



Convention on Biological Diversity

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GENERAL






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ENGLISH ONLY

**ASIAN REGIONAL TRAINING WORKSHOP
ON NATIONAL ARRANGEMENTS ON TRADITIONAL KNOWLEDGE
FOR ACHIEVING AICHI BIODIVERSITY TARGET 18 AND
CONTRIBUTING TO AICHI BIODIVERSITY TARGET 16 OF
THE STRATEGIC PLAN FOR BIODIVERSITY 2011-2020
Kandy, Sri Lanka, 27 - 31 July 2018**

Information Note for Participants

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1. Opening and registration

Asian Regional Training Workshop on National Arrangements on Traditional Knowledge for Achieving Aichi Biodiversity Target 18 and Contributing to Aichi Biodiversity Target 16 of the Strategic Plan for Biodiversity 2011-2020 (27 - 31 July 2018), will be held in Kandy, Sri Lanka.

The Training Session of the workshop will start at 9:30 a.m. on Friday, 27 July 2018, and registration will take place at the workshop venue at 9:00 a.m. the same day.

2. Venue

The workshop will be held at:

Hotel Tree of life nature Resort

Address Yahalatenna, Barigama

Werallgama, Kandy Sri Lanka

Tel.: +94 81 2499777

Fax: +94 81 2499711

Mobile: +94 772 484818

E-mail: manager@hoteltreeoflife.com

Web site: www.hoteltreeoflife.com

3. Working language

The workshop will be held in English.

4. Documents

Workshop documents will be available on the Secretariat's website at:

<https://www.cbd.int/tk/cb/training/asia.shtml> and <https://www.cbd.int/meetings/005814>

In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own electronic or paper copies of the meeting documents as there will be no extra copies made available on site during the workshop.

5. General information on access to Colombo, Sri Lanka



Colombo is serviced by the Bandaranaike International Airport (the airport is about 115 km from the city of Kandy).

Airport Transfer from Colombo Airport to Kandy

The Nirmanee Development Foundation (NDF) will provide transport facilities for all participants from the Airport to Hotel. When you are at the Arrival gate (Colombo airport has only one arrival gate for passengers), you will find a person holding sign board saying "CBD-NDF workshop-Kandy". He will then assist you with the travel to Kandy. It takes about three hours to reach hotel from the Airport.

For any emergencies you can call following numbers.

- Nimal Hewanila: Tel: 0094 715 58380
- Surani Pathirane: Tel: 0094 710 521880

Recommended clothing and accessories

- Wear casual and comfortable clothes for the days of the workshops.
- Bring clothes for a field trip, a hat, a light raincoat may be necessary, as well as insect repellent and sunscreen.

6. **Visa information**



Participants requiring an entry visa to Sri Lanka are strongly advised to contact the nearest Sri Lankan diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. Please note that airline companies will not allow boarding in the absence of a valid visa.

General information on visa procedures is available on the web site of the Ministry of Immigration and Emigration of Sri Lanka at:

http://www.immigration.gov.lk/web/index.php?option=com_content&view=article&id=151&Itemid=196&lang=en. Also, a listing of relevant Sri Lanka diplomatic/consular missions abroad can be found on the web site of the Ministry of Foreign Affairs at the following link: <http://www.mfa.gov.lk/missions/sri-lanka-missions-overseas/>. Kindly consult directly with the Embassy/Consulate in your country/region for the most up-to-date information on visa requirements.

All holiday or business travellers to Sri Lanka must have an Electronic Travel Authorization (ETA) for entering into Sri Lanka. Please visit <http://www.eta.gov.lk/slvisa/> for more information on procedures and eligibility to submit request electronically.

To facilitate the issuance of visas, the Secretariat will issue invitation letters to be attached to the visa applications.

Should the visa application request the name of a local contact person, please include the following:

Mrs. Surani Pathirana
Assistant Director (Biodiversity secretariat)
Ministry of mahaweli development and environment
“Sobadam Piyasa”
No 416/c/1
Robert Gunawardana Mawatha
Battaramulla, Sri Lanka
Tel: (00)+94 112034203(Land line office)
Mobile: (00)+94 710 521880(mobile)
E-mal suranipathirana76@gmail.com

7. Hotel information

A block booking has been made at the Hotel Tree of life, Kandy on behalf of all sponsored participants according to your flight arrangements. The accommodation includes a single room, breakfast and the meeting package (lunch and coffee breaks). Any additional hotel services, such as international calls, room service, bar, laundry, local transportation or additional meals, must be paid by participants upon check-out.

Self-funded participants may avail themselves of the block booking by contacting the Hotel directly: Mr. T.S.K. Wijyaratne, Manager (manager@hoteltreeoflife.com). A special rate for a single room including breakfast is offered for self-funded participants at a daily rate of US\$ 100 (please quote UNEP/SCBD rate when booking). The hotel details are:

Hotel Tree of life nature Resort

Address Yahalatenna, Barigama,

Werallgama, Kandy Sri Lanka

Tel.: +94 81 2499777

Fax: +94 81 2499711

Mobile: +94 772 484818

E-mail: manager@hoteltreeoflife.com

Web site: www.hoteltreeoflife.com

Additional information regarding hotels in Kandy and other general information are available on website of the Ministry of Tourism of Sri Lanka at:

<http://www.srilanka.travel/>



8. Payment of the daily subsistence allowance (DSA)

The relevant portion of the DSA will be paid to sponsored participants on the first day of the workshop. Sponsored participants are asked to present their passports and copy of their boarding passes, which will be photocopied and returned to them.

9. Official languages

The two official languages of Sri Lanka are Sinhala and Tamil. English is widely spoken in hotels and restaurants.

10. Weather and time zone information

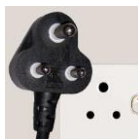


In July, temperatures in Kandy, Sri Lanka usually range between a maximum of 28°C in the daytime and a minimum of 21°C at night. Current weather conditions in the area can be found at: <http://worldweather.wmo.int/en/city.html?cityId=342>.

The standard time zone is GMT/UTC +5:30 hours.

11. Electricity

The electrical currents are 230 Volts, 50 Hertz. The two types of plugs shown in the illustration below are used in the country.



12. Currency



The currency in Sri Lanka is the Sri Lankan Rupee (LKR). The current exchange rate as at 6 June 2018 is US \$1 = LKR 158.46 and € 1 = LKR 185.07 (source: www.xe.com, rates are subject to change).

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that prior to departure, participants secure international medical, accident and travel insurances for the period of participation.