

**Convention on  
Biological Diversity**

Distr.  
GENERAL






19 October 2017

ENGLISH ONLY

REGIONAL BIO-BRIDGE INITIATIVE  
ROUNDTABLE FOR AFRICA  
Entebbe, Uganda, 7-9 November 2017

**INFORMATION NOTE FOR PARTICIPANTS**

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## 1. Opening

The Regional Bio-Bridge Initiative Round Table for Africa will be held in Entebbe, Uganda from Tuesday, 7 November to Thursday, 9 November 2017. The round table will start at 9:00 a.m. and registration will take place from 8:30 a.m. on Tuesday, 7 November 2017 at LAICO Lake Victoria Hotel.

## 2. Venue

The round table will be held at:

### **LAICO Lake Victoria Hotel**

Plot 23 31 Circular Road

Entebbe, 256, Uganda

Telephone: +256 312 310 100

Fax: +256 414 383 028

E-mail: [herbert.kanyeihamba@laicohotels.com](mailto:herbert.kanyeihamba@laicohotels.com); [ronnie.matovu@laicohotels.com](mailto:ronnie.matovu@laicohotels.com)

Website: [www.laico-lakevictoria.com/](http://www.laico-lakevictoria.com/)

## 3. Contact persons:

### **Mr. Francis Ogwal**

Natural Resources Manager (Biodiversity and Rangelands)

National Environment Management Authority (NEMA)

NEMA House, 2<sup>nd</sup> Floor

Plot 17/19/21 Jinja Road

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E-mail: [snaigaga@gmail.com](mailto:snaigaga@gmail.com); [snaigaga@nemaug.org](mailto:snaigaga@nemaug.org)

#### 4. Working language of the workshop

The round table will be held in English.

#### 5. Documents



In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the pre-session documents as there will be no extra copies made available on site during the workshop. Pre-session documents are available on the Secretariat's web site at: <https://www.cbd.int/meetings/TSCWS-2017-02>

#### 6. General information on access to Entebbe, Uganda

The city of Entebbe is serviced by the Entebbe International Airport which is approximately 6 kms from the city centre (Entebbe Town). **Upon arrival at the airport**, participants will be picked up by the Lake Victoria Hotel van/shuttle. **A CBD placard** will be displayed at the exit gate. Taxis are available at approximately US \$10-20 for participants who may wish to use them.

#### 7. Visa information



Participants requiring an entry visa for Uganda are strongly advised to contact the nearest Ugandan diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. Please note that airlines may not allow boarding without a valid visa.

Below is a listing of countries that do not require a visa to visit Uganda.

Angola	Grenada	Sierra Leone
Antigua and Barbuda	Jamaica	Singapore
Bahamas	Ireland	Solomon Islands
Barbados	Kenya	St-Vincent and the Grenadines
Belize	Lesotho	Swaziland
Burundi	Madagascar	Tonga
Comoros	Malawi	United Republic of Tanzania
Cyprus	Malta	Vanuatu
Eritrea	Mauritius	Zambia
Fiji	Rwanda	Zimbabwe
Gambia	Seychelles	

A list of relevant Ugandan diplomatic/consular missions abroad is available on the website of the Ministry of Foreign Affairs of Uganda: <http://www.mofa.go.ug/> (click on the “Missions Abroad” tab at the top of the page and select your region).

The visa application form and further details on the process can be found on the web site of the Uganda Ministry of Tourism, Wildlife and Antiquities web site at.

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<http://www.visituganda.com/explore/category/visa-and-entry-requirements>

Visa information general requirements are listed below.

1. A passport valid for at least six months from the date of entry into Uganda.
2. One completed Uganda visa application form.
3. One colour passport-size photo taken within the past six months.
4. Letter of invitation (from applicant's company if travelling for business - on company letterhead and signed by someone other than the applicant).

If you do not have a Ugandan Embassy/ High Commission in your country, you will be able to obtain a visa upon arrival at Entebbe International Airport. Those participants are advised to send scanned copies of the front pages of their passports by e-mail to: **Ms. Monique Akullo** ([makullo@nemaug.org](mailto:makullo@nemaug.org); [makullo@hotmail.com](mailto:makullo@hotmail.com)) with a copy to **Ms Sarah Naigaga** ([snaigaga@gmail.com](mailto:snaigaga@gmail.com); [snaigaga@nemaug.org](mailto:snaigaga@nemaug.org); **Mr. Francis Ogwal** ([fogwal@nemaug.org](mailto:fogwal@nemaug.org); [sabinofrancis@gmail.com](mailto:sabinofrancis@gmail.com), and the Secretariat ([secretariat@cbd.int](mailto:secretariat@cbd.int)) as soon as possible for consolidation and transfer to the immigration office of Uganda. They are also urged to respond quickly to any communications requesting for additional information.

For any additional information please contact **Ms. Monique Akullo and/or Ms. Sarah Naigaga** (contact details listed above).

To facilitate the issuance of visas, the Secretariat issued visa assistance letters to be attached to the visa applications for all participants. This visa assistance letter was sent with the participants' funding letter.

## **8. Health Information**

A yellow fever vaccination certificate is required from travellers entering Uganda from countries with risk of yellow fever transmission. As in all tropical countries, malaria is prevalent all year-round. It is recommended to take a quinine-based prophylactic before, during and for one week after your stay in Uganda. Participants need to take medical precaution and treatment readily available around the country.

Travel, health and vaccination requirements for travel to Uganda can be obtained at the following link:

[https://wwwnc.cdc.gov/travel/destinations/clinician/none/uganda?s\\_cid=ncezid-dgmq-travel-single-002](https://wwwnc.cdc.gov/travel/destinations/clinician/none/uganda?s_cid=ncezid-dgmq-travel-single-002) .

Please consult a medical professional with regard to the vaccination requirements for your travel.

## **9. Hotel information**



A block booking has been made on behalf of all funded participants according to their flight itineraries. Any extra personal expenses incurred, such as room upgrades, laundry, phone calls, room service, mini-bar, etc., are the sole responsibility of the participant.

Self-funded participants who wish to stay at the same hotel can send a reservation request by e-mail directly to the hotel at [reservations.laicolakevictoria@laicohotels.com](mailto:reservations.laicolakevictoria@laicohotels.com) or by phone +256 312 310100. Please mention the name of the round table in your request in order to benefit from the negotiated rate.

#### **10. Payment of the Daily Subsistence Allowances (DSA)**

Funded participants will receive their relevant DSA during the round table.

#### **11. Official languages in Belarus**

The official languages in Uganda are English and Swahili.

#### **12. Weather and time zone information**



In November, temperatures in Entebbe, Uganda range between a maximum of 26.5°C in the daytime and a minimum of 17.8°C at night. There is also rain at this time of the year, so please bring appropriate clothing. Current weather conditions can be found at: <http://worldweather.wmo.int/en/city.html?cityId=1329>.

The standard time zone in Uganda is GMT/ UTC +3 hours.

#### **13. Electricity**

The electrical currents in Uganda are 240 Volts, 50 Hertz, the plugs are as shown in the illustration below.



#### **14. Currency**



The currency in Uganda is the Ugandan Shilling (UGX). The current exchange rate as at 10 October 2017 is 1 US\$ = 3,635.43 UGX and 1 € = 4305.54 UGX (rates are subject to change, source: [www.xe.com](http://www.xe.com)).

#### **15. Disclaimer**

The CBD Secretariat disclaims all responsibilities for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.

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