



Convention on Biological Diversity

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CONFERENCE OF THE
PARTIES TO THE
CONVENTION ON
BIOLOGICAL
DIVERSITY
Thirteenth meeting
Item 2 of the provisional
agenda*

CONFERENCE OF THE
PARTIES SERVING AS
THE MEETING OF THE
PARTIES TO THE
CARTAGENA
PROTOCOL ON
BIOSAFETY
Eighth meeting
Item 2.3 of the provisional
agenda**

CONFERENCE OF THE
PARTIES SERVING AS THE
MEETING OF THE PARTIES
TO THE NAGOYA PROTOCOL
ON ACCESS TO GENETIC
RESOURCES AND FAIR AND
EQUITABLE SHARING OF
BENEFITS ARISING FROM
THEIR UTILIZATION
Second meeting
Item 2.3 of the provisional agenda***

Cancun, Mexico,
4–17 December 2016

PROPOSED ORGANIZATION OF WORK

Note by the Executive Secretary

1. This note presents a plan for holding concurrently: the thirteenth meeting of the Conference of the Parties to the Convention; the eighth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol; and the second meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol (annex I) and a proposal of organization of work for these meetings (annex II)

2. An earlier version of the plan and proposed organization of work was prepared and made available as UNEP/CBD/SBI/1/12/Add.1 for consideration by the Subsidiary Body on Implementation at its first meeting. In its recommendation 1/11, the Subsidiary Body welcomed the plan and the proposed organization of work, and requested the Executive Secretary to finalize the organization of work in consultation with the Bureau of the Conference of the Parties and the host Government of Mexico, taking into account the views expressed and the outcomes of the meeting of the Subsidiary Body on Implementation, as well as the outcomes of the nineteenth and twentieth meetings of the Subsidiary Body on Scientific, Technical and Technological Advice. The organization of work as contained in annex II has been revised accordingly.

* UNEP/CBD/COP/13/1

** UNEP/CBD/BS/COP-MOP/8/1

*** UNEP/CBD/NP/COP-MOP/2/1

Annex I

PLAN FOR HOLDING CONCURRENTLY THE THIRTEENTH MEETING OF THE CONFERENCE OF THE PARTIES, THE EIGHTH MEETING OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES TO THE CARTAGENA PROTOCOL AND THE SECOND MEETING OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES TO THE NAGOYA PROTOCOL

A. Opening of the meetings

1. A representative of the Government of the Republic of Korea, the President of the twelfth meeting of the Conference of the Parties, will declare open the thirteenth meeting of the Conference of the Parties on Sunday 4 December 2015 and invite the Conference of the Parties to elect its president. Following tradition, a representative of the Government of Mexico, the host country, is expected to be elected as the President of the thirteenth meeting of the Conference of the Parties (COP 13).

2. In line with rule 21 of the rules of procedure, the term of office of the new President commences immediately on their election and since Mexico is also a Party to the Cartagena Protocol and the Nagoya Protocol, the President automatically becomes a member, and President, of the existing Bureau, which also serves as the Bureau of the Conference of the Parties serving as the meetings of the Parties to the Cartagena and Nagoya Protocols. Consequently, the new President will also become the President of each of the meetings of the Parties to the Protocols. In that capacity, the President will then open the eighth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol (COP-MOP 8 to the Cartagena Protocol) and the second meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol (COP-MOP 2 to the Nagoya Protocol).

3. After declaring COP 13, COP-MOP 8 to the Cartagena Protocol, and COP-MOP 2 to the Nagoya Protocol open, the President will convene a joint plenary to hear statements. The President is expected to first present the outcomes or progress of the deliberations of the high-level segment, which is scheduled for 2 and 3 December 2016. Following that, the joint plenary will hear concise statements on behalf of regional groups and of some observer organizations. Regional groups and observers will be encouraged to present consolidated statements covering the Convention and the Protocols. The meetings would then be adjourned until the next day.

B. Plenary sessions

4. The meetings will resume their sessions in the morning of Monday, 5 December 2016. First, COP will adopt its agenda; agree on the organization of work proposed for the concurrent meetings; establish two working groups to address all items except for those addressed in plenary and establish a budget committee; designate the chairpersons of each working group,¹ and the chair of the budget committee.

5. The President would then sequentially invite COP-MOP to the Cartagena Protocol and the COP-MOP to the Nagoya Protocol to adopt their respective agendas, agree on the organization of work proposed for the concurrent meetings, endorse the working groups and the budget committee established by COP, and refer items of their respective agenda to the working groups, as appropriate.

6. During this session a number of agenda items of COP and each COP-MOP will be considered. A single report on credentials will be submitted by the Bureau in the context of agenda item 4 of COP and item 3 of the respective agendas of each of the COP-MOPs. COP will also address pending issues under its item 5. The report of the Executive Secretary would address item 8 of the respective agendas (the administration of the Convention and the Protocols and budgetary matters). The Executive Secretary

¹ In the event that the chairperson is from a country that is not Party to one or both Protocols, a substitute would be elected from among the Parties to the Protocol to chair items related to one or the other Protocol.

would also report on regional preparatory and intersessional meetings, including the work of the Subsidiary Body on Implementation at its first meeting thereby addressing agenda item 7 of COP 13 and item 5 of COP-MOP 8 to the Cartagena Protocol. The COP-MOPs to the Cartagena and Nagoya Protocols would also hear reports from their respective Compliance Committees. However, substantive matters arising from the reports of the Compliance Committees would be referred to the Working Groups.

7. The meetings will then be adjourned so that the working groups may commence their work.

8. The second plenary session is scheduled for the afternoon of 9 December 2016. This session is expected to review progress in the work of the working groups and adopt any draft decisions on items that have been concluded.

9. The third plenary session scheduled for the afternoon of 13 December is also intended to review progress of the working groups and the budget committee.

10. The fourth, and last, round of the plenary sessions will take place on the final day of the meetings, on the afternoon of 17 December 2016. COP and each of the COP-MOPs will adopt the draft decisions submitted to each of their respective governing bodies by the working groups and the budget committee; consider other matters, if any, under their respective agendas (COP-MOP 8 to the Cartagena Protocol, item 18; COP-MOP 2 to the Nagoya Protocol, item 13; and COP 13, item 20); and adopt their respective meeting reports.

11. Representatives of regional groups and other delegations will then be invited to make one set of closing remarks covering matters related to one or more of the meetings, if they so wish. Following the closing remarks, the President will declare each meeting closed.

C. Working groups

12. With the exception of some specific items, which will be addressed in plenary sessions, most of the agenda items of each of the meetings will be addressed within one of two working groups. Upon concluding their work, each of the working groups will deliver a set of draft decisions to each of the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol, and the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol, as appropriate.

13. Each working group will have to devote an appropriate amount of time to address the agenda items assigned to it. In accordance with the adopted organization of work, agenda items from each of the meetings that are of a similar or related nature would be addressed in close proximity by the same working group. Accordingly, conference room papers (CRPs) on similar or related items under the Convention and the Protocols will also be considered in proximity. For example, the consideration of a CRP by Parties to a Protocol would immediately follow the consideration of a CRP on a related topic by Parties to the Convention or vice versa.

14. There will also be a few items that will be jointly introduced for consideration and any decisions resulting from such considerations will be relevant to all the meetings. In some cases, some aspects of the item being jointly considered may benefit from a more integrated approach and thus the ensuing deliberations and understanding would take place with a view to adopting more coherent and consistent decisions that would enhance implementation across the three instruments. Joint introductions and considerations of some of the items will enhance efficiency in the running of the meetings and would enable the cross-fertilization of ideas during the deliberations. However, any decision or element of a decision resulting from joint considerations would need to be adopted by each of the respective meetings.

15. Contact groups may also be created by the plenary or the working groups as needed to address specific items.

D. Possible items for consideration in proximity or jointly

16. The following provisional agenda items or elements of agenda items are proposed for consideration jointly, or in proximity by the plenary and/or the appropriate working group, contact group or committee:

(a) Items to be considered by COP

Date and venue of future meetings (COP 13 agenda item 6). The date and venue of future meetings will be determined by COP. CP/COP-MOP and NP/COP-MOP decided that their meetings would be held concurrent with the meetings of COP.

(b) Items proposed for consideration by COP, CP/COP-MOP and NP/CO-MOP jointly: The decisions under these items have common elements; joint consideration will allow for the necessary consistency across the three bodies.

- (i) *Credentials* (COP 13 agenda item 4; CP/COP-MOP 8 agenda item 3; and NP/COP-MOP 2 agenda item 3). A single report will be presented by the Bureau. Each body would in turn adopt the report.
- (ii) *Budgetary matters* (COP 13 agenda item 8; CP/COP-MOP 8 agenda item 10; and NP/COP-MOP 2 agenda item 9.) It is expected that negotiations on the budgets for all three bodies would be undertaken in the same contact group. Some elements of the decision are expected to be common (such as: shared and common costs, functional review of the Secretariat) while others will be specific to each body. The plenary of each body would adopt its budget.
- (iii) *Improving the efficiency of structures and processes -Modus operandi of the Subsidiary Body on Implementation;* (COP agenda item 18, CP/COP-MOP agenda item 5, NP/COP-MOP agenda item 5.2). SBI 1/9 recommends that COP adopt the modus operandi and, subsequently, each of the COP-MOPs endorse them.
- (iv) *Improving the efficiency of structures and processes - criteria for reviewing experience with the concurrent meetings:* (COP agenda item 18, CP/COP-MOP agenda item 5, CP/COP-MOP agenda item 5.3). It is expected that each of the COP-MOPs would adopt consistent lists of criteria as recommended in SBI 1/11.

(c) Items considered by COP with recommendations from the COP-MOPs

Matters related to the financial mechanism: (COP agenda item 11; CP/COP-MOP 8 agenda item 8; and NP/COP-MOP 2 agenda item 7). The Conference of the Parties will provide guidance to the financial mechanism, taking into account any elements for guidance suggested by, and other recommendations from, the COP-MOPs to the Protocols

(d) Items proposed for consideration in proximity: While the items under each body on these items are independent, they will be considered in proximity to facilitate synergies:

- (i) *Review of implementation* (COP agenda item 9, CP/COP-MOP agenda items 5 and 14 NP/COP-MOP agenda item 5.1)
- (ii) *Capacity-building, awareness and communication* (COP 13 agenda item 12; CP/COP-MOP 8 agenda items 6 and 17; and NP/COP-MOP 2 agenda items 10 and 11)
- (iii) *Clearing-house* (CP/COP-MOP 8 agenda item 7; and NP/COP-MOP 2 agenda item 6)
- (iv) *Cooperation* (COP 13 agenda item 13; CP/COP-MOP 8 agenda item 9; and NP/COP-MOP 2 agenda item 8).

E. Management of agenda items

17. Given that COP 13 and the meetings of the Protocols will be taking place concurrently within a two-week period, there will be a need to streamline proceedings where possible, while preserving the full integrity of the decision-making processes.

18. Accordingly, the Bureau and Secretariat propose that the limited negotiation time available should be used primarily to address new or unresolved issues, including bracketed texts appearing in draft decisions submitted by open-ended subsidiary bodies (SBI, SBSTTA and the Working Group on Article 8(j) and issues that have not yet been addressed at the intergovernmental level.

19. It is proposed that general statements that repeat points previously raised and discussed at one of the subsidiary bodies should be avoided, especially on those issues for which a comprehensive draft decision has already been prepared by one of these subsidiary bodies. The Chair may propose not to open the floor for statements at the first occasion that such items are taken up in the working group but rather suggest that the relevant draft decisions, circulated in advance in document UNEP/CBD/COP/13/2, be converted to a Conference Room Paper to facilitate text-based discussions in a subsequent session. Where there are a limited number of discrete issues to resolve, the Chair may refer the item to a contact group or other informal discussions.

20. Parties are invited to take into account these plans when preparing their interventions. More detailed information in this regard will be made available.

F. Technical arrangements

21. Whether convened in plenary or in working groups, those States that are not Parties to the Cartagena Protocol and/or the Nagoya Protocol would be present as observers for the consideration of the items regarding the Protocols. Technical measures would be in place to distinguish Parties from non-Parties during the deliberations in order to assist the President of the meetings or the chairpersons of the working groups. For items specific to one or other of the Protocols, priority in speaking order will be given to the Parties to that Protocol.

22. For practical reasons, the seating arrangements of the meeting of COP will be used for the meetings of COP-MOPs.

23. All documents of the meetings, including in-session documents, will be made available on a website created for the meetings. All efforts will be made to ensure timely meeting announcements on screens and on the website of the meetings.

Annex II

Proposed organization of work for the thirteenth meeting of the Conference of the Parties to the Convention on Biological Diversity, the eighth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol and the second meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol

<p><i>Sunday, 4 December 3 p.m. – 6 p.m.</i></p>	<p>PLENARY</p> <p>COP 13</p> <ol style="list-style-type: none"> 1. Opening of the meeting. 3. Election of officers (electing the President). <p>CP/COP-MOP 8</p> <ol style="list-style-type: none"> 1. Opening of the meeting. <p>NP/COP-MOP 2</p> <ol style="list-style-type: none"> 1. Opening of the meeting.
<p><i>Monday, 5 December 10 a.m. – 1 p.m.</i></p>	<p>COP 13</p> <ol style="list-style-type: none"> 2. Adoption of the agenda and organization of work. 3. Election of officers (other than the President). <p>CP/COP-MOP 8</p> <ol style="list-style-type: none"> 2. Organizational matters. <ol style="list-style-type: none"> 2.1 Adoption of the agenda; 2.2 Election of substitute officers; 2.3 Organization of work. <p>NP/COP-MOP 2</p> <ol style="list-style-type: none"> 2. Organizational matters. <ol style="list-style-type: none"> 2.1 Adoption of the agenda; 2.2 Election of substitute officers; 2.3 Organization of work. <p>COP 13</p> <ol style="list-style-type: none"> 5. Pending issues. 4. Report on credentials. <p>CP/COP-MOP 8</p> <ol style="list-style-type: none"> 3. Report on credentials. <p>NP/COP-MOP 2</p> <ol style="list-style-type: none"> 3. Report on credentials. <p>COP 13</p> <ol style="list-style-type: none"> 7. Reports of intersessional and regional preparatory meetings. <p>CP/COP-MOP 8</p> <ol style="list-style-type: none"> 5. Report of the Subsidiary Body on Implementation. 4. Report of the Compliance Committee. <p>NP/COP-MOP 2</p> <ol style="list-style-type: none"> 4. Report of the Compliance Committee. 5. Report of the Subsidiary Body on Implementation. <p>COP 13</p> <ol style="list-style-type: none"> 8. Report of the Executive Secretary on the administration of the Convention and the budget of the Trust Funds. <p>CP/COP-MOP 8</p> <ol style="list-style-type: none"> 10. Report of the Executive Secretary on the administration of the Protocol and on budgetary matters. <p>NP/COP-MOP 2</p> <ol style="list-style-type: none"> 9. Report of the Executive Secretary on the administration of the Protocol and on budgetary matters.

	WORKING GROUP I	WORKING GROUP II
Monday, 5 December 3 p.m. – 6 p.m.	<p>COP 13 9. Interim review of progress towards the implementation of the Strategic Plan for Biodiversity 2011-2020 and the achievement of the Aichi Biodiversity Targets, and related means of implementation.</p> <p>CP/COP-MOP 8 14. Review of implementation and effectiveness of the Protocol.</p> <p>NP/COP-MOP 2 5.1 Review of progress towards Aichi Biodiversity Target 16 13. Assessment and review of the effectiveness of the Protocol (Article 31).</p> <p>CP/COP-MOP 8 4. Report of the Compliance Committee.</p> <p>NP/COP-MOP 2 4. Report of the Compliance Committee (Article 30).</p>	<p>COP 13 15. Marine and coastal biodiversity: ecologically or biologically significant marine areas; specific work plan on biodiversity and acidification in cold-water areas; addressing impacts of marine debris and anthropogenic underwater noise on marine and coastal biodiversity; and marine spatial planning and training initiatives.</p> <p>COP 13 16. Invasive alien species: addressing risks associated with trade; experiences in the use of biological control agents; and decision support tools.</p>
Tuesday, 6 December 10 a.m. – 1 p.m.	<p>COP 13 11. Resource mobilization and financial mechanism.</p> <p>CP/COP-MOP 8 8. Matters related to the financial mechanism and resources.</p> <p>NP/COP-MOP 2 7. Financial mechanism and resources (Article 25).</p>	<p>COP 13 17. Other scientific and technical issues, including synthetic biology, implications of the assessment of the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services on pollinators, and sustainable wildlife management. <i>(Also including climate-related geoengineering).</i></p>
Tuesday, 6 December 3 p.m. – 6 p.m.	<p>COP 13 12. Other means of implementation: enhancement of capacity-building, technical and scientific cooperation and other initiatives to assist implementation.</p> <p>CP/COP-MOP 8 6. Capacity-building and the roster of biosafety experts</p> <p>NP/COP-MOP 2 10. Measures to assist in capacity-building & capacity development (Art. 22).</p> <p>CP/COP-MOP-8 17. Public awareness, education and participation (Article 23).</p> <p>NP/COP-MOP-2 11. Measures to raise awareness of the importance of genetic resources and associated traditional knowledge (Article 21).</p>	<p>COP 13 10. Strategic actions to enhance the implementation of the Strategic Plan for Biodiversity 2011-2020 and the achievement of the Aichi Biodiversity Targets: <i>(Mainstreaming and integration of biodiversity within and across sectors; Implications of the 2030 Agenda for Sustainable development and of other relevant international processes)</i></p>

	WORKING GROUP I	WORKING GROUP II
	CP/COP-MOP 8 7. Operation and activities of the Biosafety Clearing-House NP/COP-MOP 2 6. The ABS Clearing-House and information-sharing (Article 14)	
Wednesday, 7 December 10 a.m. – 1 p.m.	COP 13 13. Cooperation with other conventions and international organizations. CP/COP-MOP 8 9. Cooperation with other organizations, conventions and initiatives. NP/COP-MOP 2 8. Cooperation with other international organizations, conventions and initiatives.	COP 13 10. Strategic actions to enhance the implementation of the Strategic Plan for Biodiversity 2011-2020 and the achievement of the Aichi Biodiversity Targets: (<i>Biodiversity and Climate change; Protected areas; Ecosystem restoration; Forest biodiversity; Biodiversity and human health</i>)
Wednesday, 7 December 3 p.m. – 6 p.m.	COP 13 18. Improving the efficiency of structures and processes under the Convention, including integration among the Convention and its Protocols. CP/COP-MOP 8 5. Report of the SBI (<i>Modus Operandi and integration of Convention and Protocols - criteria for reviewing experience</i>). NP/COP-MOP 2 5.2 Report of the SBI – SBI Modus Operandi 5.3 Report of the SBI - Integration of Convention and Protocols – (<i>criteria for reviewing experience</i>).	COP 13 14. Article 8(j) and related provisions: guidelines for the repatriation of traditional knowledge; guidelines for the development of legislation or other mechanisms; and recommendations from the United Nations Permanent Forum on Indigenous Issues.
Thursday, 8 December 10 a.m. – 1 p.m.	NP/COP-MOP 2 12. The need for and modalities of a global multilateral benefit-sharing mechanism (Article 10). CP/COP-MOP 8 15. Socio-economic considerations (Article 26). 16. Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress.	COP 13 19. Guidelines for the sixth national reports, modalities for future editions of the Global Biodiversity Outlook and indicators.
Thursday, 8 December 3 p.m. – 6 p.m.	CP/COP-MOP 8 11. Risk assessment and risk management (Articles 15 and 16). 12. Unintentional transboundary movements and emergency measures (Article 17).	COP 13 (Matters outstanding)

	WORKING GROUP I	WORKING GROUP II
	13. Transit and contained use of living modified organisms (Article 6).	
Friday, 9 December 10 a.m. – 1 p.m.	COP 13 CP/COP-MOP 8 NP/COP-MOP 2 (Matters outstanding)	COP 13 (Matters outstanding)
Friday, 9 December 3 p.m. – 6 p.m.	PLENARY Review of progress. Adoption of decisions on items that have been concluded.	
Monday, 12 December 10 a.m. – 1 p.m.	(Matters outstanding)	(Matters outstanding)
Monday, 12 December 3 p.m. – 6 p.m.	(Matters outstanding)	(Matters outstanding)
Tuesday, 13 December 10 a.m. – 1 p.m.	(Matters outstanding)	(Matters outstanding)
Tuesday, 13 December 3 p.m. – 6 p.m.	PLENARY Review of progress of the working groups and the budget contact group. Interactive dialogue on living in harmony with nature.	
Tuesday, 13 December 3 p.m. – 6 p.m. (continued)	(Matters outstanding)	(Matters outstanding)
Wednesday, 14 December 10 a.m. – 1 p.m.	(Matters outstanding)	(Matters outstanding)
Wednesday, 14 December 3 p.m. – 6 p.m.	(Matters outstanding)	(Matters outstanding)
Thursday, 15 December 10 a.m. – 1 p.m.	(Matters outstanding)	(Matters outstanding)
Thursday,	(Matters outstanding)	(Matters outstanding)

	WORKING GROUP I	WORKING GROUP II
<i>15 December 3 p.m. – 6 p.m.</i>		
<i>Friday, 16 December 10 a.m. – 1 p.m.</i>	(Matters outstanding)	(Matters outstanding)
<i>Friday, 16 December 3 p.m. – 6 p.m.</i>	(Matters outstanding)	(Matters outstanding)
<i>Saturday, 17 December 10 a.m. – 1 p.m.</i>	PLENARY (Eighth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol)* Adoption of decisions on the basis of draft decisions approved by the Working Groups. 18. Other matters. 19. Adoption of the report.	
	PLENARY (Second meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol)* Adoption of decisions on the basis of draft decisions approved by the Working Groups. 14. Other matters. 15. Adoption of the report.	
<i>Saturday, 17 December 3 p.m. – 6 p.m.</i>	PLENARY (Thirteenth meeting of the Conference of the Parties)* Adoption of decisions on the basis of draft decisions approved by the Working Groups. 19. Other matters. 20. Adoption of the report.	
	JOINT PLENARY Closure of the meetings. COP 13 Agenda item 22. CP/COP-MOP 8 Agenda item 20. NP/COP-MOP 2 Agenda item 16.	

* If necessary, the order of plenary sessions may need to be adjusted to ensure proper sequencing of adoption of decisions by the respective bodies.