**Biosafety Clearing-House training workshop**

Montreal, Canada, 5-6 December 2022

The Biosafety Clearing-House training workshop is being offered to the National Focal Points and National Authorized Users for the Biosafety Clearing-House (BCH) from all country Parties to the Cartagena Protocol, especially, those who have endorsed the UNEP-GEF BCH III Project.

The workshop aims to:

* Provide general information on the BCH, its relevance to the Cartagena Protocol, and its role in the exchange of information about decisions on living modified organisms; and
* Present the new BCH interface and provide hands-on training on searching and submitting information, including examination of case studies and discussion sessions about the BCH.

**Location:**

Palais des Congrès de Montréal

1001 Place Jean Paul Riopelle (main entrance)

**Hall 220C** (2nd floor)

**Access** is with your COP/MOP conference badge which you can obtain at the conference Registration desk.

**Schedule and agenda**

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| **Time** | **Content** |
| **Monday, 5 December 2022** | |
|  | 1. **Opening of the workshop** |
| **8:15 – 9:00** | Registration of participants |
| **9:00 – 9:30** | Welcoming remarks and organization of work |
| **9:30 – 10:00** | Overview of the BCH III Project |
| **10:00 – 10:30** | *Coffee/tea break + group photo (30 min)* |
|  | 1. **Overview of the Cartagena Protocol (special emphasis on BCH obligations)** |
| **10:30 – 11:15** | The Cartagena Protocol and the BCH |
|  | 1. **Searching for information on the Biosafety Clearing-House** |
| **11:15 – 12:00** | Navigation of the new platform of the BCH |
| **12:00 – 13:00** | *Lunch break (60 min)* |
| **13:00 – 14:00** | Scientific information in the BCH |
| **14:00 – 14:30** | Using the BCH for searching for information (case study demonstration) |
| **14:30 – 15:00** | *Coffee/tea break (30 min)* |
| **15:00 – 16:30** | Breakout groups: case study exercises on using the BCH for searching for information |
| **16:30 – 16:45** | Navigation meeting (feedback on Day 1 of the workshop) |
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| **Tuesday, 6 December 2022** | |
| **8:30 – 8:45** | Recap of the previous day |
|  | 1. **Submitting information in the Biosafety Clearing-House** |
| **8:45 – 9:45** | Navigating the Submit page (demonstration) |
| **9:45 – 10:30** | Case study exercises on how to submit records |
| **10:30 – 11:00** | *Coffee/tea break (30 min)* |
| **11:00 – 12:00** | Case study exercises on how to submit records (*continued*) |
| **12:00 – 13:00** | *Lunch break (60 min)* |
| **13:00 – 13:20** | Interoperability, sharing and exporting information from the BCH |
|  | 1. **Help material on the Biosafety Clearing-House** |
| **13:20 – 13:30** | Getting help while navigating the platform |
| **13:30 – 13:50** | UNEP-GEF BCH Project training resources |
| **13:50 – 14:05** | The Regional Advisors network |
| **14:05 – 14:30** | Plenary discussion on issues and concerns related to submitting records |
| **14:30 – 15:00** | *Coffee/tea break (30 min)* |
|  | 1. **Workshop conclusions and recommendations** |
| **15:00 – 15:30** | Discussion, workshop recap, and next steps |
| **15:30 – 15:40** | Workshop evaluation |
| **15:40 – 16:00** | Closing remarks and workshop closure |

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| **Useful URLs List** | |
| *- BCH website*  *- BCH training website*  *- Virtual Learning Environment*  *- Workshop course page* | https://bch.cbd.int/  https://bch-training.cbd.int/en/  https://bch3-vle.unep.org/  https://bch3-vle.unep.org/course/view.php?id=125 |

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