Ref.: SCBD/IMS/NP/ET/CPa/90789 1 March 2023

**REMINDER NOTIFICATION**

**Call for nominations for the Informal Advisory Group on Technical and Scientific Cooperation**

Dear Madam/Sir,

 Reference is made to notification 2023-010, issued on 10 February 2023, inviting Parties, indigenous peoples and local communities and relevant organizations to nominate experts to be considered to serve on the Informal Advisory Group on Technical and Scientific Cooperation, pursuant to decision [15/8](https://www.cbd.int/doc/decisions/cop-15/cop-15-dec-08-en.pdf). The terms of reference of the informal advisory group are provided in annex III to the same decision.

I would like to thank Parties, indigenous peoples and local communities and relevant organizations that have already submitted nominations and wish to remind those that have not yet done so to nominate experts before the deadline. As stated in notification 2023-010, members will be selected on the basis of the following criteria:

(a)        At least five years of working experience on technical and scientific issues related to the implementation of the Convention on Biological Diversity and/or other relevant international agreements and processes;

(b)        Expertise relevant to technical and scientific cooperation, capacity-building and development, and knowledge management and the clearing-house mechanism or similar online information-sharing platforms; and

c)        Demonstrated experience with regional or international cooperation processes and programmes related to biodiversity and/or the environment.

To assist in submission and selection, a nomination form is provided below that should be completed and submitted together with a signed official letter and the *curriculum vitae* of the nominee. In line with decision [14/33](https://www.cbd.int/doc/decisions/cop-14/cop-14-dec-33-en.pdf), nominees are also required to complete the interest disclosure form (available at: <https://www.cbd.int/doc/forms/conflict-interest-form-en.pdf>). The official letter should be addressed to the Executive Secretary and sent, along with the supporting documents, by e-mail (secretariat@cbd.int) as soon as possible **but no later than 15 March 2023**.

Based on the nominations received, the Executive Secretary will select members of the IAG on the basis of their expertise and experience, and the need to ensure equitable geographical distribution and gender balance.

Please accept, Madam/Sir, the assurances of my highest consideration.

David Cooper

Acting Executive Secretary

*Annex*

**NOMINATION FORM**

**Informal Advisory Group on Technical and Scientific Cooperation**

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| **Personal information** |
| 1. Name of the expert
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| 1. Current job/ Functional title
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| 1. Contact details

Department/ Division/ Unit; Ministry/ Organization; Address; Phone number/ Cell phone; Email address |  |
| **Background and experience**  |
| 1. Academic background/ Expertise
 |  |
| 1. Main responsibilities in your current position
 |  |
| 1. Previous responsibilities, and working experience related to technical and scientific cooperation on biodiversity issues

*(Describe your previous and current involvement in technical and scientific cooperation activities, capacity-building, and knowledge management, including the clearing-house mechanism and similar online information-sharing platforms)* |  |
| 1. Experience with regional or international cooperation processes and programmes related to biodiversity and/or the environment
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| 1. Describe what contribution you hope to bring to the work of the IAG
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| 1. Provide any additional relevant information
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