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WORKSHOP ON THE SIXTH NATIONAL REPORT TO THE CONVENTION ON BIOLOGICAL DIVERSITY

Montreal, Canada, 9 December 2017

Annotated provisional agenda

# Introduction

1. In [decision XIII/27](https://www.cbd.int/doc/decisions/cop-13/cop-13-dec-17-en.doc), the Conference of the Parties to the Convention on Biological Diversity adopted guidelines, including the reporting templates, for the sixth national report and encouraged Parties to submit their sixth national report by 31 December 2018. In the same decision, the Conference of the Parties requested the Executive Secretary, in collaboration with relevant partners and related processes as appropriate, to organize capacity-building activities to support developing countries, in particular the least developed countries and small island developing States as well as Parties with economies in transition, in the preparation of their sixth national reports, including the use of the voluntary online reporting tool.
2. The Executive Secretary was further requested to develop proposals for the alignment of national reporting under the Convention and its Protocols and to explore options for enhancing synergy on national reporting among the biodiversity-related and Rio Conventions.
3. In response to requests contained in decision XIII/27, the Executive Secretary is organizing, in collaboration with the United Nations Development Programme, UN Environment and the Food and Agriculture Organization of the United Nations, a workshop on the preparation of the sixth national report. The workshop will be held on 9 December 2017 at the Palais des Congrès de Montréal. Further details are contained in the [information note for participants](https://www.cbd.int/doc/c/e037/f244/702d95809a94fb0de298945c/nrws-2017-01-info-note-en.doc), which is available at the workshop webpage: <https://www.cbd.int/meetings/NRWS-2017-01>.

# Item 1. Opening of the meeting

1. The Executive Secretary or her representative will open the workshop at 10 am on 9 December 2017. Representatives of the United Nations Development Programme, UN Environment and the Food and Agriculture Organization of the United Nations will also welcome participants.

# Item 2. Overview and objectives of the workshop

1. A representative of the Secretariat of the Convention on Biological Diversity will provide an overview and outline the objectives of the workshop.

# Item 3. Status of preparation of the sixth national report

1. Selected participants will be invited to share information on the status of preparation of the sixth national report in their countries.

# Item 4. Support available to Parties for the preparation of the sixth national report

1. Representatives of the United Nations Development Programme and UN Environment will describe the status of and plans for providing financial support for Parties eligible under the Global Environment Facility. Representatives of the United Nations Development Programme, UN Environment and the Food and Agriculture Organization of the United Nations will also outline any technical support envisaged to support Parties in the preparation of their sixth national report.

# Item 5. Tools and guidance materials in support of the preparation of the sixth national report

1. Under this item, participants will be provided with an overview of tools and guidance materials available to facilitate the preparation of the sixth national report.

# Item 6. Approaches to assess the effectiveness of measures taken to implement national biodiversity strategies and action plans

1. A representative of the [Office of the Auditor General of Canada](http://www.oag-bvg.gc.ca/internet/English/admin_e_41.html) will provide an overview of approaches and methods to assess the effectiveness of actions undertaken to achieve environmental outcomes.

# Item 7. Development of tools for reporting to multiple biodiversity-related processes

1. A representative of UN Environment will introduce options for facilitating collaboration on reporting across different biodiversity-related instruments.

# Item 8. Harmonization of reporting processes

1. Under this item, participants will be invited to discuss options for increasing the alignment of reporting to the Convention and its Protocols and synergies in reporting among the biodiversity-related and Rio Conventions.

# Item 9. Closure of the meeting

1. The workshop is expected to close at 5 p.m. on Saturday, 9 December 2017.

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