



Convention on Biological Diversity

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ENGLISH ONLY

GLOBAL CAPACITY-BUILDING WORKSHOP ON OPERATIONALIZING ACCESS AND BENEFIT-SHARING NATIONAL FRAMEWORKS UNDER THE NAGOYA PROTOCOL

Bonn, Germany, 30 September - 3 October 2024

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1. Opening and Registration

The Global capacity-building workshop on operationalizing access and benefit-sharing national frameworks under the Nagoya Protocol will be held in Bonn, Germany from Monday, 30 September to Thursday, 3 October 2024.

The Workshop will start at 9:00 a.m. Monday, 30 September, and registration will take place at the venue of the meetings at 8:00 a.m. the same day.

2. Venue

The meeting will be held at:

Hotel Dorint Bonn

Berliner Freiheit 2,

53111 Bonn, Germany

Telephone: [+49 228 7269-0](tel:+4922872690)

Fax: [+49 228 7269-6015](tel:+4922872696015)

E-mail: info.bonn@dorint.com

Website: <https://hotel-bonn.dorint.com/en/>

3. Working language of the dialogue

The NBSAP dialogue will be held in English.

4. Meeting Documents



Documents will be made available at <https://www.cbd.int/meetings/NP-CB-WS-2024-01>.

In order to minimize the environmental footprint of the meeting and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the documents, or to use paperless versions, as there will be no extra copies made available on site during the meeting. WIFI access will be provided.

5. General information on access to Bonn



Bonn is serviced by three main airports Cologne/Bonn, Dusseldorf and Frankfurt airports, directions from each are shown below. Participants are requested to make their own arrangements for travel to and from the airport and the venue.

Cologne/Bonn airport (CGN)

This is the closest airport to the meeting venue, located approximately 25 km from Bonn. There are regular bus connections to Bonn from Cologne/Bonn Airport. Additional information about the airport is available at: <https://www.cologne-bonn-airport.com/en/>.

Ground Transportation

Public transportation

From Cologne/Bonn Airport to Bonn: Take the airport express **SB60 bus** in the direction of “Bonn Hauptbahnhof” (central station - Hbf) and exit the bus at “Brüdergasse/B.-v.-Suttner-Pl. F” if you stay at the venue itself (Dorint Hotel) or at Bonn Hauptbahnhof. The total travel time is approximately 30 minutes. The bus ticket (around 10 €) can be purchased from the bus driver.

From the Bonn-Siegburg train station to Bonn: Transportation via the **#66 tram line** in direction of “Ramersdorf/Königswinter/Bad Honnef”. Exit the tram at “Bertha-von-Suttner-Pl./Beethovenhaus” if you stay at the venue itself (Dorint Hotel) or at Bonn Hauptbahnhof (central station – Hbf). The trip takes around 20 minutes. The ticket can be purchased at the ticket machines in the tram or at the station. The price category (Preisstufe) for the ticket is “3” (around 6 €).

Further information on schedule and prices can be found on <https://www.vrs.de/en/>

Taxi

Taxis are available at the airports, “Bonn Hauptbahnhof/ Hbf” (Bonn central station), and the Bonn-Siegburg station. The fare for a one-way taxi ride to the venue is approximately: 60 € from Cologne-Bonn airport; 40 € from Bonn-Siegburg station; and 20 € from the Bonn central station.

Dusseldorf airport (DUS)

Dusseldorf Airport is approximately 85 km from Bonn. There are regular train connections to Bonn from Dusseldorf Airport. Additional information about the airport can be found at: <https://www.dus.com/en/>.

Frankfurt airport (FRA)

Frankfurt Airport is approximately 165 km away from Bonn. There are regular train connections between Frankfurt Airport and Bonn. Additional information about the airport is available at: <https://www.frankfurt-airport.com/en.html> .

6. Visa information



Participants from countries requiring a Schengen entry visa for Germany are strongly advised to contact the nearest German diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **It should be noted that airline companies will not allow boarding in the absence of a valid visa.**

Information on visa procedures and the visa application form are available on the website of the German Federal Foreign Office at:

<https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node>.

A list of relevant German diplomatic/consular missions abroad can be found at <https://www.auswaertiges-amt.de/en/aussenpolitik/laenderinformationen>.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7. Health requirements

There are no vaccination requirements for any international traveller.

8. Hotel information

Participants are kindly requested to make their own hotel reservations as soon as possible. A block booking has been made for the participants at the venue of the Workshop at the Hotel Dorint Bonn: <https://hotel-bonn.dorint.com/en/>.

Participants can reserve at the above hotel by contacting Ms Lina Kappel (Tel.: +49-228-7269-2201, e-mail: lina.kappel@dorint.com) before 31 August 2024 and should mention that they are taking part in the Global Capacity Building Workshop.

The hotel is located close to the following bus and train stop “Bertha-von-Suttner-Pl./Beethovenhaus”, it is a 290 metre walk from the station.

9. Payment of the Daily Subsistence Allowance (DSA)

The DSA will be disbursed to funded participants on the first or second day of the meeting in the form of a prepaid credit card (Swiss Bankers card). **These funded participants are kindly requested to bring their passports and boarding passes on the first day of the meeting.** These will be copied and returned to participants during the meeting. It is advisable that participants have some cash at hand to cover expenses that may occur between their arrival and the moment at which they are provided with the prepaid credit card from which they will access their DSA. Please note that the funds can take up to 24 hours to be loaded on the cards.

IMPORTANT: If you were provided with a Swiss Bankers card for a previous meeting, please inform the Secretariat (secretariat@cbd.int) and bring it with you to the meeting (if it is still valid) as it will be reused. Please note that Swiss Bankers is aware of participants that deem to be in possession of a valid card and will only load those cards. If a card is lost or misplaced, it is the traveller’s responsibility to inform Swiss Bankers in advance of the meeting to ensure unimpeded DSA payments on site. Failure to advise of lost or misplaced card will delay payment to the participant. Please make sure you remember the PIN, otherwise contact the bank to request that they reset the PIN.

Swiss Bankers Contacts:

Swiss Bankers Prepaid Services Ltd, Customer Service
(forgotten PIN numbers, card replacements or transaction claims)

Tel: +41-31 710 12 15

Email: info@swissbankers.ch

Opening hours: Mon-Sun: 8.00-22.00 Swiss time. Closed on Swiss bank holidays.

10. Official language

The official language in Germany is German. English is spoken in hotels and restaurants.

11. Weather and time zone information



In October average temperatures in Bonn range between a maximum of +15°C in the daytime and a minimum of +6°C at night. Please bring appropriate clothing for autumn conditions. Current weather conditions in the area can be found at: <https://worldweather.wmo.int/en/city.html?cityId=56>.

The time zone for Germany is CEST (Central European Summer Time) which is GMT/UTC +2 hours.

12. Electricity

The electrical currents in Germany are 230 Volts, 50 Hertz and plugs are as shown below.



13. Currency



The currency in Germany is the Euro (€). The current exchange rate as of 11 August 2024 is US \$1 = € 0.92 EUR and €1 = US \$ 1.09 (source: www.xe.com, rates are subject to change).

Currency exchange facilities are readily available in banks and hotels.

14. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.
