

Ref.: SCBD/I&O/CHM/MS/49984

29 July 2005

NOTIFICATION

Dear Madam/Sir,

Subject: Recommended checklist of criteria to assist in the evaluation of national clearing-house mechanisms

I am writing in connection with the Latin America and the Caribbean Regional Meeting on the Clearing-House Mechanism which was held in Brasilia, Brazil, from 9 to 11 March 2005. Participants to the meeting recommended to the Executive Secretary to develop a checklist of criteria to assist in the evaluation of national Clearing-House Mechanisms and that the results of the checklist be presented as an information document at the eighth meeting of the Conference of the Parties to be held in Curitiba, Brazil from 20 to 31 March 2006.

In support of the above, I am pleased to convey herewith a checklist inquiring on the state of development of Latin America and the Caribbean Clearing-House Mechanisms. We invite you to submit a completed checklist to the Secretariat at your earliest convenience but no later than **15 September 2005**.

Thank you for your support to the Convention and its Clearing-House Mechanism.

Yours sincerely,

Hamdallah Zedan
Executive Secretary

To: Latin America and the Caribbean CHM National Focal Points
CHM Informal Advisory Committee

RECOMMENDED CHECKLIST OF CRITERIA TO ASSIST IN THE EVALUATION OF NATIONAL CLEARING-HOUSE MECHANISMS

Creation and Structure of a CHM

1. Has your country established a clearing-house mechanism? Yes ☐ No ☐
2. Has your country established a CHM National Focal Point? Yes ☐ No ☐
3. Is the CHM fully operational? Yes ☐ No ☐
4. Has your country established a CHM website? Yes ☐ No ☐
5. Are there other components to your CHM other than a CHM website? Yes ☐ No ☐
6. Are there sufficient human resources? Yes ☐ No ☐
7. Is there sufficient technical support? Yes ☐ No ☐
8. Does your CHM receive sustainable funding? Yes ☐ No ☐
9. Does your CHM have a strategy for implementation? Yes ☐ No ☐

Technical and scientific cooperation

1. Does your country's CHM have collaborative initiatives with the research and academic sector?
Yes ☐ No ☐
2. Does your country use the CHM to promote and facilitate biodiversity related projects? Yes ☐ No ☐
3. Does your country use the CHM to facilitate and promote national, regional and international cooperation? Yes ☐ No ☐
4. Does your country's CHM have collaborative projects with other similar mechanisms from other countries? Yes ☐ No ☐
5. Does your CHM have collaborative initiatives with other national or regional CHMs? Yes ☐ No ☐
6. Does your CHM receive sustainable funding from your country? Yes ☐ No ☐
7. Does your CHM organize capacity-building activities, including activities related to the raising of institutional capacities? Yes ☐ No ☐
8. Has your CHM developed policies with regard to its activities, information content on its website, and use of networks? Yes ☐ No ☐
9. Has your CHM contributed to institutional capacity building? Yes ☐ No ☐

Information exchange

1. Does your CHM use software to compile statistics on use and navigation of the CHM website?
Yes ☐ No ☐
2. Does your CHM use open and common formats, protocols and standards to assist with the interoperability of information? Yes ☐ No ☐
3. Has your CHM published its formats, protocols and standards? Yes ☐ No ☐
4. Has your CHM established agreements with other CHMs to make data interoperable? Yes ☐ No ☐
5. Does your CHM website use metadata? Yes ☐ No ☐ Has it registered with the metadata management tool developed by the Bulgarian CHM? Yes ☐ No ☐
6. Does your CHM website use the CBD or another controlled vocabulary for use as metadata descriptors? Yes ☐ No ☐
7. Is your country satisfied with the quantity and quality of information provided through the CHM?
Yes ☐ No ☐
8. Does your CHM contribute information to the CBD CHM? Yes ☐ No ☐
9. Do relevant stakeholders use the CHM to communicate and develop collaborative projects? Yes ☐ No ☐
10. Does your CHM disseminate geo-referenced data and cartographic data? Yes ☐ No ☐
11. Has your CHM expanded on its user base to include all relevant stakeholders? Yes ☐ No ☐
12. Does your CHM disseminate information using non-electronic tools? Yes ☐ No ☐

Network development

1. Has your CHM national focal point established communication mechanisms for your government or stakeholders? Yes ☐ No ☐
2. Has your CHM participated in the development of networks (physical, logical and/or human)? Yes ☐ No ☐
3. Does your CHM participate actively in any existing networks? Yes ☐ No ☐
4. Has your CHM developed a communications strategy? Yes ☐ No ☐
5. Has your CHM developed any activities in support of communication, education and public awareness? Yes ☐ No ☐
6. Has your CHM participated in activities to develop a regional CHM? Yes ☐ No ☐
7. Has your CHM contributed expertise or other resources to capacity building activities or network development? Yes ☐ No ☐
8. Has your CHM participated actively in CHM related meetings and workshops? Yes ☐ No ☐

9. Would your CHM be able to contribute expertise of other resources to network development or capacity building activities? Yes ☐ No ☐

Does your CHM have activities related to the programme areas and cross-cutting issues of the Convention?

Programme Areas

Agricultural Biodiversity *Many Some Few* [Comments:]

Dry and Sub-Humid Lands Biodiversity *Many Some Few* [Comments:]

Forest Biodiversity *Many Some Few* [Comments:]

Inland Waters Biodiversity *Many Some Few* [Comments:]

Island Biodiversity *Many Some Few* [Comments:]

Marine and Coastal Biodiversity *Many Some Few* [Comments:]

Mountain Biodiversity *Many Some Few* [Comments:]

Cross-Cutting Issues

Access to Genetic Resources and Benefit-sharing *Many Some Few* [Comments:]

Biological Diversity and Tourism *Many Some Few* [Comments:]

Climate Change and Biological Diversity *Many Some Few* [Comments:]

Economics, Trade and Incentive Measures *Many Some Few* [Comments:]

Ecosystem Approach *Many Some Few* [Comments:]

Global Strategy for Plant Conservation *Many Some Few* [Comments:]

Global Taxonomy Initiative *Many Some Few* [Comments:]

Impact Assessment *Many Some Few* [Comments:]

Indicators *Many Some Few* [Comments:]

Liability and Redress - Article 14(2) *Many Some Few* [Comments:]

Protected Areas *Many Some Few* [Comments:]

Public Education and Awareness *Many Some Few* [Comments:]

Sustainable Use of Biodiversity *Many Some Few* [Comments:]

Technology Transfer and Cooperation *Many Some Few* [Comments:]

Traditional Knowledge, Innovations and Practices *Many Some Few* [Comments:]

2010 Biodiversity Target *Many Some Few* [Comments:]