## ANNEX C SIDE-EVENTS REQUEST FORM









## CONVENTION ON BIOLOGICAL DIVERSITY

SER/# ---

Deadline: 21 January 2008

## THIRTEENTH MEETING OF THE SUBSIDIARY BODY ON SCIENTIFIC TECHNICAL AND TECHNOLOGICAL ADVICE (SBSTTA-13)

FAO, Rome, 18-22 February 2008

## Please ensure that the information below (1 to 7) is provided

Ful	Full name + acronym of organizer(s):				
Expected number of Participants:					
Pre	Preferred date and time:				
	>	First choice:	/2/2008	time: 13:15-14:45 ( )	
	>	Second choice:	/2/2008	time: 13:15- 14:45 ( )	
	>	Third choice:	/2/2008	time: 13:15- 14:45 ( )	
Rec	quireme	nts (Please check	the boxes as	appropriate)	
	<ul><li>LCD Projector (for PowerPoint presentations)</li><li>PC</li></ul>				
		her * (please see r	note below):		

<sup>\*</sup> For catering requirements, please refer to pages 6 above (heading 11). It should be noted that side-events may be rescheduled in the interests of the official sessions of the meeting and that there may be a cost when an event is assigned in a room that does not already contain the required equipment. Should this be the case, side-event organizers will be notified accordingly.