



**Convention on
Biological Diversity**

Distr.
GENERAL

UNEP/CBD/ABS/CB-IAC/2015/1/1/Add.1
22 July 2015

ENGLISH ONLY

INFORMAL ADVISORY COMMITTEE
ON CAPACITY-BUILDING FOR THE
IMPLEMENTATION OF THE
NAGOYA PROTOCOL

First meeting

Montreal, 15-17 September 2015

Item 2 of the provisional agenda*

ANNOTATIONS TO THE PROVISIONAL AGENDA

INTRODUCTION

1. At its first meeting, the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization (COP-MOP 1) adopted a strategic framework for capacity-building and development to support the effective implementation of the Nagoya Protocol (decision I/8). The COP-MOP also established an informal advisory committee on capacity-building to provide the Executive Secretary with advice on matters of relevance to the assessment of the effectiveness of the strategic framework.

2. The specific tasks of the informal advisory committee, stipulated in its terms of reference, which are contained in annex II to decision I/8, include providing advice regarding the following:

(a) Stocktaking of the capacity-building and development initiatives being implemented by Parties and various organizations with a view to identifying gaps in the implementation of the strategic framework;

(b) The need for the development of new tools, guidelines and training materials, including e-learning modules, to facilitate capacity-building and development initiatives of Parties, other governments, indigenous and local communities and other stakeholders;

(c) Facilitation of coordination, synergy, coherence and complementarity among capacity-building and development activities, taking into account information on capacity-building and development needs and activities available in the Access and Benefit-sharing Clearing-house and from other sources;

(d) Facilitation for matching the capacity-building and development needs identified by Parties with potential opportunities and resources to support the implementation of the strategic framework.

3. Thanks to a financial contribution from the European Union, the first meeting of the Informal Advisory Committee on Capacity-building will be held in Montreal, Canada, from 15 to 17 September 2015. Documents for the meeting are listed in annex II below and will be made available on the Secretariat's website at <http://www.cbd.int/doc/?meeting=ABSCBIAC-2015-01>.

* UNEP/CBD/ABS/CB-IAC/1/1.

ITEM 1. OPENING OF THE MEETING

4. The meeting will be opened by a representative of the Executive Secretary at 9 a.m. on Tuesday, 15 September 2015.

ITEM 2. ORGANIZATIONAL MATTERS

5. The Informal Advisory Committee will be invited to elect a Chair for the meeting on the basis of proposals from the floor.

6. The Informal Advisory Committee will also be invited to adopt the agenda of the meeting on the basis of the provisional agenda prepared by the Executive Secretary (UNEP/CBD/ABS/CB-IAC-CB/2015/1/1) and then to consider the proposed organization of work as contained in annex I below.

7. The language of the meeting will be English.

ITEM 3. REVIEW OF THE CURRENT STATUS AND SCOPE OF CAPACITY-BUILDING AND DEVELOPMENT SUPPORT FOR THE IMPLEMENTATION OF THE NAGOYA PROTOCOL

8. Under this agenda item, the members of the Informal Advisory Committee will review the current status and scope of capacity-building and development support for the implementation of the Nagoya Protocol (including the coverage of the recently completed, ongoing and planned capacity-building and development initiatives on access and benefit-sharing) with a view to identifying major overlaps and gaps and options for addressing them.

9. Consideration of the item will start with a short presentation by the Secretariat on its activities to facilitate the implementation and coordination of the strategic framework during the biennium 2015-2016. The Secretariat will then introduce document UNEP/CBD/ABS/CB-IAC/2015/1/2, providing an overview of recent and ongoing capacity-building and development initiatives supporting the implementation of the Nagoya Protocol.

10. A representative of the Secretariat of the Global Environment Facility (GEF) will also be invited to provide an overview of the current level of GEF support and future programming direction for the Nagoya Protocol, including the current status of requests from eligible countries against their STAR allocations. Thereafter, a few representatives from international organizations with a number of access and benefit-sharing capacity-building and development projects under way will be invited to give an overview of their capacity-building support for the implementation of the Nagoya Protocol, with particular focus on the general approaches adopted, the emerging experiences and lessons learned, and potential opportunities for cooperation with other initiatives.

11. Following the presentations, the Informal Advisory Committee will be invited:

(a) To identify major gaps in the geographic and thematic coverage of current access and benefit-sharing capacity-building and development initiatives and discuss options for addressing those gaps, including how to extend support to countries and regions that currently have very few or no access and benefit-sharing capacity development initiatives;

(b) To identify major overlaps in access and benefit-sharing capacity development initiatives (and cases of over-concentration of capacity development support in specific countries and regions) and propose ways to avoid or minimize unnecessary duplication of effort;

(c) To identify potential synergies/complementarity among current access and benefit-sharing capacity development initiatives, including opportunities for joint actions;

(d) To make recommendations on how current and future access and benefit-sharing capacity-building and development initiatives could be aligned effectively with the strategic framework to facilitate focused, balanced, coherent and coordinated support for the implementation of the Nagoya Protocol.

12. Under this item, the Secretariat will also make a short presentation on the potential role of the Access and Benefit-sharing Clearing-house in supporting capacity-building and development efforts, including serving as the main platform through which information on access and benefit-sharing capacity-building and development opportunities and activities could be shared (submitted and accessed). In this regard, participants will be invited to provide comments on the draft common format for capacity-building and development projects and opportunities developed by the Secretariat to enable Parties and partners to register such information in the Access and Benefit-sharing Clearing-house. They will also discuss the importance of and modalities for ensuring timely identification, registration and updating of such information from various sources in order to make the capacity development database in the Access and Benefit-sharing Clearing-house an authoritative and reliable global source of information on all capacity-building and development initiatives supporting the implementation of the Nagoya Protocol.

ITEM 4. REVIEW OF EXISTING CAPACITY-BUILDING AND DEVELOPMENT TOOLS AND RESOURCES SUPPORTING THE IMPLEMENTATION OF THE NAGOYA PROTOCOL

13. Under this agenda item, the Informal Advisory Committee will review existing capacity-building and development tools and resources (including needs assessment templates, toolkits, guidelines, e-learning modules and other training materials), being used to facilitate capacity-building and development for the implementation of the Protocol. A compilation of existing tools and resources used at different stages of the capacity development cycle, i.e. the design stage (e.g. tools for capacity needs assessment or training needs analysis); the delivery stage (e.g. training materials, toolkits, guidelines, etc.); and the monitoring and evaluation stage, will be available in an information document (UNEP/CBD/ABS/CB-IAC/2015/1/INF/1).

14. The Informal Advisory Committee will be invited to analyse the adequacy and suitability of the existing tools and resources compiled by the Executive Secretary and to discuss the need for updating them or developing new ones where there are gaps. In the event that new tools and resources are needed, the Informal Advisory Committee will be invited to identify those that would be needed and discuss possible opportunities for collaboration in their development.

15. Furthermore, the Informal Advisory Committee will discuss the potential role of the Access and Benefit-sharing Clearing-house in facilitating the sharing of access and benefit-sharing capacity-building and development tools and resources. In particular, participants will be invited to provide comments on the draft common format for capacity-building and development tools and resources developed by the Secretariat to be used by Parties and relevant organizations to submit information on such tools to the virtual library in the Access and Benefit-sharing Clearing-house.

ITEM 5. EXCHANGE OF GENERAL EXPERIENCES AND LESSONS LEARNED IN CAPACITY-BUILDING AND DEVELOPMENT FOR THE IMPLEMENTATION OF THE NAGOYA PROTOCOL AND SUGGESTIONS FOR IMPROVEMENT

16. Under this item, the participants will be invited, during a general brainstorming session, to share general experiences and lessons learned in the implementation of capacity-building and development initiatives on access and benefit-sharing, including what worked and what did not work. They will also be invited to exchange views on how to improve capacity-building and development for the implementation of the Nagoya Protocol. The following questions could provide a basis for the discussions:

(a) How are lessons learned and experience acquired through capacity-building projects being documented?

(b) How could lessons learned and experience acquired in the implementation of capacity-building projects be shared and used by others more effectively?

(c) How could the Access and Benefit-sharing Clearing-house be used to facilitate the documentation and sharing of experiences and lessons learned among Parties and relevant organizations to support the implementation of the Nagoya Protocol?

17. Furthermore, the members of the Informal Advisory Committee will be invited to discuss and provide guidance on how the Executive Secretary could most effectively facilitate the coordination of capacity-building and development initiatives supporting the implementation of the Nagoya Protocol in line with the strategic framework.

ITEM 6. ADOPTION OF THE REPORT

18. On the last day of the meeting, the participants will be invited to consider and adopt a report summarizing the outcomes of the meeting.

ITEM 7. CLOSURE OF THE MEETING

19. It is expected that the meeting will close at 4 p.m. on Thursday, 17 September 2015.

*Annex I***PROPOSED PROGRAMME OF WORK**

15 September 2015 9 a.m. – 9.15 a.m.	<i>Agenda item:</i> 1. Opening of the meeting.
9.15 a.m. – 9.30 a.m.	<i>Agenda item:</i> 2. Organizational matters: 2.1. Election of officers; 2.2. Adoption of the agenda; 2.3. Organization of work.
9.30 a.m. – 11 a.m.	<i>Agenda item:</i> 3. Review of the current status and scope of capacity-building and development support for the implementation of the Nagoya Protocol
11 a.m. – 11.30 a.m.	<i>Coffee/tea break</i>
11.30 a.m. – 1 p.m.	<i>Agenda item 3 (continued)</i>
1 p.m. – 2 p.m.	<i>Lunch break</i>
2 p.m. – 3.30 p.m.	<i>Agenda item 3 (continued)</i>
3.30 p.m. – 4 p.m.	<i>Coffee/tea break</i>
4 p.m. – 5.30 p.m.	<i>Agenda item:</i> 4. Review of existing capacity-building and development tools and resources supporting the implementation of the Nagoya Protocol
16 September 2015 9 a.m. – 10.30 a.m.	<i>Agenda item 4 (continued)</i>
10.30 a.m. – 11 a.m.	<i>Coffee/tea break</i>
11 a.m. – 1 p.m.	<i>Agenda item 4 (continued)</i>
1 p.m. – 2 p.m.	<i>Lunch break</i>
2.00 p.m. – 3.30 p.m.	<i>Agenda item:</i> 5. Exchange of general experiences and lessons learned in capacity-building and development for the implementation of the Nagoya Protocol and suggestions for improvement
3.30 p.m. – 4.00 p.m.	<i>Coffee/tea break</i>
4.00 p.m. – 5.30 p.m.	<i>Agenda item 5 (continued)</i>
17 September 2015 9 a.m. – 10.30 a.m.	<i>Agenda item 5 (continued)</i>
10.30 a.m. – 11 a.m.	<i>Coffee/tea break</i>
11 a.m. – 1 p.m.	<i>Agenda item 5 (continued)</i>
1 p.m. – 2 p.m.	<i>Lunch break</i>
2 p.m. – 5 p.m.	<i>Agenda items:</i> 6. Adoption of the report 7. Closure of the meeting

Annex II

LIST OF DOCUMENTS

A. Working documents

<i>Symbol</i>	<i>Title</i>
UNEP/CBD/ABS/CB-IAC/2015/1/1	Provisional agenda
UNEP/CBD/ABS/CB-IAC/2015/1/1/Add.1	Annotations to the provisional agenda
UNEP/CBD/ABS/CB-IAC/2015/1/2	Status and coverage of existing capacity-building and development initiatives supporting the implementation of the Nagoya Protocol on Access and Benefit-sharing

B. Information documents

UNEP/CBD/ABS/CB-IAC/2015/1/INF/1	Compilation of capacity-building and development tools and resources supporting the implementation of the Nagoya Protocol
UNEP/CBD/ABS/CB-IAC/2015/1/INF/2	Decision NP-1/8: Measures to assist in capacity-building and capacity development (including the strategic framework for capacity-building and development to support the effective implementation of the Nagoya Protocol)
UNEP/CBD/ABS/CB-IAC/2015/1/INF/3	Draft Access and Benefit-sharing Clearing-house common format for capacity-building and development projects/activities and opportunities
UNEP/CBD/ABS/CB-IAC/2015/1/INF/4	Draft Access and Benefit-sharing Clearing-House common format for capacity-building and development tools and resources
