



**CONVENTION ON
BIOLOGICAL
DIVERSITY**

Distr.
Limited

20 May 2005

ENGLISH ONLY

MEETING OF THE AD HOC TECHNICAL EXPERT
GROUP ON THE REVIEW OF THE IMPLEMENTATION
OF THE PROGRAMME OF WORK ON FOREST BIOLOGICAL
DIVERSITY

Third meeting
25 – 29 July 2005 Bonn, Germany

INFORMATION NOTE FOR PARTICIPANTS

1. Opening and registration

The third meeting of the Ad Hoc Technical Expert Group on the Review of Implementation of the Forest Work Programme will be held in Bonn, Germany, from Monday, 25 to Friday, 29 July 2005.

The meeting will start at 9.30 a.m. on Monday, 25 July, and registration will take place at the venue of the meeting at 9 a.m. the same day.

The meeting will be held at:

Federal Ministry for the Environment, Nature Conservation and Nuclear Safety
Robert-Schuman Platz 3
53175 Bonn, Germany
Telephone. +49-228-30572650/2653/2654
Fax. +49-228-305-2695
E-mail: astrid.thyssen@bmu.bund.de
Web site: www.bmu.de

2. Working language of the meeting

The meeting will be held in English only.

3. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the Meeting, as they will be available at the meeting venue in limited quantities.

4. Visas

Information on visas requirements and procedure can be obtained from the German diplomatic/consular representations of the country of your residence or from the web sites of the German Federal Ministry of Foreign Affairs indicated below.

a) Visa requirements and procedure

http://www.auswaertigesamt.de/www/en/willkommen/einreisebestimmungen/index_html

b) German Diplomatic/Consular representation

http://www.auswaertiges-amt.de/www/en/laenderinfos/adressen/index_html

Participants requiring an entry visa to Germany are strongly advised to contact, as early as possible, the diplomatic/consular representations of Germany to allow sufficient time for a visa to be issued as appropriate, prior to departure.

To facilitate and expedite the issuance of visas, the letter of nomination/funding and of invitation should be attached to the visa applications.

For any difficulty or query on visa-related matters, participants should contact directly the designated person whose coordinates are as follows:

Mr. Harald Ganns
Foreign Office of the Federal Republic of Germany
Address: Adenauer-Allee 99-103
53113 Bonn
Telephone: +49-228-17-4629
E-mail: 701-8-vn@auswaertiges-amt.de

5. Services to participants

Participants will have access to their e-mails, free of charge, at work stations situated at the meeting venue. Access will also be available at the meeting venue to newspapers, public telephone as well as to Automatic Teller Machine (ATM).

For travel arrangements, participants may use the nearest travel agency, which is located at the City Centre at:

ALR Reiseburo, Am Neutor
3, 53115 Bonn,
Telephone: to follow

Participants will also have access for their lunch meals and coffee breaks to the cafeteria of the Federal Ministry for the Environment, Nature Conservation and Nuclear safety.

A reception will be hosted on Monday, 25 July at the meeting venue.

6. Access to Bonn

Bonn is serviced by Cologne/Bonn airport “Konrad-Adenauer-Airport” (25 km from downtown). Taxis are available at the airport and there is also a shuttle-bus and a train service.

Fares are as follows:

- **Bus shuttle** (Line 670 to Bonn Central Station). One way ticket costs : 5.50 euro (approximately USD 7)
- **Taxis:** about 30 euro (approximately US\$ 40)

The bus stop (line 670) is sign-posted in front of the airport building. The bus departs every 15 to 20 minutes during peak hours, otherwise every 30 minutes. Tickets can be bought on the bus, from the driver or from a vending machine.

For timetable, please go to: www.vrs-info.de/minis/b/Linie670.pdf.

7. Access to the meeting venue

From the main railway station in Bonn, the Federal Ministry for the Environment, Nature conservation and Nuclear safety can be reached by Underground (U-BAHN) line 66, Direction “Bad Honnef”. Get off at the “Robert-Schuman Platz” station. Tickets for the Underground can be bought in advance at the main railway station or from vending machines at the stops or in the trams. A single tickets costs 1,70 euro (approximately US\$ 2,20). Please note that coins are required for the vending machines.

8. Hotel accommodation

Participants in the meeting are kindly reminded that they are responsible for making their own hotel accommodation arrangements.

Attached is list of hotels with indicative room rates. For assistance or any queries about hotel accommodation, please directly contact the Tourismus & Congress GmbH at:

Region Bonn/Rhein-Sieg / Ahrweiler
Adenauerallee 131
53113 Bonn
Telephone. +02 28 / 910 41-0
Fax: 02 28 / 910 41-11
E-mail: info@bonn-region.de
Website: www.bonn-region.de

9. Time zone

Bonn time in July will be 2 hours ahead of GMT.

10. Weather conditions

During the period of July in Bonn, the average temperature is 21°C and can reach a maximum of 35°C. More information on weather is available at the following web site: www.de.weather.yahoo.com or www.wetteronline.de.

11. Voltage

220 volts, 50 Hertz. The plugs are two-pin type.

12. Credit Cards

Major credit cards (Visa, MasterCard) are accepted in most hotels and restaurants in Bonn.

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure prior to departure international medical insurance for the period of participation.

List of Hotels with indicative room rates

It should be noted that participants should make their own hotel reservations through the “Tourismus & Congress GmbH” of the Tourist Information in Bonn.

The relevant website can be found: www.bonn-region.de

The Room rates indicated below may vary without notice.

A. 2 Stars

Hotel Löhndorf
Stockenstrasse 6
53111 Bonn
www.hotel-loehndorf-bonn.de

Single 45 euro (approx. US\$ 58)
Double 75 euro (approx. US\$ 97)

B. 3 Stars

Amber Hotel
Clemens-August-Strasse 32-36
53115 Bonn
www.amber-hotels.de

Single 44 euro ((approx. US\$ 57)
Double 58 euro (approx. US\$ 75)

C. 4 Stars

Hotel Günnewig Residence
Kaiserplatz 11
53113 Bonn
www.guennewig.de

Single 85-173 euro (approx. US\$ 110- 225)
Double 103-173 euro (approx. US\$ 134 - 225)
Suite for 1 person 240 euro (approx. US\$ 312)
Suite for 2 persons 265 euro approx. US\$ 58)

Hotel Maritim
Godesberger Allee
53175 Bonn
www.maritim.de

Single 160 euro (approx. US\$ 208)
Double 200 euro (approx. US\$ 286)

D. 4 Stars superior

Hotel Günnewig Bristol
Prinz-Albert-Strasse 2
53113 Bonn
www.guennewig.de

Single 95-155 euro (approx. US\$ 124 - 202)
Double 110-180 euro (approx. US\$ 143 - 234)
Suite 220-280 euro (approx. US\$ 286 – 364)
