



**CONVENTION ON
BIOLOGICAL DIVERSITY**

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ENGLISH ONLY

AD HOC TECHNICAL EXPERT GROUP
ON ISLAND BIODIVERSITY
Puerto de la Cruz, Tenerife, Canary Islands, Spain, 13-17 December 2004

INFORMATION FOR PARTICIPANTS

1. Opening and registration

The meeting of the Ad Hoc Technical Expert Group on Island Biodiversity will be held in Puerto de la Cruz, Tenerife, Canary Islands, Spain, from Monday, 13 December to Friday, 17 December 2004.

The meeting will start at 10 a.m. on Monday, 13 December, and registration will take place at the venue of the meeting at 9 a.m. the same day.

2. Venue

The meeting will be held at:

Hotel Botánico
Avda. Richard J. Yeoward, nº 1
38400, Puerto de la Cruz
Tenerife, Spain
Tel: + 34 922 38 14 00
Fax: + 34 922 38 15 04
E-mail: hotelbotanico@hotelbotanico.com
Website: www.hotelbotanico.com

3. Working language of the meeting

The meeting will be held in English only.

4. Visas

Attached, as an **annex I**, is a list of countries whose citizens **require** or **do not require** an entry visa to Spain. Participants requiring an entry visa to Spain must have a valid passport, and they are strongly advised to contact, as early as possible, the Spanish diplomatic and consular missions in their respective countries to allow sufficient time for a visa to be issued as appropriate prior to departure.

Information on visa procedure, including a list of Spanish consular missions abroad is available at the following website of the Spanish Ministry of Foreign Affairs:

a) **Visa requirements**

The information is available online, in Spanish only, at the Ministry of External Affairs website: www.mae.es. Click on “*Servicios Consulares y Recomendaciones de Viaje*” and then on: “*El ciudadano extranjero que desea viajar a España*”.

b) **Spanish diplomatic and consular missions abroad**

A list of Spanish diplomatic or consular missions abroad is also available online at the Ministry of External Affairs’s website: www.mae.es. Click on : “*Embajadas y consulados*”

To facilitate and expedite the issuance of visas, free of charge, a copy of the letter of nomination/funding or of invitation should be attached to the visa request.

For any difficulty or query on visa related issues, participants should contact directly, in a timely manner, the designated focal person, namely Ms. Maite Martín Crespo:

Subdirección General de Visa Silvestre
Dirección General para la Biodiversidad
Ministerio de Medio Ambiente
Gran Vía San Francisco 4
28005 Madrid - Spain
Tel: +34 91 596 4694
Fax: +34 91 596 4873
E-mail: mmcrespo@mma.es

Participants could also contact the liaison officer whose coordinates are as follows:

Mr. Giuseppe Orlando
Telephone: +34 922 230688
Fax: +34 922 200951
E-mail: giuseppe.orlando@islandsonline.org

5. Services to Participants

Participants will be able to access their e-mails, free of charge, at workstations situated on the premises of the meeting venue. Participants will also have access, on a commercial basis, to public telephones within the meeting venue. Other services, such as travel agencies, banks, post office, etc. are easily available in Puerto de La Cruz.

The Government of the Canary Islands will host a reception on the first day of the meeting and will also organise an excursion to the National Park of El Teide. Relevant details will be made available at the venue of the meeting.

6. Access to the Island of Tenerife

The island of Tenerife is serviced by two International Airports: Tenerife Norte (TFN) “**Los Rodeos**” (25 km from Puerto de la Cruz) and Tenerife Sur (TFS) “**Reina Sofia**” (90 km from Puerto de la Cruz). Buses and Taxis are available at both airports at the following fares:

Bus Los Rodeos Airport / Puerto de la Cruz	One way trip Euro 2.70 (approx. US\$ 3.45)
Bus Reina Sofia Airport / Puerto de la Cruz	One way trip Euro 8.10 (approx. US\$ 10.30)
Taxis Los Rodeos Airport / Puerto de la Cruz	About Euro 20 (approx. US\$ 25.45)
Taxis Reina Sofia Airport / Puerto de la Cruz	About Euro 70-75 (approx. US\$ 89-95)

Line 309 (or 102): North Airport (Los Rodeos) to Puerto De La Cruz

Departures from Los Rodeos Airport	Departures from Puerto de la Cruz
07:00	06:30 to 20:30: every 60 minutes
08:00	
08:45 to 20:45: every 60 minutes (line 102)	
21:45	

Participants could also use lines 107, 108 and 109, which have stops at the North Airport (Los Rodeos) for Puerto de la Cruz and other destinations. No timetable is available.

Line 340 departing from South Airport (Reina Sofia) to Puerto de la Cruz has also a stop at the North Airport (Los Rodeos).

From Reina Sofia Airport	From Puerto de la Cruz
09,45	07,10
14,00	12,00
20,00	17,20
23,30	21,45

Below is the approximate travel time:

From North Airport (Los Rodeos) to Puerto De La Cruz: about 25 Minutes.

From South Airport (Reina Sofia) to Puerto De La Cruz: about 85 Minutes

For more information on bus services in Tenerife, please visit the website of the local bus company (TITSA): <http://www.titsa.com/>.

A map of the island with airports and bus network is available at:

<http://www.titsa.com/ingles/img/map.gif>

7. Access to the meeting venue

See annex III (map of Puerto de la Cruz).

8. Hotel accommodation

Hotel Botánico in Puerto de la Cruz, the venue of the meeting, is offering special room rates for all participants attending the meeting.

To benefit from the special room rates, participants **must indicate** that they are attending the AHTEG meeting on Island Biodiversity and **must confirm** their reservations **no later than 30 November 2004**.

It should be noted that participants are **responsible for making their own hotel arrangements**. The negotiated room rates for Hotel Botánico are as follows:

- Double room (half board): 80 Euro per person/night + taxes (approx. 102 US\$);
- Double room, single use (half board): 120 Euro per night + taxes (approx. 153 US\$).

The CBD Secretariat's sponsored experts will receive upon arrival 50% in cash of the daily subsistence allowance to cover the incidental expenses.

It should be noted that sponsored delegates must stay at the Hotel Botánico, as their accommodation is at the expense of the government of the Canary Islands.

For room reservations, at the Hotel Botánico, the meeting venue, please contact Ms. Satu Dahlman, whose coordinates are as follows:

Departamento Comercial
Hotel Botánico
Tel: + 34 922 38 95 01
Fax: + 34 922 38 39 93
E-mail: comercial@hotelbotanico.com

Attached, as **annex II**, is a list of other hotels with indicative room rates and distances from the meeting venue.

For assistance or any queries about hotel accommodation, participants are requested to contact directly the liaison officer, Mr. Giuseppe Orlando, at:

Telephone: +34 922 230688
Fax: +34 922 200951
E-mail: giuseppe.orlando@islandsonline.org

9. Time zone

The Canary Islands in December will be GMT minus 1.

10. Weather

Tenerife enjoys a climate moderated by the Atlantic. The day-time temperature in Puerto de la Cruz is warm during the month of December is about 22°C and may drop at night to 16 ° C.

For more information about Puerto de la Cruz, including updated weather, please go to:

<http://www.abouttenerife.com/tenerife/weather.asp>

or

<http://www.casaruraltenerife.com/puertoenglish.htm>

11. Voltage

220 volts, 50 Hertz. Two-type round pin.

12. Credit cards

Major credit cards are accepted in most hotels and restaurants in the Canary Islands.

Attached: Annex I: Visa requirements;
 Annex II: List of hotels;
 Annex III: Map of Puerto de la Cruz.

ANNEX I

LIST OF COUNTRIES WHOSE CITIZENS **DO NOT REQUIRE** AN ENTRY VISA TO SPAIN FOR STAYS

NOT LONGER THAN 90 DAYS FOR TOURISM OR OTHER NON-PAID ACTIVITIES
(according to the list provided by the authorities of the host country)

ANDORRA
ARGENTINA
AUSTRALIA
BOLIVIA
BRAZIL
BRUNEI
BULGARIA
CANADA
CHILE
COSTA RICA
CROATIA
EL SALVADOR
GUATEMALA
HOLY SEE
HONDURAS
ISRAEL
JAPAN
MALAYSIA
MEXICO
MONACO
NEW ZELAND
NICARAGUA
PANAMA
PARAGUAY
REPUBLIC OF KOREA
ROMANIA
SAN MARINO
SINGAPORE
UNITED STATES OF AMERICA
URUGUAY
VENEZUELA

NOTE: CITIZENS OF EUROPEAN UNION MEMBER STATES, NORWAY, LIECHTENSTEIN, ICELAND AND SWITZERLAND DO NOT NEED AN ENTRY VISA TO SPAIN

LIST OF COUNTRIES WHOSE CITIZENS **DO REQUIRE** AN ENTRY VISA TO SPAIN FOR STAYS NOT LONGER THAN 90 DAYS FOR TOURISM OR OTHER NON-PAID ACTIVITIES

COUNTRIES

**DIPLOMATIC REPRESENTATIONS TO ISSUE
ENTRY VISAS TO SPAIN**

AFGHANISTAN	EMBASSY OF SPAIN IN PAKISTAN
ALBANIA	EMBASSY OF FRANCE
ALGERIA	EMBASSY OF SPAIN
ANGOLA	EMBASSY OF SPAIN
ANTIGUA AND BARBUDA	EMBASSY OF SPAIN IN JAMAICA
ARMENIA	EMBASSY OF GERMANY
AZERBAIJAN	EMBASSY OF FRANCE
BAHAMAS	EMBASSY OF SPAIN IN JAMAICA
BAHREIN	EMBASSY OF FRANCE
BANGLADESH	EMBASSY OF FRANCE
BARBADOS	EMBASSY OF SPAIN IN JAMAICA
BELARUS	EMBASSY OF FRANCE
BELIZE	EMBASSY OF SPAIN IN GUATEMALA
BENIN	EMBASSY OF FRANCE
BHUTAN	EMBASSY OF BELGIUM
BOSNIA-HERZEGOVINA	EMBASSY OF SPAIN
BOTSWANA	EMBASSY OF FRANCE
BURKINA FASO	EMBASSY OF FRANCE
BURUNDI	EMBASSY OF BELGIUM
CAMBODIA	EMBASSY OF FRANCE
CAMEROON	EMBASSY OF SPAIN
CAPE VERDE	EMBASSY OF PORTUGAL
CENTRAL AFRICAN REPUBLIC	EMBASSY OF FRANCE
CHAD	EMBASSY OF FRANCE
CHINA	EMBASSY OF SPAIN
COLOMBIA	EMBASSY OF SPAIN
COMORES	EMBASSY OF FRANCE
CONGO	EMBASSY OF BELGIUM
CÔTE D'IVOIRE	EMBASSY OF SPAIN
CUBA	EMBASSY OF SPAIN
DEMOCRATIC PEOPLE'S REPUBLIC OF KOREA	EMBASSY OF GERMANY
DEMOCRATIC REPUBLIC. OF THE CONGO	EMBASSY OF SPAIN
DJIBOUTI	EMBASSY OF FRANCE
DOMINICA	EMBASSY OF SPAIN IN JAMAICA
DOMINICAN REPUBLIC	EMBASSY OF SPAIN
EAST TIMOR	EMBASSY OF SPAIN IN INDONESIA
EGYPT	EMBASSY OF SPAIN
EQUADOR	EMBASSY OF SPAIN
EQUATORIAL GUINEA	EMBASSY OF SPAIN

ERITREA	EMBASSY OF GERMANY
ETHIOPIA	EMBASSY OF SPAIN
FIJI	EMBASSY OF FRANCE
PHILIPPINES	EMBASSY OF SPAIN
GABON	EMBASSY OF SPAIN
GAMBIA	EMBASSY OF SPAIN IN SENEGAL
GEORGIA	EMBASSY OF GERMANY
GHANA	EMBASSY OF SPAIN
GRANADA	EMBASSY OF SPAIN IN JAMAICA
GUINEA BISSAU	EMBASSY OF PORTUGAL
GUINEA	EMBASSY OF FRANCE
GUYANA	EMBASSY OF SPAIN IN VENEZUELA
HAITI	EMBASSY OF SPAIN
INDIA	EMBASSY OF SPAIN
INDONESIA	EMBASSY OF SPAIN
IRAQ	EMBASSY OF SPAIN
ISLAMIC REPRUBLIC OF IRAN	EMBASSY OF SPAIN
JAMAICA	EMBASSY OF SPAIN
JORDAN	EMBASSY OF SPAIN
KAZAKHSTAN	EMBASSY OF SPAIN
KENYA	EMBASSY OF SPAIN
KIRIBATI	EMBASSY OF SPAIN IN AUSTRALIA
KUWAIT	EMBASSY OF SPAIN
KYRGYZSTAN	EMBASSY OF GERMANY
LAOS	EMBASSY OF GERMANY
LESOTHO	EMBASSY OF SPAIN IN SOUTH AFRICA
LIBANON	EMBASSY OF SPAIN
LIBERIA	EMB. OF SPAIN IN THE IVORY COAST
LIBYA	EMBASSY OF SPAIN
MADAGASCAR	EMBASSY OF FRANCE
MALI	EMBASSY OF FRANCE
MAURITANIA	EMBASSY OF SPAIN
MAURITIUS	EMBASSY OF FRANCE
MICRONESIA	EMBASSY OF SPAIN THE PHILIPPINES
MONGOLIA	EMBASSY OF GERMANY
MOROCCO	EMBASSY OF SPAIN
MOZAMBIQUE	EMBASSY OF SPAIN
MYANMAR	EMBASSY OF FRANCE
NAMIBIA	EMBASSY OF SPAIN
NAURU	EMBASSY OF SPAIN IN AUSTRALIA
NEPAL	EMBASSY OF FRANCE
NIGER	EMBASSY OF FRANCE
NIGERIA	EMBASSY OF SPAIN
OMAN	EMBASSY OF FRANCE
PAKISTAN	EMBASSY OF SPAIN
PALAU	EMBASSY OF SPAIN IN THE PHILIPPINES
PAPUA-NEW GUINEA	EMBASSY OF FRANCE

PERU	EMBASSY OF SPAIN
QATAR	EMBASSY OF FRANCE
REPUBLIC OF MOLDOVA	EMBASSY OF SPAIN IN ROMANIA
RUSSIAN FEDERATION	EMBASSY OF SPAIN
RWANDA	EMBASSY OF GERMANY
SAINT KITTS AND NEVIS	EMBASSY OF SPAIN IN JAMAICA
SAINT LUCIA	EMBASSY OF FRANCE
SAINT VINCENT AND THE GRANADINES	EMBASSY OF SPAIN IN JAMAICA
SAMOA	EMBASSY OF SPAIN IN AUSTRALIA
SAO TOME AND PRINCIPE	EMBASSY OF PORTUGAL
SAUDI ARABIA	EMBASSY OF SPAIN
SENEGAL	EMBASSY OF SPAIN
SERBIA AND MONTENEGRO	EMBASSY OF SPAIN
SEYCHELLES	EMBASSY OF FRANCE
SIERRA LEONE	EMBASSY OF SPAIN IN SENEGAL
SOLOMON ISLANDS	EMBASSY OF SPAIN IN AUSTRALIA
SOMALIA	EMBASSY OF SPAIN IN KENYA
SOUTH AFRICA	EMBASSY OF SPAIN
SRI LANKA	EMBASSY OF FRANCE
SUDAN	EMBASSY OF FRANCE
SURINAME	EMBASSY OF THE NETHERLANDS
SWAZILAND	EMBASSY OF SPAIN IN MOZAMBIQUE
SYRIA	EMBASSY OF SPAIN
TAJIKISTAN	EMBASSY OF GERMANY
TANZANIA (Republic of)	EMBASSY OF SPAIN
THAILAND	EMBASSY OF SPAIN
THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA	EMBASSY OF FRANCE
TOGO	EMBASSY OF FRANCE
TONGA	EMBASSY OF SPAIN IN AUSTRALIA
TRINIDAD AND TOBAGO	EMBASSY OF FRANCE
TUNISIA	EMBASSY OF SPAIN
TURKEY	EMBASSY OF SPAIN
TURKMENISTAN	EMBASSY OF GERMANY
TUVALU	EMBASSY OF SPAIN IN AUSTRALIA
UGANDA	EMBASSY OF FRANCE
UKRAINE	EMBASSY OF SPAIN
UNITED ARAB EMIRATES	EMBASSY OF SPAIN
UZBEKISTAN	EMBASSY OF GERMANY
VANUATU	EMBASSY OF FRANCE
VIET NAM	EMBASSY OF SPAIN
YEMEN	EMBASSY OF FRANCE
ZAMBIA	EMBASSY OF FRANCE
ZIMBABWE	EMBASSY OF SPAIN

LIST OF HOTELS WITH INDICATIVE PRICES

Participants in the Meeting must make their own reservations

1. Hotel Botánico (the meeting venue)

Avda. Richard J. Yeoward, nº 1,

38400, Puerto de la Cruz

Tenerife - Spain

Tel: +34 922 38 14 00

Fax: +34 922 38 15 04

E-mail: hotelbotanico@hotelbotanico.com

Web Site: www.hotelbotanico.com

<p>Exchange rate: 1 US\$ = 0,786 Euro</p>

<p>1 Euro= 1,27 US\$</p>

Double room (half board): 80 Euro per person/night + 5% taxes (approx. 102 US\$);

Double room, single use (half board): 120 Euro per night + 5% taxes (approx. 153 US\$).

To benefit from the special room rates offered by Hotel Botánico, please indicate when making your reservation that that you are attending the AHTEG meeting on Island Biodiversity.

2. Hotel Meliá Puerto de la Cruz

Av. Marques Villanueva Prado, s/n

38400 - Puerto de la Cruz

Tenerife – Spain

Tel.: +34 922 384011

Fax: +34 922 386559

E-mail: melia.puerto.de.la.cruz@solmelia.com

Web Site: <http://www.meliapuertodelacruz.solmelia.com>

Price single room with breakfast per day: approximately 79.25 Euro (approx. 101 US\$) + 5% taxes.

Approx. distance from the meeting venue: 800 m

3. Hotel Sol Parque San Antonio

Ctra. De Las Arenas

38400 Puerto de La Cruz

Tenerife – Spain

Tel.: +34 922 3841521

Fax: +34 922 384776

E-mail: sol.parque.san.antonio@solmelia.com

Web Site: <http://www.solparquesanantonio.solmelia.com/>

Price single room with breakfast per day: 45-50 Euro (approx. 57-64 US\$) + 5% taxes.

Approx. distance from the meeting venue: 3 Km

Map of Puerto de La Cruz

