

Ref: SCBD/OES/AD/ar/72618

29 September 2010

## **NOTIFICATION**

### **REMINDER**

#### **Tenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10) - CREDENTIALS**

Dear Madam/Sir,

I have the honour to refer to Notification 2009-107 of 1 September 2009 announcing the Tenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10) and requesting the submission of credentials for representatives of Parties attending this meeting.

As a follow-up to Notification 2010-134 of 7 July 2010, I wish to remind Parties that, in accordance with rule 18, credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Secretary, if possible **not later than twenty-four hours after the opening of the meeting**. Parties are further reminded that credentials must be issued either by the Head of State or government, or by the Minister of Foreign Affairs, or in the case of a regional economic integration organization by the competent authority of that organization. Finally, please note that **separate and distinct credentials are required for each meeting**. It should be noted that accreditation of delegates to the meetings will not be possible without adequate credentials. You will find attached, for your convenience, sample formats of credentials for each meeting, which must be signed by the Head of State or government or by the Minister of Foreign Affairs.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif  
Executive Secretary

All CBD National Focal Points

SAMPLE FORMAT FOR CREDENTIALS FOR THE TENTH MEETING OF THE  
CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL  
DIVERSITY (COP 10)

CREDENTIALS

I, the undersigned [*Head of State of Government or Minister of Foreign Affairs*], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [*Country*] at the tenth meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Nagoya, Japan from the eighteenth to the twenty-ninth of October in the year two thousand and ten.

Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate of Delegation*]

Representative(s) [*Name(s) of representative(s)*]

**DONE** in [*city*] on thie [*day*] of [*month*] in the [*year*]

*Seal and Signature*