



## Convention on Biological Diversity

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ENGLISH ONLY

REGIONAL WORKSHOP FOR EUROPE  
ON UPDATING NATIONAL BIODIVERSITY  
STRATEGIES AND ACTION PLANS  
Isle of Vilm, Germany, 15-19 April 2011

### Information Note for Participants

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## 1. Opening and registration

The Regional Workshop for Europe on Updating National Biodiversity Strategies and Action Plans will be held from Friday, 15 April to Tuesday, 19 April 2011 on the Isle of Vilm, Germany.

Check-in will take place at the workshop venue on Thursday, 14 April 2011 as participants are expected to arrive on the evening prior to the workshop. The formal opening of the workshop will be at 9:00 a.m. on Friday, 15 April 2011. The workshop is expected to wrap up in the evening on Tuesday 19 April 2011, with departures the following morning.

**Participants are required to register with the attached registration form (annex A) by 1 March 2011** via e-mail or fax to Ms. Gisela Stolpe with copy to Ms. Natalia Chalaeva (addresses below). All participants are requested to provide their arrival and departure dates and times, including flight details as soon as possible, but no later than **10 March 2011**. Please confirm your participation to:

Ms. Gisela Stolpe  
[Gisela.Stolpe@bfm-vilm.de](mailto:Gisela.Stolpe@bfm-vilm.de)  
Telephone: +49(0)38301-86-113  
Fax: +49(0)38301-86-117

With a copy to Ms. Natalia Chalaeva  
[Natalia.chalaeva@cbd.int](mailto:Natalia.chalaeva@cbd.int)  
Fax: +1-514-288-6588

## 2. Venue

The workshop will be held at:

**The International Academy for Nature Conservation**  
Isle of Vilm  
D-18581 Putbus  
Germany  
Telephone: +49(0) 38-301-86-113 or 115  
Fax: +49(0) 38-301-86-117  
E-mail: [Gisela.Stolpe@bfm-vilm.de](mailto:Gisela.Stolpe@bfm-vilm.de)  
Web site: [http://www.bfn.de/06\\_akademie\\_natursch+M52087573ab0.html](http://www.bfn.de/06_akademie_natursch+M52087573ab0.html)

## 3. Working language of the workshop

The Workshop will be held in English, with simultaneous interpretation to be provided for Russian-speaking participants.

## 4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the workshop as there will be no extra copies made available on site during the workshop. Pre-session documents will be on the Secretariat's web site as they become available at:



<http://www.cbd.int/doc/?meeting=CBWNBSAP-EUR-02>

## 5. General information on and access to the Isle of Vilm

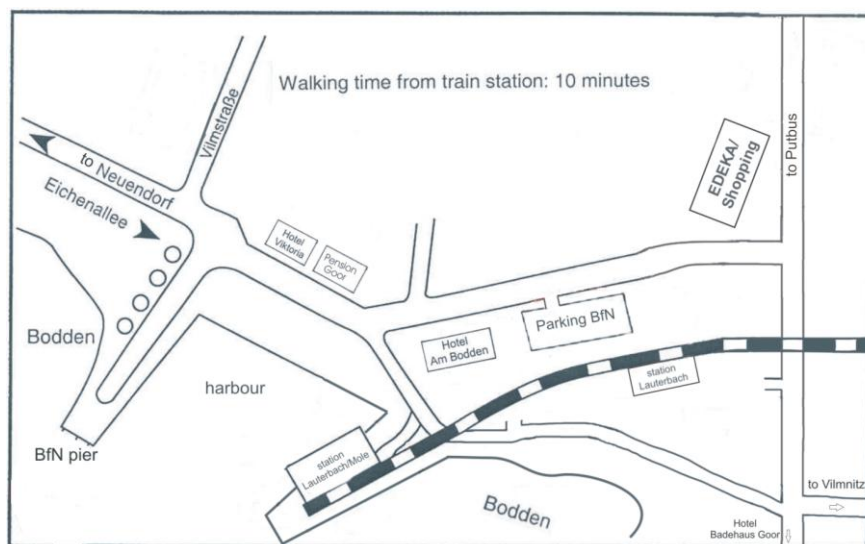


The Isle of Vilm is located about 300 km from Berlin or Hamburg. Delegates to the workshop will arrive on April 14. Some will travel via Hamburg, some via Berlin. It will be necessary to travel by train to Lauterbach/Mole, the harbour village close to Vilm from either airport. From Lauterbach/Mole you must then take a ferry to the Isle of Vilm. From the Lauterbach/Mole station, you can walk to the pier where the ferry boat to the Isle of Vilm departs.

Please see attached document (**Annex B**) for train connections and other transportation information to and from Berlin Tegel Airport and Hamburg Airport. If you travel via Berlin, group tickets for your travel from Berlin to Vilm will be organized, and you will be contacted on the details of this arrangement shortly before the workshop. In case you have to buy a train ticket though, please **do buy a return train ticket** since there is no vending machine in Lauterbach.

### Ferry to Vilm

From Lauterbach/Mole you can walk to the BfN pier where the ferry boat to the Isle of Vilm leaves (see map below and the attached travel information or at the Academy's website at [http://www.bfn.de/0607\\_kontakt+M52087573ab0.html](http://www.bfn.de/0607_kontakt+M52087573ab0.html); please, also watch out for signposts). The ferry is free of charge.



### Cash

Please bring some money in cash with you so that you will be able to pay necessary costs during your travel to Vilm as well as for refreshments during the workshop. At the workshop on Vilm, some of you will be reimbursed concerning your travel costs. Please note that we can only reimburse economy class flights and second class train tickets. Taxi costs cannot be reimbursed (fees for parking can be reimbursed for a maximum of 5 €/day). Please keep in mind that you must have receipts in order to be reimbursed.

## Field trip

Please bring good walking shoes and appropriate clothing with you for the excursion around the island and for the field trip.

## Farewell party

A party will take place for participants. We would kindly appreciate if you could bring something from your country as e.g. something to eat or drink, a traditional dance or music to share with us all.

## Emergency number

An emergency mobile number will be announced in due time for any urgent matters.

## 6. Visa information



Participants from countries listed below require a Schengen entry visa for Germany and are strongly advised to contact the nearest German diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **It should be noted that airline companies will deny boarding in the absence of a valid visa.**

A list of the German consular and diplomatic missions abroad can be accessed at the following web site: [http://www.konsulate.de/index\\_english.php](http://www.konsulate.de/index_english.php) (in English) or [http://www.auswaertiges-amt.de/sid\\_CE8755EC4B5CE9EA09B98ABD2E10B820/DE/Laenderinformationen/03-WebseitenAV/Uebersicht\\_node.html](http://www.auswaertiges-amt.de/sid_CE8755EC4B5CE9EA09B98ABD2E10B820/DE/Laenderinformationen/03-WebseitenAV/Uebersicht_node.html) (in German).

Information regarding procedures for visa applications can be found at the following web site of the Federal Foreign Office of the Government of Germany: [http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen\\_node.html](http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html).

Countries and territories whose citizens require visas to enter Germany for this workshop are listed below.

<b>A</b>	<b>M</b>
Albania	Moldova
Armenia	Montenegro
Azerbaijan	<b>R</b>
	Russian Federation
<b>B</b>	
Belarus	<b>S</b>
Bosnia and Herzegovina	Serbia
<b>G</b>	<b>U</b>
Georgia	Ukraine

To facilitate the issuance of visas, the International Academy for Nature Conservation will issue invitation letters to be attached to the visa applications and will contact the relevant embassies as soon as they receive the completed registration form.

## 7. Hotel information



The accommodation for the participants of the workshop has been pre-booked at the International Academy for Nature Conservation. The cost of accommodation and meals per day is as follows:

- Single room: 51.00€
- Double room: 37.00€ (price per person)
- Cost of full board (3 meals): 24.00€
- Morning and afternoon/tea/coffee, etc.: 4,00€

Some participants may have to lodge in Lauterbach, however, ferries will run frequently (10 minutes ride). Lodging costs in Lauterbach may vary slightly. For more information about Vilm and the Academy, please go to the following link:

[http://www.bfn.de/06\\_akademie\\_natursch+M52087573ab0.html](http://www.bfn.de/06_akademie_natursch+M52087573ab0.html) (English version).

## 8. Official languages in Germany

The official language in Germany is German. English is spoken in hotels and restaurants.

## 9. Weather and time zone information



In April, temperatures on the Isle of Vilm usually ranges between a maximum of +20°C in the daytime and a minimum of 8°C at night. Current weather conditions can be found at: <http://www.wetteronline.de/Deutschland/Ruegen.htm> (in German) and [http://www.bfn.de/0602\\_wetter.html](http://www.bfn.de/0602_wetter.html) (in German, but self-explanatory).

The standard time zone will be GMT/UTC + 2 hours.

## 10. Electricity

The electrical currents are 230 Volts, 50 Hertz and plugs are as shown below.



## 11. Currency



The currency in Germany is the Euro (€). The current exchange rate as at 17 February 2011 is US \$1 = €0.74 and € 1 = US \$1.34.

## 12. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

## Annex A: Registration Form

### NOMINATION FORM

#### To be returned to:

Gisela Stolpe, Head of Unit, International Academy for Nature Conservation, Isle of Vilm,  
Federal Agency for Nature Conservation  
Branch Office Isle of Vilm  
D-18581 Putbus, Germany  
Fax +49 38301 86 117

E-mail: [gisela.stolpe@bfv-vilm.de](mailto:gisela.stolpe@bfv-vilm.de) and [secretariat@cbd.int](mailto:secretariat@cbd.int)

**I hereby nominate the following person(s) for the  
CBD Regional Workshop on Updating National Biodiversity Strategies and Action Plans (NBSAPs)  
15-19 April 2011**

**Deadline: 1 March 2011**

#### 1<sup>st</sup> nominee

Mr. ☐ ☐ Ms. ☐  
**Name:**

Institution/Function:

Address:

Tel.:

Fax:

E-mail:

#### 2<sup>nd</sup> nominee

Mr. ☐ ☐ Ms. ☐  
**Name:**

Institution/Function:

Address:

Tel.:

Fax:

E-mail:

**Travel, board and lodging costs at the International Academy for Nature Conservation, Isle of Vilm**  
[http://www.bfn.de/0608\\_insel\\_vilm+M52087573ab0.html](http://www.bfn.de/0608_insel_vilm+M52087573ab0.html)

- Lodging per day: single room – 51 €, double room – 37 €
- Board per day: 24 € (+ 4,00 € for morning and afternoon coffee)
- *Funding for travel, board and lodging available upon request for selected countries*

### **Annex B: Train Connections and Transportation information to the Isle of Vilm**

Train connections from Berlin Hauptbahnhof (Hbf/Central Station) to the ferry to Isle of Vilm in Lauterbach/Mole:

<b>Bahnhof/Train Station</b>	<b>Date</b>	<b>Time</b>		<b>Platform</b>	<b>Train No.</b>	<b>Type of train</b>
Berlin Hbf (ground floor)	Thursday, 14.04.11	departure	09:45	varies	RE 18508	Commuter Train
Stralsund Hbf	Thursday, 14.04.11	arrival	12:50	2 a/b		
Stralsund Hbf	Thursday, 14.04.11	departure	13:04	1 a/b	RE 13027	Commuter Train
Bergen auf Rügen	Thursday, 14.04.11	arrival	13:32	2		
Bergen auf Rügen	Thursday, 14.04.11	departure	13:40	1	PRE81269	Commuter Train
Lauterbach Mole	Thursday, 14.04.11	arrival	13:54	1		

<b>Bahnhof/Train Station</b>	<b>Date</b>	<b>Time</b>		<b>Platform</b>	<b>Train No.</b>	<b>Type of train</b>
Berlin Hbf (ground floor)	Thursday, 14.04.11	departure	11:45	varies	RE 18508	Commuter Train
Stralsund Hbf	Thursday, 14.04.11	arrival	14:50	3 a/b		
Stralsund Hbf	Thursday, 14.04.11	departure	15:04	4 a/b	RE 13027	Commuter Train
Bergen auf Rügen	Thursday, 14.04.11	arrival	15:32	2		
Bergen auf Rügen	Thursday, 14.04.11	departure	15:40	1	PRE81281	Commuter Train
Lauterbach Mole	Thursday, 14.04.11	arrival	15:54	1		

<b>Bahnhof/Train Station</b>	<b>Date</b>	<b>Time</b>		<b>Platform</b>	<b>Train No.</b>	<b>Type of train</b>
Berlin Hbf (ground floor)	Thursday, 14.04.11	departure	15:45	varies	RE 18508	Commuter Train
Stralsund Hbf	Thursday, 14.04.11	arrival	16:50	3 a/b		
Stralsund Hbf	Thursday, 14.04.11	departure	17:04	4 a/b	RE 13027	Commuter Train
Bergen auf Rügen	Thursday, 14.04.11	arrival	17:32	2		
Bergen auf Rügen	Thursday, 14.04.11	departure	17:40	1	PRE81269	Commuter Train
Lauterbach Mole	Thursday, 14.04.11	arrival	17:54	1		

Train connections from Hamburg Hauptbahnhof (Hbf/Central Station) to the ferry to Isle of Vilm in Lauterbach/Mole:

Bahnhof/Train Station	Date	Time		Plattform	Train No.	Type of train
Hamburg Hbf	Thursday, 14.04.11	departure	11:17	11 a/b	IC 2212	Intercity Train
Schwerin Hbf	Thursday, 14.04.11	arrival	12:08	2		
Schwerin Hbf	Thursday, 14.04.11	departure	12:22	Bus in front of Central Station	SEV	Bus service due to constructions
Bad Kleinen	Thursday, 14.04.11	arrival	12:54	in front of Central Station		
Bad Kleinen	Thursday, 14.04.11	departure	13:27	varies	IC 2512	Intercity Train
Bergen auf Rügen	Thursday, 14.04.11	arrival	15:43	2		
Bergen auf Rügen	Thursday, 14.04.11	departure	15:40	1	PRE81281	Commuter Train
Lauterbach Mole	Thursday, 14.04.11	arrival	17:54	1		

### Departure:

Train connection from Lauterbach/Mole to Berlin (Hbf/Central Station) Train service every two hours, a departure prior to 10:00 may be arranged):

Train Station	Date	Time	Plattform	Train No.	Type of Train
Lauterbach Mole	Wednesday, 20.04.11	Departure	10:00	PRE81258	Commuter Train
Bergen auf Rügen	Wednesday, 20.04.11	Arrival	10:20		
Bergen auf Rügen	Wednesday, 20.04.11	Departure	10:29	RE 13024	Commuter Train
Stralsund Hbf	Wednesday, 20.04.11	Arrival	10:58		
Stralsund Hbf	Wednesday, 20.04.11	Departure	11:02	RE 18511	Commuter Train
Berlin Hbf (ground floor)	Wednesday, 20.04.11	Arrival	14:14		



## **Transportation information to the Isle of Vilm**

Transportation information is available in pdf format at the following link:  
<http://www.cbd.int/doc/meetings/nbsap/cbwnbsap-eur-02/other/cbwnbsap-eur-02-transportation-info-en.pdf>