



Convention on Biological Diversity

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ENGLISH ONLY

REGIONAL WORKSHOP FOR EUROPE ON
THE FOURTH NATIONAL REPORT
Budapest, Hungary, 30 June – 2 July 2010

Information Note for Participants

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1. Opening and registration

The Regional Workshop for Europe on the Fourth National Report will be held in Budapest, Hungary from Wednesday, 30 June to Friday, 2 July 2010.

The meeting will start at 9:00 a.m. on Wednesday, 30 June, and registration will take place at the venue of the meeting at 8:30 a.m. the same day.

2. Venue

The workshop will be held at:

The Hotel Normafa

1121, Eötvös út 52-54.

Budapest, Hungary

Tel.: +36 1 395 6505

Fax: +36 1 395 6504

E-mail: gfarkas@normafahotel.com

Web site: www.normafahotel.com

3. Working language of the meeting

The meeting will be held in English.

4. Documents

Participants are kindly reminded to bring their own copies of the documents for the workshop as there will be no extra copies made available on site during the meeting. Documents will be made available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=4NRCBW-EUR-01>

5. General information on access to Budapest, Hungary



Budapest is serviced by the Budapest Ferihegy International Airport (about 16 km from the city centre). There is an airport shuttle bus service to and from the airport (Airport Minibusz) that operates seven days a week, prices vary according to distances from airport and number of passengers. The link for the shuttle service is as follows: <http://www.airportshuttle.hu/en>. Taxis are also available from the airport and the rates vary depending on location/area of hotel (Zóna airport taxi services).

More information on how to reach the venue of the workshop is listed at the following link: <http://www.normafahotel.hu/?lang=en&mid=4>

6. Visa information



Participants from countries listed in Annex A below do not require an entry visa for Hungary all others and are strongly advised to contact the nearest Hungarian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure.

Information on visa procedures, including a list of relevant Hungarian diplomatic/consular missions abroad and countries with visa exemption arrangements, is available on the web site of the Ministry of Foreign Affairs of the Republic of Hungary which provides a listing of visa exempt countries at: http://www.mfa.gov.hu/kum/en/bal/consular_services/Entry_of_Foreigners_to_Hungary/how_to_apply_for_visa/. Visa facilitation agreements exist with the countries listed at: http://www.mfa.gov.hu/kum/en/bal/consular_services/Entry_of_Foreigners_to_Hungary/eu_visa

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7. Hotel information

A block booking has been made for all delegates (sponsored and non-sponsored) at the Normafa Hotel. The room rates are 16 000 HUF for a single room and 18 000 HUF for a double room. Lunch and two coffee breaks during the meeting are provided at a cost of FJD \$40 per day (non-sponsored delegates are required to pay for these services). Please confirm your reservation. Below please find information on the hotel:

Normafa Hotel

1121, Eötvös út 52-54.

Budapest, Hungary

Tel.: +36 1 395 6505

Fax: +36 1 395 6504

E-mail: gfarkas@normafahotel.com (contact person: Ms Gabriella Farkas)

Web site: www.normafahotel.com

Other hotel information can be found at the following link:



8. Payment of the Daily Subsistence Allowances (DSA)

Sponsored participants will receive their DSA on the first day of the meeting.

9. Official languages in Hungary

The official language in Hungary is Hungarian; however, English and German are spoken in hotels and restaurants.

10. Weather and time zone information



In June and July, temperatures in Budapest usually range between a maximum of 27°C in the daytime and a minimum of 14°C at night. Current weather conditions can be found at: <http://www.worldweather.org/017/c00060.htm>.

The standard time zone will be GMT/UTC + 2 hours.

11. Electricity

The electrical currents are 230 volts, 50 Hertz and are shown below.



12. Currency



The currency in Hungary is the Forint (HUF). The current exchange rate as at 9 June 2010 is US \$1.00 = 235.41 HUF and = €1.00 = 281.88 HUF.

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure

Annex A

COUNTRIES AND TERRITORIES WHOSE CITIZENS DO NOT REQUIRE VISAS IN ORDER TO ENTER HUNGARY AS VISITORS (AS LISTED ON THE WEBSITE OF MINISTRY OF FOREIGN AFFAIRS OF THE REPUBLIC OF HUNGARY)

Citizens of the following countries and territories **do not** require a visa to **visit** or **transit** Hungary:

A

Andorra
Antigua and Barbuda
Argentina
Armenia
Australia
Austria

B

Barbados
Belgium
Bulgaria
Brazil
Brunei Darussalam

C

Canada
Chile
Costa Rica
Croatia
Cyprus
Czech Republic

D

Denmark

E

Ecuador
El Salvador
Estonia

F

Finland
France

G

Germany
Greece
Guatemala

H

Holy See
Honduras

I

Iceland
Ireland
Israel

J

Japan

K

Korea, Republic of

L

Latvia
Liechtenstein
Lithuania
Luxembourg

M

Malaysia
Malta
Mauritius
Mexico
Monaco
Montenegro

N

Netherlands
Nicaragua
Norway

P

Panama
Paraguay
Poland
Portugal

R

Romania

S

Saint Kitts and Nevis
San Marino
Serbia
Seychelles
Singapore
Slovakia
Slovenia
Spain
Sweden
Switzerland

T

The former Yugoslav
Republic of Macedonia

U

United Kingdom of Great
Britain and Northern Ireland
Ukraine
United States of America
Uruguay

V

Venezuela