



Convention on Biological Diversity

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ENGLISH

REGIONAL CONSULTATION WORKSHOP ON THE POST-2020 GLOBAL
BIODIVERSITY FRAMEWORK FOR ASIA AND THE PACIFIC
Nagoya, Japan, 28 January – 1 February 2019

Information Note for Participants

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1. Opening and registration

The Regional Consultation Workshop on the Post-2020 Global Biodiversity Framework for Asia and the Pacific will be held in Nagoya, Japan from Monday, 28 January to Friday, 1 February 2019.

On the last day of the workshop an excursion tour will take place (Friday, 1 February) hosted by the Aichi Prefecture. Details of the excursion will be shared onsite whose cost is included. Please bring appropriate warm clothing and comfortable boots/shoes for the excursion.

The workshop will start at 9:00 a.m. on Monday, 28 January 2019, and registration will take place at the workshop venue at 8:00 a.m. the same day.

2. Venue

The workshop will be held in rooms 232 and 233, building 2 of the Nagoya Congress Center.

Nagoya Congress Center (NCC)

1-1 Atsuta-nishimachi, Atsuta-ku

Nagoya, Aichi Prefecture

456-0036, Japan

Tel: +81-52-683-7711

Fax: +81-52-683-7777

Website: <http://www.nagoya-congress-center.jp/en/>

Directions to venue

- From the “Nagoya” subway Station, take the subway on the Higashiyama Line. Alight at the “Sakae” Station change subway lines and take the subway on the “Meijo” Line. Alight at “Nishitakakura” Station or “Hibino” Station and it is a 5 minute walk from either station.
- From the “Kanayama” Station, take the subway on the Meijo Line or the Meiko Line. Alight at the “Nishitakakura” Station or “Hibino” Station and it is a 5 minute walk from either station.

3. Working language

The workshop will be held in English.

4. Documents

Workshop documents will be available on the Secretariat’s website at: <https://www.cbd.int/meetings/POST2020-WS-2019-01>

In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own electronic or paper copies of the meeting documents as there will be no extra copies made available on site during the workshop.

5. General information on access to Nagoya, Japan.



The nearest international airport servicing Nagoya is “Centrair”, the Chubu Centrair International Airport (<http://www.centrair.jp/en/>) which is located about 45 km from Nagoya City. Transfer to Nagoya takes about 30 minutes by fast train, other modes of transportation take longer. The airport is linked to the city via the Meitetsu train service (a map is available in Annex A below). For more information, please consult the following link: https://www.centrair.jp/en/to_and_from/access_to_nagoya/

6. Visa information



Diplomatic/Official passport or Laissez-passer holders are advised to contact the Consular Section of the Embassy or the Consulate-General of Japan http://www.mofa.go.jp/about/emb_cons/over/index.html in advance in order to obtain information about the necessity of an entry visa to Japan, the visa application procedure and the necessary documents for the visa application.

Holders of ordinary passports from countries NOT LISTED in Annex B (Countries and Regions for Visa Exemptions; please check the latest status at: https://www.mofa.go.jp/j_info/visit/visa/short/novisa.html) require an entry visa to Japan, and it is recommended to contact the Consular Section of the Embassy or the Consulate-General of Japan nearest you in advance in order to obtain information about the visa application procedure and the necessary documents required for the visa application.

Participants requiring an entry visa to Japan are strongly advised to contact the Consular Section of the Embassy or the Consulate-General of Japan nearest you well in advance, in order to obtain the official letters (which will be posted to you on registration) in a timely manner before applying for an entry visa.

The following documents, as appropriate, duly completed and signed, should be attached to your visa application form:

- Valid passport with 2 blank visa pages
- Visa application form

Application form can be downloaded from the following link or the website of the Japanese Embassy or Consulate-General;

https://www.mofa.go.jp/j_info/visit/visa/#section9

- Photograph (45mm x 45mm (2 in x 2 in) or electronic data)
- Original copies of the following documents:

1. Letter of Reason for Invitation
2. Itinerary in Japan
3. Letter of Guarantee

-Other necessary documents

*The required documents differ depending on the nationality, etc. of the applicants.
For details, refer to the website of the Japanese Embassy or Consulate-General.

For updated information on visa requirements, please visit the links below:

- List of diplomatic missions:
http://www.mofa.go.jp/about/emb_cons/over/index.html

- Countries which have visa exemption for holders of ordinary passport:
http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html
- Nationals requiring an entry visa except nationals of China, Russian Federation, NIS countries and the Philippines who are holders of ordinary passports:
http://www.mofa.go.jp/j_info/visit/visa/short/other_visa.html
- Nationals of China who are holders of ordinary passports:
- https://www.mofa.go.jp/ca/fna/page25e_000136.html Georgia who are holders of ordinary passports:

7. Hotel information

A list of recommended hotels in the vicinity of the meeting venue (walking distance) can be found in Annex C below. Participants are requested to make their hotel bookings as soon as possible.

http://www.mofa.go.jp/j_info/visit/visa/topics/china.html

8. Hotel information

A list of recommended hotels in the vicinity of the meeting venue can be found in Annex C below. Participants are requested to make their hotel bookings as soon as possible.

There are many hotels in this area, Information on hotels in Nagoya is available at the following web page of the “Nagoya Information Navi” website:

<https://www.nagoya-info.jp/en/stay/>

Further information about the city of Nagoya including accommodation, transportation and other general information can be found on the “Nagoya Information Navi” website:

<https://www.nagoya-info.jp/en/>

9. Payment of the daily subsistence allowance (DSA)

The relevant portion of the DSA will be paid to funded participants on the first day of the workshop. Funded participants are asked to present their passports and copy of their boarding passes, which will be photocopied and returned to them. The DSA distribution will start on Monday at 8:00 in the Secretariat room (#435).

10. Official languages

The official language in Japan is Japanese. English is spoken in some hotels and restaurants.

11. Weather and time zone information



In January, temperatures in Nagoya range between a maximum of 15°C in the daytime and a minimum of -4°C at night. You can expect sunny weather with occasional rain. Participants are recommended to bring warm clothing and an umbrella as well as some light clothes. Current weather conditions can be found at: <https://worldweather.wmo.int/en/city.html?cityId=355>

12. Electricity

The voltage and frequency in Nagoya, Japan is 100 Volts, 60 Hertz as illustrated below. The power plugs and sockets used in Japan are of type A.



13. Currency



The currency in Japan is the Japanese yen (JPY). The current exchange rate as of 10 December 2018 is US \$1 = 112.92 JPY and € 1 = 128.32 (rates are subject to change, source: www.xe.com).

14. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that prior to departure, participants secure international medical, accident and travel insurances for the period of participation.

Annex A – Airport and Venue information

AIRPORT:

Nagoya Centrair airport (from Arrival Lobby)



Source: Centrair website

https://www.centrair.jp/en/to_and_from/access_plaza/

Annex A – Airport and Venue information (continued)

VENUE : Nagoya Congress Center



Source: Nagoya Congress Center website
<http://www.nagoya-congress-center.jp/en/access/>

Annex B

COUNTRIES AND TERRITORIES WHOSE CITIZENS DO NOT REQUIRE VISAS IN ORDER TO ENTER JAPAN AS VISITORS (AS LISTED ON THE WEBSITE OF MINISTRY OF FOREIGN AFFAIRS OF JAPAN)

Citizens of the following countries and territories do not require a visa to **visit** or **transit** Japan:
(please check the latest status at: https://www.mofa.go.jp/j_info/visit/visa/short/novisa.html)

A Andorra Argentina Australia Austria ([Note8])	G Germany ([Note8]) Greece Guatemala	N Netherlands New Zealand Norway
B Bahamas Barbados ([Note7]) Belgium Brunei (15 days) Bulgaria	H Honduras Hungary	P Poland Portugal
C Canada Chile Costa Rica Croatia Cyprus Czech Republic	I Iceland Indonesia ([Note1]) Ireland Israel Italy	R Romania
D Denmark Dominican Republic	K Korea, Republic of	S San Marino Serbia Singapore Slovakia Slovenia Spain Suriname Sweden Switzerland ([Note8])
E El Salvador Estonia	L Latvia Lesotho ([Note7]) Liechtenstein Lithuania Luxembourg	T Tunisia Turkey ([Note7]) Thailand ([Note3])(15days)
F Finland Former Yugoslav Republic of Macedonia France	M Malta Malaysia ([Note2]) Mauritius Mexico ([Note8]) Monaco	U United Arab Emirates ([Note9]) United Kingdom of Great Britain and Northern Ireland ([Note8]) United States of America Uruguay

- ([Note1]) For nationals of Indonesia (since December 1, 2014), visas are not required only for those who have registered ICAO-compliant ePassport to diplomatic missions of Japan in Indonesia (the embassy, consulates-general, or the consulate). Validity of the registration is three years period or until the passport expires, whichever comes first.
- ([Note2]) For nationals of Malaysia (since July 1, 2013), visas are not required only for holders of ePassport in compliance with ICAO standards. Those who do not hold such ePassport are advised to obtain a visa in advance, otherwise will be strictly examined and may be refused entry to Japan.
- ([Note3]) For nationals of Thailand (since July 1, 2013), visas are not required only for holders of ePassport in compliance with ICAO (International Civil Aviation Organization) standards.
- ([Note7]) For nationals of Barbados (since April 1, 2010), Turkey (since April 1, 2011) and Lesotho (since April 1, 2010), visas are not required only for holders of Machine-Readable Passport (MRP) or ePassport in compliance with ICAO standards. Those who do not hold an MRP or ePassport are advised to obtain a visa in advance, otherwise will be strictly examined and may be refused entry to Japan.
- ([Note8]) For nationals of those countries with visa exemptions permitting stays of up to 6 months under the bilateral visa exemption arrangements, those who wish to stay in Japan for more than 90 days are required to apply for an extension of the period of stay to the Ministry of Justice (Regional Immigration Bureau) before the period of permitted stay is to expire.
- ([Note9]) For nationals of the United Arab Emirates (since July 1, 2017), visas are not required only for those who have registered ICAO-compliant ePassport to diplomatic missions of Japan (the embassy, consulates-general, or the consulate). Validity of the registration is three years period or until the passport expires, whichever comes first.
- ([Note10]) Nationals of Peru (since July 15, 1995) and Colombia (since February 1, 2004), are advised to obtain a visa in advance, otherwise will be strictly examined and may be refused entry to Japan.

Annex C – Hotel listing

LIST OF HOTELS IN THE VICINITY OF THE MEETING VENUE

It is recommended that participants to stay in a hotel in the Kanayama station area which is close to the Nagoya Congress Center.

Hotels near the venue
<p>1. Kanayama Plaza Hotel 3-7-15 Masaki Naka-ku Nagoya, Aichi 460-0024, Japan Tel: +81-52-331-6411 Fax: +81-52-339-0338 Website: http://www.kanayama-plaza.co.jp/en/index.htm Facilities Included: Wifi (free), Internet(free), Restaurant Single room: about US \$30</p>
<p>2. Meitetsu Inn Nagoya Kanayama 1-11-7, Kanayama, Naka-ku, Nagoya, Aichi 460-0022, Japan Tel: +81-52-683-4111 Fax: +81-52-683-4121 Website: http://m-inn.com/en/hotel/ Facilities Included: Wifi(free), Internet(free) Single room: about US \$73-86</p>
<p>3. Nagoya Kanayama Hotel 4-6-25 Kanayama, Naka-ku, Nagoya, Aichi 460-0022, Japan Tel: +81-52-322-1111 Fax: +81-52-332-5588 Website: https://kanayama-hotel.jp/en/ Facilities Included: Wifi (free), Internet(free)), Restaurant Room rates upon request.</p>
<p>4. Hotel Kiyoshi Nagoya 1-3-1, Heiwa, Naka-ku, Nagoya, Aichi 460-0022, Japan Tel: +81-52-321-5663 Fax: +81-52-322-6769 Web site: http://www.kiyoshi.co.jp/english/index_en.html Facilities Included: Internet(free), Restaurant Single room: about US \$35-70</p>

There are a lot of other hotels located in Nagoya. Information on hotels in Nagoya is available at the following web page of the “Nagoya Information Navi” website:

<https://www.nagoya-info.jp/en/stay/>