

**Convention on  
Biological Diversity**

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2 April 2018

ENGLISH ONLY

SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL  
AND TECHNOLOGICAL ADVICE






Twenty-second meeting  
Montreal, Canada, 2-7 July 2018

SUBSIDIARY BODY ON IMPLEMENTATION

Second meeting  
Montreal, Canada, 9-13 July 2018

**INFORMATION NOTE FOR PARTICIPANTS**

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## **1. OFFICIAL OPENINGS**

The official opening of the Twenty-second meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-22) will take place at **10:00 a.m. on Monday, 2 July 2018**. The official opening of the Second meeting of the Subsidiary Body on Implementation (SBI-2) will take place at **10:00 a.m. on Monday, 9 July 2018**. The formal sessions of the meetings will be held daily from **10:00 a.m. to 1:00 p.m.** and from **3:00 to 6:00 p.m.** according to the timetables in each annotated agenda from Monday, 2 July until Saturday, 7 July, then from 9 July to 13 July 2018 respectively.

A reception for SBSTTA-22 will be held on 2 July 2018 at 6:15 p.m. and a reception for SBI-2 will be held on 9 July 2018 at 6:15 p.m. at the foyer on the 4<sup>th</sup> floor, outside the Plenary room. For more information on the programme of work for each of the meetings, please refer to the provisional annotated agendas for each meeting, which are available on the Secretariat's web site at the following links: <https://www.cbd.int/meetings/SBSTTA-22> and <https://www.cbd.int/meetings/SBI-02>.

## **2. VENUE**

All of the meetings listed above will be held at:

### **The International Civil Aviation Organization (ICAO)**

999 Robert Bourassa Boulevard\* (between Viger and St-Antoine Streets)

Montreal, Quebec

H3C 5H7, Canada

Tel: +1-514-954-8219

Metro, line 2: Orange line – station: Square-Victoria-OACI

(\* please note that the street name was changed, previously named: University Street)

## **3. PRE-REGISTRATION**

### **3.1 CONTRACTING PARTIES**

Registration of representatives from Contracting Parties is subject to the receipt by the Secretariat of an official letter of nomination for each of the meetings. The letter should indicate the names, titles and contacts of delegates attending the SBSTTA-22 and/or the SBI-2 meeting(s) and should be sent to the attention of the Executive Secretary at the address below, as soon as possible, preferably by 15 June 2018. Without an official notification from representatives of contracting Parties nominated to attend the meeting, indicating the names, titles and contacts of delegates and including the head of the delegation, registration will not be possible.

Pre-registration will facilitate the delivery of conference badges upon arrival on site, and the preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants for each meeting should inform the registration desk upon their arrival at the venue.

Ms. Cristiana Paşca Palmer  
Executive Secretary  
Secretariat of the Convention on Biological Diversity  
413 St. Jacques Street West, Suite 800  
Montreal, Quebec  
H2Y 1N9, Canada  
Fax: + 1-514-288-6588  
E-mail: [secretariat@cbd.int](mailto:secretariat@cbd.int)

## **3.2 OBSERVERS**

### **3.2.1 STATES NOT PARTY TO THE CONVENTION**

The pre-registration of States not Party to the Convention is subject to the same procedure as outlined in paragraph 3.1 above.

### **3.2.2 THE UNITED NATIONS AND ITS SPECIALIZED AGENCIES**

The pre-registration of representatives of the UN and its specialized agencies and the International Atomic Energy Agency is subject to the same procedure as outlined in paragraph 3.1 above.

### **3.2.3 GOVERNMENTAL AND NON-GOVERNMENTAL BODIES OR AGENCIES QUALIFIED IN THE FIELDS OF BIODIVERSITY CONSERVATION AND SUSTAINABLE USE**

Rule 7.1 of the rules of procedure applies to bodies or agencies qualified in the fields of biodiversity conservation and sustainable use wishing to be represented as observers in the meeting. These observers may, upon invitation of the President of the meeting, participate without the right to vote in the proceedings of any meeting in matters of direct concern to the body or agency they represent unless at least one third of the Parties present at the meeting object (rule 7.2). Pursuant to Annex of COP decision IX/29, the organization's statutes/rules or terms of reference, membership, as well as any other relevant information about the organization, must also be included with the request to be represented as an observer at the meeting.

Registration of these representatives is subject to the receipt by the Secretariat of **an official letter and relevant documentation**. The letter must be on the organization's letterhead and signed by the organization's Chief Executive or President and not by the nominee. The letter should indicate the names, titles and contacts of delegates attending the SBSTTA-22 and/or the SBI-2 meetings. The letter should be sent to the attention of the Executive Secretary at the address indicated in item 3.1 above. This information provided will facilitate the delivery of conference badges upon arrival on site, and preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants should inform the registration desk upon their arrival at the venue.

Please note that a Priority Pass will be issued by e-mail to all pre-registered participants. Please present the Priority Pass at the registration counter at the venue; this will accelerate the obtention of your conference badge.

#### 4. ACCESS TO THE MEETING VENUE AND NAME BADGES

Access to the meeting venue is subject to the presentation of a valid conference badge. Conference badges with photographs will be issued at the registration lower atrium of the ICAO conference centre, beginning on **Sunday, 1 July 2018 from 8:30 a.m. to 5:00 p.m.**

Please note that for those attending the SBI-2 meeting only, registration will commence on Thursday, 5 July 2018 (registration opening hours shown below).

Badges will be issued at the registration counter upon presentation of a Priority Pass, a valid passport or an identification card with a photograph, along with a copy of the nomination letter(s) referred to under heading 3 above.

- **2-6 July 2018 (Monday to Friday) from 8:00 a.m. to 6:00 p.m.**
- **7-8 July 2018 from 8:30 a.m. to 5:00 p.m.**
- **9-12 July 2018 (Monday to Thursday) from 8:00 a.m. to 6:00 p.m.**
- **13 July 2018 (Friday) from 8:00 a.m. to 12:00 p.m.**

For security reasons and to gain access to both meeting venue and meeting rooms, the display of conference badges is mandatory at all times. Any loss of a badge should be reported immediately to the registration counter.

#### 5. MEETING ROOM ALLOCATIONS/RESERVATIONS

Information pertaining to room allocations for the plenary as well as for the regional and other groups will be clearly displayed within the meeting venue.

Meeting rooms are available for all groups starting on 1 July 2018 for SBSTTA-22, 8 July 2018 for SBI-2 from 10:00 a.m. to 6:00 p.m. and continuing every day **from 8:00 a.m. to 9:45 a.m.** For any other use outside this slot, the access to the meeting rooms needs to be confirmed, on a daily basis. Requests, prior to the start of the meeting, can be submitted to Lisa Pedicelli ([lisa.pedicelli@cbd.int](mailto:lisa.pedicelli@cbd.int)) or Paulo Tagliari at the venue at the document distribution counter.

#### 6. DOCUMENTS



##### Pre-session

Pre-session documents in all languages and information documents for both meetings can be retrieved from the Secretariat's web site:

SBSTTA-22: <https://www.cbd.int/meetings/SBSTTA-22>; and  
SBI-2: <https://www.cbd.int/meetings/SBI-02>

In order to minimize the environmental footprint of the meetings and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies

of the meeting documents, or to use paperless versions, as they will not be printed on site. Copies on USB keys will be available upon request.

## In-session

The Secretariat will continue using the print smart initiative where all in-session documents will be posted online on our web site and that documents in hard copies will only be available for printing on demand. An area near the document distribution centre will be set-up for this purpose.

## 7. VISA AND HEALTH REQUIREMENTS

### 7.1 VISA REQUIREMENTS



Participants from countries listed in **annex A** below require an entry visa for Canada and are strongly advised to contact the nearest Canadian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. It is recommended that you apply for a visa approximately 12 weeks prior to departure. **Please note that airline companies will not allow boarding in the absence of a valid visa.**

Information on visa procedures, including a list of relevant Canadian diplomatic/consular missions abroad, is available on the web site of Immigration, Refugees and Citizenship Canada at: <http://www.cic.gc.ca/english/information/offices/apply-where.asp>.

A number of countries also require Biometrics (fingerprints and photos) in order to enter Canada on a visa, they are noted in annex A below with an asterisk. Information can be found at the following link: <http://www.cic.gc.ca/english/visit/biometrics.asp>.

On-line visa application:

**Anyone can apply online for a visa to enter Canada.** However individuals who are required to provide biometrics still need to present themselves at a Visa Application Centre (VAC) to provide this information. An application will not go forward without the biometric information. The CIC will send you a biometric instruction letter by email through your MyCIC account when they receive your application. Read and print this letter and bring it, along with your passport or other travel document, to a visa application centre (VAC) to give your biometrics. Find your closest VAC.

**Important:** Please continuously check your MyCIC visa application account for any incoming e-mails, queries, requests for more information, and responses from the visa office.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

**Visa-exempt foreign nationals must obtain an Electronic Travel Authorization (eTA) to fly to or transit through Canada.** Travelers are required to have an eTA before they can board a flight to Canada. Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens and Canadian permanent residents cannot apply for an eTA.

Applying for the eTA is an online process which takes only a few minutes to complete. The eTA will be valid for 5 years or upon expiry of your passport. There is a fee of CAN \$7.00 for the electronic travel authorization (eTA).

The eTA link is as follows: <http://www.cic.gc.ca/english/visit/visas.asp>

## 7.2 HEALTH REQUIREMENTS

There are no vaccination requirements for any international traveller.

## 8. HOTEL INFORMATION

Participants are kindly reminded that **they have to make their own hotel reservations as soon as possible**. Below is an indicative list of hotels (**Annex B**) located in the vicinity of the meeting venue, the CBD Secretariat or close to a Metro (subway) station. To benefit from the special room rates some hotels are offering please use the information or special links provided in the annex.

Further information on hotels in Montreal is available at the following web site:

<http://www.tourisme-montreal.org/Accommodations>



## 9. GENERAL INFORMATION ON ACCESS TO MONTREAL



Montreal is serviced by Montreal-Trudeau International Airport (15 km from downtown). Taxis and a bus (No. 747) are available at the airport. The information on rates is as follows.

<b>Bus:</b>	<b>One way trip</b>
Montreal-Trudeau Airport/Downtown (several locations) STM Express bus No. 747 (runs 24 hrs a day)	CAD \$10 (Fares can be purchased from the automated dispensers at the international arrivals level. The \$10 fare can also be paid in cash <b>with exact change in coins only</b> on board the bus. More information: <a href="http://www.stm.info/en/info/networks/bus/shuttle/more-about-747-aeroport-p-e-trudeau-centre-ville-shuttle">http://www.stm.info/en/info/networks/bus/shuttle/more-about-747-aeroport-p-e-trudeau-centre-ville-shuttle</a> )
<b>Taxis:</b> Montreal-Trudeau /Downtown	CAD \$40 Fixed rate

## 10. SERVICES FOR PARTICIPANTS

The ICAO conference building is equipped with WIFI internet access. Also, there is an internet café on the first floor near room D for delegates.

Reproduction and publication facilities: Participants wishing to avail themselves of the reproduction (and publication) facilities of the ICAO printshop are requested to contact Mr. Ronald Mccann, Acting Head, Reproduction Services Unit, directly for cost estimates and other relevant information, as appropriate. During the meeting, Mr. Mccann can be reached at extension 8389 (on-site). The ICAO reproduction office is located at the main conference entrance in the lower atrium.

Mr. Ronald Mccann  
999 Robert Bourassa Boulevard  
Montreal, Quebec  
H3C 5H7 - Canada  
Telephone: + 1-514-954-8219 - Ext 8389  
Fax: + 1-514-954-8206  
E-mail: [rmccann@icao.int](mailto:rmccann@icao.int)

## 11. PROMOTIONAL MATERIAL

### 11.1 DISPLAY TABLES

Display tables will be made available, free of charge, at the meeting venue for the display of promotional material and publications. Tables, clearly identified, are on a first come, first served basis.

### 11.2 SHIPPING OF PROMOTIONAL MATERIAL

Participants wishing to send promotional material to the meeting venue (ICAO Conference building) should address their requests as shown below. **All shipments must arrive delivery duty paid – DDP**, for any query on customs clearance, please **contact your courier service directly**.

All shipments of promotional materials must be:

- Addressed to:

**The International Civil Aviation Organization (ICAO)**

Attention: CBD Meeting – SBSTTA-22 or (SBI-2) and/or (side-event No. if applicable)

999 Robert Bourassa Boulevard

Montreal, Quebec

Canada

H3C 5H7

Tel: +1-514-954.8219 Ext. 7092

- Arriving in Montreal no earlier than one week prior to the start of the meeting;
- Arranged on a door-to-door basis, delivery duty paid (DDP), as ICAO does not deal with customs clearance and handling of the shipments, nor pay any shipment costs;
- Marked to the attention of CBD and identified with the title of the meeting (i.e. SBSTTA-22 and/or SBI-2, side-event number if applicable, and/or name of person picking it up at the venue);
- Communicated to Lisa Pedicelli ([lisa.pedicelli@cbd.int](mailto:lisa.pedicelli@cbd.int)), with a copy to Mr. Fabio Mhaouek ([fmhaouek@icao.int](mailto:fmhaouek@icao.int)), indicating the expected date of arrival in Montreal, shipping company, the airway bill number and the number of boxes sent.

**N.B.** Boxes must be numbered in “1 of X format”. Whenever possible, a copy of the publication should be affixed to each box.

## 12. SIDE-EVENTS

The Secretariat invites side-events for SBSTTA-22 and SBI-2 which further enrich the discussions on items on the agenda of each meeting. Requests should be made using the **online** side-event submission system available on the Secretariat's website at: <http://www.cbd.int/register/home.shtml>. The deadline for the receipt of requests is **4 May 2018**. Requests received after the deadline will not be considered.

Preference will be given to side-events which are of direct relevance to the issues that will be discussed at the SBSTTA-22 and the SBI-2 meetings. For your ease of reference, the provisional agenda and other relevant pre-session documents for each meeting are available at the following links: <https://www.cbd.int/meetings/SBSTTA-22> and <https://www.cbd.int/meetings/SBI-02>.

If the number of applications exceeds the number of available slots, we will request that they be reduced. Partners may be encouraged to co-organize events of a similar topic. Please note that on this occasion spaces for side-events will be limited.

Subject to the availability of rooms and provided that side-event requests are received before the set deadline, the meeting rooms, equipped with LCD projectors and computers/laptops for PowerPoint presentations, will be provided at no cost to the side-event organizers. However, there may be a cost to the organizers when an event is scheduled in a room that does not already contain the required equipment. Should this be the case, organizers will be notified accordingly. It should be noted that side-events may be rescheduled depending on official sessions of the meeting. Should such a situation occur, it is the responsibility of side-event organizers to advise the caterer accordingly.

The list of side-event requests, once processed by the Secretariat, will be made available **15 May 2018** on the SBSTTA-22 and SBI-2 on CBD's website at <https://www.cbd.int/side-events/>.

Organizers of side-events wishing to enquire about costs for catering are requested to communicate with the following service provider directly with a copy of the final to Ms. Lisa Pedicelli ([lisa.pedicelli@cbd.int](mailto:lisa.pedicelli@cbd.int)). Please include the date and number of your side-event or event (if applicable).

### **Catering**

Gisèle Gauthier Traiteur/Caterer  
Attn : Ms. Josée Sauvé  
5450, rue St-Denis,  
Montréal (Québec)  
H2J 2M5  
Tel: +514-272-2121, poste 222  
E-mail: [ggt@ggtraiteur.com](mailto:ggt@ggtraiteur.com)  
Web-site: [www.ggtraiteur.com](http://www.ggtraiteur.com)



Side-event organizers experiencing difficulties using the online system mentioned above could contact Lisa Pedicelli ([lisa.pedicelli@cbd.int](mailto:lisa.pedicelli@cbd.int)) for assistance.

### 13. PAYMENT OF THE DAILY SUBSISTENCE ALLOWANCES (DSA)

The DSA will be distributed beginning on the first day of each meeting, the daily schedule of the DSA office will be posted on site.

### 14. OFFICIAL LANGUAGES

There are two official languages in Canada: English and French. French is the official language of Quebec; however English is widely spoken in Montreal.

### 15. WEATHER AND TIME ZONE INFORMATION



In July average temperatures in Montreal usually range between a maximum of +26°C in the daytime and a minimum of +14°C at night. Current weather conditions in the area can be found at: <http://worldweather.wmo.int/en/city.html?cityId=634>; <http://www.theweathernetwork.com/weather/canada/quebec/montreal>.

The standard time zone in Montreal is GMT/UTC -4 hours.

### 16. ELECTRICITY

The electrical currents are 120 volts, 60 Hertz a as shown in the pictures below.



### 17. CURRENCY



The currency in Canada is the Canadian Dollar (CDN \$). The current exchange rate as at 2 April 2018 is US \$1 = CDN \$1.28 and € 1 = CDN \$1.57 (rates are subject to change, source: [www.xe.com](http://www.xe.com)).

### 18. DISCLAIMER

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

## Annex A – Country Listing

### COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER CANADA AS VISITORS (AS LISTED ON THE WEBSITE OF IMMIGRATION, REFUGEES AND CITIZENSHIP CANADA)

Citizens of the following countries and territories require a visa to **visit** or **transit** Canada:

<p><b>A</b></p> <p>Afghanistan*</p> <p>Albania*</p> <p>Algeria*</p> <p>Angola</p> <p>Antigua and Barbuda</p> <p>Argentina</p> <p>Armenia</p> <p>Azerbaijan</p> <p><b>B</b></p> <p>Bahrain</p> <p>Bangladesh*</p> <p>Belarus</p> <p>Belize</p> <p>Benin</p> <p>Bhutan</p> <p>Bolivia</p> <p>Bosnia and Herzegovina</p> <p>Botswana</p> <p>Brazil</p> <p>Burkina Faso</p> <p>Burundi</p> <p><b>C</b></p> <p>Cabo Verde</p> <p>Cambodia*</p> <p>Cameroon</p> <p>Central African Republic</p> <p>Chad</p> <p>China</p> <p>Colombia*</p> <p>Comoros</p> <p>Congo, Democratic Republic of the*</p> <p>Congo, Republic of the</p> <p>Costa Rica</p> <p>Cote d'Ivoire</p> <p>Cuba</p> <p><b>D</b></p> <p>Djibouti</p> <p>Dominica</p> <p>Dominican Republic</p> <p><b>E</b></p> <p>East Timor</p> <p>Ecuador</p> <p>Egypt*</p> <p>El Salvador</p> <p>Equatorial Guinea</p>	<p><b>E (cont'd)</b></p> <p>Eritrea*</p> <p>Ethiopia</p> <p><b>F</b></p> <p>Fiji</p> <p><b>G</b></p> <p>Gabon</p> <p>Gambia, The</p> <p>Georgia</p> <p>Ghana</p> <p>Grenada</p> <p>Guatemala</p> <p>Guinea</p> <p>Guinea-Bissau</p> <p>Guyana</p> <p><b>H</b></p> <p>Haiti*</p> <p>Honduras</p> <p><b>I</b></p> <p>India</p> <p>Indonesia</p> <p>Iran, Islamic Republic of *</p> <p>Iraq*</p> <p>Israel</p> <p><b>J</b></p> <p>Jamaica*</p> <p>Jordan*</p> <p><b>K</b></p> <p>Kazakhstan</p> <p>Kenya</p> <p>Kiribati</p> <p>Korea, Democratic People's Republic of</p> <p>Kuwait</p> <p>Kyrgyzstan</p> <p><b>L</b></p> <p>Lao, People's Democratic Republic of*</p> <p>Lebanon*</p> <p>Lesotho</p> <p>Liberia</p> <p>Libya*</p>	<p><b>M</b></p> <p>Madagascar</p> <p>Malawi</p> <p>Malaysia</p> <p>Maldives</p> <p>Mali</p> <p>Marshall Islands</p> <p>Mauritania</p> <p>Mauritius</p> <p>Micronesia, Fed. States of</p> <p>Moldova</p> <p>Mongolia</p> <p>Montenegro</p> <p>Morocco</p> <p>Mozambique</p> <p>Myanmar*</p> <p><b>N</b></p> <p>Namibia</p> <p>Nauru</p> <p>Nepal</p> <p>Nicaragua</p> <p>Niger</p> <p>Nigeria*</p> <p><b>O</b></p> <p>Oman</p> <p><b>P</b></p> <p>Pakistan*</p> <p>Palau</p> <p>Palestinian Authority*</p> <p>Panama</p> <p>Paraguay</p> <p>Peru</p> <p>Philippines</p> <p><b>Q</b></p> <p>Qatar</p> <p><b>R</b></p> <p>Russian Federation</p> <p>Rwanda</p> <p><b>S</b></p> <p>Saint Kitts and Nevis</p> <p>Saint Lucia</p> <p>Saint Vincent and the Grenadines</p> <p>Sao Tomé e Príncipe</p> <p>Saudi Arabia*</p>	<p><b>S (Cont'd)</b></p> <p>Senegal</p> <p>Serbia</p> <p>Seychelles</p> <p>Sierra Leone</p> <p>Somalia*</p> <p>South Africa</p> <p>South Sudan*</p> <p>Sri Lanka*</p> <p>Sudan*</p> <p>Suriname</p> <p>Swaziland</p> <p>Syrian Arab Republic*</p> <p><b>T</b></p> <p>Tajikistan</p> <p>Tanzania, United Republic of</p> <p>Thailand</p> <p>The former Yugoslav Republic of Macedonia</p> <p>Togo</p> <p>Tonga</p> <p>Trinidad and Tobago</p> <p>Tunisia*</p> <p>Turkey</p> <p>Turkmenistan</p> <p>Tuvalu</p> <p><b>U</b></p> <p>Uganda</p> <p>Ukraine</p> <p>United Arab Emirates</p> <p>Uruguay</p> <p>Uzbekistan</p> <p><b>V</b></p> <p>Vanuatu</p> <p>Venezuela</p> <p>Viet Nam*</p> <p><b>Y</b></p> <p>Yemen*</p> <p><b>Z</b></p> <p>Zambia</p> <p>Zimbabwe</p>
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\* : Countries and territories requiring biometrics (fingerprints and photos).

**Current rate of exchange:**  
US \$1 = CDN \$1.28 and €1 = CDN \$1.57

## Annex B – Hotel Listing

### LIST OF HOTELS WITH INDICATIVE ROOM RATES FOR 2018 IN CANADIAN DOLLARS

PRICES DO NOT INCLUDE THE APPLICABLE TAXES: GST 5% + PST 9.975% and accommodation tax 3.5%

RATES ARE INDICATIVE AND SUBJECT TO CHANGE

HOTELS	ROOM RATES IN CANADIAN DOLLARS (Rates on certain holidays / special events may not be available)	WALKING DISTANCE TO VENUE	REMARKS						
<b>1. Hotel InterContinental Montreal</b> 360 St. Antoine Street West, Montreal, Quebec Tel.: +1-514-847-8525 America toll free: 1-877-660-8550 Fax: +1-514-847-8730 E-mail: <a href="mailto:yulhb-reservations@ihg.com">yulhb-reservations@ihg.com</a> Reservation link: <a href="#">InterContinental Montreal - ICAO/UNITED NATIONS HQ reservation Link</a> Website: <a href="http://www.montreal.intercontinental.com">www.montreal.intercontinental.com</a>	<p><b>Please request these <u>ICAO</u> rates at the time of booking.</b></p> <p><u>Standard/Deluxe Room</u>            Jan 1 - Apr 22: \$174.00            Apr 23- Oct 25: \$219.00            Oct 26 - Dec 31: \$174.00</p> <p><u>Club Room</u>            Jan 1 - Apr 22 : \$224.00            Apr 23- Oct 25 : \$269.00            Oct 26 - Dec 31 : \$224.00</p> <p>Many room types and rates and are available, check web link</p>	5 minutes	Rates include: <ul style="list-style-type: none"> <li>High speed internet</li> </ul>						
<b>2. Hyatt Regency Montreal</b> 1255 Jeanne-Mance Montreal, Quebec, H5B 1E5 Tel: +1-514- 982-1234 Fax: +1-514-841-2069 Website: <a href="http://www.montreal.hyatt.com">www.montreal.hyatt.com</a> Reservation link: <a href="http://montreal.hyatt.com/en/hotel/home.html?corp_id=78642">http://montreal.hyatt.com/en/hotel/home.html?corp_id=78642</a>	<p><b>Please request these <u>ICAO</u> rates at the time of booking or group code #78642 for online bookings.</b></p> <p>Jan – May \$164.00            June – Oct \$214.00            Nov – Dec \$165.00</p> <p>Note: Rates are for standard single room only; other upgraded rooms types and suites are available for additional charges.</p>	10 minutes	Rates include: <ul style="list-style-type: none"> <li>High speed internet</li> </ul>						
<b>3. Square Phillips (Hotel &amp; Suites)</b> 1193 Place Phillips Montreal, Quebec, H3B 3C9 Tel. +1-514-393-1193 Fax: +1-514-393-1192 E-mail: <a href="mailto:info@squarephillips.com">info@squarephillips.com</a> Website: <a href="http://www.squarephillips.com">www.squarephillips.com</a>	<p><b>Please request/mention these <u>SCBD</u> rates at the time of booking. Daily (D) and weekly (W) rates available (single or double)</b></p> <table border="0"> <tr> <td><u>Studio:</u> Jan–Apr (D \$136.00-W \$127.00) May–Oct (D \$161.00-W \$146.00) Nov–Dec (D \$138.00-W \$129.00)</td> <td><u>Loft Suite (Queen):</u> Jan–Apr (D \$148.00-W \$134.00) May–Oct (D \$174.00-W \$157.00) Nov–Dec (D \$150.00-W \$136.00)</td> </tr> <tr> <td><u>Loft Suite (King):</u> Jan–Apr (D \$164.00-W \$147.00) May–Oct (D \$185.00-W \$167.00) Nov–Dec (D \$167.00-W \$150.00)</td> <td><u>One Bedroom Suite:</u> Jan–Apr (D \$171.00-W \$155.00) May–Oct (D \$192.00-W \$174.00) Nov–Dec (D \$174.00-W \$158.00)</td> </tr> <tr> <td colspan="2"><u>Two Bedroom Suite:</u> Jan–Apr (D \$227.00-W \$202.00) May–Oct (D \$251.00-W \$234.00) Nov–Dec (D \$231.00-W \$206.00)</td> </tr> </table> <p>Note: Additional charges apply for Studio or Loft Suite rooms with two beds). Monthly rates available for all room types. Please contact hotel directly for details.</p>	<u>Studio:</u> Jan–Apr (D \$136.00-W \$127.00) May–Oct (D \$161.00-W \$146.00) Nov–Dec (D \$138.00-W \$129.00)	<u>Loft Suite (Queen):</u> Jan–Apr (D \$148.00-W \$134.00) May–Oct (D \$174.00-W \$157.00) Nov–Dec (D \$150.00-W \$136.00)	<u>Loft Suite (King):</u> Jan–Apr (D \$164.00-W \$147.00) May–Oct (D \$185.00-W \$167.00) Nov–Dec (D \$167.00-W \$150.00)	<u>One Bedroom Suite:</u> Jan–Apr (D \$171.00-W \$155.00) May–Oct (D \$192.00-W \$174.00) Nov–Dec (D \$174.00-W \$158.00)	<u>Two Bedroom Suite:</u> Jan–Apr (D \$227.00-W \$202.00) May–Oct (D \$251.00-W \$234.00) Nov–Dec (D \$231.00-W \$206.00)		15 minutes	Rates include: <ul style="list-style-type: none"> <li>Continental Buffet Breakfast</li> <li>Free High Speed internet</li> <li>Daily newspaper</li> <li>Local calls</li> </ul>
<u>Studio:</u> Jan–Apr (D \$136.00-W \$127.00) May–Oct (D \$161.00-W \$146.00) Nov–Dec (D \$138.00-W \$129.00)	<u>Loft Suite (Queen):</u> Jan–Apr (D \$148.00-W \$134.00) May–Oct (D \$174.00-W \$157.00) Nov–Dec (D \$150.00-W \$136.00)								
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<u>Two Bedroom Suite:</u> Jan–Apr (D \$227.00-W \$202.00) May–Oct (D \$251.00-W \$234.00) Nov–Dec (D \$231.00-W \$206.00)									
<b>4. Le Westin Montréal</b> 270 St-Antoine West Montreal, Quebec Tel: +1-514-380-3333 Fax: +1-514-380-3332 E-mail: <a href="mailto:reservations@westinmontreal.com">reservations@westinmontreal.com</a> Website: <a href="http://www.westinmontreal.com/">http://www.westinmontreal.com/</a>	<p><b>Please request/mention that these are <u>ICAO</u> rates in your correspondence at the time of booking.</b></p> <p>1 Jan – 22 Apr: \$179.00            23 Apr – 8 Nov: \$225.00            9 Nov – 31 Dec: \$179.00</p> <p>Note: Rates for standard room, other room types are available for additional charges.</p>	5 minutes	Rates include: <ul style="list-style-type: none"> <li>High speed internet</li> </ul>						
<b>5. Hotel Le Dauphin</b> 1025, De Bleury Montreal, Quebec Tel: +1-514-788-3888 Fax: + 1-514-788-3889 E-mail: <a href="mailto:mtl_centre@hoteldauphin.ca">mtl_centre@hoteldauphin.ca</a> Website: <a href="http://www.hoteldauphin.ca">www.hoteldauphin.ca</a>	<p><b>Please request/mention these <u>ICAO/CBD</u> rates in your correspondence at the time of booking.</b></p> <p>Jan 1 - Apr 30 : \$135.00            May 1 - Oct 31 : \$145.00            Nov 1 - Dec 31 : \$135.00</p> <p>Note: Rates for standard room, \$10.00 extra for each additional person.</p>	5 minutes	Rates include: <ul style="list-style-type: none"> <li>Breakfast</li> <li>WIFI</li> </ul>						

HOTELS	ROOM RATES IN CANADIAN DOLLARS (Rates on certain holidays / special events are not available)	DISTANCE TO THE MEETING VENUE (Walking)	REMARKS				
<p><b>6. L'Appartement Hotel</b> 455 Sherbrooke Street West Montreal, Quebec Tel.: +1-514-284-3634 Fax: +1-514-287-1431 E-mail: <a href="mailto:info@appartementhotel.com">info@appartementhotel.com</a> Website: <a href="http://www.appartementhotel.com">www.appartementhotel.com</a></p>	<p><b>Please request/mention these <u>SCBD</u> rates at the time of booking. Daily (D) and weekly (W) rates available</b> (For single or double occupancy)</p> <table border="1" data-bbox="589 317 1252 562"> <tr> <td data-bbox="589 317 914 443"> <b>Studio (Queen):</b> Jan – Apr (D\$114.00-W\$103.00) May – Oct (D\$133.00-W\$114.00) Nov – Dec (D\$116.00-W\$105.00) </td> <td data-bbox="914 317 1252 443"> <b>One bedroom suite:</b> Jan – Apr (D\$134.00-W\$124.00) May – Oct (D\$146.00-W\$131.00) Nov – Dec (D\$136.00-W\$126.00) </td> </tr> <tr> <td data-bbox="589 443 914 562"> <b>Studio (2 double beds):</b> Jan – Apr (D\$123.00-W\$113.00) May – Oct (D\$143.00-W\$124.00) Nov – Dec (D\$125.00-W\$115.00) </td> <td data-bbox="914 443 1252 562"> <b>Two bedroom suite:</b> Jan – Apr (D\$134.00-W\$124.00) May – Oct (D\$144.00-W\$129.00) Nov – Dec (D\$134.00-W\$124.00) </td> </tr> </table> <p>Note: Monthly rates available for all room types. Please contact hotel directly for details.</p>	<b>Studio (Queen):</b> Jan – Apr (D\$114.00-W\$103.00) May – Oct (D\$133.00-W\$114.00) Nov – Dec (D\$116.00-W\$105.00)	<b>One bedroom suite:</b> Jan – Apr (D\$134.00-W\$124.00) May – Oct (D\$146.00-W\$131.00) Nov – Dec (D\$136.00-W\$126.00)	<b>Studio (2 double beds):</b> Jan – Apr (D\$123.00-W\$113.00) May – Oct (D\$143.00-W\$124.00) Nov – Dec (D\$125.00-W\$115.00)	<b>Two bedroom suite:</b> Jan – Apr (D\$134.00-W\$124.00) May – Oct (D\$144.00-W\$129.00) Nov – Dec (D\$134.00-W\$124.00)	15 minutes	<p>Rates include:</p> <ul style="list-style-type: none"> <li>• Continental Buffet Breakfast</li> <li>• High speed internet</li> <li>• Daily newspaper</li> <li>• Local calls</li> </ul>
<b>Studio (Queen):</b> Jan – Apr (D\$114.00-W\$103.00) May – Oct (D\$133.00-W\$114.00) Nov – Dec (D\$116.00-W\$105.00)	<b>One bedroom suite:</b> Jan – Apr (D\$134.00-W\$124.00) May – Oct (D\$146.00-W\$131.00) Nov – Dec (D\$136.00-W\$126.00)						
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<p><b>7. Travelodge Montreal Centre</b> 50, René-Lévesque Blvd. West Montreal, Quebec Tel.: +1-514-874-9090 Fax: +1-514-874-0907 Meeting link (dedicated link for CBD meetings): <a href="https://www.wyndhamhotels.com/travelodge/montreal-quebec/hotel-travelodge-montreal-quebec/hotel-travelodge-montreal-centre/overview?propId=TL09782&amp;rate_code=LKCB">https://www.wyndhamhotels.com/travelodge/montreal-quebec/hotel-travelodge-montreal-quebec/hotel-travelodge-montreal-centre/overview?propId=TL09782&amp;rate_code=LKCB</a> Website: <a href="http://www.travelodgemontrealcentre.com/">http://www.travelodgemontrealcentre.com/</a></p>	<p><b>Please request <u>CBD</u> rates at the time of booking.</b></p> <p>Jan – Apr: Standard single occupancy: \$89.00 May – Oct: Standard single occupancy \$119.00 Nov – Dec: Standard single occupancy \$89.00 (18.5% taxes are not included) Promotional rate code: LKCB</p> <p>Rates for corner rooms, triple and quadruple occupancy also available. Please contact hotel directly for details.</p>	10 minutes	<p>Rates include:</p> <ul style="list-style-type: none"> <li>• Internet /WIFI</li> <li>• Continental buffet breakfast</li> <li>• Single/Double occupancy</li> </ul>				
<p><b>8. L'HOTEL</b> 262 St Jacques West Montreal, Quebec, H2Y 1N1 Tel.: +1-514-985-0019 Fax.: +1-514-985-0059 Website: <a href="http://www.lhotelmontreal.com/">http://www.lhotelmontreal.com/</a></p>	<p><b>Please request “Convention on Biological Diversity” rates at the time of booking.</b></p> <p>Single or double occupancy Jan 1 – Apr 30: Single:\$155.00; Double \$175.00 May 1 – Oct 31: Single:\$219.00; Double \$239.00 Nov 1 – Dec 31: Single:\$161.00; Double \$181.00</p> <p>Note: Additional occupants \$40 per room per night. Some blackout dates apply, kindly check with hotel.</p>	5 minutes	<p>Rates include:</p> <ul style="list-style-type: none"> <li>• Breakfast</li> <li>• High speed internet</li> </ul>				
<p><b>9. Le Nouvel Hotel</b> 1740 Rene-Levesque West Montreal, Quebec, H3H 1R3 Tel: +1-514-931-8841 x 2600 US/Can toll free: 1-800-363-6063 Fax: +1-514-931-5581 Website: <a href="http://www.lenouvelhotel.com/">http://www.lenouvelhotel.com/</a></p>	<p><b>Please request <u>ICAO</u> rate at the time of booking</b></p> <p>Jan – Apr: 1 – 7 nights - Executive room or Condo*: \$126 and 8 + nights - Executive room or Condo*: \$122 May-Oct : 1 – 7 nights - Executive room or Condo*: \$144 and 8 + nights - Executive room or Condo*: \$133 Nov-Dec: 1 – 7 nights - Executive room or Condo*: \$126 and 8 + nights - Executive room or Condo*: \$133</p> <p>Note: Rates are for single occupancy.</p>	15 minutes	<p>Rates include:</p> <ul style="list-style-type: none"> <li>• American Breakfast</li> <li>• WIFI</li> </ul>				
<p><b>10. Holiday Inn Montréal Centre Ville</b> 999 rue St-Urbain Montréal, Quebec H2Z 1K4 Tel: +514-878-4027 Fax: +514-878-6341 Reservations: +514-878-9888 US/Can toll free: 1-888-878-9888 Reservation link: <a href="https://www.holidayinn.com/redirect?path=hd&amp;brandCode=HI&amp;localeCode=en&amp;hotelCode=YULCA&amp;rateCode=IPUNS&amp;PMID=99502056&amp;corpNum=100319583&amp;viewfullsite=true">https://www.holidayinn.com/redirect?path=hd&amp;brandCode=HI&amp;localeCode=en&amp;hotelCode=YULCA&amp;rateCode=IPUNS&amp;PMID=99502056&amp;corpNum=100319583&amp;viewfullsite=true</a> E-mail: <a href="mailto:reservations@hivcmntl.com">reservations@hivcmntl.com</a> Website: <a href="http://www.holidayinn downtownmontreal.com">www.holidayinn downtownmontreal.com</a></p>	<p><b>Please request <u>UNITED NATIONS</u> rate at the time of booking</b></p> <p>Jan – Apr: Prices range from: \$150.00-\$250.00 May-Oct : Prices range from:\$175.00-\$270.00 Nov – Dec: Prices range from:\$150.00-\$250.00</p>	7 minutes	<p>Rates include:</p> <ul style="list-style-type: none"> <li>• American Buffet Breakfast</li> <li>• High speed internet/WIFI</li> </ul>				

Other hotels rates available through ICAO's link: <http://www.icao.int/Meetings/Pages/List-Of-Hotels.aspx>