

Convention on Biological Diversity

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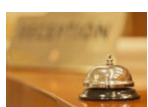
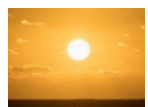
24 November 2025

ENGLISH ONLY

**Subregional workshop on biodiversity monitoring
and reporting in relation to Target 2 of the Kunming-Montreal
Global Biodiversity Framework**
Nairobi, 27–30 January 2026

INFORMATION NOTE FOR PARTICIPANTS


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1. Opening

The subregional workshop on biodiversity monitoring and reporting in relation to Target 2 of the Kunming-Montreal Global Biodiversity Framework will be held from 27 to 30 January 2026 in Nairobi, Kenya. The registration for the workshop will take place at the venue on Tuesday, 27 January 2026, at 8:30 a.m. and the workshop will start at 9:00 a.m.

ALL PARTICIPANTS ARE REQUESTED TO BRING THEIR LAPTOPS TO FACILITATE PARTICIPATION.

2. Venue

The meeting will be held at:

Regional Centre for Mapping of Resources for Development (RCMRD)

Conference Room will be listed onsite

Kasarani Road

Roysambu/ Kasarani

Nairobi, Kenya

Tel: +254-20-2680748

Website: <https://rcmr.org/en/>

Entry to the RCMRD Compound is via Icipe Road.

Please note that traffic in Nairobi can be very congested, especially during rush hours, and that sufficient time should be allowed for transit to the meeting in the mornings.

3. Working language of the meeting

The workshop will be held in English.

4. Meeting Documents



Documents will be made available at <https://www.cbd.int/meetings/ECR-WS-2026-01>.

In order to minimize the environmental footprint of the meeting and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the documents, or to use paperless versions, as there will be no extra copies made available on site during the meeting. WIFI access will be provided.

5. Access to the venue

Access to RCMRD Complex: Entry to RCMRD is via the main gate entrance located on Icipe road.

6. General information on access to Nairobi



Nairobi is serviced by the Jomo Kenyatta International Airport (17 kms from the Nairobi city centre). The meeting venue is located at RCMRD, outside the city centre of Nairobi, Kenya. The distance from the airport to the RCMRD is about 22.5 kms and takes approximately 30 minutes.

Taxis and Uber are available at the airport; please use an official airport taxi or an Uber. Agree on the price before departing and please be advised that the use of a taxi is the only way into the city from 10:00 p.m. to 6:00 a.m. The journey should take approximately 30 minutes depending on traffic. Below please find a listing of recommended taxi companies available in and around Nairobi:

- *Hilltop*: +254 (0)20 2723270
- *Jaycab Taxis*: +254 (0)207210520 or +254 733 750455/+254 723 239750
- *Jatco*: +254 (0)20 444 8162 or +254 733701494/ +254 722 648383
- *Jimcab*: +254 (0)207122565 or +254737 333222/+254 722 711001
- *Kenatco*: +254(0)202506790 or +254705 780011/+254 705 780016
- *Uber and Taxify* apps also work well and are reliable in and around Nairobi.

Some hotels offer shuttle service to and from the airport at a cost, participants should enquire when making their reservations.

7. Visa information



All foreign nationals travelling to Kenya are required to complete the Electronic Travel Authorization (eTA) prior to travel to Kenya.

All Participants are required to apply for a visa through the eTA portal (<https://www.etakenya.go.ke/en/evisa.html>) and submit their online application prior to travel to Kenya. Please note that all documents and photos must be uploaded in **JPEG** format.

It is highly recommended that travellers submit their visa request as soon as the accommodation and travel tickets have been booked. Travellers can submit their applications up to 3 months prior to travel and must apply at the latest 7 days prior to travel to ensure adequate time for processing and issuance of the eTA.

Information on eTA requirements can be found on the web site of the Directorate of Immigration & Citizen Services of the Ministry of the Interior and National Administration of the Government of the Republic of Kenya at the following link: <https://www.etakenya.go.ke/en/evisa.html>

Countries whose nationals do not require an eTA to enter Kenya for up to six months are: Burundi, Democratic Republic of Congo, Rwanda, South Sudan, Uganda and United Republic of Tanzania.

Information on the list of relevant Kenyan diplomatic/consular missions abroad, is available on the web site of the Ministry of Foreign Affairs of the Republic of Kenya at: <http://www.mfa.go.ke/>

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

8. Health requirements

The International travel, health and vaccination requirements and recommendations for travel to Kenya can be obtained from the web site of the Centre for Disease Control and Prevention (CDC) at:

<https://wwwnc.cdc.gov/travel/destinations/traveler/none/kenya> and on the website of the Kenyan Ministry of Health at: <https://porthealth.health.go.ke/>.

A yellow fever vaccination certificate is required from travellers over one year of age coming from countries with risk of yellow fever transmission.

Risk of Malaria exists throughout the year in the whole country, including game parks, the city of Nairobi and in the highlands at altitudes above 2,500 m of Central, Eastern, Nyanza, Rift Valley and Western provinces.

Please note that tap water is not safe to drink in Kenya, however, bottled water is readily available.

For more information, please consult a medical professional regarding vaccination requirements for your travel. Please ensure that you have travel insurance for the duration of your stay.

9. Hotel information



Participants funded by RCMRD will be facilitated through RCMRD, hotel reservations will include a single room with breakfast in the following hotel:

RCMRD Executive Suites

Information available at: <https://www.royalehomes.co.ke/rcmr-executive-suites/>

All other participants are requested to make their own hotel arrangements.

The attached Annex A contains list of hotels and guest houses in the vicinity of the venue, some are hotels marked by a 'star' are included in the list of the United Nations Department of Safety and Security (UNDSS) Nairobi recommended hotels (listing dated November 2025). Rates are subject to change without notice.

Further information on hotels in Nairobi is available at the following web site:

www.magicalkenya.com

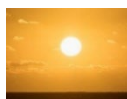
10. Payment of the Daily Subsistence Allowance (DSA)

The DSA will be disbursed to the funded participants on the first day of the meeting in cash. **Funded participants are kindly requested to bring their passports and boarding passes on the first day of the meeting.** These will be copied and returned to participants during the meeting. It is advisable that participants have some cash at hand to cover expenses that may occur between their arrival and the moment at which they are provided their DSA.

11. Official languages

There are two official languages in Kenya which are Kiswahili and English.

12. Weather and time zone information



In January, temperatures in Nairobi usually range between a maximum of +25°C in the daytime and a minimum of +11°C at night. Please bring an umbrella and appropriate clothing for rainy weather

and cool evenings. Current weather conditions in the area can be found at: <http://worldweather.wmo.int/en/city.html?cityId=251>.

The standard time zone will be Eastern Africa time (EAT) which is equivalent to GMT/UTC +3 hours.

13. Electricity

The electrical currents in Kenya are 240 Volts, 50 Hertz power plugs and sockets (outlets) of type G are as shown in the illustration below.



14. Currency



The currency of the Republic of Kenya is the Kenyan Shilling (Ksh) (KES). The current exchange rate as at 19 November 2025 is US \$1 = 130 KES and €1 = 150 KES. Most hotels offer currency exchange facilities as well as banks in major centres are open from 9:00 a.m. to 3:00 p.m. and at Jomo Kenyatta International Airport which is open daily from 7:00 a.m. to midnight. ATM machines are also available countrywide, including two ATM machines at UNON (venue). Major credit cards are accepted in most hotels and restaurants in the city.

15. Catering and Restaurants

During the period of the meetings, there will be two (2) coffee breaks (mid-morning and afternoon), and a lunch buffet provided for the participants. This will be covered by RCMRD during the workshop.

16. General Safety Rules for Travellers to Kenya

General security advice for Nairobi is shown below.

In Nairobi, one must be vigilant, always remain alert and conscious of your surroundings when going about your activities. The level of crime in Kenya, particularly Nairobi and other big cities is high. Caution should be exercised always. Crime ranges from petty theft, to kidnapping, mobile phone fraud and carjacking. Some precautions are as follows:

- Stay alert in locations frequented by tourists/foreigners;
- Keep your passport, traveller's cheques, excess money and any other valuables to be locked in the hotel's safe.
- Always carry a copy of your passport and visa (if applicable).
- Do not walk on your own at night in the major cities;
- Do not carry a lot of cash with you or wear expensive jewellery;
- Do not physically resist any robbery attempt;
- Monitor local media for breaking events and be prepared to adjust your plans;
- Make contingency plans to leave the country in the event of an emergency.

Avoid travel in the areas within 100 kms of the following borders: Somalia, Ethiopia and South Sudan. Also, avoid travel to the areas of Eastleigh and Kibera neighbourhoods of Nairobi.

For more specific security advice both before and during the meeting, please check your national Foreign Office travel advisory for Kenya.

17. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

Annex A

LIST OF HOTELS AND GUEST HOUSES WITH INDICATIVE ROOM RATES IN US DOLLARS

Hotels approved by UN Security in Nairobi are indicated by a star ★ (updated November 2025)

RATES ARE INDICATIVE AND SUBJECT TO CHANGE

Remarks

HOTELS AND GUEST HOUSES	Internet rates (rates are approximate and subject to change without notice)	Distance to the RCMRD	Remarks
Sport View Hotel ★ General inquiries: info@sportsviewhotel.com Sales: salesteam@sportsviewhotel.com Website: https://www.sportsviewhotel.com/ Tel: +254-01110-24700/24701	Single: US \$100	1.8 Km to RCMRD	• Bed and breakfast • Inclusive of all taxes • Airport transfer not included
Duduvile International Guest Centre For bookings and enquiries, please contact: Mr Benson Odhiambo Icipe Guest Services Supervisor Tel: +254 719 053273/6 Email: balex@icipe.org	Single: US \$100	1 Km to RCMRD	• Bed and breakfast • Inclusive of all taxes • Airport transfer not included
Safari Park hotel and Casino E-mail: Sales@safariparkhotel.co.ke Website: www.safaripark-hotel.com Reservations: reservations@safariparkhotel.co.ke Thjka Highway (outside city centre) P.O. Box 45038-00100 Nairobi, Kenya Tel: +254 20 3633000 / 137 Fax: + 254 20 3633919 WhatsApp: +254-798-487-904	Single: US \$180	4 Km to RCMRD	• Bed and breakfast • Inclusive of all taxes • Airport transfer not included
Windsor Golf Hotel & Country Club ★ E-mail: sales@windsor.co.ke Website: www.windsorgolfresort.com Kiambu Road (Outside City Center) P.O. Box 45587 - 00100 Nairobi, Kenya Tel: +254 20 8647000 / 711 203361/ 711 203362	Single: US \$195	8 Km to RCMRD	• Bed and breakfast • Inclusive of all taxes • Airport transfer not included
La Mada Hotel ★ Website: https://madahotels.com/hotel-la-mada/ Thika Road Phone: +254 789 994026 E-mail : gmlamada@madahotels.com	Single: US \$100	6.5 Km to the RCMRD	• Free wifi • Air conditioning
