



Convention on Biological Diversity

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ENGLISH ONLY

SUB-REGIONAL WORKSHOP FOR CENTRAL,
SOUTH AND EAST AFRICA ON CAPACITY BUILDING
FOR IMPLEMENTATION OF THE CBD PROGRAMME
OF WORK ON PROTECTED AREAS
Cape Town, South Africa, 30 January – 3 February 2012

Information Note for Participants

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1. Opening and registration

The Sub-Regional Workshop for Central, South and East Africa on Capacity Building for Implementation of the CBD Programme of Work on Protected Areas will be held in Cape Town, Somerset West, South Africa from Monday, 30 January to Friday, 3 February 2012.

The workshop will start at 9:00 a.m. on Monday, 30 January 2012, and registration will take place at the venue of the workshop from 8:30 a.m. to 9:00 a.m. the same day.

2. Venue

The workshop will be held at:

NH Lord Charles Hotel

Corner Faure & Stellenbosch Roads

Somerset West

7130, Cape Town

South Africa

Telephone: + 27 (0) 21 855 1040

Fax: + 27 (0) 21 855 1107

E-mail: nhthelordcharles@nh-hotels.com

Web site: <http://www.nh-hotels.co.za/lordcharles/index.php>

3. Working language

The workshop will be held in English and French with interpretation.

4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the workshop as there will be no extra copies made available on site during the workshop. Documents are available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=WSCBPA-CSEAFR-01>

5. General information on access to Cape Town, South Africa



Cape Town is serviced by the Cape Town International Airport which is approximately 50 km from the city centre. The NH Lord Charles Hotel is located approximately 30 km from the airport. Participants should make their own arrangements to and from the airport and the hotel.

Taxis are readily available at the airport. The approximate price of the journey is 350 ZAR (approx. US \$44) for the first passenger and about 20 ZAR for each extra passenger; and it should take approximately 20-40 minutes.

Private shuttle services are also available on demand or by pre-booking at the transfer desk in the airport arrivals hall. Schedules vary according to flight arrival times and passengers can also pre-book their return trip to the airport. Prices vary depending on the company and

number of passengers. The NH Lord Charles Hotel also offers shuttle services to and from the airport at a cost, please contact the hotel directly for more information.

6. Visa information



Participants from countries listed in **Annex A** **do not require** an entry visa for South Africa. All other participants are advised to contact the nearest South African diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. It should be noted that air lines will deny boarding in the absence of a valid visa for South Africa.

Information on visa procedures and the application form can be found on the web-site of the Department of Home Affairs of the Republic of South Africa at:

Details: <http://www.home-affairs.gov.za/>

Application form: <http://www.home-affairs.gov.za/PDF/immigration/bi-84.pdf>

Please note that it is mandatory to have two empty pages in your passport for travel to South Africa.

A list of relevant South African diplomatic/consular missions abroad, is available on the web-site of the South Africa Department of International Relations and Cooperation at: http://www.dfa.gov.za/foreign/sa_abroad/index.htm.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7. Health Information

Travellers to South Africa require a yellow fever vaccination certificate for travellers over 1 year of age, who within the preceding six days, have been in or have passed through any country with risk of yellow fever transmission.

For more information, please consult a medical professional with regard to the vaccination requirements for your travel.

8. Hotel information



A block booking has been made on behalf of all participants sponsored by the SCBD at the NH Lord Charles Hotel in Cape Town. Non-sponsored participants may wish to avail themselves of the block booking by contacting the hotel directly by 6 January 2012. Please quote that this is a CBD meeting.

The room rates include breakfast and taxes:

- Standard single room: R 1,095 (approx. US \$133.00)
- Standard double room: R 1,235 (approx. US \$158.00)

The contact information is listed below.

NH Lord Charles Hotel

Corner Faure & Stellenbosch Roads

Somerset West

7130, Cape Town

South Africa

Telephone: + 27 (0) 21 855 1040

Fax: + 27 (0) 21 855 1107

E-mail: nhthelordcharles@nh-hotels.com

Web site: <http://www.nh-hotels.co.za/lordcharles/index.php>

Further information on hotels and tourism in Cape Town is available at the following web-site: <http://www.tourismcapetown.co.za/>.

9. Payment of the Daily Subsistence Allowances (DSA)

Sponsored participants will receive the relevant portion of their DSA on the first day of the workshop including one extra full day DSA, to cover other travel expenses such as visa expenses, travel cost and terminal expenses.

10. Field Trip

A field trip is scheduled for participants. Please bring appropriate shoes and clothing for the excursion, and insect repellent is suggested.

11. Official languages in South Africa

There are 11 official languages in South Africa, they are as follows: Afrikaans, English, Southern Ndebele, Northern Sotho, Southern Sotho, Swazi, Tsonga, Tswana, Venda, Xhosa and Zulu.

12. Weather and time zone information



In January and February, temperatures in Cape Town usually range between a maximum of +26°C and a minimum of +16°C. Current weather conditions can be found at: <http://www.worldweather.org/035/c00138.htm>.

The time zone in Cape Town, South Africa is GMT +2 hours.

13. Electricity

The electrical currents are 230 Volts, 50 Hertz and the type of plugs is illustrated below.



14. Currency



The currency in the South Africa is the South African Rand (ZAR). The current exchange rate as at 20 December is US \$1 = 8.22 ZAR and (Euro) € 1 = 10.76 ZAR.

15. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

Annex A – Country Listing

COUNTRIES AND TERRITORIES WHOSE CITIZENS DO NOT REQUIRE VISAS IN ORDER TO ENTER SOUTH AFRICA AS VISITORS (AS LISTED ON THE WEB SITE OF THE DEPARTMENT OF HOME AFFAIRS OF SOUTH AFRICA)

Citizens of the following countries and territories **do not require** a visa to visit South Africa:

Exempt and intend to stay for 90 days or less or in transit:

A	I	S
Andorra	Iceland	Saint Vincent & the Grenadines
Argentina	Ireland	San Marino
Australia	Israel	Singapore
Austria	Italy	Spain
B	J	Sweden
Belgium	Jamaica	Switzerland
Botswana	Japan	T
Brazil	L	Tanzania, United Republic of
C	Liechtenstein	Trinidad and Tobago
Canada	Luxembourg	U
Chile	M	United Kingdom of Great Britain and
Czech Republic	Malta	Northern Ireland
D	Monaco	United States of America
Denmark	N	Uruguay
E	Netherlands	V
Ecuador	New Zealand	Venezuela
F	Norway	Z
Finland	P	Zambia
France	Paraguay	Zimbabwe
G	Portugal	
Germany		African Union Laissez-passer
Greece		

Exempt and intend to stay for 30 days or less:

A	G	M	S
Antigua and Barbuda	Gabon	Malaysia	Seychelles
B	Guyana	Malawi	Slovak Republic
Bahamas	H	Maldives	Swaziland
Barbados	Hungary	Mauritius	T
Belize	J	Mozambique	Thailand
Benin	Jordan	N	Turkey
Bolivia	K	Namibia	
C	Korea, Republic of	P	
Cape Verde	L	Peru	
Costa Rica	Lesotho	Poland	
Cyprus			
