TO: All CBD National Focal Points

Secretariat of the Convention on Biological Diversity
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23 August 2012

NOTIFICATION

Subject: Eleventh meeting of the Conference of the Parties to the Convention on Biological Diversity: Regional preparatory meetings

Dear Madam/Sir,

I have the honour to inform you that meeting rooms will be made available from 10:00 a.m. onwards on Sunday, 7 October 2012, at the Hyderabad International Convention Center, to allow regional groups to meet at their convenience. Such meetings will allow regional groups to coordinate in preparation for the eleventh meeting of the Conference of the Parties to the Convention on Biological Diversity, which will begin the following day.

A representative of the Secretariat will be available, upon request, to assist regional groups in their consultations. A provisional agenda is attached to facilitate discussions in the meetings.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias
Executive Secretary

Attachment

To: All CBD National Focal Points
Regional preparatory meeting for the Eleventh meeting of the Conference of the Parties
Hyderabad International Convention Centre - Hyderabad, India
7 October 2012

Draft agenda

1. Opening of the meeting;
2. Adoption of the agenda;
3. Issues for in-depth consideration at COP-11: regional approach;
4. Identification of lead countries to coordinate regional position and act as spokespersons during COP-11;
5. Nomination of two representatives for election to the COP Bureau;
6. Nomination of Chair for the seventeenth and eighteenth meetings of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA);
7. Schedule of regional meetings during COP-11;
8. Other matters;
9. Closure of the meeting.