



## Convention on Biological Diversity

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CONFERENCE OF THE PARTIES TO THE  
CONVENTION ON BIOLOGICAL DIVERSITY  
Second extraordinary meeting  
Montreal (Online), 16-19 November 2020 and  
25-27 November 2020 (resumed session)

### REPORT OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON ITS SECOND EXTRAORDINARY MEETING

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**I. DECISION ADOPTED BY THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY AT ITS SECOND EXTRAORDINARY MEETING**

**EM-2/1. Interim budget for the programme of work of the Convention on Biological Diversity, for the year 2021**

*The Conference of the Parties,*

*Recalling* its decision [14/37](#), in which it approved the budget for the biennium 2019-2020, and requested the Executive Secretary to prepare proposals for the budget for the biennium 2021-2022,

*Considering* that the fifteenth meeting of the Conference of the Parties has been postponed until 2021 due to constraints arising from the COVID-19 pandemic,

*Noting* the need, therefore, to make arrangements to allow the continued functioning of the bodies and processes of the Convention, including its Secretariat and the meetings of the Conference of the Parties and its subsidiary bodies,

*Taking note* of the proposal of the Bureau of the Conference of the Parties that, on an exceptional basis, the Parties consider and approve an interim budget for 2021 through agreed modalities,

*Recalling* its decision 14/37, table 1b, whereby two (2) meetings of the Open-ended Working Group on the Post-2020 Global Biodiversity Framework were included in the core budget, with any additional meetings to be held subject to the availability of resources, and noting that the holding of the second meeting of the Working Group in Rome, in February 2020, due to the COVID-19 pandemic situation has consequences for the funding of a third meeting of the Working Group,

*Taking note* of the note by the Executive Secretary,<sup>1</sup>

*Recognizing* the exceptional nature of the circumstances arising from the pandemic and expressing solidarity among all Parties as they face its human and economic impacts,

1. *Confirms* that the present decision is supplementary to decision 14/37, which remains in effect until the next ordinary meeting of the Conference of the Parties and whose provisions will apply also to the year 2021, unless otherwise provided for in the present decision;

2. *Decides* to extend up to 31 December 2021, or, in the case that the fifteenth meeting of the Conference of the Parties is not held during 2021, until the end of the month following the closure of the fifteenth meeting of the Conference of the Parties, the validity of the funds allocated in the 2019-2020 budget associated with the costs of the meetings of the Conference of the Parties and its subsidiary bodies that are postponed from the biennium 2019-2020, and authorizes the carry-over of these funds, estimated at 2,815,653 United States dollars to be spent in 2021 for the purposes listed in table 1 below;

3. *Approves*, on an exceptional basis, a core programme budget for the Convention of 12,411,743 United States dollars for the year 2021, representing 74 per cent of the integrated interim budget of 16 772 626 United States dollars for the year 2021, for the purposes listed in tables 2a and 2b below;

4. *Decides* to share all costs for secretariat services among the Convention, the Cartagena Protocol and the Nagoya Protocol on a ratio of 74:15:11 for the year 2021;

5. *Expresses* its appreciation to the Government of Canada as the host country for its renewed support to the Secretariat, and *welcomes* the contribution of 2,072,000 Canadian dollars for the year 2021 from the host country and the Province of Quebec for the rental and associated costs of the Secretariat in Montreal, to be allocated on a ratio of 74:15:11 and to offset contributions from the Parties to the Convention, the Cartagena Protocol and the Nagoya Protocol, respectively, for the year 2021;

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<sup>1</sup> CBD/ExCOP/2/2.

6. *Adopts* the scale of assessments for the apportionment of expenses for 2021 in accordance with the current scale of assessments of the United Nations as contained in table 4 below;

7. *Also adopts* the staffing table (table 3) of the Secretariat for the year 2021, to be used for costing purposes to set the overall budget;

8. *Requests* the Executive Director of the United Nations Environment Programme to provide information relevant to a review of the post of Deputy Executive Secretary for the Conference of the Parties at its fifteenth meeting, for consideration in the context of the overall staffing needs of the Secretariat;

9. *Authorizes* the Executive Secretary to enter into commitments up to the level of the approved budget, drawing on available cash resources, including unspent balances, contributions from previous financial periods and miscellaneous income, in accordance with decisions of the Conference of the Parties and the Financial Regulations and Rules of the United Nations Environment Programme;

10. *Also authorizes* the Executive Secretary to transfer resources among the programmes, between each of the main appropriation lines set out in table 2b below up to an aggregate of 15 per cent of the total programme budget, provided that a further limitation of up to a maximum of 25 per cent of each such appropriation line shall apply;

11. *Acknowledges* the extraordinary circumstances arising from the pandemic and agrees on an exceptional basis to deviate from footnote 4 of table 1b of decision 14/37, and to allow for the use of up to \$395,500 from the reserves for the third meeting of the Working Group on the Post-2020 Global Biodiversity Framework to support the development of the post-2020 global biodiversity framework if voluntary finance is not found by 31 December 2020;

12. *Requests* the Executive Secretary to continue to actively make calls for voluntary contributions until that date;

13. *Invites* all Parties to the Convention to note that contributions to the core programme budgets (BY, BG and BB) are due on 1 January of the year for which those contributions have been budgeted and to pay them promptly, and *requests* that Parties be notified of the amount of their contributions as early as possible in the year preceding the year in which the contributions are due;

14. *Notes with concern* that a number of Parties have not paid their contributions to the core budgets (BY, BG and BB Trust Funds) for 2020 and prior years, including Parties that have never paid their contributions, and emphasizes the urgency for the Secretariat to find economies and savings to conduct operations amid uncertain circumstances;

15. *Notes* that the trust funds for the Convention and its Protocols (BY, BG and BB) should be extended for a period of two years beginning 1 January 2022 and ending 31 December 2023, and *requests* the Executive Director of the United Nations Environment Programme to seek the approval of the United Nations Environment Assembly for their extension;

16. *Notes* that the voluntary trust funds (BE, BZ, VB) for the Convention and its Protocols should be extended for a period of four years beginning 1 January 2022 and ending 31 December 2025, and *requests* the Executive Director of the United Nations Environment Programme to seek the approval of the United Nations Environment Assembly for their extension;

17. *Affirms* that this decision is without prejudice to further decisions to be taken by the Conference of the Parties at its fifteenth meeting, and agrees to review, at its next ordinary meeting, the modalities for following up on budgetary decisions during the intersessional period;

18. *Requests* the Executive Secretary:

(a) To take into account the present decision in preparing budget proposals for the biennium 2021-2022, in line with decision 14/37, paragraph 48;

(b) To also prepare budget proposals for the period 2021-2023, pending a decision by the Conference of the Parties and the Conference of the Parties serving as the meetings of the

Parties to the Cartagena and Nagoya Protocols regarding the dates for their sixteenth, eleventh and fifth meetings, respectively.

**Table 1**  
**Integrated budget for the trust funds of the Convention on Biological Diversity and its Protocols for 2019-2020**

<i>Object of expenditure (Thousands of United States dollars)</i>	<i>Total approved budget</i>	<i>Total estimated expenditure (1 January 2019-31 December 2020)</i>	<i>Estimated Carry-over</i>	<i>Variance</i>
A. Staff costs	23 080.5	20 100.0		2 980.5
B. Bureau meetings	365.0	200.0	165.0	
C. Travel on official business	800.0	559.6		240.4
D. Consultants/subcontractors	100.0	100.0		
E. Public awareness material/communications	100.0	100.0		
F. Temporary assistance/overtime	200.0	200.0		
G. Training	10.0	10.0		
H. Translation of CHM website/website projects	130.0	130.0		
I. Meetings <sup>1</sup>	3 688.0	845.8	2 842.2	
J. Expert meetings	320.0	83.7	150.0	86.3
K. Extraordinary meetings on post-2020 <sup>2</sup>	1 310.0	1 100.0	210.0	
L. Rent and associated costs	2 652.9	2 652.9		
M. General operating expenses	1 453.2	1 453.2		
<b>Sub-total (I)</b>	<b>34 209.6</b>	<b>27 532.2</b>	<b>3 367.2</b>	<b>3 307.2</b>
<b>II. Programme support costs (13%)</b>	4 447.2	3 579.6	437.7	429.9
<b>Sub-Total (I + II)</b>	<b>38 656.8</b>	<b>31 114.8</b>	<b>3 804.9</b>	<b>3 737.1</b>
<b>III. Working Capital Reserve</b>	187.3	187.3		
<b>Grand-Total (I + II + III)</b>	<b>38 844.1</b>	<b>31 302.1</b>	<b>3 804.9</b>	<b>3 737.1</b>
<b>Convention share (74%)</b>			<b>2 815.6</b>	

<sup>1</sup> Meetings to be funded from carry-over:

- Twenty-fourth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
- Third meeting of the Subsidiary Body on Implementation
- Fifteenth meeting of the Conference of the Parties to the Convention / Tenth meeting of the Parties to the Cartagena Protocol / Fourth meeting of the Parties to the Nagoya Protocol, held concurrently
- Special virtual sessions for SBSTTA 24 and SBI-3 (September 2020)
- Two-day informal virtual pre-session meeting
- 6-day virtual pre-session meeting for SBSTTA-24
- 6-day virtual pre-session meeting for SBI-3
- And any additional pre-session meetings for SBSTTA and SBI that might be decided

<sup>2</sup> One extraordinary meeting on the post 2020 global biodiversity framework to be funded from the carry-over in line K.

**Table 2a**  
**Integrated interim budget for the trust funds of the Convention on Biological Diversity and its Protocols for 2021**

<i>Object of expenditure</i>	<i>2021</i> <i>(Thousands of United States dollars)</i>
A. Staff costs	11 936.80
B. Bureau meetings	0.00
C. Travel on official business	275.00
D. Consultants/subcontractors	50.00
E. Public awareness material/communications	50.00
F. Temporary assistance/overtime	100.00
G. Training	5.00
H. Translation of CHM website/website projects	65.00
I. Meetings <sup>1</sup>	271.80
J. Expert meetings	0.00
K. Extraordinary meetings on post-2020 <sup>2</sup>	350.00
L. Rent and associated costs	1 358.20
M. General operating expenses	726.60
<b>Sub-total (I)</b>	<b>15 188.40</b>
<b>II. Programme support costs (13%)</b>	<b>1 974.49</b>
<b>Sub-total (I + II)</b>	<b>17 162.89</b>
<b>III. Working Capital Reserve</b>	<b>(390.27)</b>
<b>Grand Total (II + III)</b>	<b>16 772.63</b>
Convention share of the interim budget (74%)	12 411.74
Less: Contribution from host country	(1 135.75)
Less: Use of reserves for extraordinary meetings	(292.67)
<b>Net total (amount to be shared by Parties)</b>	<b>10 983.32</b>

<sup>1</sup> Meetings to be funded from the interim budget for 2021 in complement to the carry-over as per table 1 above:

- Twenty-fourth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
- Third meeting of the Subsidiary Body on Implementation
- Fifteenth meeting of the Conference of the Parties to the Convention / Tenth meeting of the Parties to the Cartagena Protocol / Fourth meeting of the Parties to the Nagoya Protocol, held concurrently
- Special virtual sessions for SBSTTA 24 and SBI-3 (September 2020)
- Two-day informal virtual pre-session meeting
- 6-day virtual pre-session meeting for SBSTTA-24
- 6-day virtual pre-session meeting for SBI-3
- And any additional pre-session meetings for SBSTTA and SBI that might be decided

<sup>2</sup> One extraordinary meeting on the post-2020 global biodiversity framework.

**Table 2b**  
**Resource requirements by Division from the integrated core budgets for the year 2021**  
*(Thousands of United States dollars)*

	<i>2021</i>
<b>I. Programmes:</b>	
Office of the Executive Secretary	2 404.4
ABS and BS Protocols	2 283.4
Science, Society and Sustainable Futures Division	3 316.75
Implementation Support Division	4 262.15
<b>II. Administration, Finance and Conference Services</b>	<b>2 921.7</b>
<b>Subtotal</b>	<b>15 188.40</b>
Programme support costs	1 974.49
<b>III. Working capital reserve</b>	<b>(390.27)</b>
<b>Total</b>	<b>16 772.63</b>
Convention share of the integrated budget (74%)	12 411.74
Less: contribution from host country	(1 135.75)
Less: Use of reserve for Extraordinary meeting	(292.67)
<b>Net amount to be shared by Parties</b>	<b>10 983.32</b>

**Table 3**

**Secretariat staffing requirements from the core budgets of the Convention and its Protocols 2021**

<i>Category and level</i>	<i>Proposed 2021</i>
<b>Professional and higher</b>	
ASG	1
D-1	3
P-5	10
P-4	12
P-3	14
P-2/1	9
<b>Subtotal</b>	<b>49</b>
<b>General Service</b>	<b>29</b>
<b>Total</b>	<b>78</b>

**Table 4**  
**Contributions to the Trust Fund for the Convention on the Biological Diversity for 2021**

<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Afghanistan	0.007	0.009	961
Albania	0.008	0.010	1 099
Algeria	0.138	0.173	18 950
Andorra	0.005	0.006	687
Angola	0.010	0.010	1 098
Antigua and Barbuda	0.002	0.003	275
Argentina	0.915	1.144	125 644
Armenia	0.007	0.009	961
Australia	2.210	2.763	303 469
Austria	0.677	0.846	92 963
Azerbaijan	0.049	0.061	6 728
Bahamas	0.018	0.023	2 472
Bahrain	0.050	0.063	6 866
Bangladesh	0.010	0.010	1 098
Barbados	0.007	0.009	961
Belarus	0.049	0.061	6 728
Belgium	0.821	1.026	112 737
Belize	0.001	0.001	137
Benin	0.003	0.004	412
Bhutan	0.001	0.001	137
Bolivia (Plurinational State of)	0.016	0.020	2 197
Bosnia and Herzegovina	0.012	0.015	1 648
Botswana	0.014	0.018	1 922
Brazil	2.948	3.686	404 808
Brunei Darussalam	0.025	0.031	3 433
Bulgaria	0.046	0.058	6 317
Burkina Faso	0.003	0.004	412
Burundi	0.001	0.001	137

<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Cabo Verde	0.001	0.001	137
Cambodia	0.006	0.008	824
Cameroon	0.013	0.016	1 785
Canada	2.734	3.418	375 422
Central African Republic	0.001	0.001	137
Chad	0.004	0.005	549
Chile	0.407	0.509	55 888
China	12.005	15.009	1 648 481
Colombia	0.288	0.360	39 547
Comoros	0.001	0.001	137
Congo	0.006	0.008	824
Cook Islands	0.001	0.001	137
Costa Rica	0.062	0.078	8 514
Côte d'Ivoire	0.013	0.016	1 785
Croatia	0.077	0.096	10 573
Cuba	0.080	0.100	10 985
Cyprus	0.036	0.045	4 943
Czechia	0.311	0.389	42 705
Democratic People's Republic of Korea	0.006	0.008	824
Democratic Republic of the Congo	0.010	0.010	1 098
Denmark	0.554	0.693	76 073
Djibouti	0.001	0.001	137
Dominica	0.001	0.001	137
Dominican Republic	0.053	0.066	7 278
Ecuador	0.080	0.100	10 985
Egypt	0.186	0.233	25 541
El Salvador	0.012	0.015	1 648
Equatorial Guinea	0.016	0.010	1 098



<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Eritrea	0.001	0.001	137
Estonia	0.039	0.049	5 355
Eswatini	0.002	0.003	275
Ethiopia	0.010	0.010	1 098
European Union		2.500	274 583
Fiji	0.003	0.004	412
Finland	0.421	0.526	57 810
France	4.427	5.535	607 899
Gabon	0.015	0.019	2 060
Gambia	0.001	0.001	137
Georgia	0.008	0.010	1 099
Germany	6.090	7.614	836 255
Ghana	0.015	0.019	2 060
Greece	0.366	0.458	50 258
Grenada	0.001	0.001	137
Guatemala	0.036	0.045	4 943
Guinea	0.003	0.004	412
Guinea-Bissau	0.001	0.001	137
Guyana	0.002	0.003	275
Haiti	0.003	0.004	412
Honduras	0.009	0.011	1 236
Hungary	0.206	0.258	28 287
Iceland	0.028	0.035	3 845
India	0.834	1.043	114 522
Indonesia	0.543	0.679	74 563
Iran (Islamic Republic of)	0.398	0.498	54 652
Iraq	0.129	0.161	17 714
Ireland	0.371	0.464	50 944

<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Israel	0.490	0.613	67 285
Italy	3.307	4.134	454 105
Jamaica	0.008	0.010	1 099
Japan	8.564	10.707	1 175 976
Jordan	0.021	0.026	2 884
Kazakhstan	0.178	0.223	24 442
Kenya	0.024	0.030	3 296
Kiribati	0.001	0.001	137
Kuwait	0.252	0.315	34 604
Kyrgyzstan	0.002	0.003	275
Lao People's Democratic Republic	0.005	0.006	687
Latvia	0.047	0.059	6 454
Lebanon	0.047	0.059	6 454
Lesotho	0.001	0.001	137
Liberia	0.001	0.001	137
Libya	0.030	0.038	4 119
Liechtenstein	0.009	0.011	1 236
Lithuania	0.071	0.089	9 749
Luxembourg	0.067	0.084	9 200
Madagascar	0.004	0.005	549
Malawi	0.002	0.003	275
Malaysia	0.341	0.426	46 825
Maldives	0.004	0.005	549
Mali	0.004	0.005	549
Malta	0.017	0.021	2 334
Marshall Islands	0.001	0.001	137
Mauritania	0.002	0.003	275
Mauritius	0.011	0.014	1 510

<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Mexico	1.292	1.615	177 412
Micronesia (Federated States of)	0.001	0.001	137
Monaco	0.011	0.014	1 510
Mongolia	0.005	0.006	687
Montenegro	0.004	0.005	549
Morocco	0.055	0.069	7 552
Mozambique	0.004	0.005	549
Myanmar	0.010	0.010	1 098
Namibia	0.009	0.011	1 236
Nauru	0.001	0.001	137
Nepal	0.007	0.009	961
Netherlands	1.356	1.695	186 201
New Zealand	0.291	0.364	39 959
Nicaragua	0.005	0.006	687
Niger	0.002	0.003	275
Nigeria	0.250	0.313	34 329
Niue	0.001	0.001	137
North Macedonia	0.007	0.009	961
Norway	0.754	0.943	103 536
Oman	0.115	0.144	15 791
Pakistan	0.115	0.144	15 791
Palau	0.001	0.001	137
Panama	0.045	0.056	6 179
Papua New Guinea	0.010	0.013	1 373
Paraguay	0.016	0.020	2 197
Peru	0.152	0.190	20 872
Philippines	0.205	0.256	28 150
Poland	0.802	1.003	110 128
Portugal	0.350	0.438	48 061

<b>Member country</b>	<b>Scale of assessments</b>	<b>Scale with 22% ceiling, no LDC paying more than 0.01%</b>	<b>Contributions per 1 January 2021</b>
Qatar	0.282	0.353	38 723
Republic of Korea	2.267	2.834	311 296
Republic of Moldova	0.003	0.004	412
Romania	0.198	0.248	27 189
Russian Federation	2.405	3.007	330 245
Rwanda	0.003	0.004	412
Saint Kitts and Nevis	0.001	0.001	137
Saint Lucia	0.001	0.001	137
Saint Vincent and the Grenadines	0.001	0.001	137
Samoa	0.001	0.001	137
San Marino	0.002	0.003	275
Sao Tome and Principe	0.001	0.001	137
Saudi Arabia	1.172	1.465	160 935
Senegal	0.007	0.009	961
Serbia	0.028	0.035	3 845
Seychelles	0.002	0.003	275
Sierra Leone	0.001	0.001	137
Singapore	0.485	0.606	66 598
Slovakia	0.153	0.191	21 009
Slovenia	0.076	0.095	10 436
Solomon Islands	0.001	0.001	137
Somalia	0.001	0.001	137
South Africa	0.272	0.340	37 350
South Sudan	0.006	0.008	824
Spain	2.146	2.683	294 681
Sri Lanka	0.044	0.055	6 042
State of Palestine	0.008	0.010	1 099
Sudan	0.010	0.010	1 098

Member country	Scale of assessments	Scale with 22% ceiling, no LDC paying more than 0.01%	Contributions per 1 January 2021
Suriname	0.005	0.006	687
Sweden	0.906	1.133	124 408
Switzerland	1.151	1.439	158 051
Syrian Arab Republic	0.011	0.014	1 510
Tajikistan	0.004	0.005	549
Thailand	0.307	0.384	42 156
Timor-Leste	0.002	0.003	275
Togo	0.002	0.003	275
Tonga	0.001	0.001	137
Trinidad and Tobago	0.040	0.050	5 493
Tunisia	0.025	0.031	3 433
Turkey	1.371	1.714	188 260
Turkmenistan	0.033	0.041	4 531
Tuvalu	0.001	0.001	137
Uganda	0.008	0.010	1 099
Ukraine	0.057	0.071	7 827
United Arab Emirates	0.616	0.770	84 587
United Kingdom of Great Britain and Northern Ireland	4.567	5.710	627 123
United Republic of Tanzania	0.010	0.010	1 098
Uruguay	0.087	0.109	11 947
Uzbekistan	0.032	0.040	4 394
Vanuatu	0.001	0.001	137
Venezuela	0.728	0.910	99 966
Viet Nam	0.077	0.096	10 573
Yemen	0.010	0.010	1 098
Zambia	0.009	0.011	1 236
Zimbabwe	0.005	0.006	687
<b>Total</b>	<b>78.010</b>	<b>100.000</b>	<b>10 983 320</b>

## II. ACCOUNT OF PROCEEDINGS

1. The second extraordinary meeting of the Conference of the Parties to the Convention was held concurrently with the first extraordinary meeting of the Parties to the Cartagena Protocol and the first extraordinary meeting of the Parties to the Nagoya Protocol, following expressions of support from Parties as notified by the Secretariat on 10 September 2020 (notification-2020-073), for the purpose of considering and adopting an interim budget for the programme of work for 2021.

2. A total of 567 participants representing 136 Parties to the Convention were registered for the meeting. The Parties represented were:

Albania	Estonia	Namibia
Algeria	Eswatini	Netherlands
Antigua and Barbuda	Ethiopia	New Zealand
Argentina	European Union	Nicaragua
Australia	Finland	Niger
Austria	France	Nigeria
Bahamas	Gambia	Norway
Bahrain	Georgia	Oman
Bangladesh	Germany	Pakistan
Belarus	Ghana	Palau
Belgium	Greece	Panama
Belize	Grenada	Paraguay
Benin	Guatemala	Peru
Bhutan	Guinea-Bissau	Philippines
Bosnia and Herzegovina	Guyana	Poland
Brazil	Haiti	Portugal
Brunei Darussalam	Honduras	Republic of Korea
Bulgaria	Hungary	Republic of Moldova
Burkina Faso	Iceland	Romania
Burundi	India	Russian Federation
Cambodia	Indonesia	Saint Kitts and Nevis
Cameroon	Iran (Islamic Republic of)	Saint Lucia
Canada	Ireland	Saudi Arabia
Central African Republic	Israel	Senegal
Chad	Italy	Serbia
Chile	Jamaica	Seychelles
China	Japan	Singapore
Colombia	Kuwait	Slovakia
Comoros	Kyrgyzstan	Slovenia
Congo	Latvia	South Africa
Costa Rica	Lebanon	South Sudan
Cote d'Ivoire	Luxembourg	Spain
Croatia	Madagascar	Sri Lanka
Cuba	Malawi	Sudan
Czechia	Malaysia	Suriname
Democratic Republic of the Congo	Maldives	Sweden
Denmark	Mali	Switzerland
Djibouti	Malta	Syrian Arab Republic
Dominican Republic	Mexico	Timor-Leste
Ecuador	Monaco	Togo
Egypt	Morocco	Tonga
Equatorial Guinea	Mozambique	Trinidad and Tobago
	Myanmar	Tunisia

Turkey  
Turkmenistan  
Uganda

United Arab Emirates  
United Kingdom of Great  
Britain and Northern Ireland

Uruguay  
Zambia  
Zimbabwe

### ITEM 1. OPENING OF THE MEETING

3. The extraordinary meeting was opened on Monday, 16 November 2020, at 7 a.m. Montreal time (UTC 12 noon) by means of a communication from the President of the fourteenth meeting of the Conference of the Parties, Ms. Yasmine Fouad.

4. In her communication, the President expressed her satisfaction at officially opening, through the opening communication, the second extraordinary meeting of the Conference of the Parties to the Convention, concurrently with the first extraordinary meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol, and the first extraordinary meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.

5. Expressing her solidarity with Parties and all representatives to those extraordinary meetings that were taking place at such extraordinarily challenging times, in their fight against the COVID-19 pandemic, she set out the organizational matters and circulated a note explaining the silence procedure. The President circulated for adoption a draft decision containing a proposed interim budget for the year 2021 as contained in document CBD/ExCOP/2/L.2.

### ITEM 2. ORGANIZATIONAL MATTERS

#### *Officers*

6. Consistent with rule 21, paragraph 2, of the rules of procedure, the current President and Vice-Presidents served as the Bureau of the second extraordinary meeting of the Conference of the Parties.

#### *Adoption of the agenda*

7. The provisional agenda (CBD/ExCOP/2/1), which had been prepared and notified to Parties and observers earlier by the Executive Secretary in accordance with rules 8 and 13 of the rules of procedure, was adopted in accordance with the explanation provided in paragraphs 11 and 12 of the annotated provisional agenda (CBD/ExCOP/2/1/Add.1).

#### *Organization of work*

8. The extraordinary meeting was held remotely through a written silence procedure as described in paragraphs 13 and 14 of the annotated provisional agenda and further supplemented by the communication of the President (CBD/ExCOP/2/L.5) for the purpose of the resumed session. A brief further explanation of the procedure was annexed to the opening communication (CBD/ExCOP/2/L.3) by the President.

9. On 19 November 2020, the extraordinary meeting was suspended by the President. A resumed session was held from Wednesday, 25 November 2020, at 7 a.m. Montreal time (UTC 12 noon), for a silence period of 48 hours, and scheduled to be closed on Friday, 27 November 2020, at 8 a.m. Montreal time (UTC 1 p.m.), one hour after the expiry of the silence period.

### ITEM 3. REPORT ON THE CREDENTIALS OF REPRESENTATIVES TO THE SECOND EXTRAORDINARY MEETING OF THE CONFERENCE OF THE PARTIES

10. It was reported that 136 Parties to the Convention were registered for the second extraordinary meeting of the Conference of the Parties. In accordance with rule 19 of the rules of procedure, the Bureau reported that the representatives of 97 Parties to the Convention had submitted by 26 November 2020 credentials that fulfilled the requirements of rule 18 of the rules of procedure. In her communication to representatives on 19 November 2020 (CBD/ExCOP/2/L.4), the President announced that the nominations of representatives of Parties and credentials received for the purpose of the extraordinary meetings would be maintained for the resumed session, unless withdrawn or changed by the Parties concerned.

11. The President expressed her thanks to Ms. Helena Brown, the Bureau member from Antigua and Barbuda, for her diligent work, in reviewing, on behalf of the Bureau, the credentials of representatives registered for the meeting.

12. In her closing communication, on 27 November 2020, the President reminded representatives that had not yet done so to submit their credentials as soon as possible and no later than 31 December 2020 and requested the Secretariat to follow up with the Parties concerned.

#### **ITEM 4. PROPOSED INTERIM BUDGET FOR 2021**

13. The draft decision on the proposed interim budget that was submitted to representatives for their consideration and adoption was the outcome of review and consultations by the informal group that had been established under the guidance of the Bureau and notified to Parties and observers on 6 October 2020 ([notification-2020-079](#)). In her opening communication on 16 November 2020, the President expressed her gratitude, on behalf of the Bureau and on her own behalf, to Ambassador Spencer Thomas of Grenada for efficiently coordinating and facilitating the work of the informal group.

14. The draft decision on the interim budget for 2021 (CBD/ExCOP/2/L.2) was placed under the silence procedure until 7 a.m. Montreal time (UTC 12 noon) on Thursday, 19 November 2020, for consideration and adoption. In her communication to representatives on 19 November 2020 (CBD/ExCOP/2/L.4), the President announced that the silence had been broken and the proposed decision could not be adopted due to a comment that had been submitted by Brazil seeking the insertion of a footnote in the draft decision, and that it had been decided, after consultation with the Bureau, to suspend the meeting to allow consultations to resolve the issue.

15. The resumed session was held from Wednesday, 25 November 2020, at 7 a.m. Montreal time (UTC 12 noon), for a silence period of 48 hours.

16. In her opening communication of the resumed session, on 25 November 2020, the President reported that the necessary consultations, facilitated by the Presidency and the Bureau, had been held during the few days following the suspension of the meeting. She resubmitted, with no changes, the proposed interim budget for year 2021 (CBD/ExCOP/2/L.2) for adoption.

17. In her closing communication, on 27 November 2020, the President announced that the silence had not been broken during the preceding 48 hours and, therefore, the proposed interim budget for the programme of work of the Convention on Biological Diversity, for the year 2021 (CBD/ExCOP/2/L.2) was adopted. She further stated that the silence procedure applied to the meeting had helped the meeting achieve its objectives.

18. The representative of Brazil made the following statement and requested that it be included in the report on the meeting:

“The approval of the budget is without prejudice to the format and organization of work of negotiating sessions of the Subsidiary Body on Scientific, Technical and Technological Advice and the Subsidiary Body on Implementation. We note that there is currently no consensus among Parties to the Convention on the convenience and feasibility of holding formal virtual meetings and negotiations.”

19. The President expressed thanks to all representatives for their understanding and cooperation.

#### **ITEM 5. ADOPTION OF THE REPORT**

20. As indicated in paragraph 22 of the annotated provisional agenda, and as updated later through the communications by the President, the communications constitute the outline of the present report. The report was adopted on Friday, 27 November 2020, at 8 a.m. Montreal time (UTC 1 p.m.) on the basis of CBD/ExCOP/2/L.1.

21. The report would be completed and issued after the meeting under the guidance of the President.

#### **ITEM 6. CLOSURE OF THE MEETING**

22. The President expressed gratitude to all representatives for their cooperation in supporting the convening of the extraordinary meeting and contributing to its successful conclusion. She declared the second extraordinary meeting of the Conference of the Parties to the Convention closed on Friday, 27 November 2020, at 8 a.m. Montreal time (UTC 1 p.m.).

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