



# Convention on Biological Diversity

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DIALOGUE WORKSHOP ON ASSESSMENT OF COLLECTIVE ACTION OF INDIGENOUS PEOPLES AND LOCAL COMMUNITIES IN BIODIVERSITY CONSERVATION AND RESOURCE MOBILIZATION  
Panajachel, Guatemala, 11-13 June 2015

AND

EXPERT MEETING ON THE REPATRIATION OF TRADITIONAL KNOWLEDGE RELEVANT TO THE CONSERVATION AND SUSTAINABLE USE OF BIOLOGICAL DIVERSITY  
Panajachel, Guatemala, 14-15 June 2015

## INFORMATION NOTE FOR PARTICIPANTS

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## 1. Opening and registration

The Dialogue Workshop on Assessment of Collective Action of Indigenous Peoples and Local Communities in Biodiversity Conservation and Resource Mobilization will be held in Panajachel, Guatemala from Thursday 11 June to Saturday, 13 June 2015. The workshop will start at 9:00 a.m. on Thursday, 11 June 2015 and registration will take place at the venue of the workshop at 8:30 a.m. the same day.

The Expert Meeting on the Repatriation of Traditional Knowledge Relevant to the Conservation and Sustainable Use of Biological Diversity will be held in Panajachel, Guatemala from Sunday, 14 June to Monday, 15 June 2015. The workshop will start at 9:00 a.m. on Sunday, 14 June 2015 and registration will take place at the venue of the workshop at 8:30 a.m. the same day.

## 2. Venue

The meetings will be held at:

### **Jardines del Lago Hotel and Convention Centre**

Calle Monterrey

Panajachel 07010, Guatemala

Telephone: +502 7762 6114

E-mail: [info@jardinesdellago.com](mailto:info@jardinesdellago.com)

Web site: <http://www.jardinesdellago.com/>

## 3. Working language of the workshop

The workshop will be held in English and Spanish.

## 4. Documents

Participants are kindly reminded to bring their own copies of documents to the workshop as there will be no extra copies available on site during the meeting. The workshop pre-session documents are available on the Secretariat's website at:



Dialogue Workshop on Assessment of Collective Action of Indigenous Peoples and Local Communities in Biodiversity Conservation and Resource Mobilization:

<https://www.cbd.int/doc/?meeting=RMWS-2015-02>

Expert Meeting on the Repatriation of Traditional Knowledge Relevant to the Conservation and Sustainable Use of Biological Diversity:

<https://www.cbd.int/doc/?meeting=A8JEM-2015-01>

## 5. General information on access to Panajachel, Guatemala



Entry into Guatemala is through Guatemala City - La Aurora International Airport. The airport is situated about 148 kms from Panajachel.

Transportation to Panajachel for participants sponsored by the Secretariat

All sponsored participants will be transported from La Aurora International airport to the city of Panajachel as it is located 148 kms from the city of Guatemala. Directions to the city of Panajachel you must take the “Ruta Interamericana CA-01 OCC” highway until Sololá. The duration of the trip is about 2 hours.

Transportation to Panajachel for self-funded participants

The hosts are organizing transportation to the Panajachel venue for self-funded participants from La Aurora International Airport. In order to make appropriate arrangements, we urge you send a copy of your itinerary to Ms. Dora Noj, ([dorisp9@gmail.com](mailto:dorisp9@gmail.com)) with copies to Mr. Djessy Monnier ([djessy.monnier@cbd.int](mailto:djessy.monnier@cbd.int)) and Ms. Leslie Melisa Ojeda Cabrera ([lmojedac@unal.edu.co](mailto:lmojedac@unal.edu.co)).

When making your travel arrangements it is best to reach Guatemala during the day for onward travel to Panajachel before 4 p.m. Below is a map of the route.



Upon arrival visitors should look for personnel identified with the CONAP logo as follows:



It is recommended by CONAP to only use the official taxis if it is necessary to use public transportation, please only use the taxi recommended companies: yellow or green taxis, the respective telephone numbers are as follows: 1766 or 1+(502) 2470-1515 and 1+(502) 2475-9595.



If you encounter a flight delay or have any difficulties, please contact the following local focal points for assistance.

**Focal Point Sotzil Association**

Ms. Dora Noj

E-mail: [dorisp9@gmail.com](mailto:dorisp9@gmail.com)

Telephone: + (502) 78394477 or + (502) 59797416.

**CONAP Focal Point**

Ms. Leslie Melisa Ojeda Cabrera

E-mail: [lmojedac@unal.edu.co](mailto:lmojedac@unal.edu.co)

## **Hotel in Guatemala City**

The Secretariat through the Sotzil Organization has made a booking for participants arriving or departing Guatemala at night at the following hotel:

### **Hotel Biltmore**

15 calle 0-31 zona 10, ciudad de Guatemala

Telephone: + (502) 24105000

E-mail: [recepcion\\_ventas@caminoreal.com.gt](mailto:recepcion_ventas@caminoreal.com.gt)

Web site: [www.hotelbiltmore.com.gt](http://www.hotelbiltmore.com.gt)

Contact person: Ms. Mildred Arango

Self-funded participants may also make reservations at the above hotel by contacting them directly.

## **6. Visa information**



Information on visa related issues is available on the website of the Government of the Republic of Guatemala at: <http://www.minex.gob.gt/> (in Spanish only).

The list of countries requiring visas is available in the Annex A below. The cost of the visa is approximately US \$25.00.

Participants requiring an entry visa contact the nearest Guatemalan Diplomatic/Consular representations as soon as possible in order to secure the required entry visa prior to departure. A listing of Guatemalan Diplomatic/Consular representations can be found at the link shown below. It should be noted that some airlines will deny boarding in the absence of a valid visa.

Visa requirements are as follows:

([http://www.minex.gob.gt/Visor\\_Pagina.aspx?PaginaID=153](http://www.minex.gob.gt/Visor_Pagina.aspx?PaginaID=153)):

- Valid Passport (should be valid for at least 6 months)
- Visa or resident permit
- Air ticket or itinerary
- Invitation letter or employment letter
- Proof of sufficient funds
- 2 passport size colour photographs

## **7. Health information**

Please consult a medical professional with regard to the vaccination requirements for your travel.

## 8. Hotel information

### Funded participants

The Secretariat with the assistance of the Sotzil Organization has made a block booking at the the “Jardin del Lago” Hotel and Convention Centre (meeting venue). Any extras, such as telephone, room upgrade, bar, laundry, e-mail, restaurant, etc. are at the expense of the sponsored participants and must be settled upon checking out.

### **Jardines del Lago Hotel and Convention Centre**

Calle Monterrey

Panajachel 07010, Guatemala

Telephone: +502 7762 6114

E-mail: [info@jardinesdellago.com](mailto:info@jardinesdellago.com)

Web site: <http://www.jardinesdellago.com/>

### Self-funded participants

Self-funded participants may make their reservations at the venue or any of the following hotels:

Hotel	Approximate cost	Distancia to venue
Bahía del lago Tel: + (502) 77622280	Single room including breakfast and V.A.T. US \$64.00	5 minutes
Hotel Cacique Inn Tel: +(502) 77622053/77621205 Página web <a href="http://www.caciqueinn.com">www.caciqueinn.com</a> , E-mail: <a href="mailto:info@caciqueinn.com">info@caciqueinn.com</a> Contact: Mariela	Single room including breakfast and V.A.T. US \$62.00	5 minutes
Hotel Real Santander Tel: +(502) 77622915 Correo electrónico <a href="mailto:necoshrs@gmail.com">necoshrs@gmail.com</a>	Price for room only: US \$27.00	5 minutes
Hotel Dos Mundos Tel. +(502)77622078, +77622140, +77622865 E-mail: <a href="mailto:info@hoteldosmundos.com">info@hoteldosmundos.com</a> ; <a href="mailto:h2mundos@intelnet.com.gt">h2mundos@intelnet.com.gt</a> , Web page: <a href="http://www.hoteldosmundos.com">www.hoteldosmundos.com</a> Contact: Daniel	Price for simple room including breakfast and V.A.T.: US \$48.00	4 minutes

## 9. Payment of the daily subsistence allowances (DSA)

The relevant portion of the Daily Subsistence Allowance (DSA) will be paid to funded participants on the first day of the workshop.

## 10. Official language

The official language in Guatemala is Spanish, in the territory 23 Mayan languages are spoken, in addition to the Xinca and Garifuna languages.

## 11. Weather and time zone information



In June, temperatures in Panajachel usually range between a maximum of +28°C in the daytime and a minimum of +16°C at night. Current weather conditions can be found at: <http://www.theweathernetwork.com/weather/>.

The current time zone in Panajachel is GMT/UTC -6 hours

## 12. Electricity

The electrical currents are 120 volts, 60 Hertz as shown in the illustrations below.



## 13. Currency



The currency in Guatemala is the Quetzal (GTQ). The current exchange rate as at 30 April 2015 is US \$1 = GTQ \$7.70 and €1 = GTQ \$8.66 (rates are subject to change). There is a currency exchange office at the La Aurora International Airport where you can buy and sell local currency.

## 14. Security recommendations

- Keep an eye on your credit cards when you are using them.
- Carry with you only money or valuables that are necessary, you may wish to use money belt.
- Avoid showing valuable items such as computers, laptops, mobile phones, cameras or other electronic devices that could attract attention.
- It is recommended to leave your passport at the hotel and only carry a copy of it on you.
- Avoid taking photographs of children and be discreet about taking pictures during cultural, religious or sacred activities.
- If you have medical insurance, carry the information with you. Bring basic basic medicine for common ailments such as headaches or indigestion. If you have an emergency please contact the hotel or event organizers
- Always go out in groups and do not walk around in isolated areas.
- If you are driving in the capital, keep windows closed and do not use your mobile phone on the street; use caution when using cameras in the capital. For any emergency: call the Tourist Assistance numbers: 1500 or 1+(502) 2421 2810 .
- Please do not purchase any Mayan antiquities or products made from the local flora and fauna.
- Do not consume food sold in the streets.
- Do not drink tap water, use only bottled water.

- Be alert and vigilant at all times.
- Always travel with a companion.
- Keep an eye on your bags and personal items in restaurants and other public areas.
- It is not recommended to travel at night.
- If you have any questions, consult the organizers.

**15. Recommended clothing and accessories**

- Wear casual and comfortable clothes for the days of the workshops.
- If you wish, bring formal wear for one or two occasions.  
Bring clothes for a field trip, a hat, a light raincoat may be necessary, as well as insect repellent and sunscreen.

ANNEX A – LIST OF COUNTRIES REQUIRING A VISA FOR GUATEMALA  
(IN SPANISH)



## VISA para viajar a Guatemala

Categoría “A”	Exento del requisito de visa
Categoría “B”	visa consular o sin consulta
Categoría “C”	visa consultada

### EXENTO DE VISA - CATEGORÍA “A”

Alemania	El Salvador
Andorra	Emiratos Arabes Unidos
Antigua y Barbuda	Eslovaquia
Arabia Saudita	Eslovenia
Argentina	España
Australia	Estados Unidos de
Austria	América (Incluye Guam)
Bahamas	Estonia
Bahréin	Fiji
Barbados	Finlandia
Bélgica	Francia
Belice	Grecia
Brasil	Honduras
Brunei-Darussalam	Hungría
Bulgaria	Irlanda
Canadá	Islandia
Chile	Islas Marshall
República de China (Taiwán)	Islas Salomón
Chipre	Israel
Colombia	Italia
Corea del Sur (República de)	Japón
Costa Rica	Kuwait
Croacia	Letonia (Latvia)
Dinamarca	Liechtenstein



Lituania	Turquía
Luxemburgo	Tuvalu
Macedonia	Ucrania
Madagascar	Uruguay
Malasia	Vanuatu
Malta	Venezuela
México, Estados Unidos	OEA
Mónaco	Naciones Unidas
Nicaragua	Comisión Europea
Noruega	
Nueva Zelandia	
Panamá	
Paraguay	
Perú	
Polonia	
Portugal	
Qatar	
Reino de los Países Bajos (Holanda)	
Reino Unido de Gran Bretaña e Irlanda del Norte y Regiones Administrativas Especiales de la República Popular China	
República Checa	
Rumania	
Rusia, Federación de	
San Kitts y Nevis	
San Marino	
San Vicente y Granadinas	
Santa Lucía	
Santa Sede (Ciudad del Vaticano)	
Santo Tomé y Príncipe	
Singapur	
Sudáfrica	
Suecia	
Suiza, Confederación	
Trinidad y Tobago	

## CATEGORIA CONSULAR O SIN CONSULTA "B"

Azerbaiyán	Marruecos, Reino de
Belarús, República de (Bielorrusia)	Mauricio
Benín	Mauritania
Bolivia	Micronesia (Estados Federales)
Burkina Faso	Moldova, República de (Moldavia)
Burundi, República de	Montenegro, República de
Bután	Myanmar, Union de (antes Birmania)
Cabo Verde	Namibia
Camboya	Nauru
Chad	Níger
Comoras	Palao
Côte d'Ivoire (Costa de Marfil)	Papúa Nueva Guinea
Djibouti	República Centroafricana
Dominica	República Dominicana
Ecuador	Ruanda
Egipto	Samoa
Filipinas	Senegal
Gabón	Serbia, República de (Antiguamente República Federativa de Yugoslavia)
Gambia	Seychelles
Georgia	Suazilandia
Granada	Suriname
Guinea	Tailandia
Guinea Bissau	Tanzania, República Unida de
Guinea Ecuatorial	Tayikistán
Guyana	Togo
India	Tonga
Jamaica	Túnez
Kazajstán	Turkmenistán
Kirguistán	Uganda
Kiribati	Uzbekistán
Lesoto	Zambia
Malawi	Zimbabue
Maldivas	

## CATEGORIA CONSULTADA "C"

Afganistán, Estado Islámico  
Albania  
Angola, República de  
Argelia  
Armenia  
Bangladesh, República Popular de  
Bosnia y Herzegovina, República de  
Botsuana  
Camerún  
China, República Popular  
Congo  
Congo, República Democrática del  
Corea, República Popular Democrática de (Corea del Norte)  
Cuba  
Eritrea (Estado de, Asmara)  
Etiopía  
Ghana  
Haití  
Indonesia  
Irak, República de  
Irán, República Islámica del  
Jordania, Reino Hachemita de  
Kenia  
Laos, República Democrática Popular de  
Líbano  
Liberia  
Libia  
Malí  
Mongolia

Mozambique  
Nepal  
Nigeria, República Federal de  
Omán  
Pakistán, República Islámica de  
Sierra Leona, República de  
Siria, República Árabe de  
Somalia, República Democrática  
Sri Lanka, República Socialista Democrática de  
Sudán, República de  
Timor-Leste, República Democrática Oriental  
Viet Nam  
Yemen

### MÁS INFORMACIÓN

[http://www.minex.gob.gt/Visor\\_Pagina.aspx?PaginaID=21](http://www.minex.gob.gt/Visor_Pagina.aspx?PaginaID=21)

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