



Convention on Biological Diversity

Distr.
GENERAL






8 September 2017

ENGLISH ONLY

SUSTAINABLE OCEAN INITIATIVE (SOI)
TRAINING OF TRAINERS WORKSHOP
Seocheon, Republic of Korea, 25-29 September 2017

Information Note for Participants

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1. Opening

The Sustainable Ocean Initiative (SOI) Training of Trainers Workshop will be held from 25 to 29 September 2017 at the National Marine Biodiversity Institute of Korea (MABIK), Seochon-gun, Republic of Korea. The workshop will start at 9:00 a.m. on Monday, 25 September. Registration will take place on Sunday, 24 September from 8:00 p.m. to 9:00 p.m. at the Ramada Gunsan Hotel and on Monday, 25 September from 8:30 to 9:00 a.m. at the venue.

2. Venue

The workshop will be held at:

National Marine Biodiversity Institute of Korea (MABIK)

75, Jangsan-ro 101 beongi-gil

Janghang-eup, Seochon-gun

Chungcheongnam-do, 33662, Republic of Korea

Tel.: +82-41-950-5301

Web site: <https://www.mabik.re.kr/html/en/>

A daily transfer will be provided by the MABIK, a local organizer, for participants from the hotel to the venue.

3. Local Contact Person for the Workshop

The Secretariat of the Convention on Biological Diversity is arranging the logistics for this workshop in partnership with MABIK.

Contact person in Seochon:

Mr. Youngdawng Moh, Ph.D.

Head, Office of External Affairs

Marine Biodiversity Institute of Korea

101-75 Jangsan-ro, Janghang-eup, Seochon-gun,

Chungcheongnam-do, 325-902, South Korea

Tel: +82-41-950-0716

Fax +82-41-950-0618

Mobile +82-10-7271-7735 (dial 010-7271-7735 within Korea)

Website: <http://www.mabik.re.kr>

4. Working language of the workshop

The workshop will be conducted in English.

5. Documents

Participants are reminded to bring their own copies of the documents for the workshop as there will be no hard copies made available on site during the workshop. Background documents are available on the Secretariat's web site: <https://www.cbd.int/doc/?meeting=SOIWS-2017-02>

6. General information on access to Seochon, Republic of Korea

Seochon is about 170 kms south of Seoul. Participants will move via commercial bus from Seoul Incheon International Airport (ICN/RKSI) to the hotel in Gunsan, which is located about 18 km from

Seocheon. Transfers during the workshop between the hotel and the workshop venue will be provided and organized by the Host.

Information and instructions on travel to the Ramada hotel in Gunsan from Incheon Airport are provided below in Annex A. **All participants are requested to bring a hardcopy of the Annex A, for easy communication with the local drivers.**

7. Visa information



Participants requiring an entry visa to the Republic of Korea are strongly advised to contact the nearest Korean diplomatic or consular mission **as early as possible** in order to secure the required entry visa in a timely manner, prior to departure. It should be noted that airline companies will not allow boarding in the absence of a valid visa.

Information on visa procedures can be found on the web site of the Ministry of Foreign Affairs of the Republic of Korea at:

http://www.mofa.go.kr/ENG/visa/application/index.jsp?menu=m_40_10.

The visa application form can be found at:

<http://www.mofat.go.kr/english/visa/images/res/visakorean.pdf>

A list of relevant Korean diplomatic/consular missions abroad, is available on the same web site at: http://www.mofa.go.kr/ENG/countries/index.jsp?menu=m_30

To facilitate the issuance of visas, the Secretariat will issue visa assistance letters to be attached to the visa applications.

8. Hotel Information

A block booking has been made at the Ramada Gunsan Hotel, for participants, and individual reservations will be made by the local organizer according to the participants' flight itinerary to be arranged by the Secretariat.

Ramada Gunsan Hotel

400, Daehak-ro, Gunsan-si

Jeollabuk-do, 54147, Republic of Korea

Tel.: +82-63-441-8000

Web site: <http://www.wyndhamhotels.com/ramada/gunsan-si--south-korea>

The hotel accommodation including a standard room and breakfast will be provided by the local organizer for the funded participants. Any extra personal expenses incurred, such as room upgrades, Internet access, laundry, phone calls, room service, mini-bar, etc., are the sole responsibility of the participants.

9. Official language in the Republic of Korea

The official language in the Republic of Korea is Korean. English is spoken in some hotels and restaurants.

10. Weather and time zone information



In September, temperatures in the area of Seocheon range between a maximum of +20°C in the daytime and a minimum of +11°C at night. Please bring warm clothing. Current weather conditions can be found at: <http://worldweather.wmo.int/en/city.html?cityId=334> and <http://web.kma.go.kr/eng/index.jsp>.

The standard time zone in the Republic of Korea is GMT / UTC +9 hours.

11. Electricity

The electrical currents in the Republic of Korea are 220 volts, 60 Hertz as shown in the illustrations below.

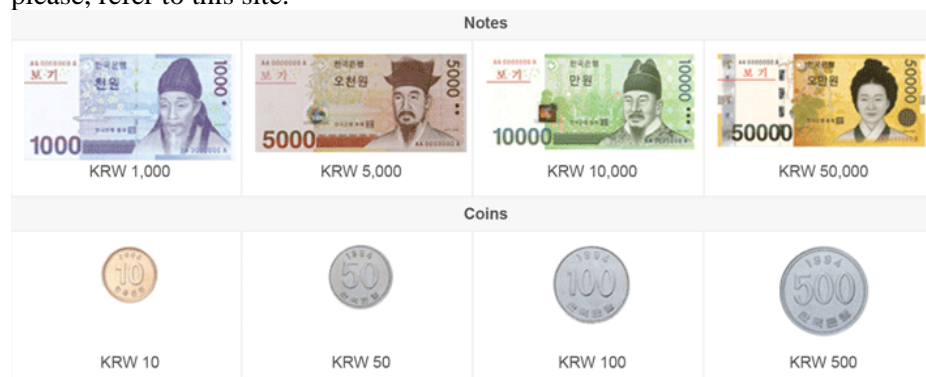


12. Currency



The currency in the Republic of Korea is the South Korean Won (KRW). The current exchange rate as at 8 September 2017 is US \$1.00 = KRW 1,133.65 and €1.00 = KRW 1,363.64 (rates subject to change, source: www.xe.com).

Various notes and coins are used; they include denominations of 1,000 won, 5,000 won, 10,000 won, and 50,000 won. Coins include 10 won, 50 won, and 500 won denominations. Foreign bank notes and traveller's checks can be converted into Korean won at foreign exchange banks and other authorized money exchange outlets. The exchange rate is subject to market fluctuations. For more details, please, refer to this site.



Credit cards

International credit cards, including VISA, MasterCard, American Express, JCB and Diners club are widely accepted at major hotels, department stores, restaurants and retail outlets. Check with your credit card company for details of merchant acceptability and other services which may be available

13. Disclaimer

The CBD Secretariat disclaims all responsibilities for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.

Further information on Seoul can be found in annex C below and at the following link:
<http://english.visitkorea.or.kr/enu/index.jsp>



Annex A - Information on transportation from the Incheon International Airport to the Hotel in Gunsan

(Note: Please bring the hardcopy of this annex with you for communication with local drivers)

From Incheon airport to Hotel in Gunsan City:

From Incheon International Airport, you can take a bus from the bus station located on the 1st floor of the passenger terminal. The bus will drop you at the Gunsan City Bus Station.

Proceed to the bus ticket counter and purchase a ticket for Bus No. 9 C for transfer to Gunsan City Bus Station. The bus trip will take approximately 3 hours. Transfer information on the ticket counter, bus stand and buses are shown in the table and pictures below. There are three types of buses from Incheon to Gunsan as shown in the pictures below. Bus routes do not have numbers, but you can identify the destination (**GUNSAN**) on the front or side of the buses (outlined in red boxes).

Upon arrival at the Gunsan City Bus Station, take a taxi to the Ramada Gunsan Hotel which takes about 15 minutes and costs approximately US\$7.00. **You need to have a Korean Won in cash to pay for the taxi, as the local taxi driver would not accept US\$ or credit card.**

Bus Transport Information

Bus No. for Gunsan	9C
Fare (cost)	KRW 23,700 per adult (about US \$20) You can pay for the ticket in cash or by credit card.
Ticket Booth	Ticket Booth located in the passenger terminal, 1F between exits #8 and #9, exits #4 and #5 or located outside the arrivals hall, 1F between terminal 9C and 9D. Please check the Airport bus guide as shown in the illustrations below.
Hours of Operation	From 6:30 a.m. to 21:40 p.m.
Travel Time	3 hrs. 20 mins

Bus Stop: Incheon International Airport (9C)



Ticket Booth (Outside terminal)



Ticket Booth (Inside terminal)



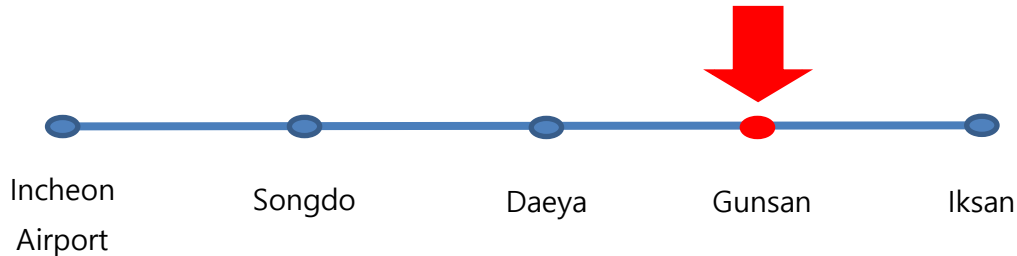
Platform 9C – Bus to Gunsan



Bus Departure times and two routes that stop in Gunsan

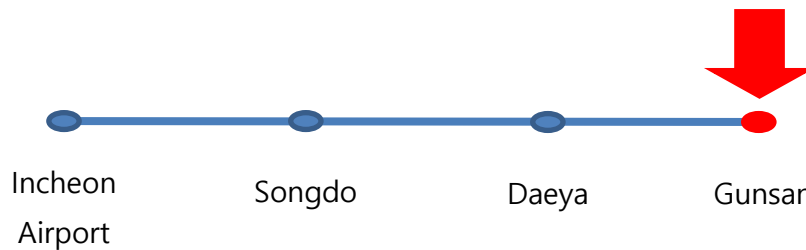
Departure Time: ICN (to Gunsan city Bus Station)							
Hour	06	08	12	15	17	18	19
Min.	30	20	50	40	10	40	00

Bus route:



Departure Time: ICN (to Gunsan city Bus Station)						
Hour	09	11	14	16	20	21
Min.	50	00	40	40	40	40

Bus route:



We have translated a few key sentences in Korean to help you purchase the correct ticket as well as embark on the right bus and taxi. You can show these sentences as needed.

One ticket to Gunsan please	군산으로 가는 버스표 하나 주세요.
Is this bus going to Gunsan?	이 버스는 군산으로 가나요?
Take me to Ramada Gunsan Hotel	군산 라마다 호텔로 가주세요.

Bus: the bus route is shown on the front and/or side of the bus (outlined in red squares below)



Print the below information to show to the taxi driver that will take you from the Gunsan City Bus Station to the Ramada Gunsan Hotel.

※ 이 분은 해양수산부에서 주최하는 워크숍 참석자입니다.

He(She) is a participant in the workshop organized by Ministry of Oceans and Fisheries.

운행 중 문의사항이 있을 경우 아래의 연락처로 연락주세요.

If you have any questions, please contact us at the following number.

목적지: 라마다 군산 호텔 (Ramada Gunsan Hotel)

전라북도 군산시 대학로 400 라마다 군산 호텔

400, Daehak-ro, Gunsan-si, Jeollabuk-do, Republic of Korea

호텔 대표번호) 063-441-8000 담당자) 010-2209-0014 사무국) 02-430-5740
