NOTIFICATION

**Submission of good practices, tools, mechanisms, guidance and relevant solutions relating to supporting biodiversity mainstreaming across sectors
as well as submission of best practices and lessons learned in the implementation of
the Kunming-Montreal Global Biodiversity Framework, in particular for Goal D and
Targets 14, 15, 18 and 19, and of the strategy for resource mobilization**

Dear Sir or Madam,

In paragraph 6 (c) of decision 16/13, on mainstreaming of biodiversity within and across sectors, the Conference of the Parties requested the Secretariat to invite Parties, other Governments and relevant convention secretariats, organizations and institutions and other stakeholders to share good practices, tools, mechanisms, guidance and relevant solutions that can support biodiversity mainstreaming across sectors, and to provide a structured overview of that information through the clearing-house mechanism.

In paragraph 26 (c) of decision 16/34, on resource mobilization, the Conference of the Parties requested the Secretariat to integrate a platform in the clearing-house mechanism, in line with the knowledge management strategy to support the implementation of the Kunming-Montreal Global Biodiversity Framework, provided in the Annex of decision 16/9 B, for the purpose of exchanging information on best practices and lessons learned on the implementation of the Framework, in particular for Goal D and Targets 14, 15, 18 and 19, and of the strategy for resource mobilization.

In line with these requests, I am pleased to invite Parties, other Governments, indigenous peoples and local communities, women and youth organizations, and other relevant organizations to submit relevant information, as described above, through the Clearing-House Mechanism by using the following link: https://chm.cbd.int/submit/submission/new?notification=2025-148. Please find attached a technical annex which provides guidance on the submission process.

I thank you for your cooperation and your continued support for the work of the Convention.

Please accept, Sir, Madam, the assurances of my highest consideration.

(*Signed*) Astrid Schomaker
Executive Secretary

Enclosure

To: CBD national focal points, resource mobilization national focal points, indigenous peoples and local communities, women and youth organizations, relevant organizations and initiatives and relevant stakeholders

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Annex I

Guidance for submitting a contribution through the Clearing-House Mechanism

Step 1 – Access the submission platform
Open the registration link provided: https://chm.cbd.int/submit/submission/new?notification=2025-148
Log in with your organization account. First-time users must create an account before proceeding.

Step 2 – Open the submission form
After logging in, select the option to open the submission form.

Step 3 – Complete the required general information
Fill in all mandatory fields, indicated by a red asterisk (*), including:

- **Government or organization** (select from the drop-down menu);

- **Title of the submission**;

- **Date of submission** (select from the calendar tool);

- **Related notifications** (select via pop-up window; please ensure
  SCBD/SSSF/BETI/ML/BB/GD/92525/ (2025-148) is linked under "Related notification (s)")

- **Optional fields** (e.g., related records, additional information) may be completed as needed.

- **Upload the submission file** using the file-upload function (mandatory).

Step 4 – Provide required metadata
Under the metadata section, select the appropriate:

- **Type of resource**;

- **Relevant Global Biodiversity Framework Goals and Targets**;

- **CBD subject areas** or cross-cutting issues.

Step 5 – Provide additional metadata for information related to mainstreaming or resource mobilization)
Under the cross-cutting issues menu, select:

- **Mainstreaming**, and/or

- **Financial Resources and Mechanism**, as applicable.
  Once selected, the system will display additional keyword fields.
  Choose the keywords that most accurately reflect the content of the submission.

Step 6 – Review or save draft
Select **"Review"** to validate the submission.
You may save a **draft** at any time; all completed fields up to that point will be preserved.

Step 7 – Validate the submission
The system will indicate any missing mandatory information.
If all required fields are complete, the submission will be marked as valid.

Step 8 – Proceed to publishing
Click **"Next step: Publish"** to finalize the submission.

Step 9 – Publish the record
Confirm the publication of the record through the dedicated publishing screen.

Step 10 – View the published record
Once published, the record may be viewed and verified.