



CBD

Secretariat of the Convention on Biological Diversity

22 May 2007
International Day for Biological Diversity



Biodiversity and Climate Change

Ref.: SCBD/RMCS/MR-H/58729

7 June 2007

NOTIFICATION

Subject: Official SCBD travel agent selected following transparent competitive bidding process

Dear Madam/Sir,

Following a recommendation of the 2006 Audit Report, the Secretariat initiated in July 2006, a transparent bidding process for the selection of its official travel agent. Six international companies submitted their offer. I am pleased to inform you that the selection committee comprising representatives from the Secretariat of the Convention on Biological Diversity (SCBD), the United Nations Office at Nairobi (UNON) and the International Civil Aviation Organization (ICAO) recommended MKI Travel and Conference Management Inc. (MKI) as the most competitive company.

At the occasion of the celebration of the International Day for Biological Diversity, 22 May 2007, the Secretariat signed a three year agreement with MKI starting 1 July 2007. Through this agreement MKI has undertaken to contribute to the neutralization of carbon emissions from air travel through the following actions:

- a. MKI will make best efforts to neutralize the Carbon for its staff travel by paying a Carbon Tax for each trip taken commencing July 1, 2007 and will make the Carbon Tax collected available to the Greenbelt Movement;
- b. MKI further commits to make best efforts to promote the importance of neutralizing carbon on all business travel to its client base;
- c. MKI will make reasonable efforts to develop a process to calculate, collect and remit a Carbon Tax from all businesses that agree to participate in this program;
- d. MKI will recommend to its clients that all Carbon Tax collected be remitted to SCBD to manage the disbursement of said funds in support of the Green Belt Movement.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary

To: CBD National Focal Points



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