

Convention on Biological Diversity

Distr.
GENERAL

3 April 2018

ENGLISH ONLY

THE SUSTAINABLE OCEAN INITIATIVE GLOBAL DIALOGUE WITH REGIONAL SEAS ORGANIZATIONS AND REGIONAL FISHERIES BODIES ON ACCELERATING PROGRESS TOWARDS THE AICHI BIODIVERSITY TARGETS AND SUSTAINABLE DEVELOPMENT GOALS

Second Meeting

Seoul, Republic of Korea, 10-13 April 2018

Information Note for Participants

QUICK LINKS (Control + click on icons for web page to directly access text in document)

 Visa Information (page 7)
 Meeting Documents (page 2)
 Hotel Information (pages 7, 11)
 Weather Information (page 8)
 Currency Information (page 9)

INFORMATION HIGHLIGHTS

1. OPENING.....	2
2. VENUE.....	2
ANNEX A - MAP OF THE AREA	10
3. LOCAL CONTACT PERSON.....	2
5. DOCUMENTS.....	2
6. GENERAL INFORMATION ON ACCESS TO SEOUL CITY, REPUBLIC OF KOREA AND TO THE HOTEL FROM THE MAIN AIRPORTS`	2
7. VISA INFORMATION.....	7
8. HOTEL INFORMATION	7
ANNEX B - ACCOMMODATION RESERVATION FORM	11
10. GENERAL INFORMATION.....	8
ANNEX C - ATTRACTIONS	13

1. Opening

The Second Meeting of the Sustainable Ocean Initiative Global Dialogue will be held from **10 to 13 April 2018 at the Westin Chosun Hotel, Seoul, Republic of Korea**. The registration of participants will start at 7:30 a.m. and the meeting will be opened at **8:30 a.m.** on Tuesday, 10 April 2018. All participants are expected to be seated at the meeting venue by 8:20 a.m. for the start of the opening ceremony.

2. Venue

The meeting will be held at:

The Westin Chosun Hotel Seoul

106 Sogong-ro, Jung-gu Seoul, 04533 Republic of Korea

Voice: +82 2 771 0500

Website: <https://twc.echosunhotel.com/main.do>

A map of the area is available in Annex A.

3. Local Contact Person

The Secretariat of the Convention on Biological Diversity is organizing the logistics for this meeting in partnership with a local organizer, the National Marine Biodiversity Institute of Korea (MABIK).

For any urgent matters upon your arrival in Seoul, kindly contact: Mr. Youngdawng Moh, e-mail: ydmoh@mabik.re.kr Tel: +82-10-7271-7735 Fax: +82-41-950-0618.

4. Working language of the meeting

The meeting will be conducted in English.

5. Documents

Participants are reminded to bring their own copies of the documents for the meeting as there will be no extra copies made available on site during the meeting. Meeting documents will be available on the Secretariat's website: <https://www.cbd.int/meetings/SOI-OM-2018-01>

6. General information on access to Seoul city, Republic of Korea and to the hotel from the main airports

There are two airports servicing Seoul: Incheon International Airport (ICN/RKSI) (about 49 km from the city centre) and Gimpo International Airport (SEL/RKSS) (about 17 km from the city centre).

Please note that the local organizer will **not** provide airport pick-up services, and therefore all participants must arrange their own transfer to hotels. The information provided below is for the participants who will stay at the **Hotel President** as recommended by the local organizer.

Please also note that the Hotel President is **NOT** the meeting venue. The meeting will be held at the Westin Chosun Hotel as indicated above, which is about 100 meters away.

From Incheon Airport to the Hotel President:

Taxi

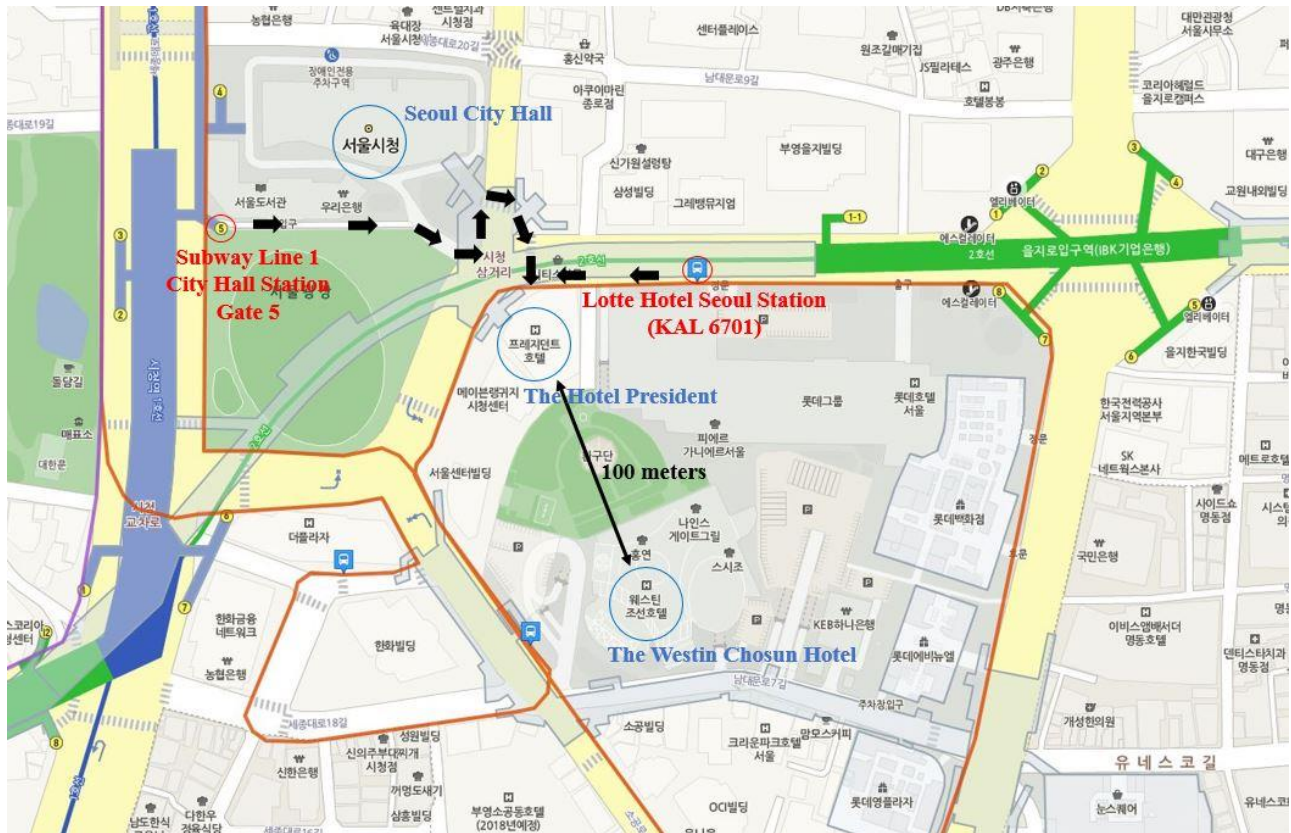
Taxis for international visitors are available 365 days per year. The fare is approximately 50,000 KRW with additional charges depending on traffic conditions. The journey to the hotel takes approximately 70 minutes.

Airport Limousine Bus from Incheon International Airport

From Incheon International Airport, you may take a bus No. 6701 at section 3B or 4A from the Incheon International Airport Terminal 1 and get off at the Lotte Hotel Seoul Station. After taking off at the station, please refer to the map and follow the sign to the Hotel President. The journey from the airport to the Hotel will take about 70~90 minutes depending on traffic condition. The fare is 16,000 KRW.

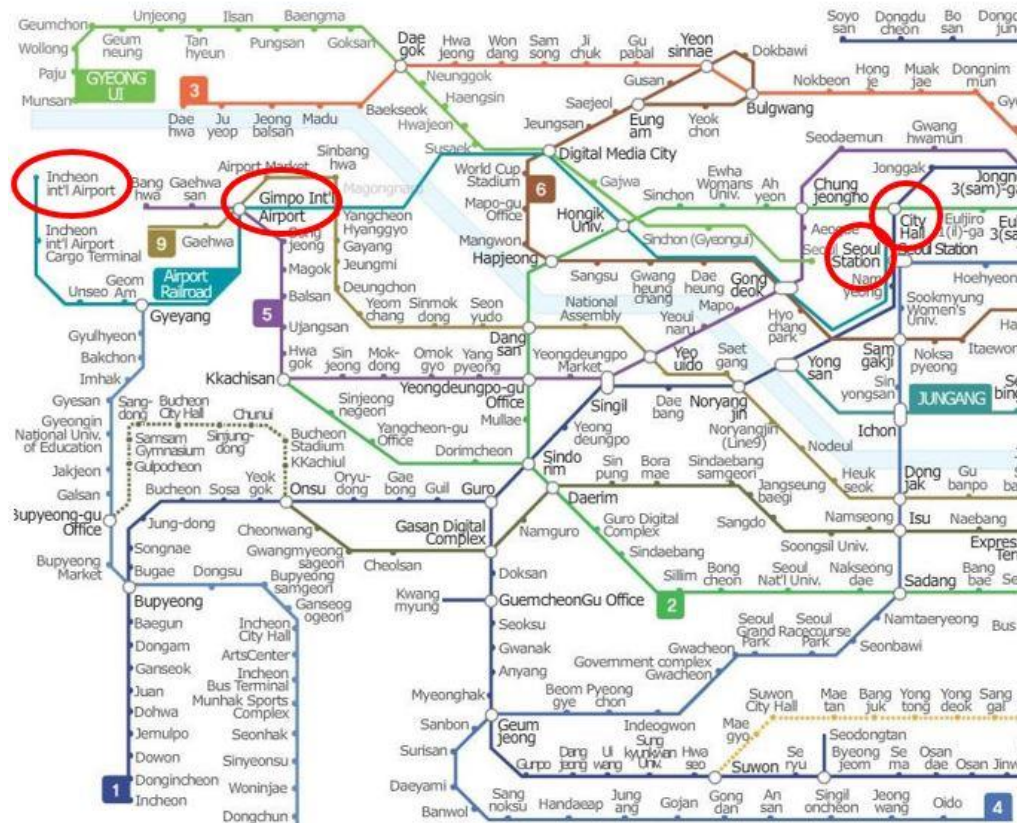


Bus Type	Korean Air Limousine Bus #6701 (Incheon Airport Station – Lotte Hotel Seoul Station)																		
Bus Route	Incheon Airport T1Incheon Airport T2Koreana HotelThe PLAZA HotelChosun HotelLotte Hotel SeoulAloft Seoul MD HotelNew KUKJE HotelKoreana HotelKAL BuildingLotte CitySeoul Garden																		
Departure time: Incheon Airport (to Lotte Hotel Seoul)																			
Hour	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22
Min.	53	20 52	20 52	22 50	21 48	14 37	06 29 53	20 40	06 27 56	18 42	09 30 55	18 45	15 37	05 30 51	16 40	03 34	07 38	05 37	11 50
Departure time: Lotte Hotel Seoul (to Incheon Airport)																			
Hour	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	-			
Min.	58	28 53	18 43	03 28 53	18 38	03 28 53	18 43	08 33 58	23 48	08 33 58	23 48	13 38	03 28 48	18 48	13 43	-			



Subway (The Airport Railroad)

From the airport, take the Airport Railroad in the direction of Seoul Station. Transfer at Seoul Station to Subway Line 1 in the direction of Seoul City Hall Station. Disembark at City Hall Station. The Hotel President is about a 3-minute walk from the station.



From Gimpo Airport to the Hotel President:

Taxi

Taxis are available for a meter rate depending on vehicle selected (20,000-30,000 KRW depending on traffic). The journey to the hotel takes approximately 20-30 minutes. Please refer to the Gimpo International Airport website:

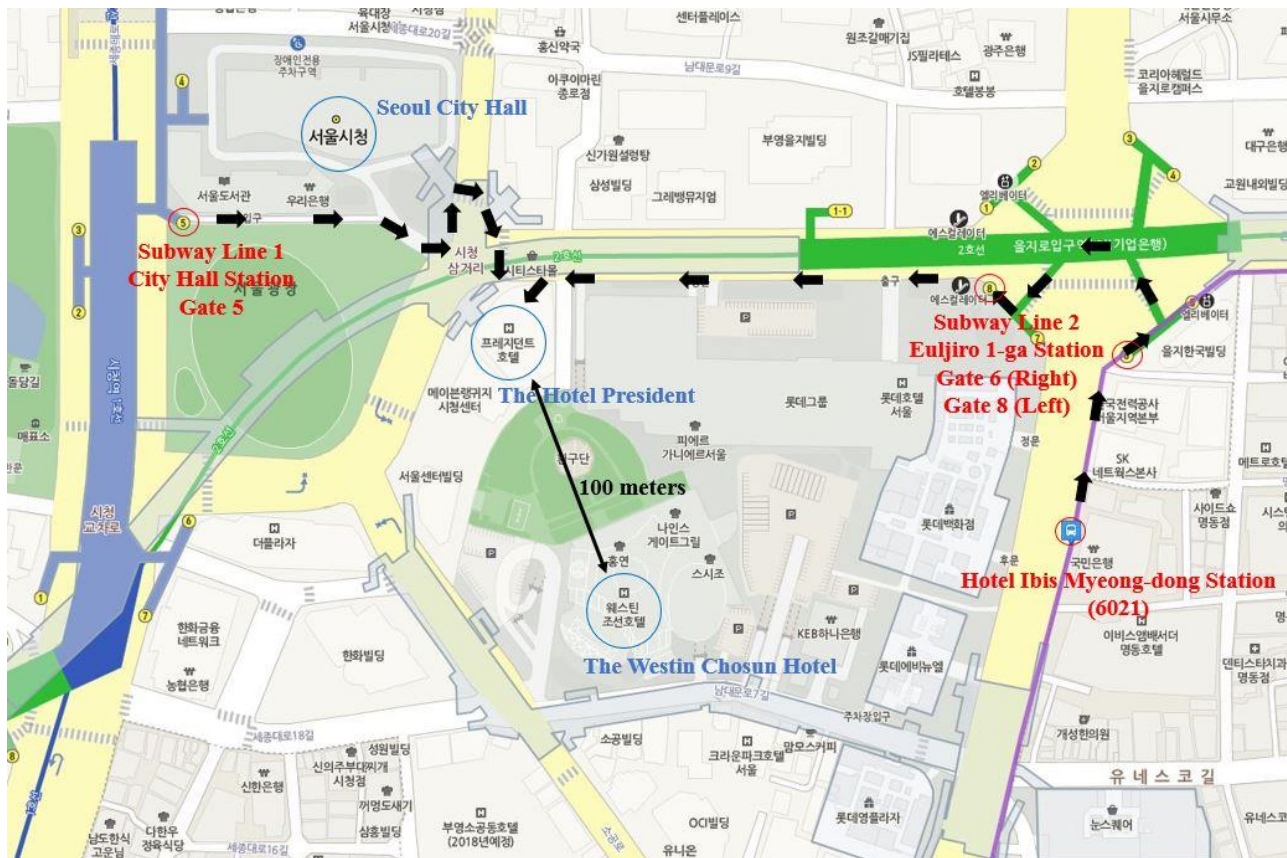
<http://www.airport.co.kr/gimpoeng/content/contents.do?cid=2016010811264189412&menuId=1837>

Airport Limousine Bus from Gimpo International Airport

From Gimpo International Airport, you may take a bus No. 6021 at section 6 from the Gimpo International Airport and get off at Hotel Ibis Myeong-dong Station. After taking off at the station, please refer to the map above and follow the sign to the Hotel President. The journey from the airport to the Hotel President will take about 20~30 minutes depending on traffic condition. The fare is 7,000 KRW.

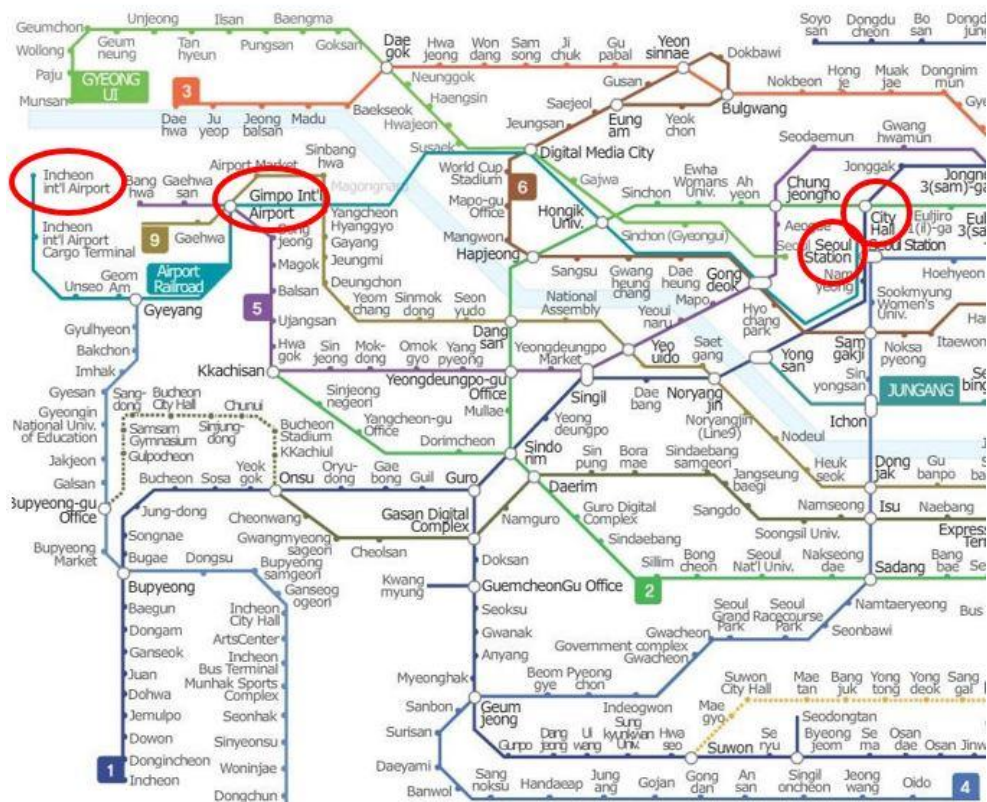


Bus Type	Airport Limousine Bus #6021 (Gimpo Airport Station – Hotel Ibis Myeong-dong Station)																		
Bus Route																			
Departure time: Gimpo Airport (to Hotel Ibis Myeong-dong Station)																			
Hour	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Min.	00	05	10	00	40	30	10	20	25	30	05	15	25	35	10	40	30	20	10
Departure time: Hotel Ibis Myeong-dong Station (to Gimpo Airport)																			
Hour	-	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	-	
Min.	-	00	20	30	20	05	45	25	00	10	10	20	35	10	20	25	00	-	



Subway (The Airport Railroad)

From the airport, take the Airport Railroad in the direction of Seoul Station. Transfer at Seoul Station to Subway Line 1 in the direction of Seoul City Hall Station. Disembark at City Hall Station. The Hotel President is about a 3-minute walk from the station.



7. Visa information



Participants requiring an entry visa to the Republic of Korea are strongly advised to contact the nearest Korean diplomatic or consular mission **as early as possible** in order to secure the required entry visa in a timely manner, prior to departure. It should be noted that airline companies will not allow boarding in the absence of a valid visa.

Information on visa procedures can be found on the web site of the Ministry of Foreign Affairs of the Republic of Korea at:

http://mcms.mofa.go.kr/ENG/visa/application/index.jsp?menu=m_40_10

The visa application form can be found at:

http://overseas.mofa.go.kr/ph-en/brd/m_3283/view.do?seq=724702&srchFr=&srchTo=&srchWord=&srchTp=&multi_itm_seq=0&itm_seq_1=0&itm_seq_2=0&company_cd=&company_nm=&page=1

A list of relevant Korean diplomatic/consular missions abroad, is available on the same website at: http://www.mofa.go.kr/ENG/countries/index.jsp?menu=m_30

To facilitate the issuance of visas, the Secretariat has issued visa assistance letters to be attached to the visa applications.

8. Hotel Information



For funded participants whose accommodations are being provided by the local organizer:

The local organizer will make hotel reservations for participants whose accommodation is being sponsored by the local organizer (indicated in the funding letter sent by the Secretariat). These reservations will be made according to the participants' flight itinerary, as arranged by the Secretariat. For most funded participants, the reservation will be from 9 April (check-in) until 14 April (check-out). Reservations will be made at the **Hotel President** (about 100 meters away from the meeting venue: Westin Chosun Hotel).

Hotel President
16, Eulji-ro, Jung-gu
Seoul, 04533 Korea
Voice: 82 2 3705 4285
Website: <http://www.hotelpresident.co.kr/eng/main/>

The hotel reservation includes a deluxe room and breakfast. Any additional personal expenses incurred, such as room upgrades, Internet access, laundry, phone calls, room service, mini-bar, etc., are the **sole responsibility of the participant**.

Please note that hotel **check-in starts at 2:00 p.m.** and **check-out is at 12:00 noon.**

For self-funded participants:

Self-funded participants are encouraged to stay at the Hotel President, Seoul, Republic of Korea, and should make their own hotel reservations as soon as possible.

The local organizer, MABIK, has arranged the following rate for participants:

Room Type: Standard	Room Rates: 136,000 KRW (approx. \$126 USD)
The above rate includes 10% tax and service charge, WiFi and breakfast for one person.	

In order to make a reservation with the above special rate, please fill out the hotel accommodation reservation form in Annex B and send it to the hotel team via e-mail marketing@hotelpresident.co.kr with a copy to Ms. Da-Som SONG of MABIK (the local organizer) at dasom1453@mabik.re.kr. Reservation requests should be submitted by **23 March 2018** to ensure room availability.

Alternatively, reservations may be made through your preferred hotel reservation website (e.g. Expedia, Hotels.com, Booking.com) or directly through the official website of the hotel you wish to stay in.

The table below includes information on other hotels available nearby.

Meeting Venue: The Westin Chosun Hotel Seoul (https://twc.echosunhotel.com/main.do), Seoul, Republic of Korea						
Nearby hotels:						
Hotel	Room Type	Rate/USD	Breakfast included	distance from the venue	travel time by taxi	Taxi fare
Hotel Crown Park Seoul	Standard Double	\$110	Included	100 m	2 minutes	-
Koreana Hotel	Standard Family Twin	\$105	Included	700 m	8 minutes	-

Rates as per https://www.hotels.com/?pos=HCOM_ASIA&locale=en_KR

9. Official language in the Republic of Korea

The official language in the Republic of Korea is Korean. English is spoken in some hotels and restaurants.

10. General Information

Weather and time zone information



In April, temperatures in Seoul range between a maximum of +18°C in the daytime and a minimum of +7°C at night. There is a big daily temperature difference day and night. Please bring warm clothing. Current weather conditions can be found at:

<http://worldweather.wmo.int/en/city.html?cityId=231>

The standard time zone in the Republic of Korea is GMT / UTC +9 hours.

Electricity

The electrical currents in the Republic of Korea are 220 volts, 60 Hertz as shown in the illustrations below.



Currency



Cash

The currency in the Republic of Korea is the South Korean Won (KRW). Specifically, various notes and coins are used: Notes include 1,000 won, 5,000 won, 10,000 won, and 50,000 won denominations, while coins include 10 won, 50 won, and 500 won denominations. Foreign bank notes and traveller's checks can be converted into Korean won at foreign exchange banks and other authorized money exchange outlets. The current exchange rate is US \$1 = 1,077.33 KRW and €1 = 1,325.32 KRW (rates are subject to change, Source: www.xe.com).



Credit card

International credit cards, including VISA, MasterCard, American Express, JCB and Diners club are widely accepted at major hotels, department stores, restaurants and retail outlets. Check with your credit card company for details of merchant acceptability and other services which may be available

Attractions in Seoul

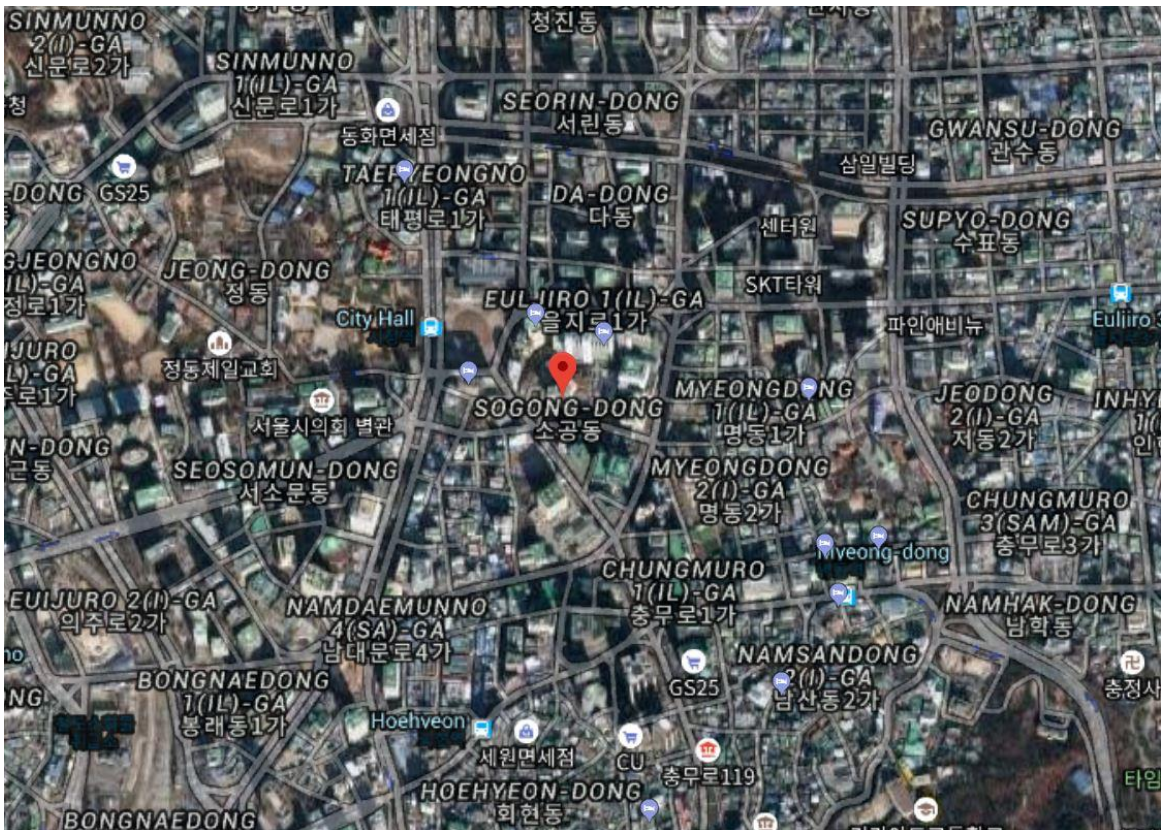
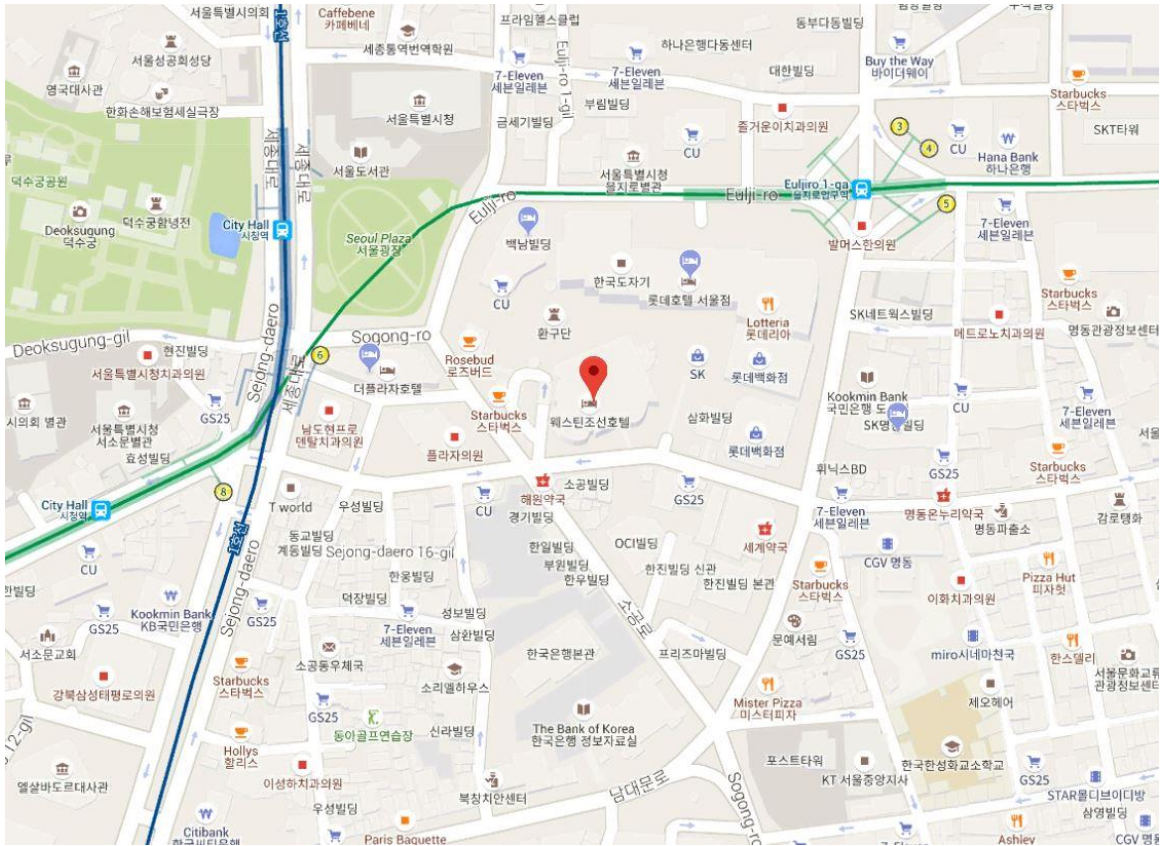
Please refer to Annex C below and the following link:
<http://english.visitkorea.or.kr/enu/index.jsp>

Disclaimer

The CBD Secretariat disclaims all responsibilities for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.

Annex A

Map of the Area surrounding the Westin Chosun Hotel, Seoul



Annex B
Accommodation Reservation Form

The Second Meeting of the Sustainable Ocean Initiative Global Dialogue,
10 to 13 April 2018, Seoul, Republic of Korea

Please complete the hotel accommodation reservation form below (next page) and send it to the hotel team via e-mail marketing@hotelpresident.co.kr with a copy to officer Da Som SONG of MABIK (the local organizer) at dasom1453@mabik.re.kr. Reservation requests should be submitted by **23 March 2018** to ensure room availability.

RESERVATION REQUEST FORM

SOI 2nd Global Dialogue

Please complete this form with all requested information and return it to hotel directly by e-mail.

Reservation Info. Mr. Sang Ho Lee

E-mail. marketing@hotelpresident.co.kr & dasom1453@mabik.re.kr / TEL. 82.2.3705.4285

A. Guest Information			
First Name		Last Name	(☐ Mr. ☐ Ms.)
Passport No.		Country	
Phone		E - Mail	
Accompanying Person	Last :	First :	
Check-in Date		Check-out Date	No. of Nights ()
Check-in Time:		☐ Smoking ☐ Non-smoking	

B. Hotel Rates			
Room Type	No. of Person	Rate(KRW)	Remark
☐ Standard Twin	()	136,000	One Person Included

* Check-in time is 14:00 and check-out time is 12:00.

C. Payment Information			
1. Payment Info	☐ Master ☐ Visa ☐ Amex ☐ Diners ☐ Others()		
2. Card Number		3. Expiry Date	
Name on Credit Card		Signature	

D. Cancellation and No-show Policy

.Cancellation must be made at least 7 days prior to your arrival in order to avoid cancellation penalty

- Cancellation after 7 days prior to arrival : 50% of 1night charge (Tax Included).
- Cancellation after 2 days prior to arrival : 1night charge (Tax Included)
- No-Shows : 1night charge (Tax Included)

E. Extension of stay

.For any additional nights, the contract rate indicated above will be applied.

.However, additional reservation requests will be subject to room availability of the hotel.

F. Notice

1. Rooms will be assigned on a first-come first-served basis.
2. Above special room rates are only valid for 'SOI 2nd Global Dialogue Travelers'
3. At least your reservation should be made on or before 23th of MAR. 2018.
4. Reservation should be made and received with this accommodation form by E-mail.
5. All the payment should be made in Korean currency 'Won'(KRW).

Annex C

Attractions in Seoul



N Seoul Tower



N Seoul Tower, a landmark of the metropolitan city of Seoul is to be introduced with its new name and look to provide more fun and excitement. From the highest point, Seoul Tower has been embracing the city for the last 25 years giving memories and stories to people. In 2005, Seoul Tower was reopened as N Seoul Tower. Many citizens and foreign tourists have visited the Tower and were taken by the scenic view of the city while also enjoying the nature of Namsan mountain. Seoul Tower is located on the peak of Namsan in Seoul, a city of 10 million people.

Cheonggyecheon



Once a stream that served as the domestic wastewater of Seoul, it has been transformed into one of the most beautiful leisure place in Seoul. The history of Cheonggyecheon begins even before the Joseon dynasty designated Seoul as its capital. Seoul is surrounded by mountains in nature and the stream developed naturally by its natural geographical reasons. Often the stream caused floods, therefore, it needed extensive construction work countless times.

Insa-dong



Insa-dong, located in the middle of the city, is an important place where old but precious and traditional goods are on display. There is one main road in Insa-dong with alleys on each side. Within these alleys are galleries, traditional restaurants, traditional teahouses, and cafes. The shops in Insa-dong are very popular among all age groups, because each one is unique. The galleries are the heartbeat of Insa-dong. There are about 100 galleries in the area and you can see every example of traditional Korean fine art from paintings to sculptures.

Shopping

Gimpo Airport Outlet(Lotte Mall)



Gimpo Airport Outlet located at the Gimpo International Passenger Terminal, boasts an impressive 200 domestic brand name stores totaling 40,000 square meters of shopping space. The mall is easily accessible via public transportation (Subway Lines 5&9 and the Incheon Airport Railway) and is a popular shopping place due to its variety and department store-like ambiance. Especially the Mayfield hotel shuttle bus operates to the Outlet for free.

Myeong-dong



Myeong-dong is a massive shopping district. Myeong-dong Street is around 1km long and extends from Myeong-dong Subway Station (Seoul Subway Line No. 4) to Lotte Department Store at Euljiro. All kinds of brand name shops and department stores are clustered along the streets and alleyways. You can purchase various products such as clothes, shoes, and accessories. Compared to Namdaemun or Dongdaemun, many good-quality brands are sold in Myeong-dong.

Dongdaemun (Dongdaemun Market)



Ever since its opening in 1905, Dongdaemun Market has been one of the major markets in Korea. Specializing in wholesale clothing, the market has grown large, having more than 20 shopping malls. A full range of fashion items that cover head to toe, are found in Dongdaemun Market at inexpensive prices. Just name it and you shall find it! No wonder the market is always crowded with retailers, foreigners, customers and tourists.

Streets

Seorae Village



This French town in Seoul formed around the school set up by the French Embassy in Korea. Since nearly 50% of all French people in Korea live here, this village is known as Korea's "Little France." The French-named streets, parks and restaurants such as Montmartre Street and Montmartre Park will remind you of France. The restaurants in particular have become especially famous.

Garosu-gil in Sinsa-dong



Lined with densely planted ginkgo trees, this 700m-long street is considered one of Seoul's most attractive streets to walk along. Here, you can find a variety of vintage items as well as unique places with a modern, yet distinctive character all their own. Luxurious stores and restaurants line both sides of the street. With so many designers' showrooms, antique stores and furniture and interior shops, this place has long been popular among trendsetters.

Itaewon



A place where different races and cultures exist in harmony, Itaewon is truly a global village in Seoul. Seasonal international parties from Christmas to Halloween are held annually, while shoppers can find a variety of unusual and fascinating items from all over the world. Most merchants manage to communicate well with foreigners, and exotic eye-catching shops line both sides of the road. 'Little Tokyo,' located close to Itaewon, is also popular.

Hongik University District



A center of indie culture, the Hongik University area is home to energetic young people. Amateur artists have decorated its main street, creating a new culture. The beautiful cafes and art shops are reminiscent of vibrant streets in Tokyo, while its club and bar culture can be compared to that found in New York. This area is a leading trendsetter of Korea, and is the capital of its indie and underground culture.
