P-3 Website Officer; G-7 Programme Assistant; G-4 Information Assistant
<i>Resources from outside the core budget</i>	<p><b>BE Trust Fund</b>  <b>Total: 2017-2020: US\$290,000</b></p> <p><b>Consultants:</b> \$ 250,000  <b>Expert Meeting:</b> \$ 40,000</p>

(d) *Information Technology Unit:*

<i>Overview of responsibilities</i>	<p><b>Mandate:</b></p> <p><i>Develop, implement, monitor and report on the Information Communication and</i></p>
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	<p><i>Technology (ICT) work plan based on priorities agreed by the management:</i></p> <p>Article 20 of the Convention; Aichi Targets 20;</p> <p><b>Responsibilities of Unit:</b></p> <p>(a) Service Secretariat-wide divisions, Parties and other stakeholders including NGOs, website visitors, CBD meeting participants, among others, based on the ICT work plan;</p> <p>(b) Align Secretariat's IT infrastructure, ICT strategy and product architecture with its strategic priorities following United Nations rules and regulations;</p> <p>(c) Support the Secretariat administration by identifying and managing vendors and contractors that supply infrastructure solutions and services;</p> <p>(d) Develop strategies to increase the organization's efficiency and the quality of products offered to internal and external clients;</p> <p>(e) Streamline Secretariat business processes with technology;</p> <p>(f) Manage the technology architecture of the Secretariat. Support implementation of, and sustained follow-up to, Article 20 on financial resources, as well as emerging financial targets on resource mobilization.</p>
<i>Functional Objectives</i>	<p>3.2 Manage and facilitate access to, and sharing of knowledge and information relevant to biodiversity, biosafety and access and benefit sharing</p> <p><i>Indicative activities</i></p> <p>3.2.1 Provide innovative and effective knowledge sharing and information services to facilitate the implementation of the Convention and its Protocols</p> <p>3.2.2 Develop and maintain the central portal, its clearing houses and databases to facilitate access to, and sharing of biodiversity, biosafety and access and benefit sharing related information in user-friendly, searchable, and understandable manner</p> <p>3.2.3 Develop and maintain platforms through the CHM for online forums and real-time/virtual conferences on topics relevant to the implementation of the Convention and its Protocol.</p> <p>Information systems management (including the implementation of the information systems strategy for the Secretariat; management of equipment); maintenance of network infrastructure and provision of PC support to staff; maintenance of internal information systems, design and implementation of specialized databases, analytical tools, and CHM and BCH services; development and maintenance of websites, portals and related information services (including CBD and BCH websites); design and implementation of interoperability mechanisms; provision of required IT services for Convention and Protocol meetings.</p> <p>Efficient and secure SCBD networks; specialized information systems; high-quality IT services.</p>
<i>Approved posts</i>	<p>P-4 Internet/Electron. Communications Officer ; P-3 Computers Systems Officer;</p> <p>P-3 Programme Officer – Computer Information Systems Officer; P-3 Programme Officer ABS-CH; P-2 Associate Programme Officer ABS-CH; P-2 Associate Computer Officer; P-2 Associate Information Systems Officer.</p> <p>2 G-7 Computer operations Assistants; G-6 <i>Computers Systems Assistant (New)</i>;</p>

## 5. Administration, Finance and Conference Services Division

### (a) Overall management

<i>Overview of responsibilities</i>	<p><b>Mandate:</b>  <i>Provide fund management, financial services and logistics support and efficient administrative and human resources support for the Secretariat of the Convention and its Protocols, within the United Nations rules and regulations and under the guidance of Parties,</i></p> <p><b>Responsibilities of Division:</b></p> <p>(a) Establish and ensure compliance with internal controls in keeping with the United Nations Rules and Regulations and Administrative Instructions in providing fund management, administration, financial, personnel and logistic support to Secretariat staff and Parties towards the successful implementation of the programme of work of the Convention and its Protocols within the budgets approved by the Parties;</p> <p>(b) Provide accurate reports to donors, and Secretariat staff on the use of contributions received;</p> <p>(c) Provide guidance to the Executive Secretary, senior management and staff on all administrative and financial matters;</p> <p>(d) Liaise with the lead United Nations Agency and Host Government to ensure the security of SCBD staff and premises;</p> <p>(e) Organize and arrange conference services for the meetings organized under the Convention mandate, as needed.</p>
<i>Functional Objectives</i>	<p>6.1 Provide management and strategic planning to maximise the effectiveness of the Secretariat</p> <p>6.2 Provide fund management and logistics support under the guidance of the Parties and within the rules and regulations of the United Nations</p> <p>6.3 Provide efficient administrative and human resources support to staff of the Convention and its Protocols</p>
<i>External linkages/Partnerships</i>	UNEP, UNON other United Nations agencies at the duty station; the host Government; diplomatic missions and delegations; other convention secretariats
<i>Resources required</i>	<p>1. Staff costs:          2017: \$ 587,300                      2018: \$ 601,100</p> <p>2. COP and COP-MOP meetings:          2017: \$ 592,300                      2018: \$ 1,121,200</p> <p>3. Travel on official business:          2017: \$ 55,000                      2018: \$ 55,000</p> <p>4. Participation of LDC/SIDS in intersessional meetings          2017: \$150,000                      2018: \$ 245,000</p> <p>5. Rent and associate costs          2017: \$ 1,239,700                      2018: \$ 1,257,600</p> <p>6. General Operating expenses          2017: \$ 974,600                      2018: \$ 721,600</p> <p>7. Temporary assistance and overtime          2017: \$ 10,000                      2018: \$ 10,000</p>

<i>Resources from outside the core budget</i>	<b>BZ Trust Fund</b> 2017-2020: \$4,520,000 Developing Countries and Economies in transition participation in COP and COP-MOP meetings  <b>Other sources</b> P-5-Chief, Financial Resources Management Service; Funded by from Programme Support Costs.
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(b) *Finance Unit:*

<i>Overview of responsibilities</i>	<b>Responsibilities of Unit:</b> (a) Ensure compliance with the United Nations Financial Regulations and Rules and financial directives issued by UNON and United Nations Controller in the expenditure and recording of expenditure of the funds administered by the Secretariat. (b) Prepare and present the biennium budgets of the various Trust funds managed by the Secretariat to the Conference of the Parties (c) Monitor the Secretariat resources and their effective use in accordance with the approved programme. (d) Ensure the accounts of the Secretariat are in compliance with IPSAS and properly reflected in Umoja. (e) Provide timely information to programme managers regarding the funding status of their project budgets. (f) Provide services as a Travel Processing Office (TPO) in Umoja including issuance of tickets and arrangements for travel for staff, consultants and participants.
<i>Resources from outside the core budget</i>	P-4 Budget and Finance Officer; P-3- Budget and Finance Officer; P-2 Associate Finance Officer (vacant); G-7 Senior Finance Assistant; 2 G-6 Travel Assistants; G-5 Finance Assistant; G-5 Fund Management Assistant; G-4 Finance Assistant (G4) (vacant). All staff funded by UNEP from Programme Support Costs.

(c) *Administration and Human Resources Unit:*

<i>Overview of responsibilities</i>	<b>Responsibilities of Unit:</b> (a) Provide administrative and personnel support to Secretariat staff through the interpretation and implementation of staff rules and regulations, the necessary actions in Umoja and Inspira and also provide guidance to staff regarding all human resources issues including training and Language Proficiency Examinations (LPE). (b) Prepare the necessary documentation for the recruitment of staff, translators, consultants, contractors, Gratis Personnel (JPO, NRLA and interns), and necessary follow-up actions with UNEP and UNON. (c) Liaise with the Host Government regarding the official status of staff members, (issuance, renewal and cancellation of official documents). (d) Provide office management and maintenance of services for the operation of the Secretariat- (procurement; building management, inventory etc.)
<i>Resources from outside the core budget</i>	P-3 Administrative Officer; 2 G-6 Human Resources Assistants; 3 G-6 Administrative Assistants; G-4 Administrative Clerk; G-3 Team Assistant ; All staff funded from Programme Support Costs.

(d) *Conference Services Unit:*

<i>Overview of responsibilities</i>	<p>Responsibilities of Unit:</p> <p>(a) Ensure the successful organization of meetings under the Convention and its Protocols by arranging for suitable facilities, staffing (general meeting services staff, interpreters, security staff, report writers, room attendants and others as required), equipment and the timely production and distribution of pre-session, in-session and post-session documentation;</p> <p>(b) Liaise with Host Countries to negotiate appropriate Host Country Agreements and follow up with coordinating actions towards the adequate provision of agreed terms and logistics;</p> <p>(c) Arrange logistics for the smooth functioning of meetings including arrangements for side-events and catering as required and also ensure reduction in the carbon footprint of SCBD meetings;</p> <p>(d) Provide editorial services for the Secretariat including liaising with Division and Unit Heads, and with translators and/or authors and posting documents in final form.</p> <p>(e) Manage translation of Secretariat documents including compiling and maintenance of a roster of translators in the six United Nations languages;</p>
<i>Approved Posts:</i>	P-4 Editor; P-3 Conference Officer; G-7 Editorial Assistant; G-7 Conference Services Assistant; G-6 Conference Services Assistant;
<i>Resources from outside the core budget</i>	G-6-Conference Services Assistant funded from Programme Support Costs.



*Annex I*

**RESOURCE REQUIREMENTS FROM THE SPECIAL VOLUNTARY TRUST FUND (BE) FOR  
 ADDITIONAL VOLUNTARY CONTRIBUTIONS IN SUPPORT OF APPROVED ACTIVITIES  
 FOR THE PERIOD 2017-2020**

*(Thousands of United States dollars)*

<b>I. Description</b>	<b>2017-2020</b>
<b>1. EXPERT MEETINGS</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
Biodiversity and Health	30.0
Scientific assessment of progress towards selected Aichi biodiversity targets	50.0
<b>Scientific and Policy Support Division</b>	
<b>Conservation and Sustainable Use Unit</b>	
Forests Biodiversity	100.0
Technical expert meeting on Aichi Target 11	60.0
Marine and Coastal Biodiversity	200.0
Climate change and biodiversity & Dry and sub-humid lands	215.0
<b>Biosafety and Biosecurity Unit</b>	
AHTEG on Synthetic Biology	100.0
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Cooperation and Partnerships Unit</b>	
Enhancing synergies among biodiversity-related conventions	460.0
<b>Communications and Awareness Unit</b>	
Interim Advisory Committee for CEPA	70.0
<b>Implementation Support Division</b>	
<b>Clearing House Mechanisms Unit</b>	
Interim Advisory Committee for the CHM	40.0
<b>Capacity Development Unit</b>	
Incentive measures (Aichi target 3)	100.0
Technical and scientific cooperation	65.0
<b>2. CAPACITY-BUILDING WORKSHOPS</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
Sixth national reports preparation	450.0
<b>Scientific and Policy Support Division</b>	
<b>Conservation and Sustainable Use Unit</b>	
Marine and Coastal Biodiversity	300.0
Climate change and biodiversity & Dry and sub-humid lands	600.0
<b>Implementation Support Division</b>	

<b>I. Description</b>	<b>2017-2020</b>
<b>Capacity Development Unit</b>	
Capacity Development Short-term Action Plan*	5,573.0
 <b>3. OTHER WORKSHOPS</b>	
<b>Office of the Executive Secretary</b>	
<b>Legal Advice and Support Unit</b>	
COP Regional preparatory meetings	100.0
<b>Monitoring, Review and Reporting Unit</b>	
Biodiversity and Human Health	380.2
 <b>Scientific and Policy Support Division</b>	
<b>Conservation and Sustainable Use Unit</b>	
Forests Biodiversity	120.0
Ecosystem restoration	80.0
Marine and Coastal Biodiversity	100.0
 <b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Economic Policy and Resource Mobilization Unit</b>	
Biodiversity and Sustainable Development	300.0
Financial Mechanism	300.0
 <b>Implementation Support Division</b>	
<b>Capacity Development Unit</b>	
Partnerships with education and training institutions	100.0
 <b>4. STAFF</b>	
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Economic Policy and Resource Mobilization Unit</b>	
Business engagement (P-3)	342.5
 <b>5. CONSULTANTS</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
National reports	130.0
Implementation of the Strategic Plan for Biodiversity 2011-2020	30.0
IPBES and the Subsidiary Body on Implementation	20.0
Biodiversity and Human Health	138.0
Scientific assessment of progress towards selected Aichi biodiversity targets	15.0
Implications of the IPBES assessment on pollinators, pollination and food production	90.0
 <b>Scientific and Policy Support Division</b>	
<b>Conservation and Sustainable Use Unit</b>	
Forests Biodiversity	40.0
Sustainable wildlife management	10.0
Ecosystem restoration	10.0
Progress towards the achievement of Aichi Biodiversity Targets 11 and 12	75.0

<b><i>I. Description</i></b>	<b>2017-2020</b>
Marine and Coastal Biodiversity	130.0
Climate change and biodiversity & Dry and sub-humid lands	40.0
<b>Biosafety and Biosecurity Unit</b>	
Invasive alien species	40.0
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Cooperation and Partnerships Unit</b>	
Gender	50.0
Sub-national and local implementation	30.0
Biodiversity and tourism development	20.0
Enhancing synergies among biodiversity-related conventions	28.0
<b>Economic Policy and Resource Mobilization Unit</b>	
Biodiversity and Sustainable Development	30.0
Resource mobilization	180.0
Financial mechanism	110.0
<b>Communications and Awareness Unit</b>	
CEPA and the United Nations decade on biodiversity	20.0
<b>Implementation Support Division</b>	
<b>Clearing House Mechanisms Unit</b>	
Clearing House Mechanism	250.0
<b>Capacity Development Unit</b>	
Capacity Development Short-term Action Plan*	2,800.0
<b>6. STAFF TRAVEL</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
National Reports	60.0
Global Biodiversity Outlook	40.0
Implementation of the Strategic Plan for Biodiversity 2011-2020	65.0
Indicators for the Strategic Plan for Biodiversity 2011-2020	30.0
Biodiversity and Human Health	55.0
Scientific assessment of progress towards selected Aichi biodiversity targets	10.0
<b>Scientific and Policy Support Division</b>	
<b>Conservation and Sustainable Use Unit</b>	
Forests Biodiversity	45.0
Climate change and biodiversity & Dry and sub-humid lands	100.0
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Cooperation and Partnerships Unit</b>	
Gender	30.0
Enhancing synergies among biodiversity-related conventions	18.0
Sub-national and local implementation	10.0
Biodiversity and tourism development	15.0

<b><i>I. Description</i></b>	<b>2017-2020</b>
<b>Economic Policy and Resource Mobilization Unit</b>	
Resource mobilization	20.0
Biodiversity and Sustainable Development	15.0
<b>Communications and Awareness Unit</b>	
CEPA and the United Nations decade on biodiversity	50.0
<b>Implementation Support Division</b>	
<b>Capacity Development Unit</b>	
SBI and mechanisms to support review of implementation	155.0
Business and biodiversity	3.0
Gender mainstreaming	15.0
<b>7. REPORT PREPARATION/PRINTING</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
Biodiversity and Human Health	67.0
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Economic Policy and Resource Mobilization Unit</b>	
Biodiversity and Sustainable Development	3.0
<b>Communications and Awareness Unit</b>	
CEPA and the United Nations decade on biodiversity	20.0
<b>Implementation Support Division</b>	
<b>Capacity Development Unit</b>	
SBI and mechanisms to support review of implementation	2.5
Business and biodiversity	5.0
<b>8. PUBLICATIONS</b>	
<b>Office of the Executive Secretary</b>	
<b>Monitoring, Review and Reporting Unit</b>	
Biodiversity and Human Health	30.0
<b>Scientific and Policy Support Division</b>	
<b>Access and Benefit Sharing and Traditional Knowledge Unit</b>	
Article 8j and related provisions	10.0
<b>Conservation and Sustainable Use Unit</b>	
Forests Biodiversity	13.0
Climate change and biodiversity & Dry and sub-humid lands	70.0
<b>Mainstreaming, Cooperation and Outreach Support Division</b>	
<b>Cooperation and Partnerships Unit</b>	
Sub-national and local implementation	15.0
Biodiversity and tourism development	15.0
<b>Communications and Awareness Unit</b>	
CEPA and the United Nations decade on biodiversity	40.0

<b><i>I. Description</i></b>	<b>2017-2020</b>
<b>Implementation Support Division</b>	
<b>Capacity Development Unit</b>	
Biodiversity and tourism development	50.0
Clearing House Mechanism	50.0
Gender mainstreaming	10.0
<b>Sub-total I</b>	<b>15,658.2</b>
<b><i>II. Programme support costs (13%)</i></b>	<b>2,035.6</b>
<b>TOTAL COST (I + II)</b>	<b>17,693.8</b>

\* See UNEP/CBD/COP/13/3 for details.

*Annex II*

**RESOURCE REQUIREMENTS FROM THE SPECIAL VOLUNTARY TRUST FUND (BH) FOR  
 ADDITIONAL VOLUNTARY CONTRIBUTIONS IN SUPPORT OF APPROVED ACTIVITIES  
 OF THE CARTAGENA PROTOCOL ON BIOSAFETY FOR THE PERIOD 2017-2020**

*(Thousands of United States dollars)*

<b>I. Description</b>	<b>2017-2020</b>
<b>1. EXPERT MEETINGS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Biosafety and Biosecurity Unit</b>	
AHTEG on Risk Assessment and Risk Management	70.0
AHTEG on Socio-economic Considerations	80.0
<b>2. CAPACITY-BUILDING WORKSHOPS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Biosafety and Biosecurity Unit</b>	
Sampling, detection and identification of LMOs	300.0
Mainstreaming biosafety into NBSAP and development plans	360.0
Implementation of the Cartagena Protocol and the Convention at the national level	350.0
Risk assessment of LMOs	300.0
Implementation the LMO identification	420.0
Workshops on public awareness, education, and public participation concerning LMOs	300.0
Training courses on public participation and public access to information	200.0
Supplementary Protocol on Liability and Redress	300.0
<b>3. CONSULTANTS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Biosafety and Biosecurity Unit</b>	
Unintentional transboundary movements of LMOs	10.0
Mainstreaming biosafety into NBSAPs and national development plans	65.0
Risk assessment of LMOs	80.0
Sampling, detection and identification of LMOs	80.0
Public awareness concerning LMOs	50.0
<b>4. STAFF TRAVEL</b>	
<b>Scientific and Policy Support Division</b>	
<b>Biosafety and Biosecurity Unit</b>	
Mainstreaming biosafety into NBSAPs and national development plans	30.0
<b>Sub-total I</b>	<b>2,995.0</b>
<b>II. Programme support costs (13%)</b>	<b>389.3</b>
<b>TOTAL COST (I + II)</b>	<b>3,384.3</b>

*Annex III*

**RESOURCE REQUIREMENTS FROM THE SPECIAL VOLUNTARY TRUST FUND (BX) FOR  
 ADDITIONAL VOLUNTARY CONTRIBUTIONS IN SUPPORT OF APPROVED ACTIVITIES  
 OF THE NAGOYA PROTOCOL ON ACCESS AND BENEFIT SHARING  
 FOR THE PERIOD 2017-2020**

*(Thousands of United States dollars)*

<b><i>I. Description</i></b>	<b>2017-2020</b>
<b>1. CAPACITY-BUILDING WORKSHOPS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Access and Benefit Sharing and Traditional Knowledge Unit</b>	
ABS Clearing House	20.0
Legal frameworks to implement the Nagoya Protocol	840.0
Implementing the Nagoya Protocol	150.0
Train communicators and disseminate the ABS awareness-raising toolkit	28.0
<b>2. CONSULTANTS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Access and Benefit Sharing and Traditional Knowledge Unit</b>	
Online Global Network on Biodiversity Law	40.0
Establishing legal frameworks to implement the Nagoya Protocol	100.0
ABS practices and experiences in different ex situ collections	20.0
Analysis of information for first assessment and review process of the Nagoya Protocol	20.0
<b>3. STAFF TRAVEL</b>	
<b>Scientific and Policy Support Division</b>	
<b>Access and Benefit Sharing and Traditional Knowledge Unit</b>	
ABS Clearing House	60.0
<b>4. PUBLICATIONS</b>	
<b>Scientific and Policy Support Division</b>	
<b>Access and Benefit Sharing and Traditional Knowledge Unit</b>	
ABS Clearing House	20.0
Train communicators and disseminate the ABS awareness-raising toolkit	2.0
<b>Sub-total I</b>	<b>1,300.0</b>
<b><i>II. Programme support costs (13%)</i></b>	<b>169.0</b>
<b>TOTAL COST (I + II)</b>	<b>1,469.0</b>

*Annex IV*

**Abbreviations and acronyms**

ABS	Access and Benefit Sharing
AFC	Administration, Finance and Conference Services Division
AHTEG	Ad Hoc Technical Expert Group
BCH	Biosafety Clearing-House
CEPA	Communication, Education, and Public Awareness
CGRFA	Commission on Genetic Resources for Food and Agriculture
CHM	Clearing-House Mechanism
CITES	Convention on International Trade in Endangered Species of Wild Fauna and Flora
CMS	Convention on the Conservation of Migratory Species of Wild Animals
CRIC	Committee to Review Implementation of the Convention (UNCCD)
EBSA	Ecologically or biologically significant marine area
FAO	Food and Agriculture Organization of the United Nations
GEF	Global Environmental Facility
GIASI	Global Invasive Alien Species Information Partnership
GTI	Global Taxonomy Initiative
I/LC	Indigenous and local community
IAIA	International Association for Impact Assessment
IAS	Invasive Alien Species
ICTSD	International Centre for Trade and Sustainable Development
IMO	International Maritime Organization
IMS	Implementation Support Division
IPBES	Intergovernmental Platform on Biodiversity and Ecosystem Services
IPCC	Intergovernmental Panel on Climate Change
IT-PGRFA	International Treaty on Plant Genetic Resources for Food and Agriculture
IUCN	International Union for Conservation of Nature
LADA	Land Degradation Assessment in Drylands
MCOS	Mainstreaming, Cooperation and Outreach Support Division
MDG	Millennium Development Goals
MEA	Multilateral Environmental Agreement
MOC	Memorandum of Cooperation
MOP	Meeting of the Parties
MOU	memorandum of understanding
MYPOW	Multi-Year Programme of Work
NBSAP	National Biodiversity Strategy and Action Plan
NP	Nagoya Protocol on Access and Benefit Sharing
OECD	Organisation for Economic Co-operation and Development (OECD)
OES	Office of the Executive Secretary
OIE	World Organization for Animal Health



PoWIB	Programme of Work on Island Biodiversity
PRSP	Poverty Reduction Strategy Papers
REDD+	reducing emissions from deforestation and forest degradation in developing countries (enhanced)
SBSTTA	Subsidiary Body on Scientific, Technical, and Technological Advice
SBI	Subsidiary Body on Implementation
SPS	Scientific and Policy Support Division
SPS	Sanitary and Phytosanitary Measures
STAP	Scientific and Technical Advisory Panel (GEF)
TBT	Technical barriers to trade
TK	Traditional knowledge
TRIPs	Trade-Related Intellectual Property Rights
TSI	Technical Support for Implementation
UN/DESA	United Nations Department of Economic and Social Affairs
UNAIDS	Joint United Nations Programme on HIV/AIDS
UNCCD	United Nations Convention to Combat Desertification
UNCED	United Nations Conference on Environment and Development
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNEA	United Nations Environment Assembly
UNEP	United Nations Environment Programme
UNESCO-MAB	Man and Biosphere Programme of the United Nations Educational, Scientific and Cultural Organization
UNFCCC	United Nations Framework Convention on Climate Change
UNFF	United Nations Forum on Forests
UNFPA	United Nations Population Fund
UNITAR	United Nations Institute for Training and Research
UNON	United Nations Office at Nairobi
UNPFII	United Nations Permanent Forum on Indigenous Issues
UPOV	Union for the Protection of New Varieties of Plants
WHO	World Health Organization
WIPO	World Intellectual Property Organization
WRI	World Resources Institute
WTO	World Trade Organization
WWDR	World Water Day Report

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