Ref.: SCBD/CP/DC/MA/MW/87888 29 January 2019

**N O T I F I C A T I O N**

**Nomination of Experts to the Anglophone Africa Training Course on Risk Assessment of Living Modified Organisms, Pretoria, South Africa, 8-12 April 2019**

Dear Madam/Sir,

In its decisions [BS-VI/12](https://www.cbd.int/decision/mop/default.shtml?id=13245) and [VIII/12](https://www.cbd.int/doc/decisions/mop-08/mop-08-dec-12-en.pdf), the Parties to the Cartagena Protocol on Biosafety requested the Executive Secretary to support, subject to the availability of resources, regional and subregional capacity-building activities on risk assessment of living modified organisms.

In response to this request, and with support from the Government of the Republic of Korea through the Korea Biosafety Capacity-Building Initiative, the Secretariat of the Convention on Biological Diversity is organizing a training course on risk assessment, to be held in Pretoria, South Africa from 8 to 12 April 2019, with the objective of providing theoretical and hands-on training for participants from Anglophone African countries on:

1. The risk analysis and risk assessment processes (concepts, methodology, key issues to considered);
2. Problem formulation approach (hypothesis formulation, risk scenarios);
3. Hands-on training in the evaluation of case studies of living modified organisms for environmental release.

Accordingly, I am pleased to invite your Government to nominate a representative to take part in the workshop. The nominee must be involved, or is expected to be involved, in conducting risk assessment of living modified organisms and must have an understanding of molecular biology, biotechnology and biology concepts related to biosafety.

The official nomination letter must be accompanied by the attached nomination form duly completed indicating the activities in which the nominee has been involved that are relevant to biosafety and risk assessment of living modified organisms as well as the anticipated benefits of the workshop. In addition, the nomination of potentially funded delegates from Parties shall be accompanied with a duly filled [HR Mini Master Request Form](http://www.cbd.int/doc/meetings/hr-mini-master-form.doc) in Word format and a photocopy of the valid national passport of the nominee in PDF format.

Participants will be selected on the basis of their relevant expertise as well as geographical representation and gender balance. Only complete forms and nominations submitted through the Cartagena Protocol Focal Point or from the head of the organization, as appropriate, will be considered.

Due to the limited availability of funds for the workshop, only nominees from eligible Parties to the Cartagena Protocol will receive financial assistance to cover the cost of travel and a daily subsistence allowance. The workshop will be conducted in English.

Relevant organizations with activities in the Anglophone Africa region are also welcome to nominate representatives with practical experience in the subject matter of the workshop by completing the attached nomination form. Please note that due to space restrictions, nominations by Parties will have priority.

Nominations are to be sent to the Executive Secretary via e-mail at [secretariat@cbd.int](mailto:secretariat@cbd.int) or by fax at +1-514-288-6588. In order to enable the Secretariat to finalize arrangements for the workshop in a timely manner, it would be appreciated if nominations are sent as soon as possible but **no later than 22 February 2019**. Applications received after this deadline will not be considered.

Thank you for your continued cooperation and support towards the work of the Convention on Biological Diversity and the Cartagena Protocol on Biosafety.

Please accept, Madam/Sir, the assurances of my highest consideration.

Cristiana Paşca Palmer, PhD

Executive Secretary

Enclosure

**NOMINATION OF A PARTICIPANT TO A CAPACITY-BUILDING ACTIVITY ORGANIZED BY THE SECRETARIAT OF THE CONVENTION ON BIOLOGICAL DIVERSITY**

*Fields / sections marked with an asterisk (***\****) are mandatory*

|  |  |
| --- | --- |
| **I. CAPACITY-BUILDING ACTIVITY** | |
| Title of the activity:\* | <Text entry> |
| Date when activity will take place:\* | <Text entry> |

|  |
| --- |
| **II. BRIEF PROFILE (min. 150 words)**\*  Briefly describe the experience of the nominee as it relates to the goals of the capacity-building activity as well as a description of how the nominee will be able to apply the knowledge acquired during the activity in future endeavours. |
| <Text entry> |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **PERSONAL INFORMATION**\* | | | |
| Title:\* | | Ms.  Mr. | |
| First Name:\* | | <Text entry> | |
| Last Name:\* | | <Text entry> | |
| Address: | | <Text entry> | |
| Telephone:\*[[1]](#footnote-1) | | <Text entry> | |
| Email:\* | | <Text entry> | |
| 1. **CURRENT EMPLOYMENT\*** | | |
| Name of Employer / Organization / Company:\* | <Text entry> | |
| Department / Division / Unit:\* | <Text entry> | |
| Address: | <Text entry> | |
| Start Date:\* | <YYYY> | |
| Type of Organization:\* | Academic or research institute  Government agency  Inter-Governmental Organization (IGO)  Non-Governmental Organization (NGO)  Private sector (business and industry)  UN and other specialized agency of the  UN Common System  Other: <Text entry> | |
| Main Areas of Responsibility\*:[[2]](#footnote-2) | <Text entry> | |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **EMPLOYMENT HISTORY** | | | |
| Name of Previous Employer: | | | <Text entry> |
| Department / Division / Unit: | | | <Text entry> |
| Start and End Date: | | | <YYYY - YYYY> |
| Type of Organization:\* | | | | Academic or research institute  Government agency  Inter-Governmental Organization (IGO)  Non-Governmental Organization (NGO)  Private sector (business and industry)  UN and other specialized agency of the  UN Common System  Other: <Text entry> |
| Main Areas of Responsibility:[[3]](#footnote-3) | | | | <Text entry> |
| 1. **POST-SECONDARY EDUCATION BACKGROUND** | | | |
| **First Degree** (e.g. B.Sc. in Microbiology)\* | | | |
| Title:\* | | <Text entry> | |
| Name of academic institution:\* | | <Text entry> | |
| Start and End Date:\* | | *From* <YYYY> *to* <YYYY> | |
| **Second Degree** (e.g. M.Sc. in Microbiology) | | | |
| Title: | | <Text entry> | |
| Name of academic institution: | | <Text entry> | |
| Start and End Date: | | *From* <YYYY> *to* <YYYY> | |
| **Third Degree** (e.g. Ph.D. in Microbiology) | | | |
| Title: | | <Text entry> | |
| Name of academic institution: | | <Text entry> | |
| Start and End Date: | | *From* <YYYY> *to* <YYYY> | |
| 1. **LANGUAGE PROFICIENCY\*** | | | |
| Arabic:  Chinese:  English:  French:  Russian:  Spanish:  Other: <Specify> | Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair | | |
| 1. **Professional References**  Please indicate the name and email of *at least one* professional reference | | | |
| Reference 1:\* | | | Name: <Text entry>  E-mail: <Text entry> |
| Reference 2: | | | Name: <Text entry>  E-mail: <Text entry> |
| Reference 3: | | | Name: <Text entry>  E-mail: <Text entry> |

1. +[country code] [city code] [telephone number] [extension, if necessary]. [↑](#footnote-ref-1)
2. Briefly describe how the responsibilities of the nominee relate to the goals of the capacity-building activity [↑](#footnote-ref-2)
3. Briefly describe how the responsibilities of the nominee relate to the goals of the capacity-building activity. [↑](#footnote-ref-3)