Ref.: SCBD/SEL/LG/ib/80673

20 August 2012

NOTIFICATION

REMEMBER

Credentials for the Eleventh meeting of the Conference of the Parties
to the Convention on Biological Diversity
8-19 October 2012, Hyderabad, India

Dear Madam/Sir,

I have the honour to refer to Notification 2011-164 (27 September 2011) regarding the Eleventh meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 11) on credentials for representatives of Parties attending this meeting.

I wish to remind Parties that in accordance with Rule 18 of the rules of procedure, credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Secretary if possible not later than twenty-four hours after the opening of the meeting. Credentials must be issued either by the Head of State or Government, or by the Minister of Foreign Affairs, or in the case of a regional economic integration organization by the competent authority of that organization.

Please note that separate and distinct credentials are required for COP 11 and the Sixth meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol. Accreditation of delegates to either of the meetings will not be possible without adequate credentials. A sample format for credentials for COP 11 is attached. A separate reminder notification has been sent to Cartagena Protocol National Focal Points.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias
Executive Secretary

All CBD National Focal Points
SAMPLE FORMAT FOR CREDENTIALS FOR THE
ELEVENTH MEETING OF THE CONFERENCE OF THE PARTIES
TO THE CONVENTION ON BIOLOGICAL DIVERSITY (COP 11)

CREDENTIALS

I, the undersigned [Head of State or Government or Minister of Foreign Affairs], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [Country] at the eleventh meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Hyderabad, India from the eighth to the nineteenth of October in the year two thousand and twelve.

Head of Delegation [Name of Head of Delegation]

Alternate Head of Delegation [Name of Alternate Head of Delegation]

Representative(s) [Name of Representative(s)]

DONE in [City] on the [Day] of [Month] in the [Year]

Seal and Signature