



Convention on Biological Diversity

Distr.
GENERAL
ADVANCE UNEDITED

CBD/ID/WS/2022/1/3
19 June 2022

ORIGINAL: ENGLISH

WORKSHOP ON OPTIONS TO ENHANCE
PLANNING, MONITORING, REPORTING AND
REVIEW MECHANISMS TO STRENGTHEN
THE IMPLEMENTATION OF THE
CONVENTION AND THE POST-2020 GLOBAL
BIODIVERSITY FRAMEWORK

Nairobi, 17-18 June 2022

REPORT OF THE WORKSHOP ON OPTIONS TO ENHANCE PLANNING, MONITORING, REPORTING AND REVIEW MECHANISMS TO STRENGTHEN THE IMPLEMENTATION OF THE CONVENTION AND THE POST-2020 GLOBAL BIODIVERSITY FRAMEWORK¹

INTRODUCTION

1. The Subsidiary Body on Implementation, in its [recommendation 3/11](#), requested the Executive Secretary to facilitate an extended peer review of the proposed annexes A, B, C, and D of the draft decision contained in recommendation 3/11, and invited the Open-ended Working Group on the Post-2020 Global Biodiversity Framework to consider the outcomes of the extended peer review of annexes A, B, C, and D of the draft decision in its deliberations in future meetings.
2. The workshop on options to enhance planning, monitoring, reporting and review mechanisms to strengthen the implementation of the Convention and the post-2020 global biodiversity framework was convened by the Chair of the Subsidiary Body on Implementation, with the support of the Secretariat and in consultation with the Co-Chairs of the Working Group on the Post-2020 Global Biodiversity Framework and the Bureau of the Conference of the Parties to facilitate preparations for the review of the outcomes of the extended review by the Working Group on the Post-2020 Global Biodiversity Framework at its fourth meeting. The workshop was held in Nairobi, from 17 to 18 June 2022, prior to the fourth meeting of the Working Group on the Post-2020 Global Biodiversity Framework. The workshop was attended by 81 Parties and 32 Observers.
3. As set out in [notification 2022-024](#), the workshop was open to participation for one representative per Parties,. Limited space was provided for the participation of observer organizations. The workshop was held in English.
4. This workshop report includes a summary of the discussions and suggestions based on the workshop discussion, and is being made available for information for the Working Group on the Post-2020 Global Biodiversity Framework, at its fourth meeting, and for part II of the fifteenth meeting of the Conference of the Parties.

¹ This document is being made as a draft unedited version. An edited version will be made available in due-course

ITEM 1. OPENING OF THE WORKSHOP

5. The workshop was opened at 9 a.m. on Friday, 17 June 2022. Statements were made by the Chair of the Subsidiary Body on Implementation (SBI) and by the Director of the Implementation and Support Division of the Secretariat of the Convention on Biological Diversity on behalf of the Executive Secretary.

6. The SBI Chair reflected on the discussions held during the SBI-3 which resulted in the adoption of recommendation SBI-3/11 which includes a draft decision on an enhanced planning, monitoring, review and reporting mechanism for consideration by the Conference of the Parties at its fifteenth meeting. She continued to explain that while great progress was made during SBI-3, there is still work to do in terms of taking forward the discussion on guidance for national biodiversity strategies and action plans (NBSAPs), the template for the seventh and eighth national reports, the role of non-state actors in the review mechanism and the modus operandi for an SBI open-ended forum on country-by-country review. She noted that all of these elements are possible components of an enhanced review mechanism and underpin the concepts of responsibility and transparency outlined in Section J of the post-2020 global biodiversity framework. Since SBI-3, a peer review process on the four annexes of recommendation SBI-3/11 was completed and a revised version of the annexes was prepared as a background paper for the workshop. She concluded by expressing her hope that the workshop would allow Parties to further discuss these elements, hopefully find points of convergence, to discuss their implications in terms of what is needed to move these issues forward and how this relates to Section J of the post-2020 global biodiversity framework.

7. The Director of the Implementation and Support Division of the Secretariat of the Convention on Biological Diversity on behalf of the Executive Secretary noted that as we are approaching the fifteenth meeting of the Conference of the Parties later this year, this is a critical time to finalize the GBF and to agree on modalities for its implementation. Planning, monitoring, review and reporting are central to how the post-2020 global biodiversity framework will be implemented, how the progress in its implementation will be tracked and gaps addressed. She also noted the importance of having an enhanced review mechanism was recognized in decision 14/29 and has been emphasized by both SBI and the Open-ended Working Group. She also emphasised that while SBI-3 advanced the discussion on the review mechanism, the Subsidiary Body was not able to have in-depth consideration of some elements and that his workshop aims to provide the space to do that in an informal setting.

ITEM 2. ELECTION OF THE WORKSHOP CO-CHAIRS, ADOPTION OF THE AGENDA, LOGISTICS, AND ORGANIZATION OF WORK

8. Under this agenda item, the workshop selected Mr Andrew Stott of the United Kingdom of Great Britain and Northern Ireland and Ms Gillian Guthrie of Jamaica to serve as co-chairs for the workshop. The workshop also adopted its agenda and agreed its organization of work contained in annex I to this note. Participants were also briefed on logistical arrangements.

ITEM 3. BACKGROUND AND WORKSHOP OBJECTIVES

9. Under this item, the Secretariat provided a presentation on the background and workshop objectives. The Secretariat noted that in [decision 14/29](#) the Conference of the Parties requested the Executive Secretary to further develop options to enhance review mechanisms with a view to strengthening the implementation of the Convention, building on the existing multidimensional review approaches. In the same decision, the Executive Secretary was also requested to further consult with Parties, relevant stakeholders and the Working Group on the Post-2020 Global Biodiversity Framework in order to explore possible modalities for applying approaches to enhancing the review of implementation in the process of the development of the post-2020 global biodiversity framework. Recommendation SBI-3/11 includes a draft decision for the Conference of the Parties on an enhanced review mechanism.

10. The Secretariat presented the workshop objectives recognizing that the negotiations on the planning, monitoring, reporting and review mechanisms have not been completed. It was also noted that the discussions during the workshop were without prejudice to further work at the fourth meeting of the Working Group on the Post-2020 Global Biodiversity Framework and part II of the fifteenth meeting of the Conference of the Parties, but rather aimed to facilitate better understanding of how the various elements that have been proposed for the planning, monitoring, reporting and review mechanisms (including the annexes) and their associated time lines could constitute a broader enhanced integrated system for transparency and responsibility.

ITEM 4. BRIEF INTRODUCTIONS OF ANNEXES A, B, C AND D BY THE SECRETARIAT

11. Under this agenda item, the Secretariat provided a brief overview on how the revised annexes contained in document [CBD/ID/WS/2022/1/2](#) were prepared²: The Secretariat noted that the annexes were revised on the basis of a peer review requested in recommendation SBI-3/11 and that they were being provided only for discussion during the workshop. It was also noted that discussion questions arising from the peer review had been identified to facilitate the discussions during the workshop.

12. The facilitate discussion during the workshop, participants agreed to form four breakout groups and then agreed co-facilitators for these as follows:

- (a) Group One: Georgia (Ms. Teona Karchava) and St Lucia (Mr. Jeremiah Edmund)
- (b) Group Two: Egypt (Dr. Moustafa Fouda) and Canada (Ms. Vienna Pozer)
- (c) Group Three: India (Mr. Vinod Mathur) and South Africa (Ms. Mukond Matshusa)
- (d) Group Four: European Union (Mr. Anne Theo Seinen) and Trinidad and Tobago (Ms. Candace Amoroso)

ITEM 5. DISCUSSIONS ON ANNEXES A, B, C AND D

13. Under this agenda item the Secretariat presented a summary of annexes A, B, C and D of document CBD/ID/WS/2022/1/2 and a set of associated discussion questions (annex II).

14. Following this presentation, participants formed breakout groups. Participants were asked to join a specific breakout group in order to ensure a similar number of participants in each group and regional balance. The participants for each breakout group are listed in Annex III.

15. In the breakout groups participants first considered Annex A on NBSAPs, then considered Annex C on National Reporting, then Annex B on non-state actors; and then Annex D on the modus operandi for an SBI open ended- forum for country-by-country review. A summary of the discussions in each of the

² The four annexes are:

- (a) Annex A: Draft guidance for updating or revising national biodiversity strategies and action plans in light of the post-2020 global biodiversity framework
- (b) Annex B: Commitments from actors other than national governments in the context of an enhanced planning, monitoring, review and reporting mechanism
- (c) Annex C: Draft guidance and template for the seventh and eighth national reports
- (d) Annex D: Proposed modus operandi of the open-ended forum of SBI for country-by-country review of implementation

breakout groups is provided below. It represents an overview of the exchange of views of participants of the workshop within an informal setting. This is not agreed or negotiated text and represents the co-chairs report of the discussions.

A. Annex A (NBSAPs)

16. On issues related to the timeline:

(a) Participants converged on the need to maintain momentum and advance implementation of the post-2020 global biodiversity framework and take advantage of political support. Some participants indicated that NBSAPs should be revised within one year of the adoption of the post-2020 global biodiversity framework. However others felt that two or three years, or longer, would be more feasible.

(b) Some participants noted the importance of aligning the provision of financing, including through the Global Environment Facility (GEF) processes, with the timeline for NBSAP revision.

(c) There were divergent views on whether those Parties that are not able to fully update their NBSAPs by the sixteenth meeting of the Conference of the Parties should, in any case, assess the alignment of their national targets with the post-2020 global biodiversity framework and submit this information.

(d) Participants converged on the need to ensure that the timeline for NBSAPs is considered within the timeline of the broader enhanced review mechanism.

17. On issues related to the periodic revision of NBSAPs:

(a) Some participants noted that NBSAPs should be revised/updated once at the adoption of the post-2020 global biodiversity framework and at least one additional time before 2030 after a global review/stocktake. However, other participants noted that additional updates may not be feasible. There were also divergent views on whether or not a global review/stocktake should be conducted and on how to possibly respond to it.

(b) Some participants indicated that the process for revision and update of NBSAPs requires greater clarity with respect to the scope of work involved.

18. On issues related to finance plans and financial information:

(a) Some participants noted that the development of national finance plans, or similar strategies was important but would require time and capacity and therefore may not fully align with the NBSAP revision/updating timeline. There were divergent views on whether or not they should be part of the NBSAPs.

(b) Many participants noted the value of costing the NBSAP to the extent possible (given that costing all actions may be challenging). Additionally, some participants noted that the GEF procedures may not align with the timeframes for revision and updating. .

(c) Some participants noted that NBSAPs are a useful tool for the mobilization of resources and thus it would be useful to include targets/actions in the NBSAP which are fully resourced and those which will require additional resources. There was convergence on a preference not to use the terms “conditional” and “unconditional” to refer to these two categories of targets/actions.

19. On issues related to matching global and national targets:

(a) Whilst there were convergent views that the NBSAPs should support implement of the global biodiversity framework there was divergence on how national and targets of the post-2020 global

biodiversity framework should be captured in the template in annex A. Many participants expressed the usefulness of including some form of a matrix which would link national targets to global targets while keeping the focus of the NBSAP on the national targets. Some participants proposed a specific matrix approach. An example of a possible matrix is contained in Annex 4.

(b) Many Participants noted the need to be able to capture in the template in annex A national targets that do not directly align with a target of the post-2020 global biodiversity framework.

20. On issues related to other elements of the GBF:

(a) Many participants felt there was a need to add an additional section in the NBSAP template to capture cross-cutting issues of the post-2020 global biodiversity framework (e.g. gender elements) that are not in the global targets. However, some participants noted that some cross-cutting issues were already captured in the targets of the draft framework.

21. Other issues raised during the discussion on this annex were:

(a) Some participants raised additional questions on the development of the guidance for the NBSAP, including the importance of mainstreaming a whole-of-society approach, how commitments from non-state actors are reflected in NBSAPs and how the linkage between the NBSAP and the Gender Plan of Action and National Capacity Development Plans are reflected.

B. Annex C: National Reports

22. On issues related to the focus of the seventh and eight national reports:

(a) Some participants specified that the national report should include important information and data for global review/stocktake³ and that, therefore, the national reports should follow the structure of the post-2020 global biodiversity framework. However other participants said it was essential that the national provide information on the progress toward national targets. Participants also noted that the national reports should assess implementation of the NBSAPs.

(b) Some participants noted that it will be difficult to directly report on the targets of the post-2020 global biodiversity framework and therefore Parties should have flexibility to report on national targets. Other Participants noted the value of national reports which directly correspond to the goals and targets of the post-2020 global biodiversity framework.

(c) Participants converged on the importance of aligning planning and reporting processes in terms of the sequencing and overall timeline of the enhanced review mechanism.

(d) Participants noted that while headline indicators could add value in terms of reporting on the global targets, some proposed headline indicators may be difficult to apply at the national level. Additionally, the indicators in the national reporting process should align with the indicators in the NBSAP process.

(e) There was a specific suggestion to change the wording in Section 5 of Annex C to: “Progress towards relevant national targets” and another suggestion to include a traffic light system for each of the main components of the global targets in the national report for presenting an assessment of levels of progress.

23. On issues related to reporting gaps in implementation:

(a) Participants noted that a section on implementation, and potentially additional sections on resource mobilization, national capacities and expertise, capacity-building and development, scientific

³ Divergent views were expressed on the use of terminology and the inclusion regarding global stocktakes/reviews as an element of the enhanced review mechanism

and technical cooperation, gender (including the Gender Plan of Action), IPLCs and other elements may be useful. Some participants supported specific proposals on these sections which were provided through the peer review process.

(b) Some participants noted that the focus of reporting on implementation gaps should be on gaps in implementing national targets.

(c) Some participants noted that based on the timing of the seventh and eight national reports within the cycle of review and implementation, it may be important for the reporting templates to have some different elements. However, participants converged on the need for maintaining a good degree of consistency in consecutive reporting templates.

(d) Some participants highlighted specific elements which could be reported in a section on implementation, including reporting on positive and negative contributions to biodiversity and reporting gaps against each global target in order to increase ambition and find financing solutions.

(e) Some participants noted the need to report on gaps in implementation and how these gaps would be addressed.

24. On issues related to the effectiveness of measures taken:

(a) Participants converged on the importance of assessing the effectiveness of measures taken. However some participants noted that measuring effectiveness may be technically resource intensive. In addition self-assessment of effectiveness may not be objective. For this reason clear definition of effectiveness and methodologies for measuring effectiveness are needed and that additional guidance on effectiveness would be needed to report on this.

(b) Some participants noted the need to harmonize different reporting tools and include inputs from indigenous peoples and local communities and women.

(c) Some participants noted that the inclusion of indicators in reporting would already capture some aspects of effectiveness.

(d) Some participants noted that assessing effectiveness of measures could be considered within peer-review processes rather than national reporting

25. On issues related to reporting on contributions to the Sustainable Development Goals (SDG):

(a) Participants noted the importance of synergies with the SDG reporting process. However there were different perspectives on how or if this should be captured in the national reports. Some participants noted that actions toward the sustainable development strategy and the poverty reduction strategy that contribute to the post-2020 global biodiversity framework could be highlighted in the report.

26. On issues related to headline indicators:

(a) Participants noted that indicators used in the national reports should be nationally relevant with data at the national level and that these should be the same indicators as used in the NBSAP. Some participants expressed a preference for a small number of headline indicators that could be used by all Parties. Some participants noted the challenges of identifying and using a common set of headline indicators for all Parties and in this regard highlighted the need for capacity building.

(b) Some participants suggested to include a section on the headline indicators in the national reports and that this should be supplemented by optional component, complementary and national indicators, especially when the headline indicator is not available for some targets or some target elements. Some participants felt there should be some flexibility in reporting using headline indicators and proposed that an additional question should be added to the national report template on why an indicator was not used or what constraints were encountered. Some participants supported the use of pre-populated data on headline indicators within the national reports. Some participants also noted challenges in national validation of pre-filled data for headline indicators and suggested that countries should be given the flexibility to use or not to use the pre-filled data.

(c) Some participants noted that headline indicators do not fully capture the targets of the post-2020 global biodiversity framework and thus additional component, complementary and national indicators will be needed. Some participants felt that some specific indicators should be prioritized.

(d) Some participants noted the need to improve national monitoring and information management systems in order for the headline and other indicators to be used in national reports (and NBSAPs).

(e) There was convergence on the fact that the issue of the headline indicators is closely linked to the monitoring framework and the expert workshop on indicators to be held in Bonn in July 2022. Some Parties felt that this issue should be revisited after the Bonn workshop.

27. On issues related to the template for the seventh and eight national reports:

(a) Participants converged on the view that the seventh and eight national reports should maintain consistency and include common elements to the extent possible. However, some participants noted that there would be differences in the reporting templates due to the fact that the seventh national report may include elements not relevant in the eighth national report (e.g. linkages with the Aichi Biodiversity Targets and the NBSAP updating process). Additionally, some Participants would like to review the template for the seventh national Reports based on the experience of Parties with its use in order to determine if any revisions to the template for the eighth national report are needed.

(b) Some Participants noted the need to take into account the global review/stocktake when developing the template(s).

(c) Some participants noted that the template for the seventh and eighth national reports, should be adopted at COP 15, enabling Parties to complete national reports in time for a mid-term review. However, some participants suggested that their adoption could be postponed to COP 16, considering that the financial reporting framework as part of the national report will be adopted at COP 16. Some participants also suggested that the template for the seventh national report could be adopted at COP 15 while the template for the eighth national report could be adopted at COP 16 or 17, as the templates for the two reports may require some different elements.

C. Annex B: Non-state actors (NSAs)

28. On issues related to the linkages with NBSAPs and national reports:

(a) Some participants expressed the view that the commitments of NSAs should be included directly in the NBSAPs, while other participants felt that these commitments would be better captured through other means. Some participants expressed concerns that NSA commitments could skew the NBSAP, if the commitments from NSA and governments are not clearly delineated in the NBSAP. Some participants noted that it should be up to Parties to include or not include contributions from NSAs.

(b) Participants noted that there are no legal obligations for reporting by NSAs and therefore information is provided on voluntary basis and burden of information sharing should be kept light. However, some participants also noted that NSAs are key for delivering on targets and should be incorporated into planning and reporting.

(c) Participants recognized that there are different types of NSAs (such as business, sub-national governments, IPLCs) and thus the type of information collected may be different for these actors.

(d) Participants noted that respective commitments from government and NSAs need to be clearly differentiated in the NBSAP and the national reports (for example to avoid “double counting” commitments).

29. On issues related to ways to capture transboundary commitments:

(a) There were divergent views on whether it is feasible to include transboundary commitments in NBSAPs. Some participants expressed that NSAs should disaggregate their commitments to each country while other Participants expressed that this would be burdensome and may discourage non-state actors, particularly those which are multinational, from sharing commitments.

(b) Some participants expressed that Parties should form relationships with NSAs at the ground level when considering transboundary commitments from NSAs.

(c) Some participants noted that some NSAs may have a positive impact in some locations and a negative impact in other locations (supply chains).

(d) Participants noted the potential for “double counting” of NSA commitments.

30. On issues related to methodologies:

(a) Participants noted that NSA commitments should utilize existing methodologies (for example the Working Group on Article 8J and related matters, the Taskforce on Nature-related Financial Disclosures, the UN Statistics Division, and the Sustainable Development Goals) and existing reporting platforms (such as DART and the Sharm el Shiek Kunming Action Agenda).

(b) Some participants noted that importance of robust information to promote accountability of NSAs. While other participants noted that the process should not be too onerous in order that NSAs are encouraged to engage in the process.

(c) Some participants noted that NSAs will be discouraged from engaging if the process for sharing commitments if it is too difficult and that the NSAs may engage on biodiversity issues outside the Convention in this case.

(d) Some participants noted that there is a need for reporting on impacts from NSAs.

31. On issues related to the role of NSA is global reviews of progress:

(a) There were divergent views on how NSA commitments should be aggregated in a meaningful way and how this could contribute to a global stocktake/review, in particular as NSAs do not have legal obligations to report in the same way Parties do.

(b) Some participants noted that NSAs should be encouraged to align their commitments and reporting with the monitoring framework.

(c) Some participants noted that NSAs, including Youth, should be able to develop their own indicators.

(d) Some Participants noted that some NSA commitments will need to be supported through resources.

D. Annex D: Modus Operandi for an SBI Open-Ended Forum on Country-by-country review

32. On issues related to the fifteenth and sixteenth meetings of the Conference of the Parties:

(a) Some participants expressed a preference for adopting the modus operandi at COP15 while others noted that an additional pilot phase could be agreed at COP15 with a view to adopt a modus operandi at COP16.

(b) Some Participants noted the time constraints of finalising the modus operandi and the need to avoid additional burdens on Parties.

33. On issues related to mandatory versus voluntary:

(a) Participants specified that the forum must be non-punitive, regardless of if it is mandatory or voluntary.

(b) Some participants expressed a preference for voluntary process due to national circumstances and the burden of a review, while others preferred a mandatory process. Some participants expressed the view that the peer review could facilitate experience sharing and peer learning. Some Participants noted that it could be voluntary at the beginning and then mandatory at a later stage as the process was developed.

(c) Participants noted that this review element is subject to the availability of resources.

34. On issues related to the value added of the process:

(a) Some participants expressed the view that there is a need for further scoping of the value added by the peer review.

(b) Some Participants noted that there is value to peer review and the communication of lessons learned and challenges encountered and that such a process facilitates transparency and accountability.

35. On issues related to the linkage with a global review:

(a) Some participants noted that the country-by-country review could provide inputs into a global review and any review of ambition or stocktaking. However, some participants noted that there may be duplication with the national reports and thus the value added would only be for the provision of new information.

36. On issues related to regional meetings:

(a) Some Participants noted that the primary focus of the peer-review should be global. Some participants supported the role of regional meetings, while others noted that there is a need for more information on their added value, organisation and costs to make a decision.

37. On issues related to the feasibility of reviewing all Parties in the decade:

(a) There were divergent views on what would be feasible and how many Parties could participate. Participants also noted that the scope and detail of the review links to the feasibility of undertaking it.

(b) Some participants expressed the view that the process could be time consuming and resource intensive which would make the current proposal (28 countries per year) unfeasible. Some participants noted that each Party could be reviewed once in a decade, that 5 Parties could be piloted and that if the forum is virtual or in person has an impact on its feasibility.

(c) Some participants noted that if phase one were done at the regional level, it would be more feasible to review all Parties in the decade.

38. On issues related to the complementarity between the voluntary peer review and country-by-country review:

(a) Some participants noted that Parties should be allowed to choose between a country by country review process and the voluntary peer review (VPR) and that these should be complementary and that both could feed into the global review.

(b) Some participants discussed if experts could go through the national reports to make suggestions as part of a review or a voluntary expert review.

(c) Some participants noted the value of the VPR process and encouraged Parties to take part in it.

(d) Some participants noted that a timeline of all processes would be useful to ensure that processes do not overlap.

ITEM 6. SUMMARY, FUTURE STEPS AND OTHER MATTERS

39. Participants discussed linkages between the workshop discussions and the overall review mechanism contained in recommendation SBI-3/11. Participants also discussed linkages with the achievement of the post-2020 Global Biodiversity Framework.

40. Participants noted that the successful implementation of the post-2020 global biodiversity framework requires responsibility and transparency and held a discussion on the summary of findings from the discussion on Annexes A-D. Participants shared views on the key elements of the enhanced review mechanism however, there was no convergence on this matter.

ITEM 7. ADOPTION OF THE REPORT

41. In accordance with established practice, the workshop authorized the Co-Chairs of the workshop to finalize the report of the workshop, with the assistance of the Secretariat, for presentation at the fourth meeting of the Working Group on the Post-2020 Global Biodiversity Framework and at part II of the fifteenth meeting of the Conference of the Parties as an information document.

ITEM 8. CLOSING REMARKS AND CLOSURE OF THE WORKSHOP

42. The co-chairs said they hoped the rich discussions of the workshop could inform negotiations at OEWG-4 and COP15, as well as technical discussions at expert workshop on indicators, as appropriate. The meeting closed at 6 p.m. on Saturday, 18 June 2022.

*Annex I***ORGANIZATION OF WORK**

Day	Time	Plenary	Breakout
17 June	8:00-9:00	Registration	
	9:00-10:30	Item 1. Opening of the workshop Item 2. Election of the workshop Co-chairs, adoption of the agenda, logistics, and organization of work	
	10:30-10:45	<i>Coffee break</i>	
	10:45-12:00	Item 3. Background and workshop objectives Item 4. Brief introductions of annexes A, B, C and D by the Secretariat, agreement on co-facilitators	
	12:00-13:00	<i>Lunch break</i>	
	13:00-15:00	Item 5. Presentation on Annex A (NBSAPs)	Break into groups to discuss Annex A
	15:00-15:15	<i>Coffee break</i>	
	15:15-16:45	Report back on Annex A discussion by co-facilitators, short discussion and wrap up of the annex	
	16:45-18:30	Item 5. Presentation on Annex C (National Reports)	Break into groups to discuss the questions on Annex C
18 June	9:00-10:30	Report back on Annex C discussion by co-facilitators, short discussion and wrap up of the annex	
	10:30-10:45	<i>Coffee break</i>	
	10:45-11:30	Item 5. Presentation on Annex B (Non-State Actors)	Break into groups to discuss Annex B
	11:30-12:00	Report back on Annex B discussion by co-facilitators, short discussion and wrap up of the annex	
	12:00-13:00	<i>Lunch break</i>	
	13:00-14:15	Item 5. Presentation on Annex D (Open-ended forum)	Break into groups to discuss the questions on Annex D
	14:15-14:45	Report back on Annex D discussion by co-facilitators, short discussion and wrap up of the annex	
	14:45-15:00	<i>Coffee break</i>	
	15:00-17:30	Item 6. Summary, future steps and other matters (including discussion on linkages with GBF Section J)	
	17:30-19:00	Item 7. Adoption of the report Item 8. Closing remarks and closure of the workshop	

*Annex II***PROPOSED QUESTIONS FOR BREAKOUT GROUP DISCUSSIONS ON ANNEXES A, B, C AND D DURING THE WORKSHOP ON OPTIONS TO ENHANCE PLANNING, MONITORING, REPORTING AND REVIEWING MECHANISMS**

A list of proposed questions used to facilitate breakout group discussions on Annexes A, B, C and D to SBI recommendation 3/11 is provided below. These questions were proposed based on the advanced comments received on the four annexes. These questions were intended to capture key differences in views or comments received and it was hoped that differences among Parties could be resolved or at least narrowed down through the workshop discussions.

ANNEX A: DRAFT GUIDANCE FOR REVISING AND UPDATING NATIONAL BIODIVERSITY STRATEGIES AND ACTION PLANS IN THE LIGHT OF THE POST-2020 GLOBAL BIODIVERSITY FRAMEWORK

- **Timeline:** What should be the timeframe for revising and updating NBSAPs? Should information about national targets be made available before COP16 even if a full revision of NBSAPs has not been completed?
- **Periodic revisions:** How often should NBSAPs be revised - once before 2030 or more frequently? Or should they (or parts thereof – e.g. targets, actions, or other) be revised periodically after each stocktake?
- **Finance plans and financial information in NBSAPs:** Should the NBSAPs contain a cost estimate (and estimate of other resources required) for its implementation? (relation with national finance plans?) Should it contain proposed activities that would only be implemented if resources are available? or should it only contain actions that are planned and already funded? Or should it contain both? Should national targets in developing country NBSAPs be categorized into conditional/unconditional on provision of means of implementation?
- **Matching national targets and global targets:** Should the template be organized using the global biodiversity framework list of targets as proposed, or should it list national targets and link them to global targets. Should template include national actions as well as national targets? Should the template include a field to list indicators by which NBSAPs will be monitored, and if so, which indicators should these be? (headline, national, component and complimentary?)
- **Accountability for parts of Global Biodiversity Framework not explicitly referenced in the Global Targets** How will Parties be accountable for implementing the enabling conditions and the Gender Plan of Action associated with the GBF that are not explicitly referenced in the targets. Should these elements be included in the table for submission of national targets?

ANNEX B: PROPOSED CORE REPORTING ELEMENTS FOR NON-STATE ACTORS

- **Links between NSA commitments and achievements and NBSAPs and National Reports:** Given that Parties are encouraged to take a whole-of-society approach to implementing the post 2020 framework, how can commitments from non-state actors best be linked with the NBSAP and National Reports?
- **Ways to capture trans-boundary commitments:** How can the location and impact of commitments from multi-national, regional or global organizations best be captured?
- **Methodologies to capture NSA commitments:** How can existing methodologies be promoted to help NSAs set relevant targets aligned to the GBF?
- **Ways to take account of NSA commitments for global review:** How can commitments from non-state actors best be analyzed or aggregated in a way that provides meaningful information to a global review process and avoids double counting?
- **Engaging NSAs for commitments:** Building from the Sharm El Sheikh to Kunming Action Agenda for Nature and People and its collaborative work with partner platforms, how can non-state actors remain engaged, and/ or further engaged and encouraged to make commitments towards the GBF and ensure regular progress tracking methodologies of value to the review process?

ANNEX C: DRAFT GUIDANCE AND TEMPLATE FOR THE SEVENTH AND EIGHTH NATIONAL REPORTS

- **Focus of 7NR/8NR:** Considering that the 7NR/8NR will provide primary sources of information for reviewing progress in the implementation of the post-2020 GBF, should the 7NR/8NR focus on reporting on progress towards the global goals and targets or on the implementation of national targets and NBSAP?
- **Reporting gaps in implementation:** How should gaps in implementation of the post-2020 GBF be best captured? Should a new section be added to allow countries to reflect on gaps?
- **Reporting on effectiveness:** Should the 7NR/8NR cover the effectiveness of actions/measures taken for implementation, taking into account Article 26 of the Convention and COP Decision 14/28?
- **Reporting on contributions to SDGs:** Should the 7NR/8NR cover national contributions to implementation of SDGs, considering that the post-2020 GBF is closely linked with SDGs?
- **Use of headline and other indicators:** What would be the best way for countries to use headline and other indicators in the 7NR/8NR for assessing implementation or progress?
- **Template for the 7NR/8NR:** Should the template for the 7NR/8NR be the same or adjusted in terms of need for information for review?

ANNEX D: MODUS OPERANDI OF THE OPEN-ENDED FORUM OF THE SUBSIDIARY BODY
ON IMPLEMENTATION FOR COUNTRY-BY-COUNTRY PEER REVIEW OF IMPLEMENTATION

- **Timing of adoption of modalities for this review approach:** Given the complexity of developing a country-by-country review mechanism that meets Parties' expectations for a true value added while complementing the other elements of the multidimensional review approach, and without overburdening Parties, would it be preferable to conduct further work on this Annex in time for SBI 4 and COP 16? Should another pilot be conducted in the time between COP 15 and COP 16?
- **Mandatory or Voluntary?** Should all Parties be required to be reviewed by this country-by-country review process?
- **Value added of this country by country peer review:** What do Parties see as being the main value added of the country-by-country review, and which elements of the proposed modus operandi would need to be modified or changed (or what would need to be added) in order to achieve this?
- **Linkage between this review approach and the global review and decision-making:** Is it necessary, or valuable, for the country-by-country review to feed into the global review process, for example to express collective needs for means of implementation or other support emerging from the reviews?
- **Role of regional workshops:** Could there be a role for regional work (workshops?), perhaps instead of the online dialogues, ahead of the global open-ended forum? If yes, what would the role be?
- **Feasibility of number of Parties to be reviewed till 2030:** The modus operandi as proposed would have all Parties "be reviewed" in the 8-year period from now until 2030. This would require 28 parties to be reviewed each year (starting in 2023). Is this realistic? And if not, what could be a more realistic timeline?
- **Complementarity between VPR and this review approach:** The Voluntary Peer Review (VPR) process is supposed to continue as a complement to the country-by-country review proposed in this document. How could this complementarity be best achieved?

Annex III

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SECTION 1

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**CONVENTION ON
BIOLOGICAL
DIVERSITY**

Distr.
General
CBD/
18 June 2022

ENGLISH ONLY

WORKSHOP ON OPTIONS TO ENHANCE
PLANNING, MONITORING, REPORTING AND
REVIEW MECHANISMS TO STRENGTHEN
THE IMPLEMENTATION OF THE
CONVENTION AND THE POST-2020 GLOBAL
BIODIVERSITY FRAMEWORK

Nairobi, 17-18 June 2022

List of Participants

Liste des Participants

Lista de Participantes

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