



Convention on Biological Diversity

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English only

Regional workshop on knowledge management for biodiversity for countries in Asia Bangkok, 11–13 March 2025

Annotated provisional agenda*

Introduction

1. At its fifteenth meeting, the Conference of the Parties to the Convention on Biological Diversity, in its decision 15/4, adopted the Kunming-Montreal Global Biodiversity Framework, an ambitious agenda for halting and reversing biodiversity loss. Target 21 of the Framework focuses on ensuring that the best available data, information and knowledge are accessible to decision makers, practitioners and the public, and effectively used for biodiversity decision-making, planning, and implementation. The Target emphasizes that traditional knowledge, innovations, practices and technologies of indigenous peoples and local communities should only be accessed with their free, prior and informed consent.
2. Knowledge management is one of strategic means of implementation underpinning the success of the Framework, by enabling the collection, organization, sharing, and application of biodiversity information to support effective planning, policy development, implementation, monitoring and reporting.
3. In response to decision 14/25, the Secretariat, with the support of the Informal Advisory Group on Technical and Scientific Cooperation and following a peer-review process involving Parties and indigenous peoples and local communities, developed a knowledge management strategy to support the implementation of the Framework. The strategy was adopted by the Conference of the Parties at its sixteenth meeting, in decision 16/9 B. The strategy describes the key components and overarching considerations of knowledge management in the context of contributing to the achievement of the vision, goals and targets of the Framework; outlines the purpose and expected outcomes; describes the proposed implementation and monitoring approach and outlines the component actions to be implemented to achieve the corresponding strategic objectives and expected outcomes. The strategy also highlights, inter alia, the need for collaboration among knowledge holders, researchers, and practitioners to ensure that knowledge management efforts are comprehensive and effective.
4. The present regional workshop for Asia forms a crucial part of the above efforts. The meeting aims to enable Parties to review the biodiversity knowledge management landscape in the region; share experiences, good practices and lessons learned; identify national knowledge management needs, gaps and challenges; and jointly develop solutions enhance biodiversity knowledge management at the national level and strengthen regional collaboration to achieve Target 21 of the Framework.

* The present document is being issued without formal editing.

Item 1

Opening of the meeting

5. The workshop will be opened on Tuesday, 11 March 2025, at 9 a.m. by representatives from the United Nations Environment Programme (UNEP), the ASEAN Centre for Biodiversity and the Secretariat of the Convention on Biological Diversity. Participants will then be invited to introduce themselves after which an icebreaker will be conducted to warm up the participants.

Item 2

Workshop objectives, scope and expected outcomes

6. Under this item, a representative of the Secretariat will provide an overview of the workshop's objectives and expected outcomes, in particular in terms of strengthening national and regional capacity for knowledge management, including through identification of national and regional knowledge management needs and priorities, development of national biodiversity knowledge management policy frameworks, strategies or action plans and strengthening biodiversity knowledge management networks and communities of practice.

Item 3

Introduction to the Knowledge Management for Biodiversity Initiative

7. A representative of the Secretariat will introduce the Knowledge Management for Biodiversity (KM4B) Initiative,¹ highlighting its role in supporting the implementation of the Framework and the national biodiversity strategies and action plans. Participants will gain insights into the support activities of the initiative, including a brief recapitulation of the Knowledge Management for Biodiversity course offered by the Secretariat. This will be followed by a discussion on how the initiative can be leveraged and adapted to national contexts.

Item 4

Introduction to the knowledge management strategy to support the implementation of the Kunming-Montreal Global Biodiversity Framework adopted by the Conference of the Parties to the Convention on Biological Diversity at its sixteenth meeting

8. This session will explore the critical role of knowledge management in supporting the Framework. The Secretariat will present the knowledge management strategy adopted at the sixteenth meeting of the Conference of the Parties and describe its applicability in catalysing and guiding the development and implementation of national and regional biodiversity knowledge management strategies. National case studies will be shared, demonstrating how knowledge management has been used to support biodiversity outcomes.

Item 5

Role of knowledge management in supporting the implementation of national and regional biodiversity strategies and action plans

9. This session will include presentations and discussions on how knowledge management can be leveraged to support the effective implementation of national and regional biodiversity strategies and action plans. Participants will, through group discussions, reflect on existing knowledge management practices at the national and regional levels, share concrete examples of how knowledge management has been used to support biodiversity planning and implementation, and identify gaps and opportunities for improvement.

¹ The KM4B Initiative is a Secretariat-led programme aimed at strengthening national capacities in knowledge management for biodiversity: <https://km4b.cbd.int/>.

Item 6**Experiences, challenges and success stories in national biodiversity knowledge management**

10. In this session, participants will be invited to share their experiences with biodiversity knowledge management at the national level, including the success stories, the challenges encountered as well as the opportunities and lessons learned. It will also include facilitated group discussions to develop innovative approaches for overcoming common biodiversity knowledge management gaps and challenges.

Item 7**Introduction to the development of national knowledge management policy briefs**

11. Participants will engage in a hands-on session on how to draft national biodiversity knowledge management policy frameworks and knowledge management strategies and plans. Key components of a robust knowledge management policy framework and a national knowledge management strategy or plan will be discussed, with a focus on addressing national biodiversity goals and targets outlined in the national biodiversity strategies and action plans. Participants will work in groups to draft national knowledge management policy briefs, with attention given to identification of knowledge management capacity-building needs and opportunities. They will also discuss elements of a national biodiversity knowledge management strategy and plan.

Item 8**Implementation of knowledge management at the regional level**

12. This session will focus on the development and implementation of biodiversity knowledge management strategies at the regional level. Participants will identify regional biodiversity knowledge management needs and priorities, discuss existing and potential challenges, and propose possible solutions. The session will culminate in the co-creation of a regional action plan for biodiversity knowledge management, aimed at supporting the implementation of the Framework.

Item 9**Funding opportunities and partnerships for knowledge management**

13. In this session, participants will explore funding opportunities for knowledge management initiatives at both national and regional levels. Partners will be invited to make presentations on existing funding mechanisms and how knowledge management projects could be aligned with existing funding opportunities. Participants will also discuss the role of partnerships in enhancing knowledge management for biodiversity, with an emphasis on collaboration across the region.

Item 10**Closing of the meeting**

14. The meeting will conclude with presentations of the draft national knowledge management policy briefs and regional action plans developed during the workshop. Participants will also consider and adopt a summary of the key workshop outcomes and discuss follow-up actions. The meeting will close with remarks from representatives of UNEP, the ASEAN Centre for Biodiversity and the Secretariat. It is expected to close at 5 p.m. on 13 March 2025.

Annex

Organization of Work

<i>Time</i>	<i>Session</i>	<i>Notes</i>
Tuesday, 11 March		
9–11 a.m.	Item 1. Opening of the meeting - After an official opening by representatives of the United Nations Environment Programme, ASEAN Centre for Biodiversity, and the Executive Secretary, participants will be introduced to the objectives of the workshop, with an emphasis on the role of knowledge management in achieving the targets of the Kunming-Montreal Global Biodiversity Framework - An icebreaker exercise will follow with all the participants	Moderator: Convention on Biological Diversity Secretariat
11–11.15 a.m.	<i>Break</i>	
11.15 a.m.–noon	Item 2. Workshop objectives, scope and expected outcomes Overview of the workshop’s objectives, particularly in terms of strengthening regional and national knowledge management systems for biodiversity	Moderator: Convention on Biological Diversity Secretariat
Noon–1.30 p.m.	<i>Lunch</i>	
1.30–2.15 p.m.	Item 3. Introduction to the Knowledge Management for Biodiversity Initiative A representative of the Secretariat will introduce the KM4B Initiative, highlighting its role in supporting the Framework and contributing to national biodiversity strategies	Moderator: Convention on Biological Diversity Secretariat Expected outcomes: Participants will gain insight into the tools and frameworks developed under the initiative, followed by a discussion on how the initiative can be applied to their national contexts.
2.15–3 p.m.	Item 4. Introduction to the knowledge management strategy to support the implementation of the Kunming-Montreal Global Biodiversity Framework adopted by the Conference of the Parties to the Convention on Biological Diversity at its sixteenth meeting	Moderator: Convention on Biological Diversity Secretariat

<i>Time</i>	<i>Session</i>	<i>Notes</i>
	- Introduction to the knowledge management strategy adopted by the Conference of the Parties to the Convention on Biological Diversity at its sixteenth meeting. - Discussion on applicability to national and regional biodiversity strategies.	
3–3.30 p.m.	<i>Break</i>	
3.30–6 p.m.	Item 5. Role of knowledge management in supporting the implementation of national and regional biodiversity strategies and action plans Process: 1. Introduction (plenary, 15 min.) ○ Overview of the role of knowledge management in biodiversity planning (Secretariat/facilitator) ○ Explanation of the group exercise and guiding questions 2. Group discussions (75 min.) ○ Each group discusses how knowledge management is currently used in their national biodiversity strategies and whether it has contributed to effective planning, policy, and implementation ○ Identification of key challenges in knowledge sharing, accessibility, and application ○ Reflection on knowledge management opportunities that could strengthen national biodiversity strategies and action plans 3. Wrap-up and preparation for item 6 (plenary, 15 min) ○ Groups summarize their findings and appoint a rapporteur to present the next day ○ Facilitator provides guidance on how to refine their insights overnight for the reporting session	Expected outcomes: By the end of the session, participants will have identified key knowledge management practices that are working well at their national or regional level, along with specific challenges that need to be addressed. This discussion will serve as a foundation for the following sessions, where participants will collaboratively develop national knowledge management strategies and regional action plans.
Wednesday, 12 March		
9–11 a.m.	Item 6. Experiences, challenges and success stories in national biodiversity knowledge management Building on the reflections from item 5, this session allows countries to share their national knowledge management experiences, highlight successes, challenges, and lessons learned, and engage in discussions to develop	Expected outcomes: Best practices will be highlighted. Participants will have the opportunity to discuss how these practices can be adapted for use in their own contexts.

<i>Time</i>	<i>Session</i>	<i>Notes</i>
	innovative approaches to biodiversity knowledge management. Participants are encouraged to share success stories from their respective countries, with a focus on knowledge management practices that have yielded positive biodiversity outcomes.	
11–11.15 a.m.	<i>Break</i>	
11.15 a.m.–noon	Item 6 (<i>continued</i>)	
Noon–1.30 p.m.	<i>Lunch</i>	
1.30–3 p.m.	Item 7. Introduction to the development of national knowledge management policy briefs Participants will engage in a hands-on session to draft knowledge management policy briefs and knowledge management strategies and plans. Key components of a robust policy brief will be discussed, with a focus on addressing national biodiversity goals. Participants will work in groups to draft national knowledge management policy briefs, with attention given to knowledge management capacity-building needs and opportunities. will engage in a hands-on session to draft. They will also discuss elements of a national biodiversity knowledge management strategy and plan. (a) Structure and key components of a policy brief; (b) Drafting of thematic and national policy briefs; (c) Elements of a national biodiversity knowledge management strategy and plan; (d) Policy briefs and national capacity-building needs and resources.	Expected outcomes: Participants will be invited to prepare draft biodiversity knowledge management policy briefs and elements of national knowledge management strategies and plans to support the implementation of the Framework and national biodiversity strategies and action plans.
3–3.30 p.m.	<i>Break</i>	
3.30–5 p.m.	Item 7 (<i>Continued</i>)	
Thursday, 13 March		
9–11 a.m.	Item 8. Implementation of knowledge management at the regional level Discussion on the implementation of knowledge management strategies at the regional level. (a) Regional priorities and capacities; (b) Identification of solutions to common regional needs and challenges;	Expected outcome: The session will culminate in the co-creation of a regional action plan for knowledge management, aimed at supporting the implementation of the Framework.

<i>Time</i>	<i>Session</i>	<i>Notes</i>
	(c) Establishing a regional action plan and implementation road map.	
11–11.15 a.m.	<i>Break</i>	
11.15 a.m.–noon	Item 8 (<i>continued</i>)	
Noon–1.30 p.m.	<i>Lunch</i>	
1.30–3 p.m.	Item 9. Funding opportunities and partnerships for knowledge management Exploration of funding opportunities for knowledge management initiatives at both national and regional levels: (a) Funding opportunities for projects at the national and regional levels; (b) Development of project concepts aligned with funding opportunities; (c) Identification of potential regional partnerships and collaboration.	
3–3.30 p.m.	<i>Break</i>	
3.30–6 p.m.	Item 10. Closing of the meeting Presentations of the national policy briefs and regional action plans developed during the workshop, key outcomes, next steps, and follow-up actions. Final remarks from organizers, marking the official end of the event.	The meeting is expected to close at 5 p.m.