



CONVENTION ON BIOLOGICAL DIVERSITY

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ENGLISH ONLY

ANGLOPHONE AFRICAN SUB-REGIONAL WORKSHOP ON THE REVIEW OF, AND
CAPACITY-BUILDING FOR, THE IMPLEMENTATION OF THE CBD
PROGRAMME OF WORK ON PROTECTED AREAS
13-15 August 2007, Cape Town, South Africa

INFORMATION NOTE FOR PARTICIPANTS

1. Opening and registration

The opening of the Anglophone African Sub-regional workshop on the Review of, and Capacity-Building for, the Implementation of the CBD Programme of Work on Protected Areas will be on Monday, 13 August 2007 at 8.30 am and registration will take place at the venue of the meeting at 8 a.m. The workshop is expected to wrap up at 7 p.m. on Wednesday, 15 August 2007.

2. Venue

The workshop will be held at:

The Lord Charles Hotel
Corner Faure & Stellenbosch Roads
Somerset West
7130, Cape Town
South Africa
Telephone: + 27 (0) 21 855 1040
Fax: + 27 (0) 21 855 1107
Email: c.economon@nh-hotels.co.za
Web site: http://www.nh-hotels.co.za/1024_768/index_charles.htm

3. Working language and hours of the workshop

The Workshop will be held in English. And the working hours will be from 8.30 am to 6 pm daily with a lunch break of 1 1/2 hour.

4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents, as there will be no extra copies made available on site during the workshop.

Pre-session documents are available on the Secretariat's web site at: <http://www.cbd.int/doc/meeting.aspx?mtg=WSPA-01>

5. Visas

Participants from countries listed under **annex** attached hereto **require** a visa to enter South Africa. For more information and updates on the visa procedure and South African Diplomatic and Consular Representations in your country of residence, please visit the following web sites of the Ministry of Foreign Affairs of South Africa:

- **Visa requirements:** http://home-affairs.pwv.gov.za/visa_detail.asp#req
- **South African representations abroad:** <http://home-affairs.pwv.gov.za/visas.asp>

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

6. Arrival at Cape Town Airport

The "Cape Town International Airport" is about 20 km from the city centre. The distance from the Airport to the Lord Charles is approximately 60 km and the journey takes about 40 minutes to, depending on the traffic.

NH Lord Charles Hotel will arrange for a shuttle service from the airport to the hotel and back. The indicative rates for individual transfers are as follows:

One person	R 250.00	Approx. 35 US\$
Two to three persons	R 350.00	Approx. 49 US\$
Four to seven persons	R 450.00	Approx. 63 US\$
Eight to thirteen persons	R 900.00	Approx. 126 US\$
After hour fee	00h00 - 06h00; after hour fee of R75 (approx.10.50 US\$) per hour	

Non-Sponsored participants are requested to provide their arrival and departure dates and times as soon as possible, but no later than **13 July 2007**.

Notes:

(1) Participants are strongly advised to use the shuttle bus service arranged by the hotel, as recognisable taxi company are difficult to identify.

(2) Transfer fares from airport and back for the sponsored participants are paid by the CBD Secretariat.

7. Hotel accommodation

A block booking has been made on behalf of **all participants** at the NH Lord Charles Hotel Located at:

Corner Faure & Stellenbosch Roads

Somerset West

7130, Cape Town

South Africa

Telephone: + 27 (0) 21855 1040

Fax: + 27 (0) 21 855 1107

Email: c.economon@nh-hotels.co.za

Web site: http://www.nh-hotels.co.za/1024_768/index_charles.htm

The negotiated package on behalf of all participants is 650 ZAR (approx. 91 US\$) for a single room and 999 ZAR (approx. 140 US\$) for a double. The deal includes breakfast, two meals and VAT.

It should be noted that all participants **must confirm not later than 13 July** directly to the hotel their reservations and notify any change in their expected dates and times of arrival/departure. The coordinates of the person to contact are as follows:

Ms. Angela Hoolaus

Reservations Manager

Telephone: + 27 (0)21 855 1040

Email: A.hoolaus@nh-hotels.co.za.

Past the deadline of **13 July 2007**, rooms that have not been confirmed will be freed automatically and the hotel will not guarantee availability nor room rates.

It should be noted that the CBD Secretariat will settle the hotel accommodation on behalf of the sponsored participants, including airport transfer. All extras, such as telephone, bar, laundry, e-mail, restaurant, unauthorised early arrival or late departure, etc. are at their own costs and must be settled (separately) upon checking out.

Non-sponsored participants must provide their credit cards upon confirmation of their bookings and the airport transfer fees will be charged to their rooms. NH Lord Charles Hotel accepts major credit cards, such as, Visa, Master Card, American Express, etc.

Note: There is a wireless connection vouchers that are available to be purchased from Reception for participants wishing to use their own their Laptops from the rooms.

8. Payment of the daily subsistence allowance (DSA)

The sponsored participants by the CBD Secretariat will receive the relevant portion of DSA at the meeting venue.

9. Currency and rate of exchange

The official currency in South Africa is the Rand (ZAR). The current exchange rates are as follows:

- 1 US Dollar = 7.17966 South African (ZAR)
- 1 South African Rand (ZAR) = 0.13928 US Dollar (USD)

10. Time zone

South Africa is UTC/GMT + 2 hours.

11. Weather conditions

During the months of August, the minimum temperature is 8°C in Cape Town and can reach a maximum of 18°C. More information on weather is available at the following web site <http://www.weathersa.co.za/Climat/Climstats/CapeTownStats.jsp>

For more information about South Africa, please go to <http://www.africaguide.com/country/safrica/> the web site of the Italian National Agency for Tourism.

12. Voltage

Voltage and frequency in South Africa is 220 V 50 Hz.. Participants may wish to bring their own adaptors to fit the type of sockets shown below.



13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure, prior to departure, international medical insurance for the period of participation.

Annex

LIST OF COUNTRIES WHOSE NATIONALS REQUIRE A VISA TO ENTER SOUTH AFRICA (VISA FEES CURRENTLT SET US\$37.00 OR ±R425.00) (ACCORDING TO THE WEB SITE OF THE MINISTRY OF FOREIGN AFFAIRS OF SOUTH AFRICA)

<http://home-affairs.pwv.gov.za/visas.asp>

Country	Condition
Afghanistan	
Albania	
Andorra	
Angola	
Armenia	
Australia	Exempt under certain conditions. Click here http://home-affairs.pwv.gov.za/visa_schedule.asp
Austria	
Azerbaijan	
Bahamas	
Bahrain	
Belarus	
Belau	
Belgium	
Belize	Only subject to visa fees for visits exceeding 30 days
Benin	Only subject to visa fees for visits exceeding 30 days
Bhutan	
Bosnia/Herzegovina	
Brunei	
Burkina Faso	
Myanmar	
Burundi	
Byelorussia	
Cambodia	
Cameroon	
Canada	
Central African Republic	
Chad	
China (People's Republic)	
Comores	
Cote D'Ivoire	

Croatia	
Cuba	
Benin	
Democratic Republic of the Congo	
Denmark	
Djibouti	
Dominican Republic	
El Salvador	
Tuvalu	
Eritrea	
Estonia	
Ethiopia	
Equatorial Guinea	Only subject to visa fees for visits exceeding 30 days
Fiji	
Finland	
France	
Gabon	Only subject to visa fees for visits exceeding 30 days
Gambia	
Georgia	
Germany	
Ghana	
Kiribati	
Greece	
Greenland	
Grenada	
Guadeloupe	
Guatemala	
Guinea-Bissau	
Haiti	
Honduras	
Hong Kong	Only subject to visa fees for visits exceeding 30 days
Iceland	
Indonesia	
Iran	
Iraq	
Italy	
Jamaica	
Japan	
Cambodia	

Kazakhstan	
Kenya	Only subject to visa fees for visits exceeding 30 days
Kirgizstan	
Korea (Republic of/South)	Only subject to visa fees for visits exceeding 30 days
Korea (People's Republic/North)	
Laos	
Latvia	
Lebanon	
Liberia	
Libya	
Lithuania	
Luxemburg	
Madagascar	
Malaysia	Only subject to visa fees for visits exceeding 30 days
Mali	
Marshall Island	
Martinique	
Mauritania	
Mexico	
Micronesia	
Moldavia	
Monaco	
Mongolia	
Morocco	
Mozambique	
Mozambique	
Nepal	
Netherlands	
New Guinea	
New Zealand	
Nicaragua	
Niger	
Nigeria	
Norway	
Oman	

Pakistan	
Panama	
Papua New Guinea	
Phillipines	Only subject to visa fees for visits exceeding 30 days
Poland	
Portugal	
Puerto Rico	
Romania	
Russian Federation	
Rwanda	
San Marino	
Sao Tome & Principe	
Saudi Arabia	
Sierra Leone	
Singapore	
Slovenia	
Somalia	
Spain	
Sri Lanka	
St Kitts-Nevis-Anguilla	
St Lucia	
Sudan	
Surinam	
Syria	
Tajikistan	
Tanzania	
Thailand	Only subject to visa fees for visits exceeding 30 days
Togo	
Trinidad and Tobago	
Tunisia	
Turkey	Only subject to visa fees for visits exceeding 30 days
Turkmenistan	
Tuvalu	
Uganda	
Ukraine	
United Arab Emirates	
United States	of Exempt under certain conditions. Click here http://home-

America	affairs.pwv.gov.za/visa_schedule.asp
Uzbekistan	
Venezuela	
Vietnam	
Western Sahara	
Yemen	