GLOBAL PARTNERSHIP FOR PLANT CONSERVATION (GPPC)

**28–30 AUGUST 2018**

Old Mutual Conference Centre, Kirstenbosch National Botanical Garden, Cape Town, South Africa

|  |
| --- |
| **REGISTRATION FORM** |

REGISTRATION DEADLINE: BEFORE OR BY **15 JULY 2018**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GENERAL INFORMATION** | | | | | | | | | | | | | | | | | | |
| Title (Ms/Mrs/Mr/Dr/Prof): |  | | Date of arrival: | | | |  | | | | Date of departure: | | | | |  | | |
| First name(s): |  | | | | | | | | | | | | | | | | | |
| Surname: |  | | | | | | | | | | | | | | | | | |
| Name for tag: |  | | | | | | | | | | | | | | | | | |
| Organisation: |  | | | | | | | | | | | | | | | | | |
| E-mail address: |  | | | | | | | | | | | | | | | | | |
| Cellphone: |  | | | | | | | | | | | | | | | | | |
| Office landline: |  | | | | | | | | | | | | | | | | | |
| Address for invoice: |  | | | | | | | | | | | | | | | | | |
| Disability assistance: |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **Dietary requirements:** | None: |  | Halaal: | |  | Kosher: | |  | Hindu: |  | | Vegetarian: | |  | Vegan: | |  |  |
|  | Gluten free: | |  | Diabetic: | | |  | If other, please specify: | | | | |  | | | | | |
|  | Allergies (specify): | | | |  | | | | | | | | | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **DAYS ATTENDING** (please indicate the number of days you will be attending) | | | | | |
|  | GPPC: 28–30 August 2018 |  | 1 day only |  | 2 days only |
|  | Field excursion: 1 September 2018, West Coast National Park | | | | |

|  |
| --- |
| **ACCOMMODATION OPTIONS** |
| Accommodation reservations and payments are made by each delegate. No reservations will be made on your behalf. We have provided e-mail addresses and reference numbers in order for you to receive the negotiated conference rate at your hotel of choice.  **Tsogo Sun Newlands** (Southern Sun), reference number: **3892760**  Rate per night, bed and breakfast – single: R1 300.00, double: R1 450.00  E-mail: Rhoda.Desai@tsogosun.com  **Park Inn Radisson Newlands**, reference number: **544222**  Rate per night, bed and breakfast – single: R1 300.00, double: R1 500.00  E-mail: sasha-lee.botto@rezidorparkinn.com  **Vineyard Hotel Newlands**, reference number: **2267594**  Rate per night bed and breakfast – Courtyard-facing (standard) single: R1 986.00, double: R2 435.00;  Courtyard-facing (deluxe) single: R2 289.00, double: R2 738.00  E-mail: vuyani@vineyard.co.za |

|  |
| --- |
| **AIRPORT SHUTTLE SERVICE** |
| **1. Shea Farrell**  Southern Sun Newlands  E-mail: ssnewlands.concierge@tsogosun.com  Tel.: +27 21 683 6562  Fax no: +27 21 683 6794  Rates: 1–3 person: R380.00 per transfer; 4 or more will be R150.00 per person.  **Above service is only for those staying at the Southern Sun Newlands hotel.**    **2. WOW Travel & Tours**  **Rushdi Harper**  E-mail: rushdi@wowcapetowntours.com  Tel.: +27 83 266 3591  **Number of people** **Cost**  1–2 R500.00 pp – private vehicle  3–7 R150.00 pp – group transfer  8–13 R130.00 pp – group transfer  14+ R120.00 pp in small or large coaches |
| **DAILY SHUTTLE SERVICE**  SANBI will provide a daily shuttle service from the hotel to Kirstenbosch for one pickup and one drop off.  ***Any additional trips will be for your own account.*** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **REGISTRATION DETAILS AND COSTS** (SANBI IS NOT VAT REGISTERED) | | | | | |
| **Description** | **Conference package includes** | **Total cost over conference period** | | **Daily Rate if not attending all 3 days** | **Payment deadline** |
| Conference package | * Welcome cocktail function at Moyo Restaurant, Kirstenbosch (27 August) * Arrival tea and coffee * Mid-morning tea, coffee and snack * Lunch * Afternoon tea and biscuits | Early bird fee  R1 395.00    Standard fee  R1 470.00    Late registration fee  R1 650.00 | | R465.00      R490.00      R550.00 | **15 July 2018**      **27 July 2018**      **13 August 2018** |
| **Additional: 1 September 2018**  Field excursion: West Coast National Park (spring wild flowers) | Includes :   * Coach * Snack pack * Lunch | R475.00 | |  | **29 June 2018** |
|  |  |  | **TOTAL AMOUNT DUE:** | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYMENT INFORMATION** | | | |
| Payment should be made using the reference TGDR-GPPC 'delegate surname' and proof of payment sent to alison@africankaleidoscope.co.za.  Payments can also be made by credit card through an option in online banking. Please use the following reference code for credit card payments: 2018082830GPPCCONFER | | | |
| **Account name:** | South African National Biodiversity Institute | **SANBI address:** | Private Bag X7, Kirstenbosch, Claremont, Cape Town 7735, South Africa |
| **Bank name:** | Nedbank Limited | **Bank address:** | Cavendish Square, Claremont, Cape Town 7700, South Africa |
| **Branch name:** | Cavendish Square | **Branch code:** | 198-765  **SWIFT CODE: NEDSZAJJ** |
| **Account number:** | 1046-361-635 | **Reference:** | TGDR-GPPC 'delegate surname' |

|  |
| --- |
| **TERMS AND CONDITIONS** |
| * Fees are transferred to the bank account listed above and any bank charges due are to be borne by the sender and not deducted from the amount due for the conference. * All cancellations must be done in writing and sent to the Conference Secretariat (details listed below) by **27 July 2018**. * Any registered delegate failing to cancel by the due date will be LIABLE to pay the full amount as indicated on the registration form. |

|  |
| --- |
| **ENQUIRIES** |
| **Conference Secretariat**  MsAlison Barnard  African Kaleidoscope Events  E-mail: alison@africankaleidoscope.co.za  Tel.: +27 21 762 2613  Cell: +27 83 414 6729 |