Ref.: SCBD/SPS/AS/MPM/AB/87678 27 September 2018

NOTIFICATION

**Invitation for nominations to the Biosafety Clearing-House Training Workshop**

**24 November 2018 - Sharm El-Sheikh, Egypt**

Dear Madam/Sir,

I am pleased to announce that the Secretariat, in collaboration with and support from the “UNEP‑GEF Project for Sustainable Capacity Building for Effective Participation in the Biosafety Clearing‑House” (BCH III Project), will convene a “Biosafety Clearing-House Training Workshop” on 24 November 2018 during the ninth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (COP-MOP 9) in Sharm El-Sheikh, Egypt.

The training workshop is being offered to the National Focal Points and National Authorized Users for the Biosafety Clearing-House from all country Parties, especially those who have endorsed the UNEP-GEF BCH III Project. The new BCH interface will also be presented at this workshop.

Nominations must be accompanied by the registration form, enclosed herewith, duly completed and endorsed by the National Focal Point for the Cartagena Protocol on Biosafety. The documents should be sent to the Secretariat with a copy to the BCH III Project Manager as soon as possible but **no later than 10 October 2018**. Due to the limited capacity of the training venue, placement for the workshop will be on a first-come, first-served basis.

Thanks to the financial support from UNEP-GEF, limited funds, covering travel, daily subsistence allowance and terminal expenses, will be available to the National Focal Points and National Authorized Users from developing country Parties or Parties with economies in transition, who are participating in the BCH III project, and who are already accredited as national representatives to attend COP-MOP 9.

Furthermore, please note that the workshop will be conducted in English only. The level of ability to speak and understand English should be, therefore, taken into account when nominating participants.

Please accept, Madam/Sir, the assurances of my highest consideration.

 Cristiana Paşca Palmer, PhD

 Executive Secretary

Enclosure

Biosafety Clearing-House (BCH) Training Workshop

24 November 2018 – Sharm El-Sheikh, Egypt

**Pre-Registration Form (please type or print)**

 Mr. /  Ms. /  Dr. /  Prof.

NAME AND COUNTRY OF NOMINEE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a National Focal Point or National Authorized User for the BCH?

National Focal Point National Authorized User

Have you ever participated in any previous BCH training? Yes No

List the ways in which you use the BCH, e.g. ‘Finding Information’, Registering Information’, ‘Resources’, etc.:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your proficiency level in English?

Speak: Poor Medium Good Excellent

Understand: Poor Medium Good Excellent

Name of the organization:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employment Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone: + (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax: + (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you require Daily Subsistence Allowance (DSA) to attend this workshop? Yes No

Signature of BCH Focal Point: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_

Name of the Cartagena Protocol Focal Point: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Cartagena Protocol Focal Point: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_**

***Please return duly completed and signed by email or fax no later than 10 October 2018* *to:***

Secretariat of the Convention on Biological Diversity

Fax: + 1 (514) 288-6588

E-mail: secretariat@cbd.int; rami.abdel-malik@unep.org