

**Convention on
Biological Diversity**

Distr.
GENERAL






27 June 2018

ORIGINAL: ENGLISH

CONFERENCE OF THE GLOBAL PARTNERSHIP
FOR PLANT CONSERVATION
SIXTH MEETING OF THE LIAISON GROUP ON
THE GLOBAL STRATEGY FOR PLANT
CONSERVATION
Cape Town, South Africa, 28-31 August 2018

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening

The Conference of the Global Partnership for Plant Conservation supporting the worldwide implementation of the Global Strategy for Plant Conservation will both be held in Cape Town, South Africa from Tuesday, 28 August to Thursday, 30 August 2018.

The conference will start at 9:00 a.m. on Tuesday, 28 August and registration will take place from 8:30 a.m. at the venue.

2. Venue

The conference will be held at:

Old Mutual Conference Centre
Kistenbosch National Botanical Garden

Cape Town, South Africa

Tel: +27 31 337 3341

E-mail: alison@africankaleidoscope.co.za

Web site: <https://www.sanbi.org/event/global-partnership-for-plant-conservation-conference>

TO ATTEND THIS MEETING PLEASE COMPLETE THE REGISTRATION FORM ATTACHED AS ANNEX A

3. Working language of the conference

The conference will be held in English.

4. Documents



Participants are kindly reminded to bring their own copies of the pre-session documents for the meetings as there will be no extra copies made available on site during the conference. Pre-session documents are being made available on the Secretariat's website at the following links:

<https://www.cbd.int/meetings/GSPC-OM-2018-01>

<https://www.cbd.int/meetings/GSPC-LG-2018-01>

5. General information on access to Cape Town, South Africa



Cape Town is serviced by the Cape Town International Airport (CPT) which is located about 15 kms from the city. Taxis are readily available outside the arrivals hall, the cost is approximately ZAR 200 (US \$15) for the first passenger and ZAR 20 (US \$1.50) for each additional passenger and takes about 20-40 minutes.

6. Visa information



Participants from certain countries require a visa to enter South Africa and are strongly advised to contact the nearest South African diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. Please note that airlines will not allow boarding without a valid visa.

Visa information and applications can be found on the web site of the Ministry of Home Affairs of South Africa at the following link: <http://www.dha.gov.za/index.php/immigration-services> (for the visa click on the VSF Global link at the bottom of the page).

General information on visa requirements for South Africa:

- A valid passport for no less than 30 days after the expiry date of your intended visit with at least two unused pages;
- A duly completed visa application form;
- Payment of the prescribed fee;
- A yellow-fever vaccination certificate if your journey starts or entails passing through the yellow fever belt of Africa or South America;
- Statement and/or documentation confirming the purpose and duration of your visit;
- Two colour passport photographs;
- A return or onward ticket if you are travelling by air;
- Proof of financial means to pay for your living expenses while in South Africa.

A list of relevant South African diplomatic/consular missions abroad, is available on the web site of the Ministry of International Relations and Cooperation of South Africa at: <http://www.dirco.gov.za/webmissions/index.html>.

To facilitate the issuance of visas, the Secretariat will issue, upon request, invitation letters to be attached to the visa applications.

7. Hotel information

Participants must make their own hotel reservations. Kindly refer to the accommodation options in Annex A for the list of recommended hotels.

Further information on hotels can be found on the website of the city of Cape Town at the following link: <https://www.southafrica.net/>



8. Health Information

A yellow fever certificate is required if you are coming from a country with risk of yellow fever transmission in Africa and/or South America.

Please consult a doctor in your country well in advance about vaccinations and health precautions for travel to South Africa.

9. Payment of the daily subsistence allowances (DSA)

The Daily Subsistence Allowance (DSA) will be paid to sponsored participants on the first day of the conference. Sponsored participants are asked to present photocopies their passports and boarding pass which will be photocopied and returned to them.

10. Official languages in South Africa

There are 11 official languages in South Africa: Afrikaans, English, Ndebele, Northern Sotho, Sotho, Swazi, Tsonga, Tswana, Venda, Xhosa and Zulu. English is spoken in most hotels and restaurants.

11. Weather and time zone information



In September, temperatures in Durban range between a maximum of +18°C in the daytime and a minimum of +7°C at night. Current weather conditions can be found at: <http://worldweather.wmo.int/en/city.html?cityId=138>.

The standard time zone in South Africa is GMT/ UTC +2 hours.

12. Electricity

The electrical currents in South Africa are 230 Volts, 50 Hertz. The plugs are as shown in the illustrations below:



13. Currency



The currency in South Africa is the South African Rand (ZAR or R). The current exchange rate, as of 26 June 2018, is US \$1 = ZAR 13.52 and € 1 = ZAR 15.77 (rates are subject to change, source: www.xe.com). South African bills (banknotes) come in denominations of R10, R20, R50, R100, R200 and coins come in 10 cents, 20cents, 50 cents, and R1, R2 and R5.

14. Disclaimer

The CBD Secretariat disclaims all responsibilities for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.

ANNEX A

GLOBAL PARTNERSHIP FOR PLANT CONSERVATION (GPPC)

28–30 AUGUST 2018

Old Mutual Conference Centre, Kirstenbosch National Botanical Garden, Cape Town, South Africa

REGISTRATION FORM

REGISTRATION DEADLINE: BEFORE OR BY **15 JULY 2018**

GENERAL INFORMATION

Title (Ms/Mrs/Mr/Dr/Prof):		Date of arrival:		Date of departure:	
First name(s):					
Surname:					
Name for tag:					
Organisation:					
E-mail address:					
Cellphone:					
Office landline:					
Address for invoice:					
Disability assistance:					

Dietary requirements: None: Halaal: Kosher: Hindu: Vegetarian: Vegan:
Gluten free: Diabetic: If other, please specify:
Allergies (specify):

DAYS ATTENDING (please indicate the number of days you will be attending)

GPPC: 28–30 August 2018 1 day only 2 days only
 Field excursion: 1 September 2018, West Coast National Park

ACCOMMODATION OPTIONS

Accommodation reservations and payments are made by each delegate. No reservations will be made on your behalf. We have provided e-mail addresses and reference numbers in order for you to receive the negotiated conference rate at your hotel of choice.

Tsogo Sun Newlands (Southern Sun), reference number: **3892760**

Rate per night, bed and breakfast – single: R1 300.00, double: R1 450.00

E-mail: Rhoda.Desai@tsogosun.com

Park Inn Radisson Newlands, reference number: **544222**

Rate per night, bed and breakfast – single: R1 300.00, double: R1 500.00

E-mail: sasha-lee.botto@rezidorparkinn.com

Vineyard Hotel Newlands, reference number: **2267594**

Rate per night bed and breakfast – Courtyard-facing (standard) single: R1 986.00, double: R2 435.00;
Courtyard-facing (deluxe) single: R2 289.00, double: R2 738.00

E-mail: vuyani@vineyard.co.za



AIRPORT SHUTTLE SERVICE

1. **Shea Farrell**
 Southern Sun Newlands
 E-mail: ssnewlands.concierge@tsogosun.com
 Tel.: +27 21 683 6562
 Fax no: +27 21 683 6794
 Rates: 1–3 person: R380.00 per transfer; 4 or more will be R150.00 per person.
Above service is only for those staying at the Southern Sun Newlands hotel.

2. **WOW Travel & Tours**
Rushdi Harper
 E-mail: rushdi@wowcapetowntours.com
 Tel.: +27 83 266 3591
- | Number of people | Cost |
|------------------|--------------------------------------|
| 1–2 | R500.00 pp – private vehicle |
| 3–7 | R150.00 pp – group transfer |
| 8–13 | R130.00 pp – group transfer |
| 14+ | R120.00 pp in small or large coaches |

DAILY SHUTTLE SERVICE

SANBI will provide a daily shuttle service from the hotel to Kirstenbosch for one pickup and one drop off.
Any additional trips will be for your own account.

REGISTRATION DETAILS AND COSTS (SANBI IS NOT VAT REGISTERED)

Description	Conference includes	package	Total cost	over conference period	Daily Rate if attending all 3 days	Payment deadline
Conference package	<ul style="list-style-type: none"> Welcome cocktail function at Moyo Restaurant, Kirstenbosch (27 August) Arrival tea and coffee Mid-morning tea, coffee and snack Lunch Afternoon tea and biscuits 	<ul style="list-style-type: none"> Early bird fee Standard fee Late registration fee 	<ul style="list-style-type: none"> R1 395.00 R1 470.00 R1 650.00 	<ul style="list-style-type: none"> R465.00 R490.00 R550.00 	<ul style="list-style-type: none"> 15 July 2018 27 July 2018 13 August 2018 	
Additional:	1 Includes :		R475.00			29 June 2018
September 2018	<ul style="list-style-type: none"> Coach Snack pack Lunch 					
Field excursion: West Coast National Park (spring wild flowers)						

TOTAL AMOUNT DUE:

PAYMENT INFORMATION

Payment should be made using the reference TGDR-GPPC 'delegate surname' and proof of payment sent to alison@afrikanaleidoscope.co.za.

Payments can also be made by credit card through an option in online banking. Please use the following reference code for credit card payments: 2018082830GPPCCONFER

Account name: South African National Biodiversity Institute **SANBI address:** Private Bag X7, Kirstenbosch, Claremont, Cape Town 7735, South Africa

Bank name: Nedbank Limited

Bank address: Cavendish Square, Claremont, Cape Town 7700, South Africa

Branch name: Cavendish Square

Branch code: 198-765

SWIFT CODE: NEDSZAJJ

Account number: 1046-361-635

Reference: TGDR-GPPC 'delegate surname'

TERMS AND CONDITIONS

- Fees are transferred to the bank account listed above and any bank charges due are to be borne by the sender and not deducted from the amount due for the conference.
- All cancellations must be done in writing and sent to the Conference Secretariat (details listed below) by **27 July 2018**.
- Any registered delegate failing to cancel by the due date will be **LIABLE** to pay the full amount as indicated on the registration form.

ENQUIRIES

Conference

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African Kaleidoscope Events
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Cell: +27 83 414 6729

Secretariat

