

# Convention on Biological Diversity

Distr.  
GENERAL






31 October 2017

ENGLISH ONLY

**TECHNICAL WORKSHOP TO REVIEW THE VOLUNTARY  
GUIDELINES FOR THE DESIGN AND EFFECTIVE  
IMPLEMENTATION OF ECOSYSTEM-BASED  
APPROACHES TO CLIMATE CHANGE ADAPTATION  
AND DISASTER RISK REDUCTION**  
Bonn, Germany, 20-22 November 2017

## INFORMATION NOTE FOR PARTICIPANTS

**QUICK LINKS:** (Control + click on icons for web page)

 <p><b>Visa Information</b> (pages Error! Bookmark not defined., Error! Bookmark not defined.)</p>
 <p><b>Meeting Documents</b> (page Error! Bookmark not defined.)</p>
 <p><b>Hotel Information</b> (pages Error! Bookmark not defined., Error! Bookmark not defined.)</p>
 <p><b>Weather Information</b> (page Error! Bookmark not defined.)</p>
 <p><b>Currency Information</b> (page 4)</p>

## INFORMATION HIGHLIGHTS

<b>1. OPENING OF THE WORKSHOP.....</b>	<b>2</b>
<b>2. VENUE .....</b>	<b>2</b>
<b>ANNEX A – DIRECTIONS TO VENUE.....</b>	<b>5</b>
<b>4. DOCUMENTS .....</b>	<b>2</b>
<b>5. GENERAL INFORMATION ON ACCESS TO BONN .....</b>	<b>2</b>
<b>6. VISA INFORMATION .....</b>	<b>3</b>
<b>ANNEX B – COUNTRY LIST FOR VISA.....</b>	<b>6</b>
<b>7. HOTEL INFORMATION .....</b>	<b>4</b>
<b>ANNEX C – HOTEL LIST .....</b>	<b>7</b>
<b>10. WEATHER AND TIME ZONE INFORMATION .....</b>	<b>4</b>

## 1. Opening of the Workshop

The Technical Workshop to Review the Voluntary Guidelines for the Design and Effective Implementation of Ecosystem-based Approaches to Climate Change Adaptation and Disaster Risk Reduction will be held in Bonn, Germany from 20 to 22 November 2017. Registration will take place at the venue starting at 8:30 a.m. and the meeting will start at 9:00 a.m. on Monday, 20 November 2017. A reception will be hosted by the Government of Germany on the first evening of the workshop.

## 2. Venue

The meeting will be held at:

### **Deutsche Gesellschaft für internationale Zusammenarbeit (GIZ)**

First floor, Entrance No. 9  
Heinrich-von-Stephan Straße 7-9  
53175 Bonn, Germany  
Tel: +49 228 24340

The venue is a square building with three entrance doors. **Entrance no. 9** is around the corner from entrance no. 7 (which is situated alongside Heinrich-von-Stephan Straße).

There is no reception room in the building and no bell. Therefore there will be a staff member at the door to enable entrance. From Entrance no. 9 you take the stairs or the lift to the first floor to the large room.

## 3. Working language of the Workshop

The workshop will be held in English.

## 4. Documents

Participants are kindly reminded to bring their own copies of the documents for the meeting as there will be no extra copies made available on site. Documents are available on the following web page:



<https://www.cbd.int/doc/?meeting=CCBWS-2017-01>

## 5. General information on access to Bonn

### **Airports**

There are several airports servicing the Bonn/Cologne area, as listed below:

***Bonn /Cologne***

This is the closest airport to the meeting venue, located approximately 25 km from Bonn. There are regular train connections to Bonn from the Cologne/Bonn Airport. Additional information about the airport is available at: <http://www.koeln-bonn-airport.de/en.html>.

### ***Dusseldorf***

The Dusseldorf Airport is approximately 85 km from Bonn. There are regular train connections to Bonn from the Dusseldorf Airport. Additional information about the airport can be found at: [http://www.dus.com/dus\\_en/](http://www.dus.com/dus_en/)

### ***Frankfurt***

The Frankfurt Airport is approximately 165 km away from Bonn. There are regular train connections between the Frankfurt Airport and Bonn. Additional information about the airport is available at: <https://www.frankfurt-airport.com/en/flights---more/flights.html>

## **Ground Transportation**

Pick up from the airport is not provided.

### ***Taxi***

Taxis are available at the airports, “Bonn Hbf” (i.e. Bonn central station), and the Bonn-Siegburg station. The fare for a one-way taxi ride to the venue/hotel is approximately: 50€ from Cologne-Bonn airport; 30€ from the Bonn-Siegburg train station; and 15€ from the Bonn central station.

### ***Public transportation***

From Cologne/Bonn Airport to Bonn Central Station (Bonn Hbf): Take the airport express SB60 bus in direction of Bonn Hbf from the airport and exit the bus at the Bonn Hbf. Tickets stop and connect to the Bonn-Duisdorf regional bus lines 608 or 609 as described below. The total travel time is approximately one hour and the fare to the hotel is €8,60.

From the Bonn-Siegburg train station to “Bonn Hbf” (central station): Transportation between these two train stations is via the #66 tram line in direction of “Heussallee/Museumsmeile”. Exit the tram at the “Bonn Hbf” stop. The trip takes 20 minutes and the fare to the station is about 5€.



## 6. Visa information

Participants from countries listed in annex A below require a Schengen entry visa for Germany and are strongly advised to contact the nearest German diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **It should be noted that airline companies will not allow boarding in the absence of a valid visa.** A list of relevant German diplomatic/consular missions abroad can be found at [http://www.auswaertiges-amt.de/EN/AAmt/Auslandsvertretungen/Uebersicht\\_node.html](http://www.auswaertiges-amt.de/EN/AAmt/Auslandsvertretungen/Uebersicht_node.html).

Information on visa procedures and the visa application form are available on the website of the German Federal Foreign Office at: [http://www.auswaertiges-amt.de/EN/Startseite\\_node.html](http://www.auswaertiges-amt.de/EN/Startseite_node.html).

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

## 7. Hotel information

Please note that each participant is kindly requested to make her/his accommodation arrangements and travel from airport to hotel. The organizers have provided a listing of hotels in the vicinity of the workshop venue in Annex C below.

## 8. Payment of the Daily Subsistence Allowance (DSA)

Funded participants will receive their DSA during the first day of the meeting. They will use the DSA to pay directly for their own choice of hotel and for their meals during their stay. Hotel receipts in Bonn are not required.

## 9. Official language in Germany

The official language in Germany is German. English is spoken in hotels and restaurants.

## 10. Weather and time zone information



In November, the average temperatures in Bonn, Cologne (Koeln) typically range between 9°C in the daytime and between 2°C at night. Please bring appropriate clothing for winter conditions.

The standard time zone for Germany is GMT/UTC +1 hour.

## 11. Electricity

The electrical currents in Germany are 230 Volts, 50 Hertz and plugs are as shown below.



## 12. Currency

The currency in Germany is the Euro (€). The current exchange rate as of 17 October 2017 is US \$1 = €0.85 and €1 = US \$1.17 (source: [www.xe.com](http://www.xe.com), rates are subject to change).

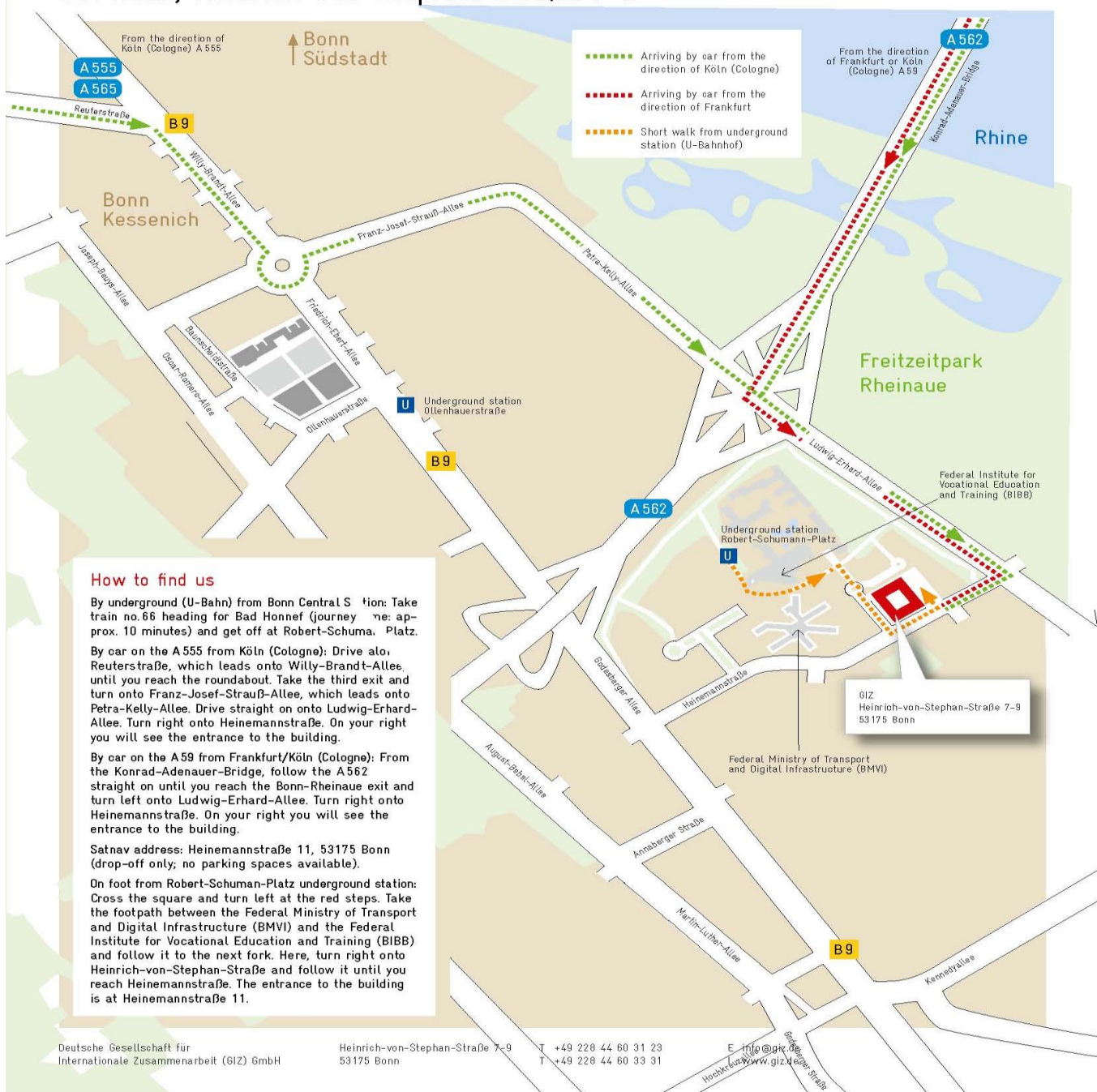
Currency exchange facilities are readily available in banks and hotels.

### **13. Disclaimer**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

## Annex A – Directions to venue

### GIZ Bonn, Heinrich-von-Stephan-Straße 7-9



## Annex B – Country list for Visa

### COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER GERMANY AS VISITORS (AS LISTED ON THE WEBSITE OF THE GERMAN FEDERAL FOREIGN OFFICE)

Citizens of the following countries and territories require a visa to **visit** or **transit** Germany:

#### A

Afghanistan  
Algeria  
Angola  
Armenia  
Azerbaijan

#### B

Bahrain  
Bangladesh  
Belarus  
Belize  
Benin  
Bhutan  
Bolivia  
Botswana  
Burkina Faso  
Burundi

#### C

Cambodia  
Cameroon  
Cape Verde  
Central African Republic  
Chad  
China  
Comoros  
Congo, Democratic Republic of the  
Congo, Republic of the  
Côte d'Ivoire  
Cuba

#### D

Djibouti  
Dominican Republic

#### E

Ecuador  
Egypt  
Equatorial Guinea  
Eritrea  
Ethiopia

#### F

Fiji

#### G

Gabon  
Gambia  
Ghana  
Guinea  
Guinea-Bissau  
Guyana

#### H

Haiti

#### I

India  
Indonesia  
Iran, Islamic Republic of  
Iraq

#### J

Jamaica  
Jordan

#### K

Kazakhstan  
Kenya  
Korea, Democratic People's Republic of  
Kuwait  
Kyrgyzstan

#### L

Lao, People's Democratic Republic  
Lebanon  
Lesotho  
Liberia  
Libya

#### M

Madagascar  
Malawi  
Maldives  
Mali  
Mauritania  
Mongolia  
Morocco  
Mozambique  
Myanmar

#### N

Namibia  
Nauru  
Nepal  
Niger  
Nigeria

#### O

Oman

#### P

Pakistan  
Palestinian Authority  
Papua New Guinea  
Philippines

#### Q

Qatar

#### R

Russian Federation  
Rwanda

#### S

São Tomé and Príncipe  
Saudi Arabia  
Senegal  
Sierra Leone  
Somalia  
South Africa  
South Sudan  
Sri Lanka  
Sudan  
Suriname  
Swaziland  
Syrian Arab Republic

#### T

Tajikistan  
Tanzania, United Republic of  
Thailand  
Togo  
Tunisia  
Turkey  
Turkmenistan

#### U

Uganda  
Uzbekistan

#### V

Viet Nam

#### Y

Yemen

#### Z

Zambia  
Zimbabwe



## Annex C – Hotel List

### LIST OF HOTELS WITH INDICATIVE ROOM RATES FOR 2017 IN EUROS

Rates are indicative and subject to change  
(original list in German)

<b>***</b>							
<b>BONN-BAD GODESBERG</b>							
Category	*	Hotel Address	Telephone 02 28	Telefax fax 02 28	Website and e-mail	Price in Euros (€) EZ = Single DZ = Double	No. of rooms
HG	3*S	Am Hohenzollernplatz Plittersdorfer Straße 54-56 53173 Bonn-Plittersdorf	95 75 90	95 75 92 9	<a href="http://hohenzollernplatz.de">hohenzollernplatz.de</a> <a href="mailto:info@hohenzollernplatz.de">info@hohenzollernplatz.de</a>	EZ ab 54 DZ ab 69	19
A		Appart-Hotel Bad Godesberg Schlehenweg 6 53177 Bonn- Heiderhof	32 90 0	32 90 13	<a href="http://www.apparthotel-bonn.de">www.apparthotel-bonn.de</a> <a href="mailto:info@apparthotel-bonn.de">info@apparthotel-bonn.de</a>	EZ 72-125 DZ 98-153	20
HG	4*	Best Western Hotel KaiserhofMoltkestraße 64 53173 Bonn-Alt Godesberg	95 70 50	95 75 10 0	<a href="http://www.kaiserhof.bestwestern.de">www.kaiserhof.bestwestern.de</a> <a href="mailto:info@kaiserhof.bestwestern.de">info@kaiserhof.bestwestern.de</a>	EZ ab 69 DZ ab 99	50
HR (A)	3*	Burgblick-Hotel Winterstraße 35 a 53177 Bonn-Alt Godesberg	61 96 23 90	61 96 23 91	<a href="http://www.burgblick-hotel.de">www.burgblick-hotel.de</a> <a href="mailto:kontakt@burgblick-hotel.de">kontakt@burgblick-hotel.de</a>	EZ ab 68 DZ ab 85	12
HR (A)	3*	Eden (Bad Godesberg)Am Kurpark 5 a 53177 Bonn-Alt Godesberg	95 72 70	36 24 94	<a href="mailto:info@hoteleden-godesberg.com">info@hoteleden-godesberg.com</a>	EZ 89 DZ 98	40
HR		Friesdorfer Hof Bernkasteler Straße 46 53175 Bonn-Friesdorf	31 67 58	31 67 71	<a href="http://www.friesdorfer.de">www.friesdorfer.de</a> <a href="mailto:henseler@friesdorfer.de">henseler@friesdorfer.de</a>	EZ 50 DZ 80-90	3
HR		Gasthaus Drachenburg Mainzer Straße 152 53179 Bonn-Mehlem	34 91 59	85 88 41	<a href="http://www.gasthaus-drachenburg.de">www.gasthaus-drachenburg.de</a> <a href="mailto:info@gasthaus-drachenburg.de">info@gasthaus-drachenburg.de</a>	EZ ab 40 DZ ab 72	10
HG		Gästehaus AntonSplickgasse 33 53179 Bonn-Lannesdorf	34 20 69	34 20 18	<a href="http://www.gaestehausanton.de">www.gaestehausanton.de</a> <a href="mailto:gaestehaus.anton@t-online.de">gaestehaus.anton@t-online.de</a>	EZ ab 35 DZ ab 75	8
HG		Gästehaus DianaDrachenburgstraße 59 53179 Bonn-Lannesdorf	34 51 61	34 51 81	--	EZ ab 55 DZ ab 75	20
HG		Gästehaus ScholzAnnettenstraße 16 53175 Bonn-Plittersdorf	37 93 63	37 93 63	<a href="http://www.gaestehaus-scholz.com">www.gaestehaus-scholz.com</a> <a href="mailto:info@gaestehaus-scholz.com">info@gaestehaus-scholz.com</a>	EZ ab 32 DZ ab 59	3
HG	3*S	Haus Berlin Rheinallee 40 53173 Bonn-Villenviertel	83 00 20	83 00 22 9	<a href="http://www.hausberlin-bonn.de">www.hausberlin-bonn.de</a> <a href="mailto:info@hausberlin-bonn.de">info@hausberlin-bonn.de</a>	EZ 73-132 DZ 98-162	13
HR (A)	3*S	Insel HotelTheaterplatz 5-7 53177 Bonn-Alt Godesberg	35 00 0	35 00 33 3	<a href="http://www.inselhotel.com">www.inselhotel.com</a> <a href="mailto:info@inselhotel.com">info@inselhotel.com</a>	EZ 70-160 DZ 89-180	64
HG (A)	3*	KronprinzenRheinallee 29 53173 Bonn-Villenviertel	93 55 20	93 55 24 9	<a href="http://www.kronprinzen-bonn.de">www.kronprinzen-bonn.de</a> <a href="mailto:kronprinzen.bonn@t-online.de">kronprinzen.bonn@t-online.de</a>	EZ 69-89 DZ 89-119	19
HR		Maritim Hotel BonnGodesberger Allee 53175 Bonn-Hochkreuz	81 08 0	81 08 81 1	<a href="http://www.maritim.de">www.maritim.de</a> <a href="mailto:info.bon@maritim.de">info.bon@maritim.de</a>	EZ ab 85 DZ ab 85	410
HG	3*	Park Hotel Am Kurpark 1 53177 Bonn-Alt Godesberg	43 33 52 0	43 33 52 59 9	<a href="http://www.parkhotelbonn.de">www.parkhotelbonn.de</a> <a href="mailto:info@parkhotelbonn.de">info@parkhotelbonn.de</a>	EZ ab 90 DZ ab 110	45
HR	4*	Rheinhotel DreesenRheinstraße 45- 49 53179 Bonn-Rüngsdorf	82 02 0	82 02 15 3	<a href="http://www.rheinhoteldreesen.de">www.rheinhoteldreesen.de</a> <a href="mailto:info@rheinhoteldreesen.de">info@rheinhoteldreesen.de</a>	EZ 100-145 DZ 105-210	72
HR	3*	Rheinland Rheinallee 17 53173 Bonn-Villenviertel	82 00 00	82 00 82	<a href="http://www.hotel-rheinland-bonn.de">www.hotel-rheinland-bonn.de</a> <a href="mailto:rezeption@hotel-rheinland-bonn.de">rezeption@hotel-rheinland-bonn.de</a>	EZ ab 51 DZ ab 95	27
HR (A)	3*	Sebastianushof Waldburgstraße 34 53177 Bonn-Schweinheim	9 51 14 00	9 51 14 50	<a href="http://www.sebastianushof.de">www.sebastianushof.de</a> <a href="mailto:info@sebastianushof.de">info@sebastianushof.de</a>	EZ ab 71 DZ ab 89	18
HG		Villa Flora Viktoriastraße 16 53173 Bonn-Plittersdorf	93 57 10	35 24 02	<a href="http://www.hotelvillaflora.de">www.hotelvillaflora.de</a> <a href="mailto:info@hotelvillaflora.de">info@hotelvillaflora.de</a>	EZ 74 DZ 99-119	9
HG		Villa Godesberg Mirbachstraße 2a 53173 Bonn-Villenviertel	83 00 60	83 00 69 0	<a href="http://www.villa-godesberg.de">www.villa-godesberg.de</a> <a href="mailto:info@villa-godesberg.de">info@villa-godesberg.de</a>	EZ 112-150 DZ 160-180	24
HG (A)	3*S	Zum Adler Koblenzer Straße 60 53173 Bonn-Alt Godesberg	76 37 17 0	76 37 17 99	<a href="http://www.hotel-zum-adler.de">www.hotel-zum-adler.de</a> <a href="mailto:info@hotel-zum-adler.de">info@hotel-zum-adler.de</a>	EZ 70-129 DZ 95-159	39
HR (A)	3*	Zum Löwen Von-Groote-Platz 1 53173 Bonn-Alt Godesberg	52 88 90	52 88 97 7	<a href="http://www.hotel-zum-loewen-bonn.de">www.hotel-zum-loewen-bonn.de</a> <a href="mailto:empfang@hotel-zum-loewen-bonn.de">empfang@hotel-zum-loewen-bonn.de</a>	EZ 65-89 DZ 89-110	40

-----