NOTIFICATION
Seventeenth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA 17) – Montreal, Canada, 14 to 18 October 2013

Dear Madam/Sir,

I am pleased to confirm that the seventeenth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA 17) will be held at the International Civil Aviation Organization (ICAO) Headquarters in Montreal, Canada, from 14 to 18 October 2013, back-to-back with the eighth meeting of the Ad Hoc Open-ended Working Group on Article 8(j) and Related Provisions (WG8J 8), which will be held from 7 to 11 October 2013.

The provisional agenda is attached for your information. The pre-session and other relevant documentation for the meeting, as well as the Information Note for Participants, will be made available in due course at the following internet address: http://www.cbd.int/doc/?meeting=sbstta-17. Meanwhile, further information concerning the preparatory work for the SBSTTA 17 meeting is available on the CBD website at: http://www.cbd.int/sbstta/preparation.shtml.

In accordance with rule 18 of the Rules of Procedure for meetings of the Conference of the Parties, the designation of representatives to attend the SBSTTA 17 meeting should be submitted through an official letter to be addressed to the CBD Executive Secretary, and sent to the Secretariat by fax at +1 514-288-6588 or as a scanned e-mail attachment to secretariat@cbd.int as soon as possible, but no later than 6 September 2013.

Please note that subject to the availability of contributions to the Special Voluntary Trust Fund (BZ), the Secretariat will be in a position to finance the participation of one representative from each of the developing countries Parties to the Convention, including the least developed countries, small island developing States, other developing countries, and countries with economies in transition, for both meetings, i.e. the SBSTTA 17 and the WG8J 8. Eligible Parties to the Convention wishing to solicit such assistance are kindly requested to advise the Secretariat at their earliest convenience, but no later than 12 August 2013, of the name and coordinates of the Government’s officially designated representative to benefit from such financial support. It will not be possible for the Secretariat to respond positively to request for funding received after the deadline.

In view of the increased security procedures for travellers and budget constraints, and in order to allow the maximum number of countries to participate in the meetings, the Secretariat will be using special airfare tickets for sponsored delegates that impose restrictions with regard to changing the passenger’s name, travel date and itinerary. In this respect, it will not be possible for the Secretariat to accommodate name changes if they are received after 20 August 2013.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias
Executive Secretary

Attachment

To: CBD National Focal Points and SBSTTA Focal Points