



**Convention on
Biological Diversity**

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SUBREGIONAL CAPACITY-BUILDING WORKSHOP ON
TARGET 3 OF THE KUNMING-MONTREAL GLOBAL
BIODIVERSITY FRAMEWORK FOR LATIN
AMERICAN COUNTRIES
Punta Leona, Costa Rica, 9 – 13 June 2024

Information Note for Participants

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1. Opening and Registration

The Subregional capacity-building workshop on Target 3 of the Kunming-Montreal Global Biodiversity Framework for Latin American countries, 9 to 13 June 2024 – Punta Leona, Costa Rica

The meeting will start at 2:30 p.m. on Sunday, 9 June and registration will take place at the venue of the meeting at 2:00 p.m. the same day.

2. Venue Opening and Registration

The meeting will be held at:

Hotel Punta Leona

Garabito

Puntarenas, Costa Rica

Phone: +506 2587-1010

Email: info@puntaleona.com

Website: <https://hotelpuntaleona.com/en/>

Punta Leona is located at 88 kms from San Jose; the Costa Rican government is generously offering transportation from San Jose to the venue. Information about transportation available for participants will be shared by the shortly.

3. Working language of the meeting

The workshop will be conducted in Spanish.

4. Documents



Participants are kindly reminded to bring their own copies of the pre-session documents for the meeting as there will be no extra copies made available on site during the meeting. Documents are available on the Secretariat's web site at: <https://www.cbd.int/meetings/PA-WS-2024-03>

5. General information on access to San José, Costa Rica



San José is serviced by the Juan Santamaría International Airport. Please note that the venue of the meeting (Hotel Punta Leona) is located approximately at 1:30 – 2:00 hours from the airport. Punta Leona is located at 88 kms from San Jose; the Costa Rican government is generously offering transportation from San Jose to the venue. Information about transportation available for participants will be shared by the shortly.

6. Visa information



Participants requiring a visa to enter Costa Rica are requested to contact the nearest Costa Rican diplomatic/consular representation in their countries of residence **as soon as possible** in order to secure, in a timely manner, the required visa, **prior to departure**. It should be noted that airline companies **will not allow boarding in the absence of a valid visa**.

Participants from countries that require an entry visa for Costa Rica are strongly advised to contact the nearest Costa Rican diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. Information on visas is provided by the Government of Costa Rica, General Direction of Immigration (in Spanish) attached as annexes to this document.

Visa information in English at the following links: <https://www.visitcostarica.com/en/costa-rica/planning-your-trip/entry-requirements> and <https://www.migracion.go.cr/Paginas/Visas.aspx> (information in English is available by clicking the “requirements in English” button at the bottom of the page.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7. Health Requirements

A yellow fever vaccination certificate is required from travellers coming from countries with risk of yellow fever transmission. A list of countries that are considered at risk of yellow fever transmission can be found at the following link: <http://wwwnc.cdc.gov/travel/yellowbook/2016/infectious-diseases-related-to-travel/yellow-fever#4728>

For more information or your vaccination requirements for Costa Rica, please consult a medical professional with regard to the vaccination requirements for your travel.

8. Hotel information



Participants are requested to make their own hotel reservations and are urged to book at Hotel Punta Leona. Please note that different accommodation options may result inconvenient in terms of distances and there will be no shuttle service from other hotels. In addition, Hotel Punta Leona has an entrance fee for participants who are not hotel guests.

A special rate of US \$131.50 has been negotiated at the Hotel Punta Leona for participants, which includes a single room with three meals. Please contact the hotel directly for workshop participants special rates. The contact details for reservations are as follows:

Ms. Laura Ramírez Sales Executive E-mail: laura@puntaleona.com Phone: +506-2587-1026

9. Payment of the Daily Subsistence Allowances (DSA)

The DSA will be disbursed to funded participants on the first day of the meeting in the form of a prepaid credit card (Swiss Bankers card). **These funded participants are kindly requested to bring their passports and boarding passes on the first day of the meeting.** These will be copied and returned to participants during the meeting. It is advisable that participants have some cash at

hand to cover expenses that may occur between their arrival and the moment at which they are provided with the prepaid credit card from which they will access their DSA. Please note that the funds can take up to 24 hours to be loaded on the cards.

IMPORTANT: If you were provided with a Swiss Bankers card for a previous meeting, please inform the Secretariat and bring it with you to the meeting (if it is still valid) so that it may be reused. Please make sure you remember the PIN, otherwise contact the bank to request that they reset the PIN.

Swiss Bankers Contacts:

Swiss Bankers Prepaid Services Ltd, Customer Service
(forgotten PIN numbers, card replacements or transaction claims)

Tel: +41-31 710 12 15

Email: info@swissbankers.ch

Opening hours:

Mon-Sun: 8.00-22.00 Swiss time. Closed on Swiss bank holidays.

10. Official languages in Costa Rica

The official language in Costa Rica is Spanish, but English is widely spoken at most tourist destinations and in the business community.

11. Weather and time zone information



In June, temperatures in Punta Leona range between a maximum of +32°C in the daytime and a minimum of +23°C at night. Current weather conditions can be found at: <http://worldweather.wmo.int/en/city.html?cityId=1113>.

The standard time zone will be GMT/UTC - 6 hours.

12. Electricity

The electrical currents in Costa Rica are 120 volts, 60 Hertz as shown in the illustrations below.



13. Currency



The currency in Costa Rica is the Colón (colones plural) (CRC \$). The current exchange rate as at 17 May is US \$1 = CRC \$509.94 (source: <https://www.bccr.fi.cr/SitePages/Inicio.aspx>, rates are subject to change). The US dollar is frequently accepted in Costa Rica.

14. Field trip

The organizers are planning a field trip to Manuel Antonio National Park. This park is in the Central Pacific of Costa Rica and the approximate travel time from Punta Leona is one hour and thirty

minutes. Although the park is located on the beach, it has dry tropical forest trails that, depending on the time of year, can become humid with a high probability of rain. Therefore, we recommend bringing insect repellent, sunscreen, hat, cool but covering clothing, bathing suit, shoes for walking in mud, beach sandals, cape or umbrella, extra clothes in case you want to change on the way back. Lunch that day will be coordinated directly with the hotel by the organizers.

15. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

Annex A – Visa information

COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER COSTA RICA AS VISITORS

Citizens of the following countries and territories require a visa to **visit** or **transit Costa Rica**:

A Afghanistan Albania Algeria Angola Armenia Azerbaijan	G Gabon Gambia Georgia Ghana Guinea Guinea-Bissau	N Namibia Nepal Niger Nigeria North Macedonia	V Viet Nam
B Bahrain Bangladesh Belarus Benin Bhutan Bosnia and Herzegovina Botswana Burkina Faso Burundi	H Haiti	O Oman	Y Yemen
C Cabo Verde Cambodia Cameroon Central African Republic Chad China Colombia Comoros Congo, Democratic Republic of the Congo, Republic of the Cote d'Ivoire Cuba	I India Indonesia Iran, Islamic Republic of Iraq	P Pakistan Papua New Guinea Palestinian Authority	Z Zambia Zimbabwe
D Djibouti Dominican Republic	J Jamaica Jordan	R Rwanda	
E East Timor Ecuador Egypt Eritrea Eswatini	K Kazakhstan Kenya Kiribati Korea, Democratic People's Republic of Kuwait Kyrgyzstan	S Saudi Arabia* Senegal Sierra Leone Somalia Sudan Sri Lanka Sudan Syrian Arab Republic	
	L Lao, People's Democratic Republic of Lebanon Lesotho Liberia Libya	T Tajikistan Tanzania, United Republic of Thailand The former Yugoslav Republic of Macedonia Togo Tonga Tunisia Turkmenistan	
	M Madagascar Malawi Malaysia Mali Marshall Islands Mauritania Moldova Mongolia Morocco Mozambique Myanmar	U Uganda Uzbekistan	

