



Convention on Biological Diversity

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**SOUTH-EASTERN ATLANTIC REGIONAL WORKSHOP
TO FACILITATE THE DESCRIPTION OF ECOLOGICALLY
OR BIOLOGICALLY SIGNIFICANT MARINE AREAS (EBSAS)
Swakopmund, Namibia, 8-12 April 2013**

Information Note for Participants

QUICK LINKS (Control + click on icons for web page, click on page number to directly access text in document)


Visa Information (Pages 3)

Meeting Documents (page 2)

Hotel Information (page 4)

Weather Information (page 5)

Currency Information (page 5)

INFORMATION HIGHLIGHTS

1.	OPENING AND REGISTRATION	2
2.	VENUE	2
4.	DOCUMENTS	2
5.	GENERAL INFORMATION ON ACCESS TO SWAKOPMUND, NAMIBIA	2
6.	VISA INFORMATION	3
7.	HEALTH INFORMATION.....	4
8.	HOTEL INFORMATION	4
11.	WEATHER AND TIME ZONE INFORMATION.....	5
13.	CURRENCY	5

1. Opening and registration

The South-Eastern Atlantic Regional Workshop to Facilitate the Description of Ecologically or Biologically Significant Marine Areas (EBSAs) will be held in Swakopmund, Namibia, from 8 to 12 April 2013.

The workshop will start at 9:00 a.m. on Monday, 8 April 2013. Registration will take place at the venue as of 8:30 a.m. that day.

On Saturday, 13 April from 9:00 a.m. to 1:30 p.m., there will be a joint discussion meeting on Vulnerable Marine Ecosystems (VMEs) and Ecologically or Biologically Significant Marine Areas (EBSAs), co-organized by the CBD Secretariat and the Food and Agriculture Organization of the United Nations (FAO), with participants for this workshop and those for the FAO Regional Workshop on Vulnerable Marine Ecosystems (VMEs) in the SE Atlantic Ocean (being convened at the same venue, from 15 to 17 April 2013).

2. Venue

The workshop and the VME/EBSA discussion meeting will be held at:

Alte Brücke Hotel

P.O. Box 3360

Vineta

Swakopmund, Namibia

Tel: +264 (0)64 404918

Fax: +264 (0)64 400153

E-mail: info@altebruecke.com

Web site: <http://www.altebruecke.com/>

3. Working language of the workshop

The workshop will be held in English and French, with interpretation.

4. Documents

Participants are kindly reminded to bring their own copies of the workshop documents as there will be no extra copies made available on site. Pre-session documents will be available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=EBSA-SEA-01>

5. General information on access to Swakopmund, Namibia



Swakopmund is serviced by the Walvis Bay Airport which is about 47 km from the city centre. Transportation is offered between Swakopmund and the Walvis Bay airport by the following shuttle companies:

The Flying Coffee Pot
Web site: <http://www.walvisbayshuttle.com/>
Tel.: +264 811 287455

Welwitschia Shuttle:
Web site: <http://welwitschiashuttle.com>
E-mail: mandie@mweb.com.na
Tel.: +264 64 405105
Mobile no: +264 81 263 1433

Carlo's Shuttle & Tours
Web site: <http://www.carloshuttlenamibia.com.na>
E-mail: carloshuttle@iway.na;info
Tel.: +264 64 20 5537
Mobile: +264 81 270 4395

6. Visa information

All participants requiring a business visa must obtain a visa. Participants from countries listed below travelling on a tourist visa do not require an entry visa for Namibia. Participants are strongly advised to contact the nearest Namibian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure.

A listing of Namibian diplomatic and consular missions abroad is available on the web site of the Ministry of Foreign Affairs of Namibia at: http://209.88.21.36/opencms/opencms/grnnet/MFAv2/Diplomatic_Missions_of_Namibia/

Further information on visa requirements can be found at the following link: http://209.88.21.36/opencms/opencms/grnnet/MFAv2/Protocol_Affairs/Foreign_Nationals.html

The visa application form can be found at the following link: http://209.88.21.36/opencms/export/sites/default/grnnet/MFAv2/DocArchive/downloadable_resources/Appl_For_Visa.pdf

Nationals from the countries listed below **are not** required to obtain visas to travel to Namibia on tourist visa for visits shorter than three months:

Angola	Germany	Macau (SAR)	Singapore
Australia	Ghana*	Malaysia	Spain
Austria	Iceland	Malawi	Swaziland
Belgium	India*	Mauritius	Sweden
Botswana	Ireland	Mozambique	Switzerland
Brazil	Italy	New Zealand	Tanzania
Canada	Japan	Netherlands	United Kingdom of Great Britain and Northern Ireland
Cuba	Kenya	Norway	United States of America
Denmark	Lesotho	Portugal	Zambia
Finland	Liechtenstein	Russian Federation	Zimbabwe
France	Luxembourg	South Africa	

Note: * Applies only to Official and Diplomatic Passport Holders

To facilitate the issuance of visas, the Secretariat has issued visa-assistance letters, which should be attached to visa applications. The Secretariat has also facilitated the issuance of visas directly with the Namibian authorities.

Participants whose itineraries require a transit through another country, such as South Africa, **are responsible for their own visa applications**, if necessary. Participants are strongly advised to contact the nearest diplomatic or consular mission of the country in which they will transit **as soon as possible** in order to secure the required transit visa in a timely manner, prior to departure.

7. Health information

An international certificate of vaccination for yellow fever is required for all travelers arriving from a yellow-fever infected area. Malaria prevention is also required for Namibia.

For more information, please consult a medical professional with regard to the vaccination requirements for your travel.

8. Hotel information



A block booking has been made on behalf of **sponsored** participants at the Alte Brucke Hotel according to your respective flight plan. The hotel has limited facilities and some shared living spaces.

Bed and breakfast is provided with the hotel booking. Coffee breaks and lunches will be provided by the SCBD Secretariat. Internet is available for a fee at different rates. At check-out please settle your personal bills for laundry telephone, mini bar etc.

Self-funded participants are required to make their own hotel reservations. Below please find a listing of hotels within walking distance of the Alte Brucke Hotel (meeting venue) SCBD meeting.

Beach Hotel Swakopmund

Attn: Elina Shipanga

Suedstrand St. 1 P.O. Box: 274

Swakopmund, Namibia

Tel.: +264 (0)64 4177-00

Fax: +264 (0)88 6521199

E-mail: reservations@beach-hotel-swakopmund.com

Web page: www.beach-hotel-swakopmund.com

Rates:

Comfort apartment single with breakfast: 1195.00 NAD

Comfort room single with breakfast: 1095.00 NAD

Standard room single with breakfast: 895.00 NAD

Swakopmund Sands Hotel
Strand Street 3
Swakopmund, Namibia
Tel: +264-(0)64-405045
Fax: +264-(0)64-404206
E-mail: swakopsands@iway.na
Web site: www.swakopsandshotel.com

Rates:

Single rooms: N\$ 770.00 per room

Double or twin rooms: N\$ 1050.00 per room per night

9. Payment of the Daily Subsistence Allowance (DSA)

The relevant portion of the DSA will be paid to sponsored participants by the Secretariat during the workshop.

10. Official language in Namibia

The official language in Namibia is English.

11. Weather and Time Zone information



In April, temperatures range between a maximum of 26°C and minimum of 13°C. Current weather conditions can be found at: <http://www.worldweather.org/161/c01830.htm>.

The standard time zone is GMT + 2 hours.

12. Electricity

The electrical currents in Namibia are 220 volts, 50 Hertz. The power plug used is shown below.



13. Currency



The currency in Namibia is the Namibian Dollar (NAD). The current exchange rate as at 21 March 2013 is US \$1.00 = 9.32 NAD and (Euro) € 1 = 12.05 NAD. The South African Rand is also accepted in Namibia.

14. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.
