Ref.: SCBD/CPU/DC/WM/MW/91206 6 October 2023

**N O T I F I C A T I O N**

**Extension of deadline – Global Risk Assessment Workshop**

**30-31 October 2023 – Online**

Dear Sir or Madam,

Reference is made to notification [2023-084](https://www.cbd.int/doc/notifications/2023/ntf-2023-084-bs-en.pdf) issued on 4 August 2023, inviting Parties, other Governments, relevant organizations and indigenous peoples and local communities to nominate representatives to take part in a workshop under the theme “Advances in risk assessment – Twenty years of theory and practice”, to be convened on 30**‑**31 October 2023. I am pleased to inform you that the deadline to submit nominations for virtual participation has been extended to **25 October 2023**.

I would like to thank Parties, other Governments, relevant organizations and indigenous peoples and local communities who have submitted nominations and invite those who have not yet done so to submit their nominations as soon as possible.

The workshop will draw from the lessons and experiences of the regional training courses on risk assessment held under the auspices of the Korea Biosafety Capacity-Building Initiative. In addition, the workshop will consider important topics such as implications for risk assessment and risk management of new breeding techniques, and the role of modelling in risk assessment and risk management. The workshop will also consider Target 17 of the Kunming-Montreal Global Biodiversity Framework with a view to advancing discussion on complementary risk assessment indicators for the monitoring framework. The global risk assessment workshop will be held as a hybrid event, with virtual participation options to maximize global accessibility. It will consist of keynote presentations, panel discussions, and networking opportunities.

Accordingly, I am pleased to invite Parties from all regions, other Governments and relevant organizations, to nominate representatives to take part in the workshop virtually. The nominee must have practical experience with, or is expected to be involved in, conducting risk assessment of living modified organisms. Participants will be selected on the basis of their relevant expertise, taking into account geographical representation and gender balance. The workshop will be conducted in English.

The official nomination letter must be accompanied by a duly completed nomination form (annex I). Only complete nominations submitted through the Cartagena Protocol focal point, or Heads of organizations, as appropriate, will be considered. Nominations should be sent to the Secretariat via e-mail to [secretariat@cbd.int](mailto:secretariat@cbd.int).

Thank you for your continued cooperation and support to the work of the Convention on Biological Diversity and the Cartagena Protocol on Biosafety.

Please accept, Sir, Madam, the assurances of my highest consideration.

(*Signed*) David **Cooper**

Acting Executive Secretary

Enclosure

**Annex I.**

**NOMINATION OF A PARTICIPANT TO A CAPACITY-BUILDING ACTIVITY ORGANIZED BY THE SECRETARIAT OF THE CONVENTION ON BIOLOGICAL DIVERSITY**

*Fields / sections marked with an asterisk (***\****) are mandatory*

|  |  |
| --- | --- |
| **I. CAPACITY-BUILDING ACTIVITY** | |
| Title of the activity:\* | <Text entry> |
| Date when activity will take place:\* | <Text entry> |

|  |
| --- |
| **II. BRIEF PROFILE (min. 150 words)**\*  Briefly describe the experience of the nominee as it relates to the goals of the capacity-building activity as well as a description of how the nominee will be able to apply the knowledge acquired during the activity in future endeavours. |
| <Text entry> |

|  |  |  |
| --- | --- | --- |
| 1. **PERSONAL INFORMATION**\* | | |
| Title:\* | | Ms.  Mr. |
| First Name:\* | | <Text entry> |
| Last Name:\* | | <Text entry> |
| Address: | | <Text entry> |
| Telephone:\*[[1]](#footnote-2) | | <Text entry> |
| Email:\* | | <Text entry> |
| 1. **CURRENT EMPLOYMENT\*** | | |
| Name of Employer / Organization / Company:\* | <Text entry> | |
| Department / Division / Unit:\* | <Text entry> | |
| Address: | <Text entry> | |
| Start Date:\* | <YYYY> | |
| Type of Organization:\* | Academic or research institute  Government agency  Inter-Governmental Organization (IGO)  Non-Governmental Organization (NGO)  Private sector (business and industry)  UN and other specialized agency of the  UN Common System  Other: <Text entry> | |
| Main Areas of Responsibility\*:[[2]](#footnote-3) | <Text entry> | |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. **EMPLOYMENT HISTORY** | | | |
| Name of Previous Employer: | | | <Text entry> |
| Department / Division / Unit: | | | <Text entry> |
| Start and End Date: | | | <YYYY - YYYY> |
| Type of Organization:\* | | | Academic or research institute  Government agency  Inter-Governmental Organization (IGO)  Non-Governmental Organization (NGO)  Private sector (business and industry)  UN and other specialized agency of the  UN Common System  Other: <Text entry> |
| Main Areas of Responsibility:[[3]](#footnote-4) | | | <Text entry> |
| 1. **POST-SECONDARY EDUCATION BACKGROUND** | | | |
| **First Degree** (e.g. B.Sc. in Microbiology)\* | | | |
| Title:\* | | <Text entry> | |
| Name of academic institution:\* | | <Text entry> | |
| Start and End Date:\* | | *From* <YYYY> *to* <YYYY> | |
| **Second Degree** (e.g. M.Sc. in Microbiology) | | | |
| Title: | | <Text entry> | |
| Name of academic institution: | | <Text entry> | |
| Start and End Date: | | *From* <YYYY> *to* <YYYY> | |
| **Third Degree** (e.g. Ph.D. in Microbiology) | | | |
| Title: | | <Text entry> | |
| Name of academic institution: | | <Text entry> | |
| Start and End Date: | | *From* <YYYY> *to* <YYYY> | |
| 1. **LANGUAGE PROFICIENCY\*** | | | |
| Arabic:  Chinese:  English:  French:  Russian:  Spanish:  Other: <Specify> | Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair  Excellent Good Fair | | |
| 1. **Professional References**  Please indicate the name and email of *at least one* professional reference | | | |
| Reference 1:\* | | | Name: <Text entry>  E-mail: <Text entry> |
| Reference 2: | | | Name: <Text entry>  E-mail: <Text entry> |
| Reference 3: | | | Name: <Text entry>  E-mail: <Text entry> |

1. +[country code] [city code] [telephone number] [extension, if necessary]. [↑](#footnote-ref-2)
2. Briefly describe how the responsibilities of the nominee relate to the goals of the capacity-building activity [↑](#footnote-ref-3)
3. Briefly describe how the responsibilities of the nominee relate to the goals of the capacity-building activity. [↑](#footnote-ref-4)