

## ORGANIZATION OF THE WORK OF THE CONTACT GROUP ON AGENDA ITEM 9

### Planning, monitoring, review and reporting mechanism

1. The contact group will be reconvened by the Chair of the Subsidiary Body on Implementation during the introduction of agenda item 2 on the organization of work. The co-chairs of the contact group will be Andrew Stott (UK) and Gillian Guthrie (Jamaica).
2. This note provides an approach and guiding questions as a terms of reference for the contact group. The contact group will work on draft recommendations to COP-15 related to the planning, monitoring, review and reporting, on the basis of a conference room paper prepared by the Subsidiary Body on Implementation during part I of its third meeting, on the planning, monitoring, reporting and review mechanisms (CBD/SBI/3/CRP.5) which is available online (<https://www.cbd.int/conferences/sbstta24-sbi3/sbi-03/documents>).
3. The draft CRP refers to four annexes which are presented as addenda to CBD/SBI/3/11 (and in the table below). Draft annexes are included as follows:

Annex:	Short description:	Presented in SBI document:
Annex A*	Guidance on NBSAPs	Draft guidance for updating or revising national biodiversity strategies and action plans in light of the post-2020 global biodiversity framework (CBD/SBI/3/11/Add.4)
Annex B*	Commitments from actors other than national Governments	Commitments from actors other than national governments in the context of an enhanced planning, monitoring, review and reporting mechanism (CBD/SBI/3/11/Add.6)
Annex C**	National reporting guidance	National reporting under the Convention: Revised guidance and draft template for the seventh and eighth national reports (CBD/SBI/3/11/Add.1/Amend.1)
Annex D*	Open-ended forum of SBI for country-by-country review	Modus Operandi of the open-ended forum of SBI for country-by-country review of implementation (CBD/SBI/3/11/Add.5)

\* Document made available after SBI-3 Part I.

\*\* Document made available prior to SBI-3 Part I and included in the documents discussed in the plenary for this agenda item.

4. Annex C on national reporting was revised after SBI-3 Part I, taking account comments from Parties during the plenary. This contact group will continue discussion of annex C based on this revision. As the other annexes (A, B and D) were not discussed in plenary at SBI-3 Part I, they will not be discussed in the contact group. Additionally, the Chair of SBI announced that the Secretariat would welcome comments on these four documents. Comments received on these documents are posted at <https://www.cbd.int/sbi/review/submissions.shtml>. Eleven Parties and four observers submitted comments on these documents. The comments on annex C are available for the contact group. An updating of one or more of the annexes could be mandated by request to the Executive Secretary for intersessional work taking into account comments received.
5. Additionally, the CRP references the draft monitoring framework of the post-2020 global biodiversity framework which will be discussed by the SBSTTA-24 contact group on agenda item 3 (note that it is expected that the SBSTTA contact group will take into account the discussion of this contact group on the use of indicators). It is also expected that the Secretariat, working with the co-chairs of the SBSTTA contact group under item 3 and co-chairs of the SBI contact group under item 9, will eliminate the duplication between CBD/SBSTTA/24/L.3 and CBD/SBI/3/CRP5.

5. The contact group will be organized as follows in order to finalize the development of a draft recommendation to COP 15. Priority will be given to the paragraphs that were not discussed during SBI-3 Part I and to align the discussion with the discussion in SBSTTA-24 on the monitoring framework and discussion in the WG2020 on transparency and responsibility.

6. The paragraphs to be covered by the different contact group sessions have been further organized by topic (i.e. paragraphs pertaining to indicators will be discussed together) as proposed below. Time permitting the contact group will attempt to do a review of annex C.

Date	Evening session (7.30-10.30 pm)
15 Mar.	<p><i>SBI- Item 9</i> Contact group on CBD/SBI/3/CRP.5</p> <ul style="list-style-type: none"> <li>- Paragraph 3, 7-11 (indicators and national reporting)</li> <li>- Paragraphs 4-6, 13, 14 (national targets, non-state actor commitments, and NBSAPs)</li> </ul>
16 Mar.	<p><i>SBI- Item 9</i> Contact group on CBD/SBI/3/CRP.5</p> <ul style="list-style-type: none"> <li>- Continuation of paragraph 4-6 if needed</li> <li>- Paragraph 12 (SBI Open-ended Forum)</li> <li>- Paragraphs 15-17 (operationalization and support)</li> <li>- Paragraph 1 and 2</li> </ul>
24 Mar.	<p><i>SBI- Item 9</i> Contact group on CBD/SBI/3/CRP.5</p> <ul style="list-style-type: none"> <li>- Any remaining paragraphs, taking into account the SBSTTA discussion on the monitoring framework and the WG2020 discussion on transparency and responsibility</li> <li>- Annex C on national reporting</li> </ul>

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