



Convention on Biological Diversity

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**Conference of the Parties to the
Convention on Biological Diversity
Sixteenth meeting, second resumed session**
Rome, 25–27 February 2025
Agenda item 2
Organizational matters

Annotated provisional agenda for the second resumed session

Introduction

1. The sixteenth meeting of the Conference of the Parties to the Convention on Biological Diversity was held in Cali, Colombia, from 21 October to 1 November 2024, concurrently with the eleventh meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety and the fifth meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from Their Utilization, and resulted in the adoption of 27 decisions. Negotiations carried on into the morning of 2 November, and the meeting had to be eventually suspended at 8.30 a.m. before the consideration of some agenda items could be completed, owing to the loss of the necessary quorum.
2. At a meeting held on 27 November 2024, the Bureau of the Conference of the Parties decided to resume the sixteenth meeting from 3 to 6 December 2024 in order to adopt budget-related decisions, under silence procedure. It also decided that the sixteenth meeting would be resumed again, this time in person, at the headquarters of the Food and Agriculture Organization of the United Nations, in Rome, from 25 to 27 February 2025, to complete consideration of all remaining agenda items.
3. The Conference of the Parties adopted the agenda for its sixteenth meeting at its 1st plenary session, on 21 October 2024. The present document contains annotations to the agenda items that will be addressed at the second resumed session, that is, those that were either not considered or not completed.
4. Preparatory meetings of regional groups will be held on 24 February.

Item 1

Opening of the meeting

5. The second resumed session of the meeting will start at 10 a.m. on 25 February 2025.
6. The President of the sixteenth meeting of the Conference of the Parties, the Minister of Environment and Sustainable Development of Colombia, María Susana Muhamad González, will open the meeting.

7. The Executive Secretary of the Convention, Astrid Schomaker, will also deliver an opening statement.
8. No other statements are expected during the opening session.
9. The opening of the second resumed sessions of the eleventh meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol and of the fifth meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be held in conjunction with the opening of the second resumed session of the sixteenth meeting of the Conference of the Parties.

Item 2

Organizational matters

Officers

10. The President will continue to serve during the second resumed session and until a new president is elected at the opening of the seventeenth meeting. In accordance with rule 21 of the rules of procedure for meetings of the Conference of the Parties to the Convention, which apply mutatis mutandis to meetings of the Parties to the Protocol, the Conference of the Parties, at its fifteenth meeting, elected 10 vice-presidents from among the representatives of the Parties present at the meeting for a term of office commencing upon the closure of the fifteenth meeting and ending at the closure of the sixteenth meeting.

11. The Bureau for the sixteenth meeting of the Conference of the Parties comprises the following members, in addition to the President:

Khangeziwe Mabuza (Eswatini)¹
Abderahmane Zino Izourar (Algeria)
Krishneel Nand (Fiji)
Somaly Chan (Cambodia)
Teona Karchava (Georgia)
Angela Lozan (Republic of Moldova)
Gillian Guthrie (Jamaica)
María Teresa Becerra Ramírez (Colombia)
Eric Schauls (Luxembourg)
Norbert Bärlocher (Switzerland)

12. At its 3rd plenary session, on 30 October, the Conference of the Parties to the Convention elected members of the Bureau who will take up office commencing upon the closure of the sixteenth meeting.

Status of agenda items

13. The Conference of the Parties completed consideration of agenda items 4 to 6, 8, 9, 12 and 14 to 27 at the first part of its meeting. Budget-related matters under item 7 were considered at the first resumed session, under silence procedure, but matters related to the appointment of executive secretaries, under the same item, remain for consideration. In addition, and as a consequence of the suspension of the sixteenth meeting and the holding a resumed in-person session, items 1, 2 and 3 remain relevant. Accordingly, items 1 to 3, 7, 10, 11, 13 and 28 to 31 will be considered at the present meeting.

¹ In replacement of Hlobisile Sikhosana (Eswatini), who had been elected by the Conference of the Parties at the resumed second part of its fifteenth meeting.

Organization of work

14. The proposed organization of work of the resumed sessions of the sixteenth meeting of the Conference of the Parties, the eleventh meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol and the fifth meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol is set out in document CBD/COP/16/1/Add.5, common to all three resumed sessions.

15. Given the limited number of agenda items for discussion and the “L” stage of the documents to be considered, it is proposed that all work be conducted in plenary sessions, supported by informal consultations, as necessary, on complex unresolved issues.

16. The Conference of the Parties will be invited to consider and adopt the proposed organization of work.

17. Interpretation will be available for the plenary sessions.

18. A list of documents for the second resumed session is provided in the annex.

Rapporteur

19. At the opening plenary session of the first part of the meeting, on 21 October, the Conference of the Parties agreed to elect Ms. Chan as Rapporteur for the meeting.

Item 3**Report on the credentials of representatives to the sixteenth meeting of the Conference of the Parties**

20. Rule 18 of the rules of procedure provides the following:

The credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Secretary of the Conference of the Parties or the representative of the Executive Secretary if possible not later than 24 hours after the opening of the meeting. Any later change in the composition of the delegation shall also be submitted to the Executive Secretary or the representative of the Executive Secretary. The credentials shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization.

21. Rule 19 provides that the Bureau of any meeting is to examine the credentials and submit its report to the Conference of the Parties for decision.

22. In order to assist Parties in complying with the provision of rule 18, the Executive Secretary issued a notification on nominations and credentials,² and sample formats of appropriate credentials have been made available online.³ As specified in the notification, Parties that had already submitted valid credentials for their representatives for participation in the first part of the sixteenth meeting of the Conference of the Parties may confirm, through a note verbale or letter, that the credentials remain valid for the purpose of the present meeting. Such note verbale or letter should be issued by a senior official in the Ministry of Foreign Affairs of the Party concerned and should make specific reference to the credentials submitted for the meeting held in Cali.

23. Parties that had not submitted valid credentials for the meeting held in Cali will need to submit credentials to be able to participate in decision-making during the present meeting. Similarly, Parties that will be sending new representatives to the present meeting will need to submit credentials for them.

² Notification No. 2024-111 of 29 November 2024.

³ See www.cbd.int/doc/meetings/cop/cop-16/cop-16-r2-credentials-template-en.docx.

24. As indicated in paragraph 20, rule 18 of the rules of procedure provides that credentials must be submitted, if possible, no later than 24 hours after the opening of the meeting. Given the short duration of the resumed meetings and the need to ensure quorum, however, Parties are requested to submit their original credentials, note verbale or letter, as applicable, to the Secretariat as soon as possible, and no later than 20 February 2025.

25. The Conference of the Parties will be invited to consider and adopt the report on credentials submitted to it by the Bureau.

26. At the opening plenary session of the first part of the meeting, Ms. Mabuza was designated as representative of the Bureau for the review of credentials.

Item 7

Administration of the Convention and budget for the trust funds

27. The contact group on budgetary matters established by the Conference of the Parties in October 2024 prepared draft decisions on the matter, as contained in document CBD/COP/16/L.35. The first draft decision related to the administration of the Convention and budget for the trust funds, while the second addressed matters related to the appointment of executive secretaries. Under silence procedures held from 3 to 6 December, the Conference of the Parties adopted decision [16/28](#) on the administration of the Convention and budget for the trust funds and decision [16/29](#) on the costs of convening the in-person resumed session of the sixteenth meeting.

28. At the present meeting, the Conference of the Parties will be invited to consider the draft decision on matters related to the appointment of executive secretaries contained in document [CBD/COP/16/L.35/Part.B](#).

Item 10

Mechanisms for planning, monitoring, reporting and review

Monitoring framework for the Kunming-Montreal Global Biodiversity Framework

29. The Conference of the Parties will have before it a draft decision on the matter, contained in document CBD/COP/16/L.26, for consideration and adoption.

Enhanced multidimensional approach to planning, monitoring, reporting and review

30. The Conference of the Parties will have before it a draft decision on mechanisms for planning, monitoring, reporting and review, including the global review of collective progress in the implementation of the Kunming-Montreal Global Biodiversity Framework to be conducted at its seventeenth and nineteenth meetings, contained in document CBD/COP/16/L.33, for consideration and adoption.

Item 11

Resource mobilization and financial mechanism

Resource mobilization

31. The Conference of the Parties will have before it a draft decision on the matter, contained in document CBD/COP/16/L.34, which it started to consider at its 5th plenary session, on 1 November 2024. It will also have before it an information note by the President summarizing her reflections on the results of the informal consultations on resource mobilization held since the suspension of the meeting and before the present resumed session, including elements for possible ways forward for addressing outstanding issues.

32. The Conference of the Parties will be invited to consider the draft decision, taking into account the reflections provided in the note by the President, including through further informal consultations at the present meeting, with a view to its adoption.

Financial mechanism

33. The Conference of the Parties will have before it a draft decision on the matter, contained in document CBD/COP/16/L.31, for consideration and adoption.

Item 13**Cooperation with international organizations and bodies established under other conventions**

34. The Conference of the Parties will have before it a draft decision on the matter, contained in document CBD/COP/16/L.30, for consideration and adoption.

Item 28**Multi-year programme of work of the Conference of the Parties**

35. The Conference of the Parties will have before it a draft decision on the matter, contained in document CBD/COP/16/L.23. The draft decision contained some placeholders for the agenda items that were under consideration when the document was issued in Cali, and necessary updates will be provided at the present meeting. The Conference of the Parties will be invited to consider the draft decision, taking into account the updated information provided, with a view to its adoption.

Item 29**Other matters**

36. The Conference of the Parties may wish to consider other matters raised and accepted for discussion.

Item 30**Adoption of the report**

37. The Conference of the Parties will be invited to consider and adopt the draft report of its sixteenth meeting, to be prepared by the Rapporteur on the basis of document CBD/COP/16/L.1/Rev.1, as completed to take into account the proceedings of the second resumed session of its meeting.

38. The Conference of the Parties may also wish to annex to its proceedings the outcomes of the high-level segment of its meeting and of other events held in conjunction with its sixteenth meeting.

39. In accordance with established practice, the Conference of the Parties will be invited to authorize the Rapporteur to complete the final report after the meeting, with the guidance of the President and the assistance of the Secretariat.

Item 31**Closure of the meeting**

40. It is expected that the second resumed session of the sixteenth meeting of the Conference of the Parties will be closed at 6 p.m. on 27 February 2025.

Annex

List of documents

<i>Symbol</i>	<i>Title</i>	<i>Agenda item</i>
CBD/COP/16/1/Add.4	Annotated provisional agenda for the second resumed session	2
CBD/COP/16/1/Add.5	Proposed organization of work and scenario note for the second resumed sessions	2
CBD/COP/16/L.1/Rev.1	Draft report of the meeting	30
CBD/COP/16/L.23	Multi-year programme of work of the Conference of the Parties	28
CBD/COP/16/L.26	Monitoring framework for the Kunming-Montreal Global Biodiversity Framework	10
CBD/COP/16/L.30	Cooperation with other conventions and international organizations	13
CBD/COP/16/L.31	Financial mechanism	11
CBD/COP/16/L.33	Mechanisms for planning, monitoring, reporting and review, including the global review of collective progress in the implementation of the Kunming-Montreal Global Biodiversity Framework to be conducted at the seventeenth and nineteenth meetings of the Conference of the Parties	10
CBD/COP/16/L.34	Resource mobilization	11
CBD/COP/16/L.35/Part.B	Matters related to the appointment of executive secretaries of the Convention on Biological Diversity	7
